

WARREN COUNTY BOARD OF COMMISSIONERS

September 7, 2010

9:00 am – Close Out 2008 CDBG Water Hook-Up Project

9:15 am – Petition to Re-Zone Tract in River Township

9:30 am – Amendments to Historic Preservation Ordinance

9:45 am – DOT Petition to Abandon 270 feet on SR 1602

10:00 AM – Regular Meeting

*WARREN COUNTY MEMORIAL LIBRARY
WARRENTON, NORTH CAROLINA*

Prepared by

***Angelena Kearney-Dunlap, NC Certified Clerk
Warren County Board of County Commissioners***

September 7, 2010

9:00 AM – Public Hearing

- ▶ *Close Out 2008 Community Development Block Grant Water Hook-Up Project (08-C-1865)*

Public Hearing Agenda

- ▶ Chairman call Public Hearing to Order
 - ▶ Clerk read Notice of Public Hearing
 - ▶ *Overview of 2008 Community Development Block Grant Water Hook-Up Project Close-Out (08-C-1865) – Julie Reid or Karen Foster, Kerr Tar COG*
 - ▶ Clerk read Rules of Citizen Comments
 - ▶ Citizen Comments
 - ▶ County Manager and/or Commissioner
Comments
 - ▶ Adjourn
- 

NORTH CAROLINA
WARREN COUNTY

I, Janie Miller,
Editor or Office Manager of The Warren
Record, a weekly newspaper publication
in the town of Warrenton, Warren
County, and state of North Carolina, do
so solemnly swear that a legal action
entitled:

Public hearing

a true copy of which is made a part of
this affidavit, did appear in the said The
Warren Record in the following
consecutive issues:

8/25 20 10

Janie Miller
Editor or Office Manager

Sworn to and subscribed before me this

25 day of August, 20 10

Lucille Lee Weldon
Notary Public

My commission expires: 12-6-14

NOTICE OF PUBLIC HEARING

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on Tuesday, September 7, 2010 at 9:00 am in the Warren County Memorial Library Community Room, 119 S. Front Street, Warrenton, NC. The purpose of this hearing is to receive citizen's comments regarding:

The close out of the Community Development Block Grant Program, Project Number 08-C-1865. This project was to provide residential water hook-ups to the County Water system.

All questions or written comments should be directed to:

Linda T. Worth, Warren County Manager
P.O. Box 619, Warrenton, NC 27589
Telephone: (252)-257-3115
lworth@co.warren.nc.us

All interested citizens are urged to attend this public hearing. Warren County is an equal opportunity employer and service provider; public improvements, housing rehabilitation assistance and other programs are administered without regard to race, color, creed, religion, handicap, or national origin.

Assistance and/or special aid for disabled persons is available upon request.

Barry Richardson, Chairman
Warren County Board of Commissioners



PUBLIC HEARING PROCEDURES

This public hearing is being held to hear citizens' comments regarding Close-Out of 2008 Community Development Block Grant (CDBG) Water Hook-Up Project (08-C-1865).

RULES:

Please sign up to speak

**The maximum time allotted to each speaker will be five (5) minutes.
The Clerk to the Board will keep time.**

Any group of people who support or oppose the same position should designate a spokesperson.

Please address only those items which might not have been addressed by a previous speaker

Order and decorum will be maintained during this hearing.

Two questions are permitted by each speaker.

Warren County Board of Commissioners

September 7, 2010

9:15 AM – Public Hearing

- ▶ *Petition for Re-Zoning*
(commercial to residential):

*Request to re-zone Tract A (8.5 acres)
from (LB) Lakeside Business to (R)
Residential at tax map K3A-2A on
Highway 903 (Eaton's Ferry Road) in
River Township*

Public Hearing Agenda

- ▶ Chairman call Public Hearing to Order
 - ▶ Clerk read Notice of Public Hearing
 - ▶ *Overview of Petition for Re-Zoning:
Commercial to Residential – Ken Krulik, Planner/
Zoning Admin.*
 - ▶ Clerk read Rules of Citizen Comments
 - ▶ Citizen Comments
 - ▶ County Manager and/or Commissioner
Comments
 - ▶ Adjourn
- 

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Warren Record in the following
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8/25 2010

Janie Miller
Editor or Office Manager

Sworn to and subscribed before me this

25 day of August, 2010.

Lucille Lee Weldon
Notary Public

My commission expires: 12-16-14.

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on Tuesday, September 7, 2010 at 9:15 am in the Warren County Memorial Library Community Room, 119 S. Front Street, Warrenton, NC. The purpose of this hearing is to receive citizen's comments regarding:

**Petition for Re-Zoning (commercial to residential):
Request to re-zone Tract A (8.5 acres) from [LB] Lakeside Business to [R] Residential at Tax Map K3A-2A on Highway 903 (Eaton's Ferry Road) in River Township.**

All questions or written comments should be directed to:

Ken Krulik, Warren County Planning and Zoning Administrator
542 West Ridgeway Street
Warrenton, North Carolina 27589
Telephone: (252) 257-7027
kkruklik@co.warren.nc.us

A map of the property is available for review in the office of the Warren County Planning and Zoning Administrator. All interested citizens are urged to attend this public hearing.

Barry Richardson, Chairman
Warren County Board of Commissioners.



PUBLIC HEARING PROCEDURES

This public hearing is being held to hear citizens' comments Petition for Re-Zoning 8.5 acres from commercial to residential at tax map K3A-2A on Highway 903 (Eaton's Ferry Road) in River Township.

RULES:

Please sign up to speak

**The maximum time allotted to each speaker will be five (5) minutes.
The Clerk to the Board will keep time.**

Any group of people who support or oppose the same position should designate a spokesperson.

Please address only those items which might not have been addressed by a previous speaker

Order and decorum will be maintained during this hearing.

Two questions are permitted by each speaker.

*Warren County
Board of Commissioners*



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street
Warrenton, NC 27589
(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners, County Manager, and County Attorney
FROM: Ken Krulik, AICP CZO - Planning and Zoning Administrator
DATE: August 19, 2010
RE: Petition to Re-Zone/staff comments for public hearing 9/7/10

At the 7/6/10 Warren County Planning Board meeting, a Petition for Rezoning by East Oaks, LLC (Duane and Macon White) was reviewed and approved by the Planning Board. At the August 2, 2010 Board of Commissioners meeting a public hearing was set for this project for September 7, 2010. The proposed project description includes: Petition for Re-Zoning (commercial to residential): Request to re-zone Tract A (8.5 acres) from [LB] Lakeside Business to [R] Residential at Tax Map K3A-2A on Highway 903 (Eaton's Ferry Road) in River Township.

Per the Planning Board:

- ◆ Based on information provided by the applicant, the Board's (and staff's) review, the project was submitted at the July 6, 2010 Warren County Planning Board meeting and approved by a vote of 5 to 0 in favor (quorum was still met with two absences).

Per the Planning and Zoning Administrator:

- A. Meets-consistent with County regulations and Subdivision Ordinance requirements.
- B. Applicant proposes use for residential development (petition states "single family units").
- C. Development is consistent with development patterns and with Land Use Plan (3-11-02), rezoning the subject property from [LB] lakeside Business to [R] Residential would not be inconsistent with the neighboring zoning of Residential [R] and current [LB] Lakeside Business at Morningstar Marina as the level of "intensity of use" is not conflicting.
- D. Recommendation from Planning and Zoning Administrator: Approval for Re-Zoning from [LB] Lakeside Business to [R] Residential contingent on compliance with the County's Zoning, Subdivision and Floodplain Ordinances.

In addition to my review/comments, the information below serves as a reminder (to insure project development progresses efficiently) and as my recommendation that the appropriate project consultants (planners, engineers, surveyors, etc.) maintain close coordination/contact with agency representatives. These include (but are not limited to) the NC Dept. of Environmental and Natural Resources Divisions of Water Quality and Land Quality, NC-Dept. of Transportation, and VEPCO for submittal/approval of the appropriate plans/permits. Such documents could include (may have been obtained/approved, be on record, or are pending):

- ◆ Erosion and Sedimentation Control Plan with appropriate Best Management Practices (BMP's) for stormwater runoff management and water quality protection.
- ◆ Stream Restoration Plan.
- ◆ Required Riparian Buffers applicable for either the Tar -Pamlico and/or Roanoke River Basins (dependant on project location).
- ◆ 401 Water Quality Certification Permit.
- ◆ NC-Dept. of Transportation driveway permits and compliance with road/street construction regulations.
- ◆ VEPCO-appropriate shoreline management plans/permits [if the project is located on Lake Gaston and for Kerr Lake the U.S. Army Corps Engineers shoreline management program].
- ◆ Compliance with Warren County zoning district (s) and ordinance regulations, as applicable.
- ◆ Compliance with the Warren County Floodplain Ordinance, as applicable
- ◆ Appropriate public utilities as necessary (public water/sewer) or for private well/septic (on-site wastewater treatment facility) per the Warren County Department of Environmental Health.

Please contact me at your earliest convenience if you have questions on the item and the information included with this memo, in advance thank you for your time and expertise.



SYDS

EATON FERRY

EATONS

EATONS



Warren County Planning & Zoning Office

Zoning Case No. RZ-1-2010

PETITION FOR REZONING:

A. Property information and request:

Deed reference: DB 824 Pg 506 Acreage: 8.50 Tax Map No. K3A-2A
Existing Zoning District: Lakeside Business Proposed Zoning District: Lakeside Residential
Proposed Use: Residential/Single Family units

* NOTE : A detailed site plan must accompany the petition.

B. Legal description of property involved:

1. Metes and bounds: See Recorded Plat - tract "A"

2. Attach map of property

C. Name(s) of property owners: Eaton's Crossings Morningstar Marina's East Oaks, LLC, P.O. Box 10324, Burke, VA, 22009

D. Statement of Justification: (one or both)

1. How would amendment correct obvious error in the current zoning map?
Everything around this tract is currently Residential (Eaton's Crossing)

2. How would changed conditions in area justify the requested amendment?
All property off of NC 903 Hwy are residential use, except for the Marine Area

Staff consultation was held with (list staff name) and list date of consultation: Ken Kwik, Planner
06/16/2010

E. Location of site: just west of NC Hwy 903 on the South shore of Lake Gaston
Owner's name & contact information: EAST OAKS, LLC. P.O. Box 10324, Burke, VA, 22009
Applicant's name & contact information: Macon White - 252-586-3700

Applicant's signature certifies the accuracy of the above completed information:

EAST OAKS, LLC by Macon White Date: 6/23/10



Proposed Project Area
Parcel split/recorded Tract A (8.5 acres) and B (1.91 Acres)
Tract A is Petitioned for Re-Zoning to (R) Residential
Tract B is the large building on the right and remain (LB) Lakeside Business
Tax Map K1A-2A

September 7, 2010

9:30 AM – Public Hearing

- ▶ Proposed text amendments to the Warren County Historic Preservation Ordinance

Public Hearing Agenda

- ▶ Chairman call Public Hearing to Order
 - ▶ Clerk read Notice of Public Hearing
 - ▶ Overview of proposed text amendments to the Warren County Historic Preservation Ordinance
– Ken Krulik, Planner/Zoning Admin.
 - ▶ Clerk read Rules of Citizen Comments
 - ▶ Citizen Comments
 - ▶ County Manager and/or Commissioner Comments
 - ▶ Adjourn
- 

Affidavit of Printer's Proof

NORTH CAROLINA
WARREN COUNTY

I, Janie Miller,
Editor or Office Manager of The Warren
Record, a weekly newspaper publication
in the town of Warrenton, Warren
County, and state of North Carolina, do
so solemnly swear that a legal action
entitled:

Board of Comm.
public hearing

a true copy of which is made a part of
this affidavit, did appear in the said The
Warren Record in the following
consecutive issues:

8/5 20/10

Janie Miller
Editor or Office Manager

Sworn to and subscribed before me this

25 day of August, 20 10.

Lucille Lee Weldon
Notary Public

My commission expires: 12-6-14.

**Warren County Board of Commissioners
Public Hearing**
Notice is hereby served that the Warren County Board of
Commissioners has scheduled a public hearing to hear
citizen comments regarding proposed text amendments
to the Warren County Historic Preservation Ordinance for
Tuesday September 7, 2010 at 9:30 AM to be held in the
Warren County Memorial Library - Community Meeting
Room, 119 S. Front Street in Warrenton, NC.
All interested citizens are urged to attend this meeting.
Barry Richardson, Chairman
Warren County Board of Commissioners



PUBLIC HEARING PROCEDURES

This public hearing is being held to hear citizens' comments regarding proposed text amendments to the Warren County Historic Preservation Ordinance.

RULES:

Please sign up to speak

**The maximum time allotted to each speaker will be five (5) minutes.
The Clerk to the Board will keep time.**

Any group of people who support or oppose the same position should designate a spokesperson.

Please address only those items which might not have been addressed by a previous speaker

Order and decorum will be maintained during this hearing.

Two questions are permitted by each speaker.

Warren County Board of Commissioners

Warren County NC
Amended Historic Preservation
Commission Ordinance & By-Laws
&
Historic Preservation Design Guidelines

**documents have been provided in
separate e-mail.**

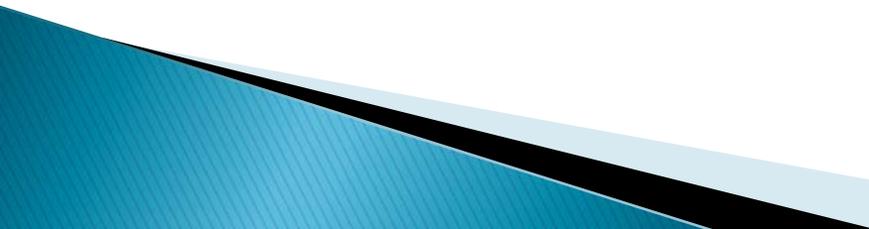


September 7, 2010

9:45 AM – Public Hearing

- ▶ Department of Transportation (DOT) Petition Request to Abandon 270 ft on SR 1602 (Hamme Mill Road) at Clifton B. Jackson property line.

Public Hearing Agenda

- ▶ Chairman call Public Hearing to Order
 - ▶ Clerk read Notice of Public Hearing
 - ▶ Overview of DOT Petition Request to Abandon 270 feet on SR 1602 – Hamme Mill Road – Clifton B. Jackson petitioner
 - ▶ Clerk read Rules of Citizen Comments
 - ▶ Citizen Comments
 - ▶ County Manager and/or Commissioner Comments
 - ▶ Adjourn
- 

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25 day of August, 20 10.

Lucille Lee Weldon
Notary Public

My commission expires: 12-6-14.

Notice of Public Hearing
Notice is hereby given that on Tuesday, September 7, 2010 at 9:45 am in the Warren County Memorial Library Community Meeting Room, 119 S. Front Street, Warrenton, NC, the Warren County Board of Commissioners will hold a public hearing to hear citizen comments regarding a request from Clifton B. Jackson to abandon a portion of SR 1602 from Jackson property line to end of road approximately 270 feet on Hamme Mill Road in Warrenton, NC.
Petition and map are located in the office of the Warren County Clerk to the Board for public review. All interested citizens are urged to attend this public hearing.
Barry Richardson, Chairman
Warren County Board of Commissioners



PUBLIC HEARING PROCEDURES

This public hearing is being held to hear citizens' comments regarding a Department of Transportation Petition Request to Abandon 270 feet on SR 1602 – Hamme Mill Road.

RULES:

- ▶ Please sign up to speak
- ▶ The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.
- ▶ Any group of people who support or oppose the same position should designate a spokesperson.
- ▶ Please address only those items which might not have been addressed by a previous speaker
 - ▶ Order and decorum will be maintained during this hearing.
 - ▶ Two questions are permitted by each speaker.

*Warren County
Board of Commissioners*

North Carolina Department of Transportation
Division of Highways
Abandonment Petition

North Carolina

County of Warren

Petition request for the abandonment of Secondary Road 1602 from the State.

Maintained System from Jackson property line to end of road,
approximately 270 feet.

We the under signed, being all of the property owners on Secondary Road 1602
in Warren County do hereby request the Division of Highways of the Department of
Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

<u>Name</u>	<u>Address</u>
<u>Clifton B. Jackson Jr.</u>	<u>323 Hamme Mill Rd Warraton</u>
<u>Robert Jackson</u>	<u>323 Hamme Mill Rd Warraton</u>

No other property owners on SR 1602 are effected
by this abandonment as it is entirely within
the property of Clifton B Jackson Jr. at the end
of SR 1602.

10:00 am

Call to Order September 7, 2010

Regular Monthly Meeting

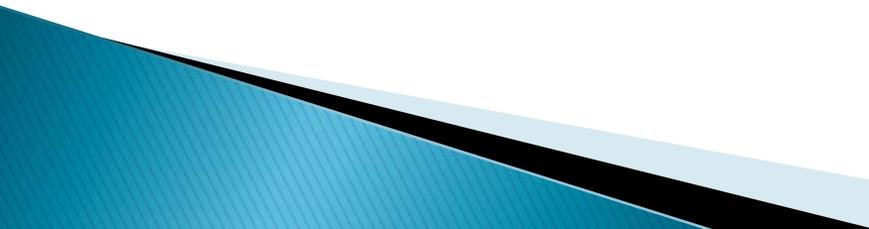
By

Chairman or Designee

Moment of Silence

Conflict of Interest Disclaimer



- ▶ *“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*
 - ▶ In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
 - ▶ Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
 - ▶ If so, please identify the conflict and refrain from any undue participation in the particular matter involved.
- 

Rules for Citizen Comments

Please sign up to speak.

The maximum time allotted to each speaker will be five (5) minutes;
Clerk to the Board will keep time.

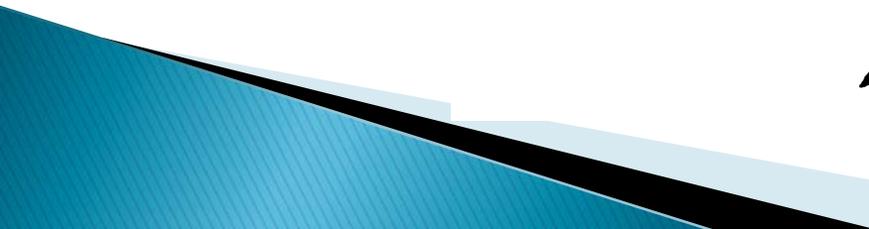
Any group of people who support or oppose the same position should
designate a spokesperson.

Please address only those items which might not have been addressed
by a previous speaker.

If response from Manager and/or Board is desired, please leave a copy
of your comment(s) with the Clerk to the Board.

Order and decorum will be maintained. This is not a question and
answer session.

*Warren County
Board of Commissioners*



Meeting Date: September 7, 2010

Agenda Item # 5

SUBJECT: Adopt September 7, 2010 Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



*SUGGESTED AGENDA
FOR
September 7, 2010 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
Warren County Memorial Library, Front Street
WARRENTON, NORTH CAROLINA*

*9:00 am – Public Hearing: Close Out 2008 CDBG Water Hook-Up Project
9:15 am – Public Hearing: Petition to Re-Zone Tract in River Township
9:30 am –Public Hearing: Amendments to Historic Preservation Ordinance
9:45 am – Public Hearing: DOT Petition to Abandon 270 feet on SR 1602*

*Recognize Warren County Finance Office Staff
Certificate of Achievement Plaque*

1. Call to Order Regular Monthly Meeting – 10:00 am by Chairman or Designee
2. Moment of Silence
3. Conflict of Interest Disclaimer
4. Citizen Comments
5. Adopt September 7, 2010 Suggested Agenda
6. Consent Agenda
 - A. Approve Minutes of:
 - August 2, 2010 – Public Hearing; FY 2010-2011 Rural Operating Assistance Program (ROAP)
 - August 2, 2010 – Regular Monthly Meeting
 - August 18, 2010 – Special Meeting
 - B. Interest Income Report July 2010 – Finance Director Barry Mayo
 - C. Tax Collector’s Report July 2010 – Tax Administrator Robert Mitchum
 - D. Tax Release Requests (Over \$100) – Tax Administrator Robert Mitchum
Tax Release Requests (Under \$100) - “ “ “ “
 - E. Proclamation – **“9/11 Patriot Day & National Day of Service & Remembrance”**
 - F. Resolution – **“Senior Center Month Proclamation – September 2010”**

7. Finance Office – Barry Mayo
 - A. Amendment # 3 to the 2010-2011 Warren County Budget Ordinance
 - B. Amendment # 14 to the Capital Project Ordinance - Warren County Library/Community Meeting Room

8. Follow-Up to Public Hearings:
 - A. Close Out 2008 CDBG Water Hook-Up Project – Julie Reid, COG CDBG Administrator
 - B. Petition to Re-Zone Tract in River Township – Ken Krulik, Planner/Zoning Admin.
 - C. Amendments to Historic Preservation Ordinance – Ken Krulik
 - D. DOT Petition to Abandon 270 feet on (SR 1602) Hamme Mill Rd – Clifton Jackson

9. NC Department of Corrections, Division of Community Corrections Annual Report – Royster Washington

10. Home Health Advisory Board Re-Appointments: W.Mills, Sheriff Williams, M.Hehl, E.Coleman, W.Gardner, W.Paynter & N. Moseley – Andy Smith

11. FY 2010-2011 Agreement for Forestry Services – Bryant Pitchford

12. Consider Proposed Flex Time Work Schedule for Social Services Department – Jeffrey Woodard

13. Convey Surplus Property by Resolution to Loaves & Fishes – Clerk to the Board

14. County Manager’s Report
 - A. Contracts Executed
 - B. Manager’s Monthly Report

Meeting Date: September 7, 2010

Agenda Item # 6A

SUBJECT: Approve Minutes of :

August 2, 2010 – Public Hearing; FY 2010-2011 Rural Operating Assistance
Program (ROAP)

August 2, 2010 – Regular Monthly Meeting

August 18, 2010 – Special Meeting

REQUESTED BY: Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Minutes of:

*August 2nd Public Hearing & Regular Monthly Meeting
and
August 18th Special Meeting*

Have been provided by e-mail prior to the meeting.



Meeting Date: September 7, 2010

Agenda Item # 6B

SUBJECT: Approve Interest Income Report for July 2010

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



INTEREST INCOME REPORT
Month of July 2010

FUND	JULY INCOME	FISCAL YEAR TO - DATE
General	848.91	848.91
Revaluation	23.13	23.13
E 911 Telephone System	58.70	58.70
Buck Spring Project	49.26	49.26
Ambulance Storage Facility	36.76	36.76
Library Building Project Fund	3.65	3.65
National Guard Armory	24.29	24.29
Regional Water Enterprise Fund	79.29	79.29
District 1 Enterprise Fund	118.25	118.25
Solid Waste	55.87	55.87
District II Enterprise Fund	119.56	119.56
District III Capital Project Fund	27.88	27.88
District III Phase II BANS	0.64	0.64
District III Enterprise Fund	98.28	98.28
Soul City Pump Station Improvements	0.69	0.69
	1,545.16	1,545.16

Meeting Date: September 7, 2010

CONSENT AGENDA Item # 6C

SUBJECT: Approve Tax Collector's Report for July 2010

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: None

FUNDING SOURCE: N/A

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: G.S. 105 350
Tax Collection Report and Interest Income Report supplied for Board's
information**

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month JULY 2010**

Current Year Collections

Tax Year	Charge	Collected in JULY	Collected to Date	Balance Outstanding	Percentage Collected
JULY 2010 FY11	\$14,302,478	\$75,805	\$75,805	\$14,226,673	0.53%
JULY 2009 FY10	\$14,276,097	61,133	61,133	14,214,963	0.43%

Delinquent Collections

2009	\$701,683	\$67,085	\$67,085	\$ 634,598	9.56%
2008	242,323	4,994	4,994	237,329	2.06%
2007	188,522	1,940	1,940	186,581	1.03%
2006	161,052	1,006	1,006	160,046	0.62%
2005	129,882	1,471	1,471	128,411	1.13%
2004	111,552	659	659	110,893	0.59%
2003	93,957	508	508	93,449	0.54%
2002	115,393	436	436	114,956	0.38%
2001	168,536	406	406	168,130	0.24%
2000	94,050	396	396	93,654	0.42%
Total Delinquent Years	\$ 2,006,950	\$78,901	\$ 78,901	\$ 1,928,047	

Other JULY Receipts

County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 8,779	\$ 8,779
\$ 18,841	\$ 18,841
\$ 5,746	\$ 5,746
\$ 9,063	\$ 9,063
\$ -	\$ -

JULY GRAND TOTAL

\$ 197,135	\$ 197,135
-------------------	-------------------

R Edw Mitchum

R. Edwin Mitchum, Tax Collector Date 08/25/2010

Meeting Date: September 7, 2010

CONSENT AGENDA Item # 6D

SUBJECT: Request for Tax Releases

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: Tax releases over \$100 are presented for the Board's approval, and releases under \$100 approved by the County Manager are presented for the Board's information.

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Over
\$100

Over \$100
ERROR CORRECTION RELEASES:

	9/7/2010		Date:
BENTON REAL ESTATE	2010 6448 200		30086 \$203.00 LEASEHLD IMPR IS PART OF RP
CAPPS MD/STEPHANIE WORLEY	2010 7341 300	D5 66	13934 \$125.42 SOLD BOAT IN 08
COOPER VIRGINIA	2000 1872 100		32446 \$562.44 NO MH LISTED IN WARREN CO
COOPER VIRGINIA	2001 1872 101		33420 \$433.01 NO MH LISTED IN WARREN CO
COOPER VIRGINIA	2002 1872 102		34533 \$429.09 NO MH LISTED IN WARREN CO
COOPER VIRGINIA	2009 1872 109		56831 \$165.11 NO MH LISTED IN WARREN CO
COOPER VIRGINIA	2010 1872 200		29260 \$213.43 NO MH LISTED IN WARREN CO
DAEKE KENNETH & MARGARET	2010 10301 316	B5 51	2972 \$776.09 NO HSE ON PROPERTY
DIAMONDBACK LOGGING	2010 34049 200		29507 \$226.76 DOESN'T HAVE A MH
DOWNNEY RICKY & PEGGY	2010 4913 200		26870 \$182.32 SOLD MH
ERICKSON MARY & ARTHUR	2010 19700 200		29444 \$164.38 MH LISTED ON ACC#30187 300
GOODING DAVID	2010 29086 300	L3C 1 13X	23229 \$347.63 DW BILLED TWICE ON BILL
HARGROVE SANDRA F STEVENSON	2004 3372 104	B8 1D	37212 \$187.61 MH SOLD IN 1999
HARGROVE SANDRA F STEVENSON	2005 3372 105	B8 1D	40033 \$180.16 MH SOLD IN 1999
HARGROVE SANDRA F STEVENSON	2006 3372 106	B8 1D	43288 \$220.03 MH SOLD IN 1999
HENDERSON CHRISTOPHER	2001 2393 101	B10 25	33465 \$316.50 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2000 2393 100	B10 25	32492 \$367.54 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2000 2393 102	B10 25	34570 \$289.81 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2003 2393 103	B10 25	35825 \$271.52 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2004 2393 104	B10 25	37177 \$248.44 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2005 2393 105	B10 25	39996 \$225.51 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2006 2393 106	B10 25	43247 \$204.13 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2007 2393 107	B10 25	46427 \$182.97 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2008 2393 108	B10 25	49798 \$169.93 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2009 2393 109	B10 25	56586 \$138.93 NEVER HAD MH IN WARREN CO
HENDERSON CHRISTOPHER	2010 2393 200	B10 25	26715 \$193.75 NEVER HAD MH IN WARREN CO
HERITAGE BREEDERS LLC	2010 30719 200		28229 \$349.62 LISTED BUSINESS ON TIME
JEFFERSON SAPATA DONNELL	2010 21261 300	J6 41	13400 \$302.16 SW IS LISTED ON ACC 5770 200
JOHNSON LARRY E	2010 30927 300	K3A 2 1X	4483 \$154.17 NEVER OWNED PROP IN WARR
MARTIN RANDY & DONNA	2010 26817 302	D2 13A	15982 \$994.11 HSE CHARGED TWICE
MCCOY RYAN	2003 11257 103		35821 \$269.15 NEVER OWNED MH IN W LEASE
MCCOY RYAN	2004 11257 104		37172 \$247.14 NEVER OWNED MH IN WARREN
MCCOY RYAN	2006 11257 106		43240 \$200.89 NEVER OWNED MH IN WARREN
MCCOY RYAN	2005 11257 105		39992 \$221.59 NEVER OWNED MH IN WARREN
MORALES NORMA ARZOLA	2004 23319 104		37296 \$174.18 CAN'T FIND OWNER OR MH
MORALES NORMA ARZOLA	2005 23319 105		40121 \$163.86 CAN'T FIND OWNER OR MH
MORALES NORMA ARZOLA	2006 23319 106		43391 \$153.54 CAN'T FIND OWNER OR MH
MORALES NORMA ARZOLA	2007 23319 107		46673 \$143.22 CAN'T FIND OWNER OR MH
MORALES NORMA ARZOLA	2008 23319 108		50098 \$134.04 CAN'T FIND OWNER OR MH
MORALES NORMA ARZOLA	2009 23319 109		56929 \$119.61 CAN'T FIND OWNER OR MH
MORALES NORMA ARZOLA	2010 23319 200		30611 \$122.32 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2001 3148 101		33547 \$254.65 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2002 3148 102		34640 \$235.66 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2003 3148 103		35885 \$225.04 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2004 3148 104		37237 \$208.55 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2005 3148 105		40055 \$191.78 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2006 3148 106		43316 \$175.80 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2007 3148 107		46593 \$160.61 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2008 3148 108		49976 \$148.39 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2009 3148 109		56789 \$126.72 CAN'T FIND OWNER OR MH
MORRISON SUSSAN E	2010 3148 200		28721 \$127.61 CAN'T FIND OWNER OR MH
NEIL R & PEGGY MCGEE	2010 17062 300		15153 \$108.59 ASSESSED FOR WRONG BOATS
ONEAL JOANIE A	2010 30034 200		26524 \$139.79 CAMPER SOLD
PARKER KENNETH L & COLLEEN	2010 32612 300	L3C 34	12320 \$101.07 BOAT LISTED IN NASH CO
PUTT CAPERTON	2010 31687 200		27851 \$152.77 BOAT MOVED TO GA IN 2009
REDTAIL GASTON LLC	2009 30158 371	K3A141	23845 \$434.00 BOER 2009
REDTAIL GASTON LLC	2009 30158 372	K3A142	23846 \$434.00 BOER 2009
REDTAIL GASTON LLC	2009 30158 373	K3A143	23847 \$434.00 BOER 2009
REDTAIL GASTON LLC	2009 30158 374	K3A144	23848 \$434.00 BOER 2009
REDTAIL GASTON LLC	2009 30158 375	K3A145	23849 \$434.00 BOER 2009
REDTAIL GASTON LLC	2009 30158 376	K3A146	23850 \$434.00 BOER 2009
REDTAIL GASTON LLC	2009 30158 377	K3A147	23851 \$434.00 BOER 2009
REDTAIL GASTON LLC	2009 30158 378	K3A148	23852 \$434.00 BOER 2009
REDTAIL GASTON LLC	2009 30158 379	K3A149	23853 \$434.00 BOER 2009

Over
\$100
Cont'd

REDTAIL GASTON LLC	2009 30158 380	K3A150	23854	\$542.50	BOER 2009
REDTAIL GASTON LLC	2009 30158 381	K3A151	23855	\$697.50	BOER 2009
REDTAIL GASTON LLC	2009 30158 384	K3A154	23858	\$868.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 385	K3A155	23859	\$868.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 386	K3A156	23860	\$992.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 387	K3A157	23861	\$744.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 388	K3A158	23862	\$744.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 389	K3A159	23863	\$759.50	BOER 2009
REDTAIL GASTON LLC	2009 30158 390	K3A160	23864	\$744.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 391	K3A161	23865	\$558.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 392	K3A162	23866	\$558.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 393	K3A163	23867	\$558.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 394	K3A164	23868	\$496.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 395	K3A165	23869	\$558.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 396	K3A166	23870	\$496.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 397	K3A167	23871	\$496.00	BOER 2009
REDTAIL GASTON LLC	2009 30158 398	K3A168	23872	\$496.00	BOER 2009
SHORT MICHAEL D & HAZEL	2010 37237 302	B6 5B	24246	\$276.57	CLERICAL ERROR
SIGMON GARNETTE W	2010 24323 300	D3 32A	7430	\$101.30	DOESN'T HAVE MH
SPENCE ERNESTINE J	2010 38331 301	B8 64	3519	\$196.27	HSE DBL LISTED
TAR RIVER TIMBER CO INC	2010 25889 305	D10 4A	4904	\$456.85	CLERICAL ERROR
TAYLOR ETHEL P HEIRS	2010 39802 300	K8 23	10860	\$655.28	DW IS LISTED BY C THORNE
THOMPSON WILLIAM G	2010 40515 300	C9 56 1X	16203	\$698.89	HSE CHARGED TWICE
TOWNES LONNIE	2010 40735 335	D9 102	12009	\$396.53	HSE ON 2 BILLS/CLERICAL ERR
WALKER NELLIE H	2010 19910 305	K3C 28	13112	\$457.65	D/W CHARGED TWICE
WALKER WILLIAM E	2010 21115 300	F2 36	7929	\$115.98	BOATS ON WRONG ACCT
WHITE HAL JR & OTHERS	2010 43327 331	E1 1	13770	\$358.30	NO MH OR HOUSES ON TRACT
WILLIAMS JOHN E BUILDER INC	2010 14938 201		26119	\$1,061.31	PLANE LISTED IN NASH CO
SUB-TOTAL ERROR CORRECTIONS:				\$32,988.57	
<u>MOTOR VEHICLE RELEASES:</u>					
X					
SUB-TOTAL MOTOR VEHICLE RELEASES:				\$0.00	
SUB-TOTAL CORRECTION RELEASES:				\$32,988.57	
Total Releases				\$ 32,988.57	
<u>LANDFILL USER FEE RELEASES:</u>					
ALSTON TOYIE	2010 1620 200		26638	\$115.00	NO METER ON MH
BRAUER WILLIAM & PATTIE	2010 4529 329	C5 9	1509	\$115.00	HSE NOT LIVEABLE/NO LNDFFL
CHEEK FREDERICK L & OTHERS	2010 8126 300	F10 8	2608	\$115.00	NO ELECTRIC/PER ELEC CO
CHRISTIANA BANK & TRUST CO	2010 27721 315	B10 23W	21779	\$115.00	LANDFILL CHARGED TWICE
CHRISTIANA BANK & TRUST CO	2010 27721 332	J13 17	20262	\$115.00	LANDFILL CHARGED TWICE
DEER RUN UNLIMITED PARTNER	2010 9182 300	F6 119	6791	\$3,565.00	HAS PRIVATE HAULER NO LNDFL
DURHAM SONNY HEIRS	2010 32107 300	B5 83	9979	\$115.00	HSE NOT LIVEABLE
FORRESTER C A HEIRS	2010 15006 300	I9 75	4356	\$115.00	HSE NOT LIVEABLE
GUNN FANNIE W	2010 24994 301	J3B 104	16159	\$115.00	HAS PRIVATE HAULER NO LNDFL
H & S LAND LLC	2010 33759 302	K2C 67	548	\$115.00	NO DWELLING ON PROP
HUX CLIFTON L & MARY E	2010 5695 300	J2A 86	8110	\$115.00	HAS PRIVATE HAULER NO LNDFL
JEFFERSON A D JR	2010 21624 300	B2 27	6029	\$115.00	HSE NOT LIVEABLE
JOHNSON MARIE C HEIRS	2010 22203 300	C10 42	6128	\$230.00	DWELLING ONLY/NO ELECTIC
PAYNTER DOUGLAS & ALICIA	2010 31132 302	E3 50	5020	\$115.00	HSE NOT LIVEABLE
PERSON WILHEMENIA	2010 7975 200		26896	\$115.00	MH MOVED YRS AGO/NO LFUF
PHILLIPS JAMES E & DIANE L	2010 23272 300	L3B 100	9779	\$115.00	HAS PRIVATE HAULER NO LNDFL
RUSSELL EVELYN H	2010 20668 300	C2 38B	22465	\$115.00	NO ELECTRIC/PER HALIFAX ELE
SEAMAN RAYMOND J & RUBY	2010 36415 327	B7 29	10806	\$115.00	NO HSE ON PROPERTY
SNEED WALTER HEIRS	2010 26336 300	G10 22	8222	\$115.00	HSE NOT LIVEABLE/NO LNDFFL
STEGALL MICHAEL	2009 38938 300	E3 24	12686	\$115.00	NO HSE ON PROPERTY
WESLEY ROBERT & PATRICIA	2010 15981 300	L2D 6	10073	\$115.00	HAS PRIVATE HAULER NO LNDFL
WHITE ASHLEY & STUART	2010 43233 306	E2 17	7675	\$230.00	2 MH ON TRACT NOT 4 LFUF
WHITE HAL JR & SHIRLEY H	2010 43327 330	D2 1	13771	\$115.00	ONLY 1 MH ON TRACT
TOTAL LFUF RELEASES:				\$6,325.00	
Total Releases				\$ 39,313.57	

*Under
\$100*

Under \$100

9/7/2010

Date: 8/17/10

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
AGEE WALLACE & MARY	2010	29747 300	K2A 17	23433	\$ 11.63	LATE LIST IN ERROR/NOT LATE
CONSTRUCTION BARNETTE	2010	2528 200		30097	\$ 47.69	MACHINERY OVER ASSESSED
BREWER DAN & BARBARA	2010	32477 300	J3B105	16160	\$ 64.60	ADJUST BT VALUE PER ABOS
BROWNE CHARLIE & LINDA	2010	5398 300	H1D148	9165	\$ 21.22	ADJUST BT VALUE PER ABOS
JOHN & ERMA CHAMPION	2010	28318 301	L4C 20	2500	\$ 87.70	BOAT IS LISTED IN WAKE CO
CHANDLER EARL	2010	10649 300	J4 5C	9961	\$ 2.00	DOESN'T HAVE DOGS
COX CHARLES D & JOYCE E	2010	9637 303	L2C 74	4899	\$ 55.81	BOATS IN NORTHAMPTON
DAVIS EMILY P & RONALD	2010	9364 300	H1D 70	13169	\$ 51.35	BT SOLD/VALUE WRONG ON BT
DAVIS EMILY P & RONALD	2010	9364 301	H1C 129	23172	\$ 89.52	BT'S DOUBLE LISTED
DRUBIN WILLIAM & CHRISTINE	2010	20787 300	I2C 23	11837	\$ 14.34	BOAT SOLD IN 2006
EDWARDS LONNIE & MARLEEN	2010	16131 300	L3C 63	18619	\$ 43.83	BOAT VALUE NOT PPU
GLOVER PAMELA A	2010	465 300	G7 32B	15652	\$ 4.00	NO DOGS PER TAXPAYER
GURGANIOUS FRANKLIN & BETTY	2010	30187 300	D10 64	17252	\$ 22.22	DON'T OWN A BOAT
HOFFMAN ALBERT	2010	10644 301	I4B 74	7801	\$ 19.85	BOAT KEPT IN FLORIDA
HUGHES MARY KYLE	2010	32703 200		29751	\$ 46.95	ADJUST BT VALUE PER ABOS
INGRAM TABITHA HAZEL	2010	33947 300	L2B 93	15544	\$ 66.65	DOESN'T HAVE A MH
JONES SHIRLEY	2010	2922 300	L2A 41	7011	\$ 41.33	SW IS PART OF REAL PROP
LADD GILBERT C HEIRS	2010	24905 300	K2C 56	7346	\$ 17.19	BOAT SOLD
MARTIN DONALD & JANICE	2010	4644 300	H1D 57	856	\$ 8.17	PP LISTED ON TIME
MATTHEWS JE & HE BRIGGS	2010	4625 300	L2D 51/52	1449	\$ 84.10	BOATS DOUBLE LISTED
MATTHEWS JE & HE BRIGGS	2010	4625 300	L2D 59	1449	\$ 92.12	BOAT LISTED ON DIFF REC N
MAUZY EDWARD SCOTT & OTHERS	2010	33192 300	J2B 92	941	\$ 11.10	ADJUST BT VALUE PER ABOS
MORRIS ROBERT D & CONNIE	2010	28005 304	K5 44	1270	\$ 23.70	BUS&MH LISTED ON TIME
NASCH BARRY P	2010	31792 200		29207	\$ 28.20	BOAT SOLD IN 2009
NOBLES JOHNNY C & BEATRICE	2010	8490 300	J2B 92	941	\$ 47.56	ADJUST BT VALUE PER ABOS
OMNI INTERNATIONAL SER INC	2010	34222 200		29568	\$ 31.30	MH MOVED OUT OF WARREN CO
PARKER KENNETH & COLLEEN	2010	32612 300	L3C 34	12320	\$ 30.32	WRONG MEASUREMENT ON DECI
PATTON JOHN J III & TERRI	2010	7763 301	L2C 20	7177	\$ 95.50	BOAT LISTED IN VA
PAYNTER DANNY L	2010	30321 334	E3 46	9239	\$ 64.56	HSE DESTROYED IN 2009
PAYNTER NORMAN E	2010	13863 300	E3 112	8879	\$ 2.00	DOESN'T HAVE DOGS
PEARSON ERIC W	2010	34212 200		29555	\$ 36.99	CAMPER LISTED IN VA
REAMES JOEL III	2010	18082 300	K3D 120	4177	\$ 9.81	BOAT SOLD/OTHER DESTROYED
RIVERS FRANKLIN R JR	2010	34409 200		31847	\$ 80.63	BOAT OVER ASSESSED
ROLAND JOHNNIE VERNON	2010	34231 200		29631	\$ 5.66	MH WAS ASSESSED 2
SCHAEFFER MARK LOUIS	2010	30631 200		27186	\$ 74.40	BOATS DOUBLE TAXED
SHEETS ROBERT	2010	2592 200		29415	\$ 13.18	BOAT MOVED TO SC FOR 2010
STOLZE MARTIN & ANNETTE	2010	26157 200		29246	\$ 56.90	SOLD BOAT IN 2008
ST SING ROBERT W	2010	4668 301	G5D 5	12563	\$ 70.00	NO ELEC PER PROG ENERGY
SYKES CECILIA ANN	2010	33418 318	L2B 80	10427	\$ 4.67	PROP LISTED ON TIME
THACKER MW & CONSTANCE S	2010	5274 300	I3D 45	5000	\$ 6.68	ADJUST BT VALUE PER ABOS
THOMAS BRADLEY L & CYNTHIA L	2010	8698 300	H1C130	6915	\$ 87.19	BOATS LISTED IN WAKE CO
TURNER M BENITA	2010	895 300	I3D 45	10272	\$ 92.93	ADJUST BT VALUE PER ABOS
VAN ROY RUSSELL J	2010	16891 300		5733	\$ 29.70	BOAT WAS OVER ASSESSED
VAN ROY RUSSELL J	2010	16891 301	I3F 144	5688	\$ 5.49	SAME BOAT CHARGED 2
WAMPFLER JERRY & CAROL	2010	42301 301	K2D 72	13178	\$ 70.64	ADJUST BT VALUE PER ABOS
WEINGARTEN DONALD A & KATHERIN	2010	15654 300	I3D 43 44	13585	\$ 12.60	BOAT VALUE
WESSEL EDWARD & DEBBIE L	2010	16122 300	K2D 89	15225	\$ 21.63	BT OVER ASSESSED/NO SHED
WILSON GERALD T & MYRTLE R	2010	4067 304	H1A 29 30	1810	\$ 11.54	BOATS KEPT IN VA
WOOD DANIEL T	2010	25229 200		28607	\$ 15.00	SOLD BOAT IN 2009

SUB-TOTAL ERROR CORRECTIONS:

\$ 1,932.15

MOTOR VEHICLE RELEASES:

ALEXANDER SUSIE E	2010	15620 2442	YNC5332	66229	\$1.11	GAVE AWAY
ALSTON GERALDINE	2010	9263 2339	WNJ2339	73002	\$28.28	REPOED
BARHAM BARBARA F	2010	152 109	0795NR	56327	\$32.38	TAGS TURNED IN
BORCHARDT GLENN H IV	2010	31540 2048	4D7988	60043	\$12.70	SOLD
BRICKEY ALAN DALE	2010	10744 1004	4J8518	64265	\$16.61	SOLD
BRICKEY ALAN DALE	2010	10744 2120	4D7971	60115	\$2.22	SOLD
BURTON WILLIAM LEE JR	2009	29330 1534	YRP2587	77604	\$6.86	SOLD
CHEESE DERRICK B	2010	8231 1766	ZSW4787	63241	\$15.07	JUNKED

*Under
\$100
Cont'd*

CREWS JOSEPH	2010 10493 109	WTX6046	53534	\$36.74	SOLD
GARDNER EMILY T	2010 15505 1504	NWM2922	62979	\$24.15	SOLD
GUASTINI MICHAEL A	2010 3241 2619	WTX1039	64094	\$66.18	VALUE ON CAR TOO HIGH
HARRIS AHMED KATHY D	2010 4678 109	PSA6438	54620	\$20.00	SOLD
HYMAN RONALD D	2010 21138 1133	XNB2881	71796	\$1.62	JUNKED
LYNCH WILLIAM T SR	2010 26038 1005	XPY9345	71668	\$1.50	GAVE AWAY
MAXWELL OMA E	2010 27031 1898	RSL7454	59893	\$26.24	MOVED TO VA
MCGRADY STANLEY P	2010 22563 1805	SRK4250	76471	\$10.62	GAVE AWAY
MITCHELL GLADYS	2010 7612 1261	XWH2776	64522	\$6.82	DECEASED/TAGS TURNED IN
MITCHUM ROBERT E	2009 28888 1591	VTZ6172	59586	\$91.41	SOLD
MORRIS ROBERT D	2009 28005 2387	VSL3118	60382	\$36.76	WRONG DESC&VALUE PER DMV
PHELPS GERALD E	2010 31537 2260	BS57266	63735	\$5.35	WRONG VALUE ON TRAILER
PRO TOW	2010 17075 1395	ZD7558	59390	\$28.80	RELEASED TO VANCE CO
REID MARION	2010 18888 109	NWL1506	55150	\$14.90	SOLD
RENN LARRY D	2010 9038 1062	VRJ6527	64323	\$10.20	SOLD
SALMON JOHN E	2010 7194 1772	NWH7556	73921	\$9.84	SOLD
SINEATH JAMES V JR	2010 28677 2074	KARONIE	60069	\$54.82	SOLD
TOWNES JAMES P JR	2010 4453 1907	PTS4041	59902	\$9.13	GAVE AWAY
TURNER CYNTHIA G	2010 9017 2288	WTX1048	63763	\$6.21	SOLD
YATES NOVELLA D	2010 375 2252	ZSW5840	63727	\$33.11	SOLD

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$609.63

SUB-TOTAL CORRECTION RELEASES:

\$ 1,932.15

Total Releases

\$2,541.78

Meeting Date: September 7, 2010

CONSENT AGENDA Item # 6E

SUBJECT: Resolution – Patriot Day & National Day of Service & Remembrance – 9/11/2010

REQUESTED BY:

SUMMARY: Resolution presented for Board’s review and adoption.

FUNDING SOURCE: N/A

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend adoption.

NOTES:



**STATE OF NORTH CAROLINA
COUNTY OF WARREN**

**PATRIOT DAY
&
NATIONAL DAY OF SERVICE AND REMEMBRANCE, 2010
BY THE WARREN COUNTY BOARD OF COMMISSIONERS**

A PROCLAMATION

Remembering twisted steel of the twin towers of the World Trade Center, the scarred walls of the Pentagon, and the smoky wreckage in a field in southwest Pennsylvania, the patriotism and resiliency of the American people that shone brightly on September 11, 2001. We stand as one people, united in our common humanity and shared sorrow. We continue to grieve for those who perished and remember what brought us together as Americans.

Today, we honor the lives lost 9 years ago on that bright September day, innocent men, women, and children boarded planes and set off for work as they had so many times before. Unthinkable acts of terrorism brought tragedy, destruction, pain, and loss for people across our Nation and the world.

As we pay tribute to loved ones, friends, fellow citizens, and all who died, we reaffirm our commitment to the ideas and ideals that united Americans in the aftermath of the attacks. We must apprehend all those who perpetrated these heinous crimes, seek justice for those who were killed, and defend against all threats to our national security. We must also recommit ourselves to our founding principles. September 11th reminds us that our fate as individuals is tied to that of our Nation. Our democracy is strengthened when we uphold the freedoms upon which our Nation was built: equality, justice, liberty, and democracy. These values exemplify the patriotism and sacrifice we commemorate today.

In that same spirit of patriotism, we call upon all Warren County citizens to join in service and honor the lives we lost, the heroes who responded in our hour of need, and the brave men and women in uniform who continue to protect our country at home and abroad. Originating from the family members of those who lost loved ones on 9/11, the National Day of Service and Remembrance is an opportunity to salute the heroes of 9/11, recapture the spirit of unity and compassion that inspired our Nation following the attacks, and rededicate ourselves to sustained service to our communities.

By a joint resolution approved December 18, 2001 (Public Law 107-89), the Congress has designated September 11 of each year as Patriot Day, and by Public Law 111-13, approved April 21, 2009, has requested the observance of September 11 as an annually recognized National Day of Service and Remembrance.

NOW, THEREFORE, The Warren County Board of Commissioners, do hereby proclaim September 11, 2010, as Patriot Day and National Day of Service and Remembrance and call upon all departments, agencies, and instrumentalities of the Warren County Government to display the flag of the United States at half-staff on Patriot Day and National Day of Service and Remembrance in honor of the individuals who lost their lives as a result of the terrorist attacks against the United States that occurred on September 11, 2001. We call upon the people of Warren County to participate in community service in honor of those our Nation lost, to observe this day with other ceremonies and activities, including remembrance services, and to observe a moment of silence beginning at 8:46 a.m. eastern daylight time to honor the innocent victims who perished as a result of the terrorist attacks of September 11, 2001.

IN WITNESS WHEREOF, Barry Richardson, Chairman of the Warren County Board of Commissioners, has hereunto signed and authorized the seal of Warren County this 7th Day of September, in the year of our Lord two thousand ten.

Meeting Date: September 7, 2010

CONSENT AGENDA Item # 6F

**SUBJECT: Resolution – Senior Center Month Proclamation
September 2010**

REQUESTED BY:

SUMMARY: Resolution presented for Board’s review and adoption.

FUNDING SOURCE: N/A

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend adoption.

NOTES:



State of North Carolina

County of Warren

**Senior Center Month Proclamation
September 2010**

Whereas, older Americans are significant members of our society, investing their wisdom and experience to help enrich and better the lives of younger generations; and

Whereas, the Warren County Senior Center has acted as a catalyst for mobilizing the creativity, energy, vitality and commitment of the older residents of Warren County, North Carolina; and

Whereas, through the wide array of services, programs and activities, senior centers empower older citizens of Warren County to contribute to their own health and wellbeing and the health and well-being of their fellow citizens of all ages; and

Whereas, the Senior Center in the County of Warren affirm the dignity, self worth and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills and knowledge; and enabling their continued contributions to the community;

Now, therefore, we, the Warren County Board of Commissioners do hereby proclaim **September 2010 Senior Center Month**.

And call upon all citizens to recognize the special contributions of the senior center participants, and the special efforts of the staff and volunteers who work every day to enhance the well-being of the older citizens of our community.

Meeting Date: September 7, 2010

Item # 7-A

**SUBJECT: Amendment # 3 to the Warren County FY 2010-2011
Budget Ordinance**

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2010/2011

Amendment No. 3

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Buildings, Grounds & Maintenance - Contingency	(1,800)
Tax Assessor	75
Tax Collection	75
DSS Administration	1,710
Central Communications	115,444
Health Department	32,808
Recreation Program	2,000
Youth Services Bureau	90
Total	\$ 150,402

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	32,808
Miscellaneous Revenue	2,150
Transfer From Other Funds - E911 Wire	2,949
Transfer From Other Funds - Library Capital Project	19,161
Fund Balance Appropriated	93,334
Total	\$ 150,402

Section 17. Expenditures of the Warren County Budget Ordinance, pertaining to the Enhanced 911 System Fund operations of the County, shall be amended as follows:

Transfer to General Fund	2,949
Project Reserves	(2,949)
Total	\$ -

This amendment:

- appropriates funds to Tax Assessor's Office for building renovation open house.

Funding Source: Private Contributions

- Appropriates funds to Tax Collection Office for building renovation open house.
Funding Source: Private Contributions
- appropriates funds to the DSS Administration for cooling tower repairs.
Funding Source: Buildings, Grounds & Maintenance - Contingency
- appropriates funds to the Youth Services Bureau for cooling tower repairs.
Funding Source: Buildings, Grounds & Maintenance - Contingency
- appropriates \$2,949 to Central Communications for upgrades to wireless systems.
Funding Source: Enhanced 911 Funds
- appropriates \$112,495 to Central Communication for upgrades to wireless system. These funds were budgeted in FY 10 but were not expended.
Funding Source: Fund Balance Appropriated.
- appropriates funds to Health Department, to agree with state allocation.
Funding Source: NC Department of Public Health
- appropriates funds to the Recreation Department.
Funding Source: Private Contributions
- appropriates funds to Fund Balance Appropriated.
Funding Source: Library Capital Project

Respectfully Submitted 09/07/2010

Barry J. Mayo

Barry J. Mayo, Finance Director

Meeting Date: September 7, 2010

Item # 7-B

**SUBJECT: Amendment # 14 to the Capital Project Ordinance Warren
County Library/Community Meeting Room**

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
LIBRARY/COMMUNITY MEETING ROOM
Amendment No. 14**

Section 3 of the above referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Revenues:

Sales Tax Refund	18,860
Investment Income	302
	<hr/>
Total	19,162

Section 4 of the above referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Additional Services	(2,406)
Transfer to Other Funds - General Fund	21,568
	<hr/>
Total	19,162

Explanation:

This amendment adjust the budget to the actual cost of the project. Remaining funds are transferred to the General Fund.

Respectfully Submitted 09/07/2010

Barry J. Mayo

Barry J. Mayo
Finance Director

Meeting Date: September 7, 2010

Item # 8-A

**SUBJECT: Follow-Up to Close-Out of CDBG Water Hook-Up Project
Public Hearing**

REQUESTED BY: Julie Reid, COG CDBG Project Coordinator

SUMMARY: Having held a required public hearing on Tuesday, September 7, 2010 at 9:00 am to hear citizen comments regarding above referenced , it is now presented for Board's approval.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend close-out of project as requested by the CDBG Project Coordinator.

NOTES:

Meeting Date: September 7, 2010

Item # 8-B

SUBJECT: Follow-Up to Public Hearing for request to Re-zone 8.5 acres from Lakeside Business to Residential at Tax Map K3A-2A

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: Having held a required public hearing on Tuesday, September 7, 2010 at 9:15 am to hear citizen comments regarding above referenced, it is now presented for Board's review and action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 7, 2010

Item # 8-C

SUBJECT: Follow-Up to Public Hearing for Amendments to Historic Preservation Ordinance & By-Laws

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: Having held a required public hearing on Tuesday, September 7, 2010 at 9:30 am to hear citizen comments regarding Warren County Historic Preservation Commission:

- 1) Ordinance & By-Laws, and**
- 2) Design Guidelines;**

it is now presented for Board's review and approval. Authorize Chairman of the board to sign each document.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of requested amendments.

NOTES:

**Please vote separately on each item; Warren
County Historic Preservation:**

Amended Ordinance & By-Laws

**Warren County Historic Preservation
Design Guidelines**



Meeting Date: September 7, 2010

Item # 8-D

SUBJECT: Follow-Up to Public Hearing regarding DOT Petition to Abandon a Portion of SR 1602 – Hamme Mill Road

REQUESTED BY: Clifton Jackson, Petitioner

SUMMARY: Having held a required public hearing on Tuesday, September 7, 2010 at 9:45 am to hear citizen comments regarding above referenced, it is now presented for Board’s approval for submission to the NC Department of Transportation.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 7, 2010

Item # 9

**SUBJECT: Annual Report from NC Department of Corrections
Division of Community Corrections**

REQUESTED BY: Royster Washington, JDM 9

**SUMMARY: Annual report will be given per attached for Judicial District 9
for Fiscal Year 2009-2010.**

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

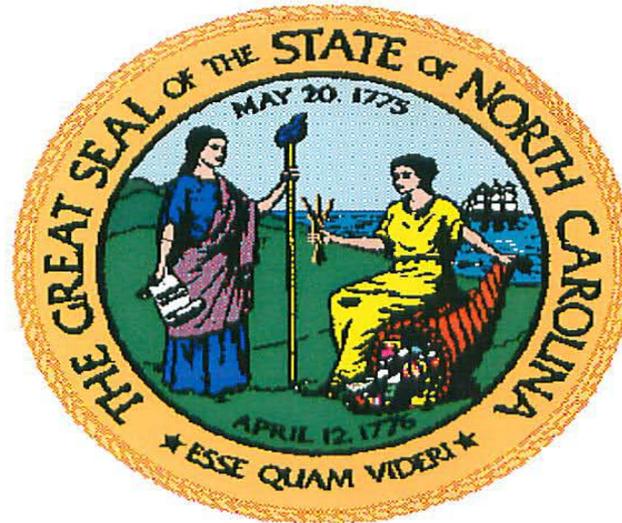
FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

State of North Carolina

Department of Correction
Division of Community Corrections



Judicial District 9
Annual Report

Fiscal Year 2009-2010

Beverly E. Perdue
Governor

Alvin W. Keller, Jr.
Secretary

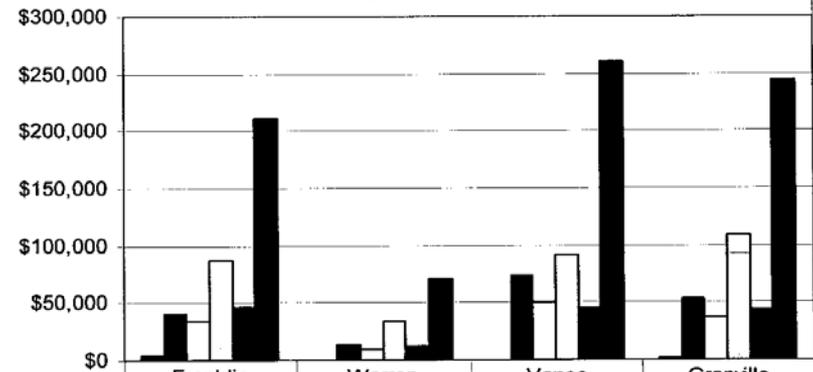
Tim Moose
Director

**Division of Community Corrections
Division II
Judicial District 9**

The chart and tables in this report summarize for the fiscal year 2009-2010 the monies collected per county, the top 5 crime categories for probation/dual admissions by felon/misdemeanor status, population by supervision type and drug screening results.

The second half of this report pertains to the Vance, Warren, Granville and Franklin Resource Center which the four counties in this District have contracted with Carolina Correctional Services, Inc. to run the past twelve consecutive years.

AOC-FMS Monies Collected per County in District JD9



	Franklin	Warren	Vance	Granville
■ Undistributed	\$3,609.08	\$630.23	\$240.00	\$1,530.00
■ Costs	\$40,510.66	\$13,976.50	\$73,654.85	\$52,587.66
□ Fines	\$34,424.00	\$9,062.00	\$50,529.99	\$37,333.76
□ Restitution	\$86,914.90	\$33,809.73	\$91,034.05	\$109,255.85
■ Supervision Fees	\$46,507.12	\$12,878.21	\$44,609.56	\$43,225.27
■ Year Grand Total	\$211,965.76	\$70,356.67	\$260,068.45	\$243,932.54

**Division of Community Corrections
Division II
Judicial District 9**

Top 5 Crime Categories for Probation/Dual Admissions in FY 09-10 by F/M Status

<i>Franklin County</i>			
FELON		MISDEMEANOR	
CRIME CATEGORY	ADMISSIONS	CRIME CATEGORY	ADMISSIONS
DRUGS- NON TRAFFICK	35	DRIVING WHILE IMPAIRED	79
LARCENY	8	DRUGS- NON TRAFFICK	40
FRAUD	7	ASSAULT	31
BREAKING,ENTERING	5	LARCENY	30
ROBBERY	3	OTHER TRAFFIC VIOLATIONS	30

Top 5 Crime Categories for Probation/Dual Admissions in FY 09-10 by F/M Status

<i>Warren County</i>			
FELON		MISDEMEANOR	
CRIME CATEGORY	ADMISSIONS	CRIME CATEGORY	ADMISSIONS
DRUGS- NON TRAFFICK	18	DRIVING WHILE IMPAIRED	27
BREAKING,ENTERING	15	DRUGS- NON TRAFFICK	22
LARCENY	7	OTHER TRAFFIC VIOLATIONS	15
BURNINGS	2	ASSAULT	14
FORGERY	2	LARCENY	12

Top 5 Crime Categories for Probation/Dual Admissions in FY 09-10 by F/M Status

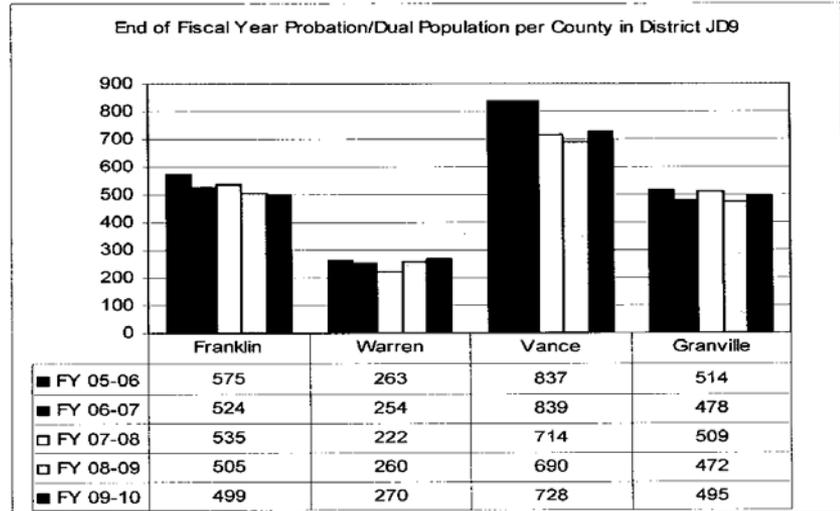
<i>Vance County</i>			
FELON		MISDEMEANOR	
CRIME CATEGORY	ADMISSIONS	CRIME CATEGORY	ADMISSIONS
DRUGS- NON TRAFFICK	50	DRUGS- NON TRAFFICK	69
BREAKING,ENTERING	26	DRIVING WHILE IMPAIRED	68
LARCENY	17	LARCENY	61
OTHER PUBLIC ORDER	15	OTHER TRAFFIC VIOLATIONS	51
FRAUD	9	ASSAULT	35

Top 5 Crime Categories for Probation/Dual Admissions in FY 09-10 by F/M Status

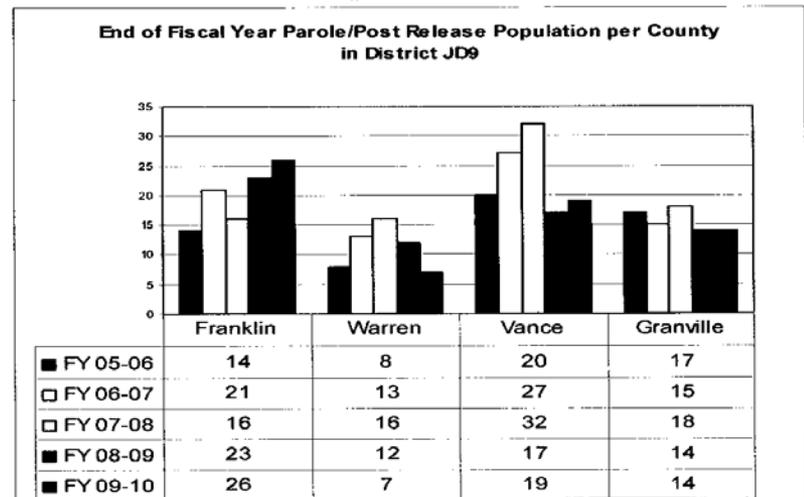
<i>Granville County</i>			
FELON		MISDEMEANOR	
CRIME CATEGORY	ADMISSIONS	CRIME CATEGORY	ADMISSIONS
DRUGS- NON TRAFFICK	37	DRIVING WHILE IMPAIRED	73
BREAKING,ENTERING	13	DRUGS- NON TRAFFICK	33
LARCENY	13	ASSAULT	27
FRAUD	10	LARCENY	27
ASSAULT	7	OTHER TRAFFIC VIOLATIONS	27

**Division of Community Corrections
Division II
Judicial District 9**

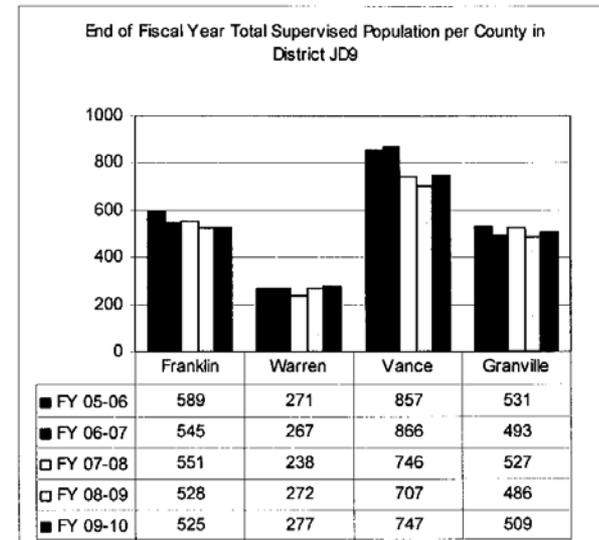
Graph 1



Graph 2



Graph 3



GRAPH 1

Probation/Dual	Franklin	Warren	Vance	Granville	District Total
FY 05-06	575	263	837	514	2189
FY 06-07	524	254	839	478	2095
FY 07-08	535	222	714	509	1980
FY 08-09	505	260	690	472	1927
FY 09-10	499	270	728	495	1992

GRAPH 2

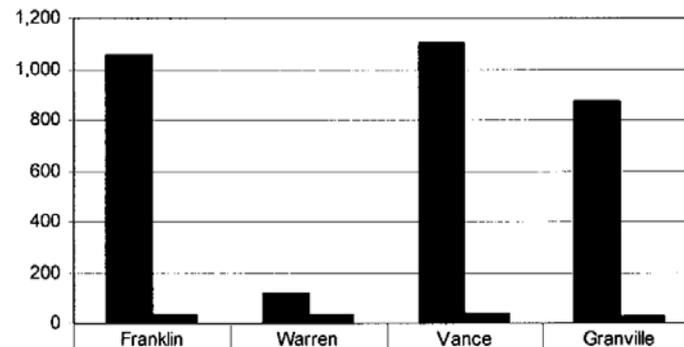
Parole-Post Release	Franklin	Warren	Vance	Granville	District Total
FY 05-06	14	8	20	17	59
FY 06-07	21	13	27	15	76
FY 07-08	16	16	32	18	82
FY 08-09	23	12	17	14	66
FY 09-10	26	7	19	14	66

GRAPH 3

Total Supervised	Franklin	Warren	Vance	Granville	District Total
FY 05-06	589	271	857	531	2248
FY 06-07	545	267	866	493	2171
FY 07-08	551	238	746	527	2062
FY 08-09	528	272	707	486	1993
FY 09-10	525	277	747	509	2058

**Division of Community Corrections
Division II
Judicial District 9**

Drug Screening Results in District JD9 for FY 09-10



■ Samples Screened	1,057	121	1,102	875
■ % Positive	35.0	33.9	36.3	27.3

Drug Screening Results for District JD9

County Name	Samples Screened	% Positive	# of Pos.
Franklin	1057	35.0	370
Warren	121	33.9	41
Vance	1102	36.3	400
Granville	875	27.3	239

V ANCE

W ARREN

G RANVILLE

F RANKLIN

RESOURCE CENTER

Bonita R. Hawkins, Program Manager

125 W. Belle Street, Henderson, NC 27536
252-433-8515 fax 252-433-8518

The Resource Center is a structured day program providing educational instruction, substance abuse treatment and life skills training. Unemployed and uneducated offenders are assigned to the program for 6 hours per day.

Employed or educated offenders presenting a substance abuse problem are assigned to the evening program 2 nights per week.

Eligible Offenders Population:

Includes offenders who are:

- Eligible for an intermediate punishment under Structured Sentencing
- Age 18 - 35
- Convicted of class F - I Felony or Class 1 Misdemeanor
- Indicating a substance abuse problem
- Lacking a High School Diploma or GED
- Unemployed or non-student

Ineligible Offender Population:

Includes those who are:

- Convicted of, or with prior conviction of, a felony assault crime in the previous five-year period
- Convicted of drug trafficking

The Criminal Justice Partnership Program (CJPP) cost per offender per day for the 2009-2010 fiscal year was \$11.10. The 2010 -2011 fiscal year cost has not been calculated. Cost is calculated by dividing total grants to local CJPP programs by an estimated average daily population in CJPP programs. To this is added any administrative costs relating to state CJPP, DCC and DOC staff.

2009 -2010 Admissions to Criminal Justice Partnership Programs

During the 2009-2010 fiscal year, there were sixty-eight (68) admissions to the CJPP Sentenced Offender program in JD 9. Fifteen (15) students were also continued in the program from the previous fiscal year.

Of the participants admitted to the CJPP Program during FY 2009-2010, the state courts referred ninety Percent (90%). Ten percent (10%) of admissions were referred by probation officers.

Between July 1, 2009 and June 30, 2010, ninety-eight (98) participants were served at the VWGF Resource Center. The VWGF Resource Center provided a wide array of treatment, education and employment services to sentenced offenders. These services are listed in the table below.

<u>CJPP Service Description</u>	<u>Number of Offenders Served</u>
Intensive Outpatient Substance Abuse Treatment	56
TASC	55
GED	50
Employment	8
Human Resources Development	75
Adult Basic Education Classes	64
Other Services	42

The “Other Services” category contains a wide variety of services provided to participants. These services include GED testing, referrals to other agencies, off-site community service, individual counseling sessions and off-site job searches.

2009-2010 Exits from Criminal Justice Partnership Programs

During fiscal year 2009-2010, there were seventy-eight (78) exits from the CJPP Sentenced Offender program. Of those exits, 99% (77 participants) had services recorded during their enrollment in the programs. One percent (1 participant) earned their GED. Ten percent (8 participants) obtained employment while in the program.

Participants are enrolled in the program for a minimum of six (6) months. Of the 2009-2010 CJPP exits, 20 participants (26%) successfully completed the program. Another frequent type of exit from the program is when participants are removed for inadequate performance. Forty-seven participants (60%) were removed from the program for this reason. This is an unsuccessful exit and occurs when an offender is not adequately participating in or reporting to the program as scheduled. The “Other” category includes 11 participants (14%) that elected to serve their active sentence (4%), received new charges (2%), were transferred to another program or residential facility (4%) and completed their period of supervised probation (1%).

Meeting Date: September 7, 2010

Item # 10

SUBJECT: Board Appointments – Home Health Advisory

**REQUESTED BY: Andy Smith, Health Director
Chlestine Kearney, Home Health**

SUMMARY: The individuals on the attached list are submitted for re-appointment to the Home Health Advisory Board. Terms expire – October 2013.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Home Health Advisory Board Appointees

<u>Name</u>	<u>Entering Term #</u>
Wenona Mills	3
Sheriff Johnny Williams	2
Mary D. Hehl	4
Elaine Coleman	4
Walter Monroe Gardner	?
Wayne Paynter	7
Nell Moseley	7

SUBJECT: 2010-2011 Agreement for Forest Services

REQUESTED BY: Bryant Pitchford, Warren County Ranger

SUMMARY: Agreement for the Protection, Development and Improvement of Forest Land in Warren County, NC for FY 2010-2011, presented for Board's review, adoption and allocation of required County Match.

<u>Total Cooperative Agreement</u>	<u>\$279,281</u>
<i>State (60%)</i>	<i>\$167,569</i>
<i>County (40%)</i>	<i>\$111,712</i>

FUNDING SOURCE: Funds are budgeted in FY 11 General Fund.

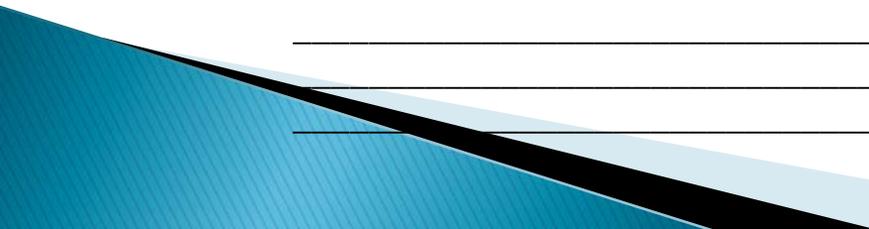
APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval and authorize Chairman to sign Agreement.

NOTES:



STATE OF NORTH CAROLINA

Department of

Environment & Natural Resources

\$279,281
Total Cooperative Appropriation

\$167,569 60%
State

\$ 111,712 40%
County

AGREEMENT FOR THE PROTECTION, DEVELOPMENT AND IMPROVEMENT
OF FOREST LAND IN WARREN COUNTY, NORTH CAROLINA.

THIS AGREEMENT, made under authority of "An act to authorize Counties to cooperate with State in Forest Protection, Reforestation and promotion of Forest Management," (Section 113-59 of the general Statutes of North Carolina - 1943), and also under authority of another Section of the General Statutes, namely Section 113-54, by the North Carolina Department of Environment & Natural Resources (hereinafter Called the Department), party of the first part, and the Board of Commissioners of WARREN County, in the State of North Carolina (hereinafter called the Board), party of the second part, witnesseth:

That WHEREAS the said Board, recognizing the need for active forest protection, development, reforestation, management and improvement in WARREN County, has accepted the offer of the Department for cooperation in accomplishing this object:

Now THEREFORE, in consideration of the mutual covenants hereinafter set forth, the said parties contract and agree to maintain a legally appointed and equipped Forest Ranger organization in said county at the joint cost of the State and County, insofar as the joint funds will permit as follows:

Part I. THE DEPARTMENT AGREES:

1. To select, employ and appoint, after consultation with the Board, a County Forester or County Forest Ranger for the purposes of controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland and field fires; for enforcing State forest fire laws; for taking such preventative measures, educational and otherwise, as shall seem necessary to prevent forest fires; for developing and improving the forests through reforestation promotion and practice of Forest Management practices; and for protection from insects and diseases.

2. To furnish to each Forester or Forest Ranger so employed a badge of office, stationery and report forms, instructional posters for use in the County, leaflets for distributing to landowners and others; to purchase necessary equipment, communication systems, and other Forestry improvements deemed necessary insofar as the joint funds will permit.

3. To pay the Forester or Forest Ranger for all official services rendered, at a fair rate of pay. Rates of pay are to be established by the Department in accord with existing State salary schedules.

4. To direct supervise, instruct, and inspect, through its agents, the work and conduct of the Forester or Forest Ranger, to discipline and, when necessary, discharge such Forester or Forest Ranger.

5. To submit to the Board of Commissioners monthly (or at other mutually satisfactory intervals) an itemized statement of all monies to be paid by the County and those paid by the Department for proper conduct of the work within said County.

6. To make available annually from State, Federal, and other funds allotted to it, the sum of One Hundred Sixty-Seven Thousand, Five Hundred Sixty-Nine Dollars (\$167,569) as its share of an annual budget of Two Hundred Seventy-Nine Thousand, Two Hundred Eighty-One Dollars (\$279,281) for carrying the work in said County.

Part II. THE BOARD AGREES:

1. To pay to the Department **40%** of the total cost of the Forester or Forest Ranger salaries and expenses and of other proper expenditures made in connection with the over-all Forestry program in said County, upon receipt and consequent approval of the periodic statements submitted by the Department.

2. To appropriate annually the sum of One Hundred Eleven Thousand, Seven Hundred Twelve Dollars (\$111,712) which sum shall be available for expenditure under the terms of this Agreement, and shall represent the County's share of the annual budget.

Part III. IT IS EXPRESSLY AGREED AND UNDERSTOOD BY BOTH PARTIES:

1. That this Agreement becomes effective **July 1, 2010**.

2. That the annual appropriations as set forth above may be revised by mutual agreement between the Department and the Board, based on the amount of annual appropriation desirable for the proper conduct of the Forestry work, such revision to become effective at the beginning of a given Fiscal Year. Any unused balance of County funds remaining at the end of a Fiscal Year shall revert to said County unless otherwise mutually agreed upon by both parties.

3. That the Board reimburses the Department as provided in Part II, Item 1, by forwarding a county voucher drawn in favor of the Department for the amount of the County's share of expenditures as set forth in the Department's periodic statement to the Board. That such payments be made by the Board within thirty days following receipt of the Department's billing.

4. That title to all improvements and equipment purchased and/or constructed in connection with this agreement will rest with the Department; such materials or their equivalent will remain in the County as long as this agreement is in effect, or as long as they are needed by the Department for the proper conduct of the work therein.

5. That the Forester or Forest Ranger periodically or at the request of the Board, shall present to the Board statements of the work being done within the County, so that said Board may be fully informed at the times regarding the Forestry finances and activities within the County.

IN WITNESS WHEREOF, the said parties do hereunto affix their names and seals upon the date herein below specified.

For the Board of County Commissioners of Warren County.

Date _____ Chairman

Provisions for the payment of the monies to fall due under this Agreement have been made by appropriation duly made or by bonds or notes duly authorized, as required by the "County Fiscal Control Act."

Date _____ County Finance Officer

For the North Carolina Department of Environment & Natural Resources

Date _____ Signature

Director, Division of Forest Resources

Meeting Date: September 7, 2010

Item # 12

SUBJECT: Flex Time Schedule – Department of Social Services

REQUESTED BY: Jeffrey Woodard, DSS Director

SUMMARY: After discussion of this matter during the August 18, 2010 Board of Commissioners work session, proposed Flex Time Work Schedule for the Department of Social Services is presented for Board's action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Warren County Board of Commissioners
c/o Angelena Kearney-Dunlap, Clerk to the Board
105 Front Street
P.O. Box 619
Warrenton, North Carolina 27589

Re: Request for a Flex Work Schedule for DSS employees

Dear County Commissioners:

Thank you for the opportunity to present the Warren County Social Services Employee Work Schedule which includes the Flex Work Schedule Option. The DSS staff have requested to participate in a flex work schedule program for the past (3) three years. I have assessed the flex plans of neighboring counties including Warren County's flex plan that was discontinued in 2001.

I strongly support flex as a morale booster for our county DSS employees. A flex work option enables our agency to meet the increasing demands of customer service by allowing staff to timely and accurately process customer request; assure that adequate service coverage is present to the public when after-hour intervention is required; and it serves as a convenience to the public by allowing the drop off and pick –up of certain items and/or documents outside of the 8:30 am to 5:00 pm official agency hours.

I have polled our agency staff (60-70 staff) as they are overwhelmingly in support of the flex work option. I also addressed the concept of a flex work schedule at our DSS Board Retreat (April 2010) which included County Commissioner participation. The response was favorable.

I have enclosed for your review our (a) employee work schedule, (b) flex schedule guidelines, and (c) flex schedule work agreement. I look forward to sharing this plan with you and I trust you will favorably support the department's request for flex.

I recognize that not all of our employees may choose to flex due to a variety of reasons. Therefore it is an optional work choice for employees. Again, thank you for your ongoing support to this department and your leadership within the Warren County community.

Sincerely, Jeffrey Woodard, MSW, Director
Warren County Social Services

Warren County Department of Social Services

Employee Work Schedule Policy

department: **Purpose:** To establish official agency operating hours advertised to the public; to meet the increasing demands of the agency and provide timely and accurate services to the public; to ensure adequate service coverage to the public when after-hour intervention is required; and to enhance the agency's morale by offering a staff work schedule that provides flexible options.

Agency Hours: The official agency hours to which it will be open to the public is Monday through Friday from 8:30 am to 5:00 pm except on designated holidays.

Work Schedules: The agency employees shall have two work schedule options. A tradition work schedule option and a flex work schedule option. Each employee will have the opportunity to decide which work schedule meets the need of their job assignments and the needs of our agency customers served. Their decision to select *traditional* or *flex* must be made in advance of implementation of either option and requires approval of agency director. The work schedule policy for flex can be modified only twice per year – January 1st or July 1st of each year. Below are descriptions for the two options and work schedule criteria necessary to accept flex as a work option.

- Traditional Work Schedule Option:** Employee works Monday through Friday from 8:30 am to 5:00 pm which includes a 1 hour lunch break. The work week is Monday through Sunday for a total of 37.5 hours per week.

- Flex Work Schedule Option:** Employee has every other Monday or Friday off within a two week schedule. The week whereby the employee has the flex day off, he/she works 8.45 hours per day x (4) four work days for a total of 35 hours. The week whereby the employee has no flex day off he/she works 8.0 hours per day x (5) five days for a total of 40 hours per. The two week combined average is 37.5 hours per week. Employees who flex will receive a forty-five minute lunch.

Below is an example of how the flex work schedule would work for the department:

	Week	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Lunch	Hrs
Mon. Flex	1 st wk.	Off	8-5:30	8-5:30	8-5:30	8-5:30	Off	Off	.45	35
	2 nd wk.	8-4:45	8-4:45	8-4:45	8-4:45	8-4:45	Off	Off	.45	40
Fri. Flex	1 st wk.	8-4:45	8-4:45	8-4:45	8-4:45	8-4:45	Off	Off	.45	40
	2 nd wk.	8-5:30	8-5:30	8-5:30	8-5:30	Off	Off	Off	.45	35

For those employees who chose flex, the director will assure that at least 50% of employees select Friday as their flex day and 50% select Monday as their flex day- thus the agency customers are serviced (5) five days per week regardless of the traditional option or the flex option selection

Flex Work Schedule Guidelines:

- a. The flex work schedule is a “privilege” for DSS employees, not a “right”.
- b. New employees must be employed with the agency for (6) six months before they are permitted to participate in the flex work schedule.
- c. Failure to adhere to the assigned flex work schedule and participatory rules will result in the re-evaluation of work schedule and/or the employee’s termination from the flex work schedule.
- d. DSS management has the authority to change an employee’s flex work schedule anytime within the (6) month enrollment period and/or if a flex day conflicts with service delivery to a customer.
- e. If an employee is required to work on his/her flex day, he/she must flex on the following business day.
- f. If a holiday or the employee’s birthday falls on a flex day, he/she must flex on the following business day.
- g. The flex work schedule is not an option for employees who have negative leave time and/or employees who are habitually late in work attendance.

- h. The flex work schedule will be evaluated by DSS director and a report on its progress will be submitted to the Board of Commissioners on a (6) six month basis or until no further evaluation is needed.
- i. Employees and the DSS Director (and/or his designee) will sign a flex schedule agreement indicating the parties agree to follow the agency flex plan (see attachment –A).

**Warren County Department of Social Services
Flex Work Schedule Agreement – (Attachment A)**

This agency flex work schedule agreement is entered into between _____ and the DSS
(DSS employee)

director for the purpose of meeting the increasing demands of the agency and the provision of timely and accurate services to the public. Additionally this agreement ensures adequate service coverage to the DSS public when after-hour intervention is required.

No flex schedule is a substitute for quality customer service. Therefore I understand that if I am called upon to work on my flex day, I will fulfill this work requirement.

I also acknowledge that I received a copy of the Warren County Department of Social Services Employee Work Schedule Policy.

I indicate my flex work schedule preference by checking below the following:

- Flex Work Schedule with Monday off.**
- Flex Work Schedule with Friday off.**

_____: **DSS Department** (please indicate)

We designed the flex work schedule as a morale booster for agency employees. We hope you will find this experience meaningful and productive. Thank you.

(DSS employee)

(date)

(DSS Director)

(date)

Meeting Date: September 7, 2010

Item # 13

SUBJECT: Surplus Property

REQUESTED BY: Clerk to the Board

SUMMARY: It is presented to Convey by Resolution surplus property from Warren County to Loaves & Fishes for \$1.00.

Three (3) Office Desks Library Book Return
Two (2) Folding Tables Two (2) Rolling Office Chairs
One (1) Sofa Chair

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

State of North Carolina
County of Warren

***Resolution Conveying Personal Property
By
Private Sale***

WHEREAS, G.S. 1601-279 states that a county may in lieu of or in addition to an appropriation, convey by private sale, real or personal property to any public or private entity that carries out a public purpose; and

WHEREAS, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient entity; and

WHEREAS, said conveyance must be in accordance with the procedural provisions set forth in G.S. 160A-267.

NOW, THEREFORE BE IT RESOLVED, that the Warren County Board of Commissioners hereby orders the County Manager to dispose of and convey by private sale for the sum of \$1.00 to Loaves & Fishes:

Three (3) Office Desks	Library Book Return
Two (2) Folding Tables	Two (2) Rolling Office Chairs
One (1) Sofa Chair	

BE IT FURTHER RESOLVED that a notice summarizing the contents of the Resolution shall be published in the local newspaper upon its adoption with final conveyance occurring at least ten (10) days after said publication.

Adopted this 7th day of September 2010.

WARREN COUNTY BOARD OF COMMISSIONERS

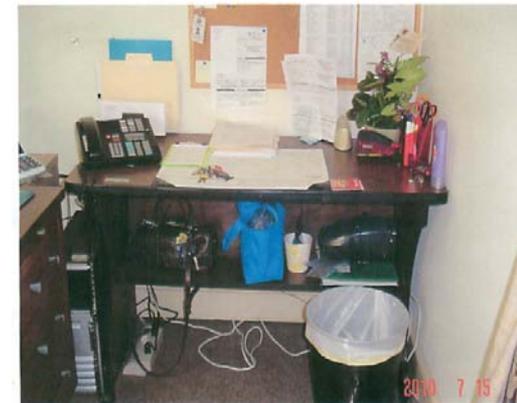
Barry Richardson, Chairman

§ 160A-267. Private sale.

When the council proposes to dispose of property by private sale, it shall at a regular council meeting adopt a resolution or order authorizing an appropriate city official to dispose of the property by private sale at a negotiated price. The resolution or order shall identify the property to be sold and may, but need not, specify a minimum price. A notice summarizing the contents of the resolution or order shall be published once after its adoption, and no sale shall be consummated thereunder until 10 days after its publication. (1971, c. 698, s. 1; 1979, 2nd Sess., c. 1247, s. 24.)



Library Book Return w/Side CD, VHS,
DVD Return w/Keys



Meeting Date: September 7, 2010

Item # 14-A

SUBJECT: County Manager's Report

REQUESTED BY: Linda T. Worth, Warren County Manager

SUMMARY: County Manager has been granted authorization to approve contracts up to but not to exceed \$50,000. Contracts approved are submitted for the Board's information:

FUNDING SOURCE: Various

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



MEMORANDUM

Page 2

August 31, 2010

*Attachment
mailed in
separate
E-mail*

CDBG Water Hook-Up Project

Mustian's Electric and Plumbing
1561 US Hwy 401-S
Warrenton, NC 27589

Change Order Number 1 to water hook-up contract for S. Silver home to install outside spigot and piping on front elevation at an additional cost of \$100 for a revised contract price of \$660. Funds to pay for the additional cost will be paid from the CDBG Water Hook-Up Project.

CDBG Scattered Site Housing Project

Humphries Construction
517 Wakefield Avenue
Henderson, NC 27536

Urgent repairs contract for R. Shearin home located at 273 Michael Quarry Road at the contract price of \$4,500.

Demolition and new construction at property owned by L. Richardson located at 810 NC Hwy 43 at the contract price of 84,500.

Bids were properly advertised and opened with award of the foregoing contracts being made to Humphries Construction. Funds to pay the contract costs will be paid from CDBG Scattered Site Project funds.

Please advise if there are any questions or concerns regarding these contracts.

Attachments

Meeting Date: September 7, 2010

Item # 14-B

SUBJECT: County Manager's Report

REQUESTED BY: Linda T. Worth, Warren County Manager

SUMMARY: County Manager's Report of activities for August, 2010 is presented for the Board's review and approval.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Linda T. Worth, County Manager *LW*
DATE: August 31, 2010
RE: August Status Report

Following is a recap of my work activities for the month of August 2010:

Administration

- Prepared for and attended Board of County Commissioners Public Hearing and regular monthly meeting (8/2/10)
- Met with B&G Manager to discuss status of capital projects (8/2/10)
- Met with Finance Director and B&G Manager at Mental Health Bldg. to discuss proposed renovations to upper level of the building (8/3/10)
- Met with Executive Director of Warren County Chamber to discuss Women of Warren Event (8/3/10)
- Met with EDC Personnel Committee and HR Manager to discuss Economic Development Director vacancy (8/4/10)
- Was interviewed by a Graduate Student doing a thesis on Soul City New Town Project (8/4/10)
- Attended Kerr-Tar RPO RTCC Meeting (8/5/10)
- Met with B&G Manager to discuss capital projects (8/5/10)
- Attended JCPC Advisory Board meeting (8/9/10)
- Met with Interim Emergency Services Director and Administrative Assistant along with Regional Emergency Management Staff person to discuss Emergency Planning Grant requirements (8/9/10)
- Met with EDC Personnel Committee and candidate for EDC Consultant (8/9/10)
- Met with Public Utilities Staff to discuss Wastewater Treatment Plant (8/10/10)
- Met with W. Sarrine to discuss potential economic development initiative for Warren County (8/10/10)
- Met with Warren County, Norlina and Warrenton representatives to discuss Wastewater Treatment Plant Agreements (8/11/10)
- Attended Women of Warren Planning Committee Meeting (8/12/10)
- Met with D. Warren and T. Harris of NWTS Alumni Association to discuss possible projects for the Alumni Association to partner with Warren County (8/12/10)
- Met with Finance Director and Tax Administrator to discuss in-office payment options for Warren County taxpayers (8/16/10)
- Met with County Attorney, Animal Control Director and representatives from the Town of Warrenton to discuss the Town's request for animal control services (8/17/10)
- Prepared for and attended Board of County Commissioners Work Session (8/18/10)
- Attended Triangle North Advisory Board Meeting (8/25/10)

- Met with BOC Chairman and ABC Board Chair to discuss ABC System (8/25/10)
- Prepared for and conducted monthly Department Heads Meeting (8/26/10)
- Attended Kerr-Tar COG monthly Board meeting (8/26/10)
- Attended Customer Service Committee meeting (8/27/10)
- Met with County Attorney to discuss various legal matters (8/27/10)
- Met with representative of ABC System and BOC Chairman to discuss ABC System (8/30/10)

Project Updates

Construction/Renovation Projects

Former Library Building and Mental Health Building Renovation Projects

The former Library building renovation project is 100% complete. The Tax Administrator's Office occupied their new location the week of July 12th. A dedication and open house for this newly renovated facility was held on 8/25/10.

Renovations have begun on the upper level of the former Mental Health Building to house the Finance Department. Renovations on the upper level are now 40% complete including: all wall tiles have been removed and replaced with sheet rock; counters have been removed, and doorways have been refurbished and new doorways installed. This project is anticipated to be completed in three weeks.

EMS Satellite Facilities

The Afton EMS facility is approximately 70% complete at this time. The shingle roof has been installed, framing and brick work have been completed. HVAC and sprinkler systems have been installed and sheet rock in ceiling has been hung.

The Davis-Bugg Road EMS site has been cleared in preparation for site improvements.

Soul City Pump Station Rehab Project

This project is substantially complete and under budget. It appears the awful smell on Ridgeway Street has been resolved!

Wastewater Treatment Plant Rehab Project

Representatives from Warren County and the Towns of Norlina and Warrenton met on 8/11/10 to begin the process of reviewing the current Wastewater Treatment Plant operations to make recommendations to the three partners on how best to operate the plant in the future. The operating agreement will end in September 2010, and the group has recommended the partners extend the agreement an additional 12 months to allow for ample time to formulate recommendations. The group is also recommending the County and Town of Warrenton amend the 40-year Lease agreement to have it run concurrently with the operating agreement. The County Attorney has been asked to draft the necessary documents to facilitate the extension of the operating agreement and amendment to the Lease.

Public Utilities Water Meter Replacement Project

Warren County was awarded American Recovery and Reinvestment Act (ARRA) funding in the amount of \$371,030 to facilitate meter replacements from manual to radio read meters to increase efficiencies and reduce operational costs in Water and Sewer Regional District and Water and Sewer District I. Work has been completed with funds remaining. The County has prepared and the State has approved a change order request to install additional meters as part of this project to utilize all remaining funds.

CDBG Projects

CDBG Water Hook-Up Project

The four additional hook-ups have been completed and the Close-Out Public Hearing for this CDBG grant project has been scheduled for 9/7/10. Kerr-Tar COG is moving forward with preparing a grant application for the next funding cycle for this grant.

Ephraim Place Subdivision CDBG Project

All CDBG funds in this project have been expended. The Division of Community Assistance has requested the County provide a Plan of Action and Extension Request Worksheet to explain how it plans to move forward with construction of the 19 homes in Ephraim Place Subdivision. The County is working with the CDBG Project Administrator to complete the necessary paperwork that has been requested by DCA.

Energy Efficiency Community Block Grant Program

In May 2010 Warren County was awarded an Energy Efficiency Community Block Grant in the amount of \$182,933. These funds will be used to make improvements to several county buildings and facilities to make them more energy efficient. We are currently working on the bid documents to solicit bids for the energy efficiency upgrades. Once the bid documents have been completed this project will be bid out with an anticipated completion date sometime in the spring of 2011.

In addition to these grant funds we were recently awarded incentive grant funding from Progress Energy Carolinas, Inc. (PEC) in the amount of \$27,272 to upgrade lighting in various county buildings and facilities. We are working directly with representatives of PEC to complete this project.

Progress Energy Carolinas, Inc. Neighborhood Energy Saver Program

Progress Energy Carolinas, Inc. (PEC) through its Neighborhood Energy Saver Program proposes to assist hundreds of low-income homeowners and tenants in Warren County who are PEC residential metered customers by implementing a comprehensive package of electric conservation measures to increase the homes' energy efficiency at no cost to the customers. PEC will also complete Home Energy Evaluation surveys to identify energy efficiency opportunities in the homes; provide one-on-one customer education on energy efficiency techniques and conservation measures; promote behavioral changes that will help low-income customers more effectively control their energy usage and increase their participation in other PEC's DSM/EE programs; and educate low-income customers on other conservation incentives that are available.

Progress Energy Carolinas, Inc. has planned an information meeting for residents whose homes will be included in this project and other county governmental representatives to be held on September 9, 2010 from 6:00 to 7:30 p.m. at the Armory Civic Center. All County Commissioners are encouraged to attend this meeting.

Customer Service Improvement Initiative

The Customer Service Committee has been very busy identifying ways to improve county employees' customer service provision. On August 31st a Customer Service Seminar was held with an excellent presenter, Mr. Mike Collins, of Perfect Work Day. This three-hour mandatory seminar for all Warren County employees was held in the morning and the afternoon at no cost to Warren County. The Dean of VGCC's Warren County Campus and the Director of VGCC's Small Business Center helped the Customer Service Committee coordinate the seminar. The College also paid the presenter for his services. This was an excellent training opportunity for our employees that also utilized the services of our local VGCC Satellite Campus that has historically been underutilized by Warren County citizens. Additional training sessions for management and supervisors will be held in the future with assistance from VGCC.

Other Activities

- Attended Gang Focus Group Meeting at Arcola VFD (8/3/10)
- Attended Census Training sponsored by US Bureau of the Census (8/3/10)
- Attended Warren Family Institute Planning Meeting for Jail Renovation Project (8/4/10)
- Attended Gang Focus Group Meeting at Warrenton Rural VFD (8/5/10)
- Attended NCACC Productivity Awards Review Committee Meeting (8/6/10)
- Attended Soul City VFD Family Day (8/7/10)
- Attended Opening Ceremony for the Town of Macon's Little Man Memorial Park (8/14/10)
- Attended Back-to-School Program sponsored by Warren Family Institute (8/23/10)
- Prepared for and participated in Dedication and Open House of the Newly Renovated Tax Office (8/25/10)
- Attended Customer Service Seminar for County Employees (8/31/10)

Adjourn
September 7, 2010
Meeting

