

*WARREN COUNTY
BOARD OF COMMISSIONERS*

October 4, 2010

10:00 AM – Regular Meeting

*WARREN COUNTY MEMORIAL LIBRARY
WARRENTON, NORTH CAROLINA*

Prepared by

***Angelena Kearney-Dunlap, NC Certified Clerk
Warren County Board of County Commissioners***

10:00 am

Call to Order October 4, 2010

Regular Monthly Meeting

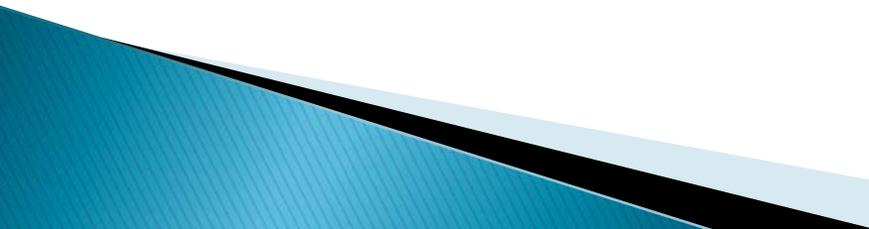
By

Chairman or Designee

Moment of Silence

Conflict of Interest Disclaimer



- ▶ *“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*
 - ▶ In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
 - ▶ Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
 - ▶ If so, please identify the conflict and refrain from any undue participation in the particular matter involved.
- 

Citizen Comments

Rules for Citizen Comments

Please sign up to speak.

The maximum time allotted to each speaker will be five (5) minutes;
Clerk to the Board will keep time.

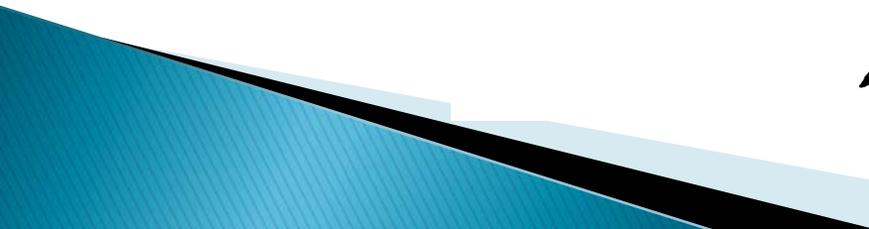
Any group of people who support or oppose the same position should
designate a spokesperson.

Please address only those items which might not have been addressed
by a previous speaker.

If response from Manager and/or Board is desired, please leave a copy
of your comment(s) with the Clerk to the Board.

Order and decorum will be maintained. This is not a question and
answer session.

*Warren County
Board of Commissioners*



Meeting Date: October 4, 2010

Agenda Item # 5

SUBJECT: Adopt October 4, 2010 Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



*SUGGESTED AGENDA
FOR
October 4, 2010 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
Warren County Memorial Library, Front Street
WARRENTON, NORTH CAROLINA*

1. Call to Order Regular Monthly Meeting – 10:00 am by Chairman or Designee
2. Moment of Silence
3. Conflict of Interest Disclaimer
4. Citizen Comments
5. Adopt October 4, 2010 Suggested Agenda
6. Consent Agenda
 - A. Approve Minutes of September 7, 2010:
 - Public Hearing** – *Close Out 2008 CDBG Water Hook-Up Project*
 - Public Hearing – Petition to Re-Zone Tract in River Township*
 - Public Hearing – Amendments to Historic Preservation Ordinance*
 - Public Hearing - DOT Petition to Abandon 270 feet on SR 1602*
 - Regular Meeting*
 - B. Interest Income Report August 2010 – Finance Director Barry Mayo
 - C. Tax Collector’s Report August 2010 – Tax Administrator Robert Mitchum
 - D. Tax Release Requests (Over \$100) – Tax Administrator Robert Mitchum
Tax Release Requests (Under \$100) - “ “ “ “
 - E. Resolution – National Breast Cancer Awareness Month & Pink Ribbon Week 2010
 - F. Resolution – October 2010 “Fair Housing Month”

7. Finance Office – Barry Mayo
 - A. Amendment # 4 to the 2010-2011 Warren County Budget Ordinance
 - B. Request Authorization for Countywide Direct Deposit
 - C. Request to Acquire Office Furniture

8. Board/Commission Appointments
 - A. Library Board of Trustees: Cheryl Coffman
 - B. Kerr Tar Aging Advisory Council: Charles Jefferson

9. NC DOT Request to Abandon A Portion of Thoroughfare Road – Ken Krulik

10. Warrenton Revitalization Committee Request for use of National Guard Armory Civic Center Conference Room with Rental Fee Waived – Woody King & John Freeman

11. Health Services Agreement for Warren County Detention Facility Inmates – Shawn Bridges

12. Public Utilities – Macon Robertson
 - A. Revised Water Shortage Response Plan Warren County (Halifax), NC
 - B. Revised Water Shortage Response Plan Warren County (Northampton) NC

13. Adopt Schedules
 - A. Reschedule October 20th Board Work Session – Clerk to the Board
 - B. 2011 Holiday Schedule

14. County Manager’s Report
 - A. Second Modification of Wastewater Treatment System Agreement
 - B. Amendment to Wastewater Treatment System Lease Agreement
 - C. Contracts Approved
 - D. Manager’s Monthly Report

15. Adjourn Meeting

SUBJECT: Approve Minutes of September 7, 2010:

*Public Hearing – Close Out 2008 CDBG Water Hook-Up Project
Public Hearing – Petition to Re-Zone Tract in River Township
Public Hearing –Amendments to Historic Preservation Ordinance
Public Hearing - DOT Petition to Abandon 270 feet on SR 1602
Regular Meeting*

REQUESTED BY: Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Minutes of September 7, 2010

Public Hearings & Regular Monthly Meeting

Have been provided by separate E-mail prior to the meeting.



Meeting Date: October 4, 2010

Agenda Item # 6B

SUBJECT: Approve Interest Income Report for August 2010

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



INTEREST INCOME REPORT
Month of August 2010

FUND	AUGUST INCOME	FISCAL YEAR TO - DATE
General	1,316.38	2,165.29
Revaluation	22.77	45.90
E 911 Telephone System	57.78	116.48
Buck Spring Project	48.49	97.75
Ambulance Storage Facility	40.97	77.73
Library Building Project Fund	3.60	7.25
National Guard Armory	3.00	27.29
Regional Water Enterprise Fund	78.05	157.34
District 1 Enterprise Fund	116.40	234.65
Solid Waste	55.72	111.59
District II Enterprise Fund	117.68	237.24
District III Capital Project Fund	27.44	55.32
District III Phase II BANS	0.63	1.27
District III Enterprise Fund	96.74	195.02
Soul City Pump Station Improvements	0.68	1.37
	1,986.33	3,531.49

Meeting Date: October 4, 2010

CONSENT AGENDA Item # 6C

SUBJECT: Approve Tax Collector's Report for August 2010

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: None

FUNDING SOURCE: N/A

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: G.S. 105 350
Tax Collection Report and Interest Income Report supplied for Board's
information**

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month AUGUST 2010**

Current Year Collections

Tax Year	Charge	Collected in AUGUST	Collected to Date	Balance Outstanding	Percentage Collected
AUGUST 2010 FY11	\$14,359,628	\$1,625,208	\$1,701,013	\$12,658,615	11.85%
AUGUST 2009 FY10	\$14,461,374	1,404,921	1,466,054	12,995,320	10.14%

Delinquent Collections

2009	\$691,357	\$93,631	\$160,716	\$ 530,641	23.25%
2008	241,961	5,775	10,769	231,192	4.45%
2007	188,522	2,253	4,193	184,329	2.22%
2006	161,052	2,244	3,250	157,802	2.02%
2005	129,882	1,330	2,801	127,081	2.16%
2004	111,552	1,724	2,383	109,170	2.14%
2003	93,957	1,395	1,903	92,054	2.03%
2002	115,393	1,484	1,920	113,473	1.66%
2001	168,536	1,342	1,748	166,788	1.04%
2000	94,050	840	1,236	92,814	1.31%
Total Delinquent Years	\$ 1,996,262	\$112,018	\$ 190,919	\$ 1,805,344	

Other AUGUST Receipts

County Penalties	\$ 16,746	\$ 25,525
Landfill User Fees	\$ 122,208	\$ 141,049
Municipalities	\$ 56,159	\$ 61,905
Fire District Taxes	\$ 88,161	\$ 97,224
Advance Taxes	\$ 1,712	\$ 1,712

AUGUST GRAND TOTAL

\$ 2,022,212	\$ 2,219,347
---------------------	---------------------

R Edw mt

R. Edwin Mitchum, Tax Collector

9/21/2010

Date

Meeting Date: October 4, 2010

CONSENT AGENDA Item # 6D

SUBJECT: Request for Tax Releases

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: Tax releases over \$100 are presented for the Board's approval, and releases under \$100 approved by the County Manager are presented for the Board's information.

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Over
\$100

Over \$100

10/6/2010

Date: _____

ERROR CORRECTION RELEASES:

DAVIS GLADYS H	2010 25753 200		31399 \$	148.42	NO LONGER HAVE MH
HAMEED SERVIETTA J	2010 10585 302	C6 8B1	22812	\$188.15	AGEX WAS TAKEN OFF IN ERROR
HENDERSON SYLVESTER & DORO	2010 33118 300	F7 72	3189	\$299.69	HSE TORN DOWN 12/2009
HUGHES CHARLES N TRUSTEE	2009 1654 300	J2D 9	14477	\$464.71	PTC SETTLEMENT
HUGHES CHARLES N TRUSTEE	2010 1654 300	J2D 9	14477	\$446.12	PTC SETTLEMENT
KEARNEY LOGGING	2010 32031 200		28104	\$1,436.89	MACHINERY OVER ASSESSED
MOSELEY SARAH N	2009 28111 303	J2D 12A	12866	\$219.62	PTC SETTLEMENT
MOSELEY SARAH N	2009 28111 300	J2D 12	10207	\$189.78	PTC SETTLEMENT
MOSELEY SARAH N	2010 28111 300	J2D 12	10207	\$181.46	PTC SETTLEMENT
POWELL ANGELA	2010 11748 200	D2 7C	26764	\$208.22	DW SOLD 12/2007
POWELL ANGELA	2009 11748 109	D2 7C	56600	\$212.61	DW SOLD 12/2007
POWELL ANGELA	2008 11748 108	D2 7C	49812	\$283.43	DW SOLD 12/2007
REESE JOSEPH D & DESTINY	2010 3445 301	J3B 36	11881	\$465.00	LOT COMBINED W J3B35 FOR 10
RICHARDSON JOHNNY	2010 16392 200	J11 25	26770	\$172.48	WRONG YR USED ON DW

SUB-TOTAL ERROR CORRECTIONS:

\$4,916.58

MOTOR VEHICLE RELEASES:

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$0.00

SUB-TOTAL CORRECTION RELEASES:

\$4,916.58

Total Releases

\$ 4,916.58

LANDFILL USER FEE RELEASES:

GIBBS JOSEPH T JR & LINDA L	2010 11976 300	J2A 78	13926 \$	115.00	SERVICED BY CONTRACTOR
HALES BOBBY G & FAYE S	2010 5465 300	J2A 75	8635 \$	115.00	SERVICED BY CONTRACTOR
HARRISON HARRY & CAROLYN	2010 18438 300	C2 38A	6211	\$115.00	NO ELECTRIC/PER HALIFAX ELE
HARRIS W DENNIS JR & LOREE S	2010 18325 300	E8 8A	6137	\$230.00	SERVICED BY CONTRACTOR
HARRIS SAMUEL W & JANET	2010 18233 320	E6B 587	11171	\$115.00	RENTAL/NO ONE LIVES THERE
HARRIS SAMUEL W & JANET	2010 18233 310	F6 108	8818	\$115.00	RENTAL/NO ONE LIVES THERE
JOHNSON ELVERIE HEIRS OF	2010 22018 300	F7 39	5666	\$115.00	NO ELECTRIC/PER HALIFAX ELE
MOSLEY KENNETH & KELLY	2010 14638 304	C11 39	4016 \$	115.00	HSE NOT LIVED IN
MUSTIAN HOWARD M JR	2010 11463 300	D3 65	10546	\$115.00	NO ELECTRIC/PER HALIFAX ELE
SHEARIN WILEY HEIRS OF	2010 37037 300	H3 61	11225	\$115.00	ROOF FALLING IN
STONEHOUSE TIMBER LODGE	2010 17355 303	K3D 196	7715	\$460.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE	2010 17355 302	K3D 194-19	10343	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE	2010 17355 311	K3D 172	8042	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE	2010 17355 312	K3D 173	8043	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE	2010 17355 313	K3D 200A	16196	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE	2010 17355 314	K3D 201	4365	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE	2010 17355 315	K3D 193	9822	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE	2010 17355 316	K3D 191	9795	\$115.00	HAS PRIVATE HAULER
WILLIAMS DAVID	2010 43923 324	K10 34	13627	\$115.00	NO ELECTRIC/PER HALIFAX ELE

TOTAL LFUF RELEASES:

\$2,645.00

Total Releases

\$ 7,561.58

Under

\$100

LW

Date: 9/24/10

Under \$100

10/6/2010

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
BROWN WILLIAM A	2010	28028 300	D9 166	20188	\$ 5.80	WRONG YR ON MH BY TAXPAYER
CHAMPION JOHN & ERMA	2010	28318 301	L4C 20	2500	\$ 87.52	BOAT TAXED IN WAKE CO
CLAYTON TT & EVA M	2010	8625 326	E6B 55	2842	\$ 71.88	BT LISTED TWICE/CLEC ERROR
FAST DWIGHT E JR & CHRISTINE	2010	159 300	H1B 4	8632	\$ 23.25	JET SKIS NO VALUE
GARDNER RICK L & BONNIE	2010	21703 300	L2D 11	3323	\$ 1.59	LISTED BT/WASN'T ASSESSED
HOWARD JAMES J JR	2010	2086 300	J4 46 A1	17486	\$ 71.12	DON'T OWN BTS/OWN BY FATHER
HUDGINS JOYCE L	2010	7433 300	K2C 23	16940	\$ 32.37	NO MH HOOK UP
JONES JAMES W & JANICE	2010	19676 300	K4A 41	12827	\$ 39.00	BT WAS OVER ASSESSED
KARLS JEFFREY A & WANDA	2010	32765 300	K2A100	15706	\$ 61.97	BT WAS OVER ASSESSED
MEYER LEROY F JR	2010	894 300	K3D213	26770	\$ 9.36	BT WAS OVER ASSESSED
MCGRANAHAN JOHNNIE	2010	9524 303	L2D173	3157	\$ 0.63	LISTED BT/WASN'T ASSESSED
MITCHELL RYLAND B	2010	2350 200		29238	\$ 35.95	SOLD BOAT 9/2009
REED ANNIE	2010	17176 300	E5 102	10055	\$ 9.55	WRONG ACREAGE ON PARCEL
RENECK FLYERS LLC	2010	34252 300	H1B 87	5122	\$ 77.36	DOES NOT OWN BOAT
RICHARDSON ARNOLD	2007	26799 107	J11 1451X	47418	\$ 5.61	SHED MOVED FROM CO
RICHARDSON ARNOLD	2010	26799 300	J11 1451X	22800	\$ 1.88	SHED MOVED FROM CO
SUTTON KENNETH	2010	11463 300	I6 31B	19393	\$ 0.65	MH NOT LISTED LATE
TWEED NORMAN E	2010	23373 300		15695	\$ 37.62	BT WAS OVER ASSESSED
SUB-TOTAL ERROR CORRECTIONS:					\$ 573.11	

*Under
\$100
Cont'd*

MOTOR VEHICLE RELEASES:

AYCOCK STEPHANIA W	2010 16652 109	YNZ6408	53596	\$21.38	TURNED BACK IN
BANKS LATRICE D	2010 34673 2884	ZPW6432	60879	\$6.65	SOLD
BRYANT JAMES A	2010 5234 109	YRP1364	55338	\$9.95	TRADED IN
BURWELL DOLLIE B	2010 6322 109	TXK5830	54762	\$4.27	WRECKED
CALES ERNEST B	2010 6514 109	VSL1607	56165	\$29.46	TOTALED
CLARY ROBERT C JR	2010 10353 1807	SNW7150	59802	\$29.52	SOLD
COLLIER BECKY E	2010 9039 109	VPT4386	56242	\$20.60	SOLD
CROSSON TOWANDA DORTCH	2010 11450 109	ZPW5555	55062	\$28.85	SITUS
DRAFFIN JOHN P	2010 23686 109	WNK3161	55381	\$14.28	SOLD
FORREST STEPHEN C III	2010 31970 1110	PXY9235	64371	\$11.55	WRECKED
GARRAFA MARIO F	2010 24951 2907	XWP8158	60902	\$21.78	SOLD
GEORGE DAVIS T JR	2010 8077 109	ZPW4280	56314	\$13.65	TURNED BACK IN
GRAETER JOHN F	2010 8476 109	AAAMOD	56138	\$50.96	TURNED BACK IN
GRAY JOHN WARREN	2010 20425 2010	OBX7413	65271	\$18.10	SOLD
HALL JASON W	2010 7131 109	WNK4498	56133	\$40.10	TRADED IN
HARPER TENECIA N	2010 27807 1500	WZY3519	72163	\$1.69	SOLD
HARRIS ASHLEY B	2010 34102 109	ZPW5785	56389	\$28.38	SOLD
HEAVENS JOANNE D	2010 24429 1687	ZB20709	59682	\$45.79	SOLD
HUX CLIFTON L	2010 5695 1659	HD11834	64920	\$6.00	LOWERED DUE TO MILES/COND
JOHNSON RONALD C	2010 25720 1283	MYL5812	64544	\$5.89	BILL LOWERED/HIGH MILEAGE
KEARNEY JOHN H SR	2010 11574 1331	WSY9320	59326	\$5.81	SOLD
KELLY GEORGE H	2010 34773 1167	STZ7469	62642	\$4.16	RELEASED TO FRANKLIN CO
KING TAMMY W	2010 24404 1908	SNX2458	72571	\$3.52	GAVE TO DAUGHTER
LUNDE NORMAN R	2010 4749 1562	SNX2982	73711	\$7.24	GAVE TO SON
LYNCH ROGER L	2010 30660 109	YRP1471	54914	\$11.26	SOLD
PAYNTER EVELYN G	2010 30319 1792	KXX1748	63267	\$8.77	SOLD
PAYNTER SHELIA B	2010 30318 1907	XNB3308	72570	\$8.25	SOLD
PERNELL JOSEPH F	2010 28787 1294	YYX7324	71957	\$1.66	SOLD
RICHARDSON LARRY W	2010 33819 2365	4F8595	65626	\$37.10	SOLD
ROBERTSON LAWRENCE C	2010 12772 2430	TWX9599	63905	\$35.60	TOTAL LOSS
STEGALL MICHELLE C	2010 38829 1877	WW9855	65138	\$26.16	TOTALED
SWEENEY VIRGINIA G	2010 2198 1070	XWF8705	64331	\$5.75	TK RUSTED OUT/REDUCED
THOMAS RICHARD E	2010 30615 2130	ZNA2347	72793	\$3.48	TRADED IN
THOMPSON SUSAN C	2010 27397 1852	ZPW6417	59847	\$12.04	SOLD
TOWNS LEONARD	2010 19488 2330	YYX6623	72993	\$6.64	TRADED IN
WHARTON DENNIS ANTHONY	2010 273 109	ZPW4614	55461	\$12.94	NOT IN TOWN OF NORLINA
WHITE MICHAEL A	2010 10960 9999	RRL6990	29804	\$17.49	RELEASED TO ALAMANCE CO
WILLIAMS CALVIN	2010 3555 1321	NNH7392	64582	\$22.28	SOLD
WILLIAMS JAMES E JR	2010 34770 1104	ZSW5727	62579	\$2.72	GAVE AWAY
WILLIAMS PHYLLIS D	2010 44719 2302	VZA5009	72965	\$18.40	SOLD
WILLIAMS RICHARD LEE	2010 44719 1259	YRP1217	75925	\$4.15	SOLD
WILLIAMS SAMANTHA J	2010 15795 1758	SRK5728	59753	\$43.80	SOLD
YOUNG JASON A	2010 20948 1879	WNK2887	78388	\$25.40	LOWERED DUE TO SALVAGE TITLE

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$733.47

SUB-TOTAL CORRECTION RELEASES:

\$ 573.11

Total Releases

\$1,306.58

Meeting Date: October 4, 2010

CONSENT AGENDA Item # 6E

SUBJECT: Resolution – National Breast Cancer Awareness Month & Pink Ribbon Week 2010

REQUESTED BY: Patricia Peele, Health Education Coordinator, Rural Health Group

SUMMARY: Resolution presented for Board’s review and adoption.

FUNDING SOURCE: N/A

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Proclamation

National Breast Cancer Awareness Month and Pink Ribbon Week 2010

by

Warren County Board of Commissioners

WHEREAS, breast cancer is the most commonly diagnosed cancer and the second leading cause of cancer deaths amongst women in North Carolina and the United States;

WHEREAS, approximately, 6,330 North Carolina women will be diagnosed with breast cancer and approximately 1,210 North Carolina women will die from the disease in 2010;

WHEREAS, every woman is at risk for breast cancer even if she has no family history of the disease, but women over the age of 50 are at the greatest risk for being diagnosed with breast cancer;

WHEREAS, a mammogram is the single most effective method of detecting breast changes, long before physical symptoms that may be cancer can be seen or felt;

WHEREAS, October is designated as National Breast Cancer Awareness Month;

WHEREAS, the pink ribbon is the internationally recognized symbol of breast cancer awareness symbolizing "hope for a cure;"

WHEREAS, county government agencies, community organizations, churches, synagogues and other places of worship, and work sites can play a special role in educating their members or employees about breast cancer;

NOW THEREFORE we, the Warren County Board of Commissioners, do hereby recognize October 2010 as National Breast Cancer Awareness Month and proclaim October 10 through 16, 2010, as Pink Ribbon Week in Warren County by wearing and or/displaying pink ribbons in recognition of breast cancer and in honor of women who are now courageously fighting the battle with breast cancer. We further encourage women to consult with their health care providers concerning regular screening and to promote early detection of breast cancer by having regular clinical breast examinations, getting regular mammograms, and practicing monthly breast self-examination.

Signed, this 4TH day of October, 2010

Mr. Barry Richardson, Chairman
Warren County Board of Commissioners

Meeting Date: October 4, 2010

CONSENT AGENDA Item # 6F

SUBJECT: Resolution – October 2010 “Fair Housing Month”

REQUESTED BY:

SUMMARY: Resolution presented for Board’s review and adoption.

FUNDING SOURCE: N/A

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



**County of Warren
State of North Carolina**

**WARREN COUNTY
FAIR HOUSING MONTH**

WHEREAS, the County of Warren, North Carolina has been allocated funds under Title I of the Housing and Community Development Act of 1974; and

WHEREAS, the County did hereby adopt a Fair Housing Plan Complying with Title VIII of the Civil Rights Act of 1968, 942 USC 3601, and 42 USC 5308b. as amended, known as the Fair Housing Law, which prohibits discriminatory housing practices with regard to race, color, sex, national origin, physical and/or mental disabilities, or familial status, and

BE IT KNOWN, it is the intent of the Community Development Block Grant Program, through neighborhood revitalization for low and moderate income citizens to promote practices detailed in the Fair Housing Law; and

BE IT KNOWN, it is the intent of the County of Warren to foster such objectives to promote Fair Housing to ensure that equal opportunity in housing practices are observed and that availability of safe, decent and sanitary housing is a right enjoyed by all,

THEREFORE, BE IT KNOWN that the County of Warren does hereby proclaim October 2010 to be Fair Housing month in Warren County. Assistance for hearing impaired call TDD # 800-735-2962.

Adopted this 4th Day of October, 2010

Angelena Kearney-Dunlap, Clerk
Warren County Board of Commissioners

Meeting Date: October 4, 2010

Item # 7-A

**SUBJECT: Amendment # 4 to the Warren County FY 2010-2011
Budget Ordinance**

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2010/2011

Amendment No. 4

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Buildings, Grounds & Maintenance - Contingency	(5,500)
Emergency Services	385
Emergency Medical Services	5,115
Recreation Program	1,500
Total	\$ 1,500

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Miscellaneous Revenue	1,500
Total	\$ 1,500

This amendment:

- appropriates funds to Emergency Services for gas furnace installation.
Funding Source: Buildings, Grounds & Maintenance - Contingency
- appropriates funds to Emergency Medical Services for gas furnace installation.
Funding Source: Buildings, Grounds & Maintenance - Contingency
- appropriates funds to the Recreation Department for equipment.
Funding Source: Private Contributions

Respectfully Submitted 10/04/2010

Barry J. Mayo
Barry J. Mayo, Finance Director

Meeting Date: October 4, 2010

Item # 7-B

SUBJECT: Request authorization for countywide direct deposit.

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Finance Office requests authorization for mandatory direct deposit of all full-time employees. This measure will reduce costs and time, plus adds a higher measure of security. (See attached for further explanation.)

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval to be effective with December 15, 2010 payroll.

NOTES:

MEMO

To: County Commissioners
Linda Worth, County Manager
Angelena Kearney-Dunlap, Clerk to the Board

From: Barry J. Mayo, Finance Director

Date: October 4, 2010

Re: Direct Deposit

The Finance Office respectfully request mandatory direct deposit for current Full-Time Employees and all Full-Time New Hires. This change will enable Warren County payroll to reduce cost and time involved in processing and reconciling each payroll cycle. Approximately 96 percent of County employees currently use direct deposit. Employees who are not currently affiliated with a bank, the County's bank for payroll services, First Citizens, offers employees free checking or a "Payroll Card" for a small fee (\$3.95 initially and \$2.95 a month) which can be used for withdrawals or purchases.

Benefits to the County include:

- Long term savings on administrative cost
- Reduced payroll check costs
- Elimination of risk and expense of forgery or lost checks
- Elimination of special check handling for absent employees

Benefits to the employees include:

- Time savings - cashing and/or depositing checks
- Ensures regular deposit of funds in the event of absence from work
- Elimination of lost, stolen, or misdirected checks
- Ensures funds are available on payday

Part-Time and Temporary staff will continue to receive paper checks.

Your consideration in the matter of mandatory direct deposit is greatly appreciated.

Thank You.

Meeting Date: October 4, 2010

Item # 7-C

SUBJECT: Request to acquire furniture

REQUESTED BY: Barry Mayo, Finance Director

**SUMMARY: Finance Officer requests authorization to purchase furnishings needed in Finance Office for Director, Accounting Clerk, Payroll Clerk and Accounting Manager at a total of \$2,443.92.
(See attached for detailed explanation.)**

FUNDING SOURCE: Fund Balance

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval with Fund Balance as funding source.

NOTES:

MEMO

To: County Commissioners
Linda Worth, County Manager
Angelena Kearney-Dunlap, Clerk to the Board

From: Barry J. Mayo, Finance Director

Date: October 4, 2010

Re: Furniture Acquisition

The Finance Office respectfully request \$2,444.00 from Fund Balance for furniture acquisition.

Finance Director:

Desk	\$1,199.44
Table	\$ 336.48

Accounting Clerk:

Credenza	\$ 350.00
----------	-----------

Payroll Clerk:

Desk	\$ 399.00
------	-----------

Accounting Mgr:

Tackboard	<u>\$ 159.00</u>
-----------	------------------

Total	\$2,443.92
-------	------------

The current furniture in the Finance Director's office is outdated; the desk (more than 30 years old) although well crafted is not functional for modern business machines and equipment. A new desk would accommodate the computer, phone, calculator and printer on one surface while also allowing for workspace.

The other items are necessary due to workspace design and functionality issues made necessary because of new office space.

Your consideration in this matter is greatly appreciated.

Thank You

Meeting Date: October 4, 2010

Item # 8-A

SUBJECT: Board/Commission Appointments

REQUESTED BY: James Stephens, Library Director

SUMMARY: It is presented on recommendation of the Library Board of Trustees to appoint Cheryl Coffman to the Board of Trustees for a three year term, expiring June 2013.

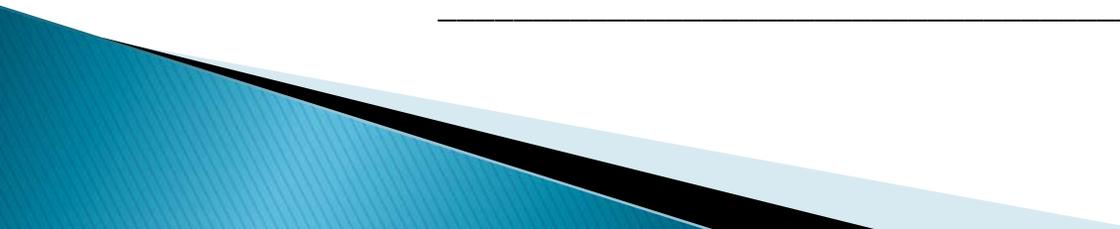
FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

“During last week’s board meeting the Library Board of Trustees gave unanimous approval to the Statement of Interest to Serve from Cheryl Coffman.

Jay Stephens”

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

- 1. Library Board of Trustees
- 2. _____
- 3. _____
- 4. _____

Your full name CHERYL COFFMAN
Date of Birth 1-11-46 Sex F Race W
Mailing Address 212 BAYTON STREET
City and Zip Code WARRENTON NC
Street Address _____
City and Zip Code _____
Home Phone 257-3466 Work Phone 257-4081
Job Title RN
Company or Agency WARREN COUNTY HOME HEALTH
Email Address C.COFFMAN@CO-WARREN.NC.US

Do you live in the county? Yes No

Please list your County Commissioner District _____
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended _____
Name and Address of College Attended VANCE GRANVILLE
Degree Received RN

Please list any military experience _____

(This form will remain active for six (6) months from date received in Co. Manager’s office.)

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience RN - 20 YRS , ON BOARD FOR WARDEN FAMILY
INSTITUTE IN PAST , VOLUNTEER HABITAT FOR HUMANITY.

Volunteer Experience HABITAT FOR HUMANITY

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: SOMEONE ON THE BOARD

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Cheryl Coffman

Date 7-14-10

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

Meeting Date: October 4, 2010

Item # 8-B

SUBJECT: Board/Commission Appointments

REQUESTED BY: Diane Cox, Director – Kerr Tar COG Agency on Aging

SUMMARY: It is presented on recommendation of the Regional Aging Advisory Council to appoint Charles Jefferson to the same, replacing Bessie Shearin. Term expires December 2013.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Kerr-Tar
Regional Council
Of Governments

Timothy M. Baynes
Executive Director

**Member
Governments**

COUNTIES

Franklin
Granville
Person
Vance
Warren

MUNICIPALITIES

Bunn
Butner
Creedmoor
Franklinton
Henderson
Kittrell
Louisburg
Macon
Middleburg
Norlina
Oxford
Roxboro
Slem
Stovall
Warrenton
Youngsville

Mr. Barry Richardson, Chairman, Warren County Board of Commissioners

September 27, 2010

Dear Mr. Richardson:

The Kerr-Tar Regional Council of Governments' Aging Program has an Aging Advisory Council consisting of thirty members- six from each of the five counties in the region. The Advisory Council advises the Area Agency on Aging to: (1) develop and administer the Area Plan, (2) conduct public hearings, (3) represent the interest of older persons, and (4) review and comment on all community policies, programs, and activities which affect older persons.

According to the Aging Advisory Council Bylaws, appointments to fill vacancies on the Council are made by the Standing Nominating Committee of the Aging Advisory Council and are subject to approval by the County Commissioners and the Council.

It is within the framework of these circumstances that we request the Warren County Board of Commissioners to endorse and designate **Mr. Charles Jefferson** to serve a three year term as a member of the Aging Advisory Council representing Warren County. Mr. Jefferson's term will expire December 31, 2013.

Your continued support for the Aging Program and for elderly citizens of Warren County is greatly appreciated.

Sincerely,



Diane Cox, Director
Kerr Tar COG, Area Agency on Aging

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Kerr-Tar Aging Advisory Council 3. _____
2. _____ 4. _____

Your full name Charles Jefferson
Date of Birth 9/22/37 Sex M Race Black
Mailing Address 368 Russell Union Rd.
City and Zip Code Natliva, NC 27563
Street Address Same as above
City and Zip Code _____
Home Phone 252 456 4731 Work Phone 252 257 5108
Job Title Assistant
Company or Agency Warren County Senior Center
Email Address Jeffers2cha@aol.com

Do you live in the county? Yes No

Please list your County Commissioner District 3
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Warren County Training School
Name and Address of College Attended Norfolk State College / New School for Social Research
Degree Received NONE

Please list any military experience United States Air Force

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

Term Expires December 2013

If you are presently serving as an elected or appointed official, please explain: Advisory Council on Aging, Delegate for Warren County to NC Senior Tax Relief legislation, Warren County Senior Center Advisory Council, Home and Community Care Black Caucus Advisory Council
Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience _____

Volunteer Experience _____

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature

Charles J. Jefferson

Date

8/16/10

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

Meeting Date: October 4, 2010

Item # 9

SUBJECT: Request to Abandon a portion of Thorough Fare Lane

REQUESTED BY: Ken Krulik, Planning / Zoning Administrator

SUMMARY: In follow-up to July 6th public hearing and August 2nd Board consideration to table, request from Freshwater Pearl to abandon 500 +/- feet of an existing easement/extension of Thoroughfare Drive in Lake Gaston Estates Subdivision is now presented for action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

August 1, 2010

Warren County Board of Commissioners

RE: Abandonment, 500 ft. of D.O.T. maintained section of Thoroughfare Rd.

Enclosed:

- A) Newsletter of Special Meeting Dated July 2008**
- B) Plan A and Plan B ballots for relocation of boat ramp with access road and dock including details regarding both voting options, mailed to all members for vote**
- C) Public posting of Special Meeting**
- D) Voting tally sheet signed by two property owner volunteers, confirmed by two board members**
- E) Emailed newsletter dated August 30, 2008 emailed to distribution list of owners confirming the voting results of meeting**
- F) Annual newsletter confirming results of property owners voting of the special meeting of August 30, 2008, mailed to all property owners**
- G) Response email to Ken Krilik dated Friday 7/30/10 from Erma Edmiston, President of LGEPOA regarding letter from Commissioners Attorney**

Dear Sirs and Madame,

In reference to the letter that was included in the packet given to the commissioners from Attorney Karlene S. Turrentine. We insist the enclosed information be included and reviewed by the commissioners for your decision to be made regarding the above subject.

This information documents the majority decision by vote regarding the agreement with FWP to relocate the boat ramp, access road, dock and parking for the members of the LGEPOA which necessitates the abandonment of 500 feet of Thoroughfare Rd. to facilitate the parking lot members agreed to and voted for. The petition you have been presented with represents 8.5% of the 478 property owners of the voting members of the LGEPOA.

We appreciate your attention to this additional documentation.

Sincerely,


Erma Edmiston,
President, LGEPOA



DeCillis & Turrentine, PLLC
ATTORNEYS & COUNSELORS AT LAW

**MAIN BUSINESS OFFICE
HENDERSON**
946-Y West Andrews Ave.
Henderson, NC 27536
Phone: (252) 492-9982
Fax: (252) 654-0793
All certified mail & delivery
confirmations should be sent
to this address, please.

WARRENTON OFFICE
133 S. Main Street
Warrenton, NC 27589
Phone: (252) 257-1012
Fax: (252) 257-2640
Fax: (888) 308-3614

RALEIGH OFFICE
920 Paverstone Dr., Suite A
Raleigh, NC 27615
Mailing Address:
P.O. Box 61082
Raleigh, NC 27661
Phone: (919) 926-8133
Fax: (888) 308-3614

STEVEN B. DeCILLIS // PARTNER
sdecillis@dandtlawnc.com

KARLENE S. TURRENTINE // PARTNER
WARREN COUNTY ATTORNEY
kturrentine@dandtlawnc.com

SIR-CHRISTOPHER J. ANDERSON // ASSOCIATE
canderson@dandtlawnc.com

July 28, 2010

Warren County Board of Commissioners
c/o Ms. Linda Worth, County Manager

VIA HAND-DELIVERY

RE: Lake Gaston Property Owners Association, Inc.'s Agreement to Abandon Lake Access to Freshwater Pearl, LLC's Ownership

Dear Sirs and Madam:

I write to you in my official capacity as Warren County Attorney in response to the Board's inquiry as to whether this office finds the Agreement between Lake Gaston Property Owners Association, Inc. ("HOA") and Freshwater Pearl, LLC (FW) to be sound and proper for the Board's approval.

To that end, I have reviewed the parties' Agreement, the HOA's Articles of Incorporation, Bylaws (in pertinent part), Covenants, and the letter received by this Board from the homeowners dated July 17, 2010. In reviewing these documents, there are two (2) issues that emerge from the Agreement: 1) whether the HOA has the authority to sell or transfer property; and, 2) whether the HOA has the authority to incur indebtedness on behalf of homeowners. The answer to both questions is yes. However, there are specific requirements that must be met in order for the HOA's authority to arise in either circumstance.

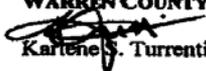
Pursuant to its bylaws, if the Board wishes to sell (or transfer) property or incur indebtedness on behalf of its homeowners, the HOA must first present its homeowners with a Resolution and gain a majority vote thereon. The bylaws further specify that if the HOA wants to sell property, the vote may be taken at the annual meeting or by letter ballot. However, for incurring debt, the vote *must* be taken by letter ballot.

Since the HOA's Agreement with FW neither incorporates nor mentions that a majority vote Resolution exists in regards to either of the issues mentioned, it is my opinion that the HOA should take the matter back to its homeowners during its next annual meeting (over Labor Day weekend) and produce to this Board its properly obtained majority vote Resolutions for each of the actions taken in the Agreement.

This opinion is for the sole benefit of the Warren County Board of Commissioners and may not be relied upon by any other person or entity without my prior written consent.

Sincerely,

WARREN COUNTY ATTORNEY


Karlene S. Turrentine



**Lake Gaston Estates
Property Owners
Association**

**P.O. BOX 126
Macon, N.C. 27551-0126
E-Mail lgepoa@yahoo.co**

Dear Neighbor,

During the last 2 months, your Board has had meetings with Fresh Water Pearl regarding the relocation of the boat ramp and dock at the marina.

Remember that our negotiating power is not very strong since the Appeals Court has given Fresh Water Pearl the right to put the ramp anywhere they please.

For your information, LGEPOA currently owns a "strip of property" - approximately 5,000 sq. ft (land locked by FWP property) and a 60' right of way at the marina area.

With this letter you will find two separate plans for your consideration and I urge you to read each one carefully and understand exactly how each plan will affect LGEPOA property. The selected plan will impact the "strip of property", 60' right of way and possibly the beach area and LGEPOA property across from beach.

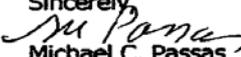
PLEASE CONSIDER BOTH PLANS CAREFULLY! VOTE FOR ONE PLAN ONLY!

We are calling a SPECIAL MEETING ON AUGUST 30, 2008 AT 9:00 AM FOR DISCUSSION OF PLANS. MEETING WILL BE HELD AT PAVILLION. We urge you to participate if at all possible.

IF YOU ARE UNABLE TO ATTEND SPECIAL MEETING – DETATCH BALLOT PORTION OF SELECTED PLAN AND RETURN BY 8-30-2008 TO LGEPOA.

Your Board will abide by your decision, and will make sure that either plan will be implemented in a legal way through our Attorney.

If you have any questions or concerns, and are unable to attend the meeting, please call me at 1-252-438-2290 and I will be happy to answer your questions or address you're your concerns.

Sincerely,

Michael C. Passas
President, LGEPOA

Attachments: PLAN A
PLAN B

BA

Plan "A"

FWP Responsibilities:

Ramp & Dock:

1. Construction of access roadway from Thoroughfare Drive to the boat ramp (60ft. shared easement by legal proceeding)
2. Construction of a 60ft. diameter turnaround to facilitate trailer alignment with the ramp.
3. Construction of a boat ramp 15ft. wide (to include dredging if required to provide adequate water depth for safe launching)
4. Boat ramp to be 30ft. in the water with a 20ft. pad on the land.
5. Construction of a dock for loading and unloading 4' wide and 60' long for boat parking.
6. Placement of locked security gate -
7. Maintenance and repairs to be assessed 90% LGEPOA - 10% with FWP. LGEPOA responsible 100% for its areas of sole use (parking area).
8. Ramp will be shared between FWP and LGEPOA. The road access is for shared access only (no parking). The designated 15 space parking area is for LGEPOA parking only -
9. Parking in designated 15 space parking area only.

Parking Area:

1. Provide 15 parking spaces, to be located partially on FWP land and partially on 60' right of way for car and trailer parking for LGEPOA members only. Legal easement provided to LGEPOA by FWP.
2. In exchange for the additional parking spaces, LGEPOA will provide legal easement of "strip of property" (land locked by FWP property)

LGEPOA Responsibilities:

1. Legal fees to be assessed 50% - 50% with FWP.
2. The "strip of land" remains LGEPOA property with easements to FWP. The 60ft easement remains intact for shared use by LGEPOA and FWP and remains property of FWP.
3. LGEPOA will by majority support FWP' condo/townhouse project going forward.

PLEASE DETATCH BALLOT HERE

=====

LGEPOA Member Name _____

Lot# _____

Address _____

PLEASE CAST MY VOTE FOR PLAN 'A' DEADLINE: 8-30-2008

BB

Plan "B"

FWP Responsibilities:

Ramp & Dock:

1. Construction of an access roadway from Recreation to the boat ramp 18ft. wide to the turnaround then single lane around turnaround.
2. Construction of a 60ft. diameter turnaround to facilitate trailer alignment with the ramp.
3. Construction of a boat ramp 20' wide (to include dredging if required)
4. Construction of a dock for loading and unloading 6' x 60' (must extend 10 feet beyond the lake side barrier of the current swimming area)
5. Placement of a gate at the new ramp location.
6. Maintenance and repairs 100 % LGEPOA
7. This ramp and parking will be exclusively used by LGEPOA only

Parking Area:

1. Clearing, grading and gravel of the LGEPOA property across from the pavilion.
2. Space for 15 vehicles and trailers located on Recreation side of the lot
3. A road (single lane) through property to Holiday

LGEPOA Responsibilities:

1. LGEPOA to provide FWP \$500 for permit to construct the boat ramp and pier. FWP to complete the application.
2. Release of the 60ft. access easement on FWP property.
3. LGEPOA "strip of land" (land locked by FWP property) deed would be signed over to FWP.
4. LGEPOA will by majority support FWP's condo/townhouse project going forward.
5. Legal fees to be assess 50% - 50% with FWP

PLEASE DETATCH BALLOT HERE



LGEPOA Member Name _____

Lot# _____

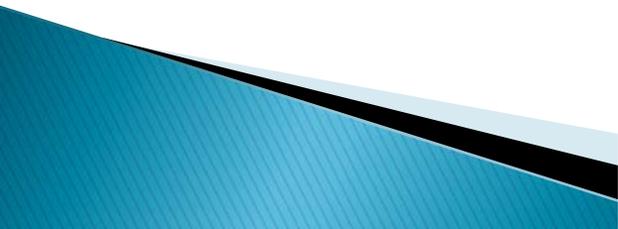
Address _____

PLEASE CAST MY VOTE FOR PLAN 'B' DEADLINE: 8-30-2008

L.G.P.O.A.

**Special Meeting
August 30,
9:00 am**

At The Pavilion



D

**LAKE GASTON ESTATES PROPERTY OWNERS ASSOCIATION
VOTING REPORT FOR BOAT RAMP
August 30, 2008**

NUMBER OF VOTES CAST:

149

Legitimate Ballots:

148

Illegal Ballots:

1

TOTAL FOR PLAN A:

91

TOTAL FOR PLAN B:

58

Ballot Counter Signature

Roger Wray

8/30/08

Confirmed
count (counted 1)

Judith
Pauline Parker

**LAKE GASTON ESTATES PROPERTY OWNERS ASSOCIATION
VOTING REPORT FOR BOAT RAMP
August 30, 2008**

NUMBER OF VOTES CAST: 149

Legitimate Ballots: 148

Illegal Ballots: 1

TOTAL FOR PLAN A: 91

TOTAL FOR PLAN B: 58

Ballot Counter Signature *Jim ...*

Jane Sibley

From: <asbice@aol.com>
To: <asbice@aol.com>
Sent: Saturday, August 30, 2008 1:23 PM
Subject: lgepoa news

To All: The voting took place today on where to place our Boat Ramp and Dock, after an additional question and answer period. The "A" Plan received 91 votes, the "B" Plan received 58 votes. So the Association has spoken. Now it's time to leave dissention and opinions behind us, join together to proceed in making the Estates a better place.

Many thanks to the Board for all the time and trouble (I'm know plenty of each) they have given for our benefit. Thanks to Kevin for coming up with a second Plan- it was democracy in action and gave us choice. Thanks to Fred Allen for his research and making explanations clear to us.

Now, remember:

Larry Bledsoe's Band will return for our pleasure on 6 Sept. from 4 to 8 pm. (They're so good!) Please bring a covered dish by 3:15 to accompany delicious Chicken. We'll 'break bread' together then, bonding friendships new and old. Remember your chair and beverage. A fun time it'll be, for sure! I hope to see you there! Enjoy. Arlene

0A

Life is a present I'm unwrapping!

Arlene S. Bice

writer-lecturer-artist

434 S Holiday Drive

Macon NC 27551

252-257-4838

<http://arlenebice.blogspot.com/>

F
**LAKE GASTON ESTATES
PROPERTY OWNERS ASSOCIATION**
P. O. Box 126
Macon, N. C. 27851-9126
E-Mail: lgepos@yahoo.com
Web: www.lakegastonestates.org

BOARD OF DIRECTORS
Michael C. Passas, President
Erma Edmiston, Vice President
Paulette Purdum, Treasurer
Jane Sibley, Secretary
Erma Edmiston, Roads
Barry Grantier, Properties
Kevin Hayward



Dear Neighbor,

Another year has gone by and some landmark goals have been achieved and I don't mind telling you how proud I am to be part of this Board.

With your authorization our Pavilion has been constructed and has been used for our monthly functions with very positive approval. A BIG THANK YOU to our Social Committee and to all the folks that shared the great food and enjoyable company at our varied social gatherings.

With the tremendous amount of help from local property owners and Barry Grantier, the Sailboat and Beach areas have been cleaned up, healthy grass and colorful shrubs have enhanced our community parks. Thanks to boat dock owners the boat dock area looks better than ever. Our Cul-d-Sac's are in the best shape ever through the efforts of Erma Edmiston our Vice President and Roads board member. The collection of dues has been at the highest level ever, and our books are in great shape thanks to our Treasurer Paulette Purdum. Jane Sibley has kept us informed with the association business and kept our records.

At a Special Meeting in September, your votes were counted, and the majority of property owners voted for Plan A which is to relocate the boat ramp on Fresh Water Pearl property near the present location. The Board of Directors will work with the lawyers and Fresh Water Pearl to create an agreement that will protect the association interests.

The latest project that you approved, construction of the new bathrooms, has begun although we do not expect completion until sometime in 2009. Again we look forward to working with all the property owners whose varied skills are always a tremendous help.

Overall our community has undergone a facelift and we owe that to the help of our Neighbors and I believe that without their help none of these improvements would have taken place. Finally, I urge those that have not before to join us by sharing new ideas on how to improve our community and participate in all our functions, work and pleasure.

I remain your Friend and Neighbor and on behalf of your entire Board wish you all a healthy and prosperous 2009.

Michael C. Passas

RE: Letter from the County Attorney regarding Freshwater Pearl and Lake Gaston Estates.

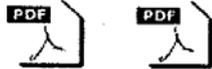
Friday, July 30, 2010 11:1

From: "Erma Edmiston" <edmistel@unos.org>

To: "Ken Krulik" <kkrulik@co.warren.nc.us>

Cc: "Billy Sparkman" <billysparkman@sparkmanconstruction.com>, "STEVE CLARK" <iveysteveclark@yahoo.com>, "CHARMAINE GERMAN" <charmaine_german@yahoo.com>

2 Files (3317KB)



Signed A... LGE Bulle...

In reference to the letter that will be included in the packets for the Commissioners' meeting on Monday, August 2 from the Commissioners Attorney:

The board mailed a News letter in late July early August of 2008 to all of Lake Gaston Estates Property Owners. (Find a copy of that news letter attached.) In the news letter: was included Plan A and Plan B. Asking the association members to vote on plan A or plan B. In the news letter we included ballots. (find plan A and B) attached. In the news letter we also let the members know there would be a special meeting August 30, 2008 and the votes would be counted at that time.

At the special meeting on August 30, 2008 two members of the association counted ballots Roger Wray and Jim Van Dixon. There were
149 votes were cast
91 voted for plan A
48 voted for plan B

The count was confirmed by Jane Sibley and Paulette Purdum secretary and treasurer of the association.

At the conclusion of the vote it was confirmed the new ramp, road, dock, parking and access road would be relocated to follow (plan A). Where the new boat ramp is located now. The agreement that was signed with Fresh Water Pearl came from this meeting and also because the vote that was counted and passed at this meeting on August 30, 2008.

I hope this will help in answering the question that it was in fact voted on by the membership of Lake Gaston Estates Property Owners Association.

Erma Edmiston,

Sent: Thursday, July 29, 2010 4:56 PM
To: Erma Edmiston; 'Billy Sparkman'; 'STEVE CLARK'
Subject: Letter from the County Attorney regarding Freshwater Pearl and Lake Gaston Estates.
Importance: High

The attached letter is going out in the agenda packets for the Commissioners' meeting on Monday, I regret that I will not be available as I'm on vacation all next week. I am in the office all day tomorrow (Friday the 30th) should you have any further questions.

Respectfully,
Ken

Ken Krulik, AICP CZO
Planning and Zoning Administrator
542 West Ridgeway Street
Warrenton, North Carolina 27589
Planning & Zoning: (252) 257-7027 ph
Code Enforcement (252) 257-1305 ph
(252) 257-1083 fax
kkruklik@co.warren.nc.us

Meeting Date: October 4, 2010

Item # 10

SUBJECT: Request for Armory Civic Center Fee Waiver

**REQUESTED BY: Warrenton Revitalization Committee
Woody King, Mayor Pro Tem & Chair of Committee and
John Freeman, Warrenton Administrator**

SUMMARY: Warrenton Revitalization Committee proposes to conduct a “Citizens Engagement and Visioning Event” in room C of the Armory Civic Center and requests the associated fee of \$600 be waived for this event scheduled for November 16, 2010 from 4 to 10pm.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

Walter M. Gardner, Jr.
Mayor

John Freeman
Administrator

TOWN OF WARRENTON
Historically Great - Progressively Strong
PO Box 281
Warrenton, NC 27589-0281

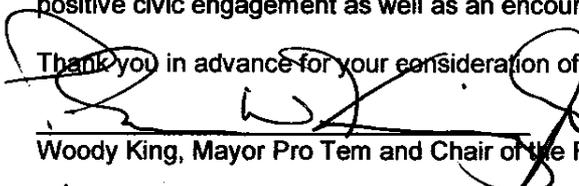
September 13, 2010

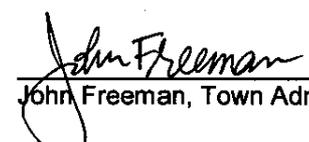
Board of Commissioners
Warren County
PO Box 619
Warrenton, NC 27589

The Warrenton Revitalization Committee, established by the Board of Commissioners of the Town of Warrenton to improve the business climate through the participation of a citizen committee, requests a rental fee waiver for use of Room C of the Warren County Armory Civic Center for a citizens engagement and visioning event. We expect 150-190 participants all of whom are invitees or volunteers and no fees for participation will be charged or paid. The Committee proposes to host this event on Tuesday evening, November 16 and would require the use of the space from 4:00pm-10:00pm. The Armory is necessary for this event as no other facility in the immediate area is large enough. We would also need use of the round tables and chairs, and would take responsibility for setting up in advance of the event and returning it to original condition afterwards.

The Town Café event that the Revitalization Committee proposes is modeled on the World Café approach, which is an innovative yet simple conversational methodology for enabling communications about questions that matter. These conversations link and build on each other as people move between groups, cross-pollinate ideas, and discover new insights into the questions or issues that are most important in their life, work, or community. This process can evoke and make visible the collective intelligence of any group, thus increasing people's capacity for effective action in pursuit of common aims. (www.theworldcafe.com) Revitalization Committee members view this conversation and visioning process as an important step in moving Warren County's County Seat toward more economic prosperity and positive civic engagement as well as an encouraging showcase affair for our newly renovated Armory.

Thank you in advance for your consideration of this request for a fee waiver.


Woody King, Mayor Pro Tem and Chair of the Revitalization Committee


John Freeman, Town Administrator

Walter M. Gardner, Jr.
Mayor

John Freeman
Administrator

TOWN OF WARRENTON
Historically Great - Progressively Strong™
P O Box 281
Warrenton, NC 27589-0281

September 13, 2010

Angelena Kearney-Dunlap, Clerk
Warren County
PO Box 619
Warrenton, NC 27589

Dear Angelena,

Enclosed you will find the request for a fee waiver for the use of the Armory on November 16. Understanding that the Board of Commissioners must approve such requests we ask that it be put on the agenda of the October meeting. In the meantime please communicate it to Mrs. Worth if appropriate—in the interest of avoiding confusion I am sending only this one copy. Thank you.



Meeting Date: October 4, 2010

Item # 11

SUBJECT: Health Services Agreement – Warren County Detention Facility

REQUESTED BY: Shawn Bridges, Director

SUMMARY: Health Services Agreement for medical needs of inmates at the Detention Center is presented for renewal effective July 1, 2010 through June 30, 2011.

Contract period:	July 1, 2010, through June 30, 2011
Base annualized fee:	\$70,195.80
Base monthly fee:	\$5,849.65
Per diem rate greater than 40:	\$2.43
Annual outside cost pool limit:	\$15,000.00

FUNDING SOURCE: General Fund – Detention Center Departmental Budget

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:



**Southern Health
Partners**
Your Partner In Affordable Inmate Healthcare

RECEIVED

SEP 27 2010

May 17, 2010

WARREN COUNTY MANAGER'S OFFICE

Capt. Shawn Bridges
Warren County Detention Facility
Post Office Box 449
Warrenton, NC 27589

Re: Health Services Agreement

Dear Capt. Bridges:

We appreciate the opportunity to work with you and Warren County in managing the medical needs of the inmates at the Warren County Detention Facility. Please allow this correspondence to confirm the renewal and extension of our Health Services Agreement with **no rate increase** for the twelve-month period effective July 1, 2010, through June 30, 2011.

As a procedural matter, I am enclosing duplicate, executed originals of a contract Amendment to formally acknowledge the 2010-2011 contract renewal. Unless the parties agree to further amend or modify our Agreement, the following pricing terms will remain in effect through June 30, 2011.

Contract period:	July 1, 2010, through June 30, 2011
Base annualized fee:	\$70,195.80
Base monthly fee:	\$5,849.65
Per diem rate greater than 40:	\$2.43
Annual outside cost pool limit:	\$15,000.00

Budget 95,000.00
104320-523801
gme 9/23/10

Note Section 6.1 of the enclosed Amendment incorporates recent updates to our standard contract language whereby our Agreement may be automatically extended from year to year without the necessity of a formal contract Amendment. Going forward, SHP will continue its usual process of negotiating mutually agreeable renewal terms with County prior to the beginning of each contract year and will confirm the same informally by letter rather than by Amendment.

At your earliest convenience, please have the Amendment signed and return one fully-executed original to our corporate office at the following address:

Southern Health Partners, Inc.
811 Broad Street, Suite 500
Chattanooga, TN 37402

Should you have any questions or concerns, feel free to contact me directly in our North Carolina regional office by telephone at 704-972-1533 or by email at carmen.hamilton@southernhealthpartners.com.

Sincerely,

SOUTHERN HEALTH PARTNERS, INC.

C. Hamilton
Carmen Hamilton
Contracts Manager

/cph
Enclosures

AMENDMENT #1
TO
HEALTH SERVICES AGREEMENT

This AMENDMENT #1, to Health Services Agreement dated July 16, 2007, between Warren County, North Carolina (hereinafter referred to as "County", and Southern Health Partners, Inc., a Delaware Corporation, (hereinafter referred to as "SHP"), is entered into as of the ____ day of _____, 2010.

WITNESSETH:

WHEREAS, County and SHP desire to amend the Health Services Agreement dated July 16, 2007, between County and SHP.

NOW THEREFORE, in consideration of the covenants and promises hereinafter made, the parties hereto agree as follows:

Section 6.1 is hereby replaced in its entirety by the following:

6.1 Term. This Agreement shall commence on July 16, 2007. The term of this Agreement shall end on June 30, 2011, and shall be automatically extended for additional one-year terms, subject to county funding availability, unless either party provides written notice to the other of its intent to terminate at the end of this period.

Section 7.1 is hereby replaced in its entirety by the following:

7.1 Base Compensation. County will pay to SHP the annualized base price of \$70,195.80 during the term of this Agreement effective July 1, 2010, through June 30, 2011, payable in monthly installments. Monthly installments during the term of this Agreement effective July 1, 2010, through June 30, 2011, will be in the amount of \$5,849.65 each. SHP will bill County approximately thirty days prior to the month in which services are to be rendered. County agrees to pay SHP prior to the tenth day of the month in which services are rendered. In the event this Agreement should commence or terminate on a date other than the first or last day of any calendar month, compensation to SHP will be prorated accordingly for the shortened month.

Section 7.2 is hereby replaced in its entirety by the following:

7.2 Increases in Inmate Population. County and SHP agree that, effective July 1, 2010, the annual base price is calculated based upon an average daily inmate population of up to 40. If the average daily inmate population exceeds 40 inmates, then the compensation payable to SHP by County shall be increased by a per diem rate of \$2.43 for each inmate over 40. The average daily inmate resident population shall be calculated by adding the population or head count totals taken at a consistent time each day and dividing by the number of counts taken. The excess over an average of 40, if any, will be multiplied by the per diem rate and by the number of days in the month to arrive at the increase in compensation payable to SHP for that month. In all cases

where adjustments become necessary, the invoice adjustment will be made on the invoice for a subsequent month's services. For example, if there is an average population for any given month of 45 inmates, resulting in an excess of five (5) inmates, then SHP shall receive additional compensation of five (5) times the per diem rate times the number of days in that month. The resulting amount will be an addition to the regular base fee and will be billed on a subsequent monthly invoice.

This per diem is intended to cover additional cost in those instances where minor, short-term changes in the inmate population result in the higher utilization of routine supplies and services. However, the per diem is not intended to provide for any additional fixed costs, such as new fixed staffing positions that might prove necessary if the inmate population grows significantly and if the population increase is sustained. In such cases, SHP reserves the right to negotiate for an increase to its staffing complement and its contract price in order to continue to provide services to the increased number of inmates and maintain the quality of care. This would be done with the full knowledge and agreement of the Sheriff and other involved County officials, and following appropriate notification to County.

IN WITNESS WHEREOF, the parties have executed this Agreement in their official capacities with legal authority to do so.

WARREN COUNTY, NC

BY:

Date: _____

ATTEST:

Date: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

[Signature]
9-24-10

SOUTHERN HEALTH PARTNERS, INC.

BY:

Jennifer J. Hairsine

Jennifer J. Hairsine, President

Date: 5-17-10

Meeting Date: October 4, 2010

Item # 12-A

**SUBJECT: Public Utilities – Water Shortage Response Plan
Warren County (Halifax) NC**

REQUESTED BY: Macon Robertson, Public Utilities Director

**SUMMARY: Revised Water Shortage Response Plan for Warren County (Halifax)
NC is presented for Board review and adoption. Revisions constitute
a total change in policy.**

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

**Water Shortage Response Plan
Warren County (Halifax), North Carolina
September 28, 2010**

The procedures herein are written to reduce potable water demand and supplement existing drinking water supplies whenever existing water supply sources are inadequate to meet current demands for potable water.

I. Authorization

The Warren County Manager shall enact the following water shortage response provisions whenever the trigger conditions outlined in Section IV are met. In his or her absence, the Utility Director will assume this role.

Ms. Linda T. Worth
Warren County Manager
Phone: (252) 257-3115
E-mail: lworth@co.warren.nc.us

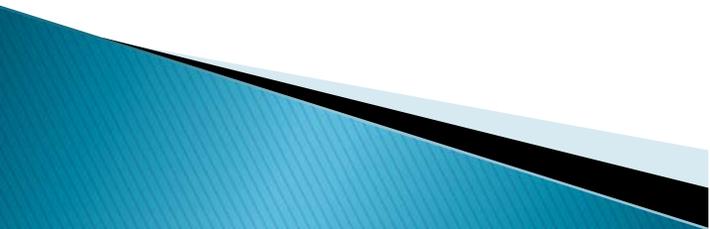
Macon Robertson
Warren County Public Utility Director
Phone: (252) 257-3645
E-mail: mrobertson@co.warren.nc.us

II. Notification

The following notification methods will be used to inform water system employees and customers of a water shortage declaration: employee e-mail announcements, notices at municipal buildings, notices in water bills. Required water shortage response measures will be communicated through *The Warren Record*, PSA announcements on local radio and cable stations and the County website (<http://www.warrencountync.com/>.) Declaration of emergency water restrictions or water rationing will be communicated to all customers by telephone and door hangers if necessary.

III. Levels of Response

Five levels of water shortage response are outlined in the table below. The five levels of water shortage response are: voluntary reductions, mandatory reductions I and II, emergency reductions and water rationing. A detailed description of each response level and corresponding water reduction measures follow below.



Stage	Response	Description
1	Voluntary Reductions	Water users are encouraged to reduce their water use and improve water use efficiency; however, no penalties apply for noncompliance. Water supply conditions indicate a potential for shortage.
2	Mandatory Reductions I	Water users must abide required water use reduction and efficiency measures; penalties apply for noncompliance. Water supply conditions are significantly lower than the seasonal norm and water shortage conditions are expected to persist.
3	Mandatory Reductions II	Same as in Stage 2
4	Emergency Reductions	Water supply conditions are substantially diminished and pose an imminent threat to human health or environmental integrity.
5	Water Rationing	Water supply conditions are substantially diminished and remaining supplies must be allocated to preserve human health and environmental integrity.

In Stage 1, Voluntary Reductions, all water users will be asked to reduce their normal water use by 5%. Customer education and outreach programs will encourage water conservation and efficiency measures including: irrigating landscapes a maximum of one inch per week; preventing water waste, runoff and watering impervious surfaces; watering plants deeply to encourage root growth; washing only full loads in clothes and dishwashers; using spring-loaded nozzles on garden hoses; and identifying and repairing all water leaks.

In Stage 2, Mandatory Reductions I, all customers are expected to reduce their water use by 10% in comparison to their previous month's water bill. In addition to continuing to encourage all voluntary reduction actions, the following restrictions apply: irrigation is limited to a half inch per week between 8PM and 8AM; outdoor use of drinking water for washing impervious surfaces is prohibited; and all testing and training purposes requiring drinking water (e.g. fire protection) will be limited.

In Stage 3, Mandatory Reductions II, customers must continue actions from all previous stages and further reduce water use by 20% compared to their previous month's water bill. All non-essential uses of drinking water are banned and garden and landscape irrigation must be reduced to the minimum amount necessary for survival.

In Stage 4, Emergency Reductions, customers must continue all actions from previous stages and further reduce their water use by 25% compared to their previous month's water bill. A ban on all use of drinking water except to protect public health and safety is implemented

The goal of Stage 5, Water Rationing, is to provide drinking water to protect public health (e.g. residences, residential health care facilities and correctional facilities). In Stage 5, all customers are only permitted to use water at the minimum required for public health protection. Firefighting is the only allowable outdoor water use and pickup locations for distributing potable water will be announced according to Warren County's Emergency Response Plan.

IV. Triggers

Warren County (Halifax) is provided water solely by purchase from Halifax County. When Halifax County declares a water shortage Warren County (Halifax) is required to do so as well. During this time Warren County Utilities Director will stay in close contact with Halifax County and follow their triggers.

Return to Normal

When water shortage conditions have abated and the situation is returning to normal, water conservation measures employed during each phase should be decreased in reverse order of implementation. Permanent measures directed toward long-term monitoring and conservation should be implemented or continued so that the community will be in a better position to prevent shortages and respond to recurring water shortage conditions.

V. Enforcement

The provisions of the water shortage response plan will be enforced by Warren County utility department and police personnel. Violators may be reported on the County's phone line. Citations are assessed according to the following schedule depending on the number of prior violations and current level of water shortage.

Water Shortage Level	First Violation	Second Violation	Third Violation
Voluntary Reductions	N/A	N/A	N/A
Mandatory Reductions (Stages 2 and 3)	Warning	\$250	Discontinuation of Service
Emergency Reductions	\$250	Discontinuation of Service	Discontinuation of Service
Water Rationing	\$500	Discontinuation of Service	Discontinuation of Service

VI. Public Comment

Customers will have multiple opportunities to comment on the provisions of the water shortage response plan. First, a draft plan will be available at County Offices for customers to view. A notice will be included in customer water bill notifying them of such. All subsequent revisions to the draft plan will be published at least 30 days prior to an adoption vote by Warren County Commissioners.

VII. Variance Protocols

Applications for water use variance requests are available from the County Utility Office. All applications must be submitted to the Utility Office for review by the Utility Director or his or her designee. A decision to approve or deny individual variance requests will be determined within two weeks of submittal after careful consideration of the following criteria: impact on water demand, expected duration, alternative source options, social and economic importance, purpose (i.e. necessary use of drinking water) and the prevention of structural damage.

VIII. Effectiveness

The effectiveness of the Warren County water shortage response plan will be determined by comparing the stated water conservation goals with observed water use reduction data. Other factors to be considered include frequency of plan activation, any problem periods without activation, total number of violation citations, desired reductions attained and evaluation of demand reductions compared to the previous year's seasonal data.

IX. Revision

The water shortage response plan will be reviewed and revised as needed to adapt to new circumstances affecting water supply and demand, following implementation of emergency restrictions, and at a minimum of every five years in conjunction with the updating of our Local Water Supply Plan. Further, a water shortage response planning work group will review procedures following each emergency or rationing stage to recommend any necessary improvements to the plan to Warren County's Commissioners. The Warren County Utility Director is responsible for initiating all subsequent revisions.

Meeting Date: October 4, 2010

Item # 12-B

**SUBJECT: Public Utilities – Water Shortage Response Plan
Warren County (Northampton) NC**

REQUESTED BY: Macon Robertson, Public Utilities Director

**SUMMARY: Revised Water Shortage Response Plan for Warren County
(Northampton) NC is presented for Board review and adoption.
Revisions constitute a total change in policy.**

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

**Water Shortage Response Plan
Warren County (Northampton), North Carolina
September 28, 2010**

The procedures herein are written to reduce potable water demand and supplement existing drinking water supplies whenever existing water supply sources are inadequate to meet current demands for potable water.

I. Authorization

The Warren County Manager shall enact the following water shortage response provisions whenever the trigger conditions outlined in Section IV are met. In his or her absence, the Public Utility Director will assume this role.

Ms. Linda T. Worth
Warren County Manager
Phone: (252) 257-3115
E-mail: lworth@co.warren.nc.us

Macon Robertson
Warren County Public Utility Director
Phone: (252) 257-3795
E-mail: mrobertson@co.warren.nc.us

II. Notification

The following notification methods will be used to inform water system employees and customers of a water shortage declaration: employee e-mail announcements, notices at municipal buildings, notices in water bills. Required water shortage response measures will be communicated through *The Warren Record*, PSA announcements on local radio and cable stations and the County website (<http://www.warrencountync.com/>.) Declaration of emergency water restrictions or water rationing will be communicated to all customers by telephone or door hangers if necessary.

III. Levels of Response

Five levels of water shortage response are outlined in the table below. The five levels of water shortage response are: voluntary reductions, mandatory reductions I and II, emergency reductions and water rationing. A detailed description of each response level and corresponding water reduction measures follow below.

Stage	Response	Description
1	Voluntary Reductions	Water users are encouraged to reduce their water use and improve water use efficiency; however, no penalties apply for noncompliance. Water supply conditions indicate a potential for shortage.
2	Mandatory Reductions I	Water users must abide required water use reduction and efficiency measures; penalties apply for noncompliance. Water supply conditions are significantly lower than the seasonal norm and water shortage conditions are expected to persist.
3	Mandatory Reductions II	Same as in Stage 2
4	Emergency Reductions	Water supply conditions are substantially diminished and pose an imminent threat to human health or environmental integrity.
5	Water Rationing	Water supply conditions are substantially diminished and remaining supplies must be allocated to preserve human health and environmental integrity.

In Stage 1, Voluntary Reductions, all water users will be asked to reduce their normal water use by 5%. Customer education and outreach programs will encourage water conservation and efficiency measures including: irrigating landscapes a maximum of one inch per week; preventing water waste, runoff and watering impervious surfaces; watering plants deeply to encourage root growth; washing only full loads in clothes and dishwashers; using spring-loaded nozzles on garden hoses; and identifying and repairing all water leaks.

In Stage 2, Mandatory Reductions I, all customers are expected to reduce their water use by 10% in comparison to their previous month's water bill. In addition to continuing to encourage all voluntary reduction actions, the following restrictions apply: irrigation is limited to a half inch per week between 8PM and 8AM; outdoor use of drinking water for washing impervious surfaces is prohibited; and all testing and training purposes requiring drinking water (e.g. fire protection) will be limited.

In Stage 3, Mandatory Reductions II, customers must continue actions from all previous stages and further reduce water use by 20% compared to their previous month's water bill. All non-essential uses of drinking water are banned and garden and landscape irrigation must be reduced to the minimum amount necessary for survival.

In Stage 4, Emergency Reductions, customers must continue all actions from previous stages and further reduce their water use by 25% compared to their previous month's water bill. A ban on all use of drinking water except to protect public health and safety is implemented.

The goal of Stage 5, Water Rationing, is to provide drinking water to protect public health (e.g. residences, residential health care facilities and correctional facilities). In Stage 5, all customers are only permitted to use water at the minimum required for public health protection. Firefighting is the only allowable outdoor water use and pickup locations for distributing potable water will be announced according to Warren County's Emergency Response Plan.

IV. Triggers

Warren County (Northampton) is provided water solely by purchase from the Northampton County. When Northampton County declares a water shortage Warren County is required to do so as well. During this time Warren County Utilities Director will stay in close contact with Northampton County and follow their triggers.

Return to Normal

When water shortage conditions have abated and the situation is returning to normal, water conservation measures employed during each phase should be decreased in reverse order of implementation. Permanent measures directed toward long-term monitoring and conservation should be implemented or continued so that the community will be in a better position to prevent shortages and respond to recurring water shortage conditions.

V. Enforcement

The provisions of the water shortage response plan will be enforced by Warren County utility department and police personnel. Violators may be reported on the County's phone line. Citations are assessed according to the following schedule depending on the number of prior violations and current level of water shortage.

Water Shortage Level	First Violation	Second Violation	Third Violation
Voluntary Reductions	N/A	N/A	N/A
Mandatory Reductions (Stages 2 and 3)	Warning	\$250	Discontinuation of Service
Emergency Reductions	\$250	Discontinuation of Service	Discontinuation of Service
Water Rationing	\$500	Discontinuation of Service	Discontinuation of Service

VI. Public Comment

Customers will have multiple opportunities to comment on the provisions of the water shortage response plan. First, a draft plan will be available at County Offices for customers to view. A notice will be included in customer water bill notifying them of such. All subsequent revisions to the draft plan will be published at least 30 days prior to an adoption vote by Warren County Commissioners.

VII. Variance Protocols

Applications for water use variance requests are available from the County Utility Office. All applications must be submitted to the Utility Office for review by the Utility Director or his or her designee. A decision to approve or deny individual variance requests will be determined within two weeks of submittal after careful consideration of the following criteria: impact on water demand, expected duration, alternative source options, social and economic importance, purpose (i.e. necessary use of drinking water) and the prevention of structural damage.

VIII. Effectiveness

The effectiveness of the Warren County water shortage response plan will be determined by comparing the stated water conservation goals with observed water use reduction data. Other factors to be considered include frequency of plan activation, any problem periods without activation, total number of violation citations, desired reductions attained and evaluation of demand reductions compared to the previous year's seasonal data.

IX. Revision

The water shortage response plan will be reviewed and revised as needed to adapt to new circumstances affecting water supply and demand, following implementation of emergency restrictions, and at a minimum of every five years in conjunction with the updating of our Local Water Supply Plan. Further, a water shortage response planning work group will review procedures following each emergency or rationing stage to recommend any necessary improvements to the plan to Warren County's Commissioners. The Warren County Utility Director is responsible for initiating all subsequent revisions.

Meeting Date: October 4, 2010

Item # 13-A

SUBJECT: Adopt Schedule

REQUESTED BY: Clerk to the Board

SUMMARY: It is presented to reschedule the Wednesday - October 20, 2010 Board Work Session to Thursday - October 21, 2010 in the Warren County Courthouse.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: October 4, 2010

Item # 13-B

SUBJECT: Adopt Schedule

REQUESTED BY: Clerk to the Board

SUMMARY: It is presented to adopt the Warren County 2011 Holiday Schedule, identical to the State schedule.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



2011 Warren County

Holiday Schedule

<i>Holiday</i>		<i>Observed</i>
<i>New Year's Day</i>	<i>December 31st</i>	<i>Friday</i>
<i>King's Birthday</i>	<i>January 17th</i>	<i>Monday</i>
<i>Good Friday</i>	<i>April 22nd</i>	<i>Friday</i>
<i>Memorial Day</i>	<i>May 30th</i>	<i>Monday</i>
<i>Independence Day</i>	<i>July 4th</i>	<i>Monday</i>
		
<i>Labor Day</i>	<i>September 5th</i>	<i>Monday</i>
<i>Veteran's Day</i>	<i>November 11th</i>	<i>Friday</i>
<i>Thanksgiving</i>	<i>November 24th</i> <i>November 25th</i>	<i>Thursday</i> <i>Friday</i>
<i>Christmas</i>	<i>December 26th</i> <i>December 27th</i>	<i>Monday</i> <i>Tuesday</i>



Note: County schedule is identical to the State's schedule.

Meeting Date: October 4, 2010

Item # 14-A

SUBJECT: Wastewater Treatment Plant

REQUESTED BY: Linda T. Worth, County Manager

SUMMARY: The second modification to the Wastewater Treatment System Operating Agreement that extends the agreement an additional 12 months is presented for the Board's approval. This document will also need to be adopted by the Towns of Warrenton and Norlina.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

NORTH CAROLINA
WARREN COUNTY

**SECOND MODIFICATION OF
WASTEWATER TREATMENT SYSTEM AGREEMENT**

*Entire document
distributed in
separate e-mail.*

THIS SECOND MODIFICATION OF WASTEWATER TREATMENT SYSTEM AGREEMENT (the "Second Modification") is made and effective as of the ____th day of October, 2010 by and between **WARREN COUNTY**, a body politic and corporate, existing pursuant to the laws of the State of North Carolina (hereinafter, the "County"); the **TOWN OF WARRENTON**, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter, "Warrenton"), and; the **TOWN OF NORLINA**, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter, "Norlina" and, together with Warrenton, the "Towns"), both municipalities being situated in Warren County, North Carolina.

WITNESSETH:

WHEREAS, on or about September 19, 1980, the parties hereto entered into a **Wastewater Treatment System Agreement** (hereinafter, "Original Agreement"), a copy of which is hereto attached and fully incorporated herein by reference, for the purpose of the Towns gaining wastewater treatment services from the County, and;

WHEREAS, said Original Agreement was for a term of thirty (30) years from date of execution and did not address the continuation of services after its termination date which is currently September 19, 2010, and;

WHEREAS, on or about September 24, 1981, the County and Warrenton (but not Norlina) entered into a **Lease Agreement** (hereinafter, "Lease") in which the County agreed to lease to Warrenton the tract of land upon which the wastewater treatment system was established; all buildings, fixtures, structures, improvements, sewer lines and easements attached to or connected with the Regional Wastewater System, and other property located on the real property necessary for the operation of the Wastewater Treatment Plant, and;

WHEREAS, said Lease was for a term of forty (40) years (running from January 1, 1982 to December 31, 2021), notwithstanding that the Original Agreement rendering services would end eleven (11) years prior to the Lease, and;

WHEREAS, on or about December 31, 2004, the parties hereto also entered into a **Modification of Wastewater Treatment System Agreement** (hereinafter, "First Modification"), a copy of which is also hereto attached and fully incorporated herein by reference, and;

WHEREAS, the First Modification does not address the Original Agreement's termination date or the continuation of services thereafter, and;

Meeting Date: October 4, 2010

Item # 14-B

SUBJECT: Wastewater Treatment Plant

REQUESTED BY: Linda T. Worth, County Manager

SUMMARY: The First Amendment to the Wastewater Treatment System Lease Agreement between Warren County and the Town of Warrenton is presented for the Board's approval. This amendment causes the lease term to run concurrently with the Wastewater Treatment System Operating Agreement.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

**NORTH CAROLINA
WARREN COUNTY**

**FIRST AMENDMENT TO WASTEWATER TREATMENT SYSTEM
LEASE AGREEMENT**

*Entire document
distributed in
separate e-mail.*

THIS FIRST AMENDMENT TO LEASE AGREEMENT (the "First Amendment") is made and effective as of the ____th day of October 2010 by and between Lessor **WARREN COUNTY**, a body politic and corporate, existing pursuant to the laws of the State of North Carolina (hereinafter, the "County"), and; the **TOWN OF WARRENTON**, a municipal corporation organized and existing under the laws of the State of North Carolina (hereinafter, "Lessee"), situated in Warren County, North Carolina.

WITNESSETH:

WHEREAS, on or about September 19, 1980, the parties hereto entered into a **Wastewater Treatment System Agreement** (hereinafter, "Original Agreement"), a copy of which is hereto attached and fully incorporated herein by reference, for the purpose of the Lessee and the Town of Norlina gaining wastewater treatment services from the County, and;

WHEREAS, said Original Agreement was for a term of thirty (30) years from date of execution and did not address the continuation of services after its termination date which is currently September 19, 2010, and;

WHEREAS, on or about September 21, 1981, the County and Lessee (but not Norlina) entered into a **Lease Agreement** (hereinafter, "Lease") in which the County agreed to lease to Lessee the tract of land upon which the wastewater treatment system was established; all buildings, fixtures, structures, improvements, sewer lines and easements attached to or connected with the Regional Wastewater System, and other property located on the real property necessary for the operation of the Wastewater Treatment, and;

WHEREAS, said Lease was for a term of forty (40) years to run from January 1, 1982 to December 31, 2021, notwithstanding that the Original Agreement rendering services would end eleven (11) years prior to the Lease, and;

WHEREAS, on or about December 31, 2004, the parties hereto also entered into a **Modification of Wastewater Treatment System Agreement** (hereinafter, "First Modification"), a copy of which is also hereto attached and fully incorporated herein by reference, and;

WHEREAS, the First Modification does not address the Original Agreement's termination date, the continuation of services thereafter, or the term of the Lease, and;

WHEREAS, the parties hereto are concurrently executing the **Second Modification to Wastewater Treatment System Agreement** to extend the Original Agreement;

Meeting Date: October 4, 2010

Item # 14-C

SUBJECT: County Manager's Report

REQUESTED BY: Linda T. Worth, Warren County Manager

SUMMARY: Having been granted authority to approve contracts up to but not to exceed \$50,000, County Manager's Report of contracts approved is presented for the Board's information.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

***Entire document
distributed in
separate e-mail.***

General County

Toshiba Business Solutions

Addendum Number 1 to Agreement #64000705 for the provision of copiers and fax machines in all county departments/agencies. This addendum reduces the annual cost of this contract by approximately \$5,055 with reductions in per copy charges. The cost of this contract is budgeted across departmental budgets for FY 11.

Emergency Medical Services

Biomedical Alternatives of VA, Inc.
2174 Clover Hill Road
Dayton, VA 22821

Amendment to the Maintenance Agreement covering the cardiac care equipment at Warren County EMS to add two Zoll E Series Defibrillators for annual preventive maintenance/performance verification inspections. The total cost of the agreement is \$720 annually. This amount is budgeted in the Emergency Services Department's FY 2011 budget.

Public Works

Harry M., III and Holly M. Williams
2174 Parktown Road
Warrenton, NC 27589

Solid Waste Convenience Center Lease Agreement has been entered into with Harry and Holly Williams at a monthly cost of \$235. The Lease terms are for a period of 36 months. Funds are budgeted in the FY 11 Public Works Enterprise Fund budget to accommodate this lease.

*Entire document
distributed in
separate e-mail.*

Public Works cont'd.

Breedlove Electric, Inc.
5121 NC 39 Highway, S
Henderson, NC 27536

After soliciting and receiving proposals for replacement of the pumps, control panel, control wiring and all associated mounting hardware in the wet well in the wastewater pump station at the Solid Waste Landfill Transfer Station, the proposal in the amount of \$24,412 received from Breedlove Electric, Inc. was accepted. Funds are budgeted in the Public Works Enterprise Fund budget for this capital expenditure.

Economic Development Commission

M. Benjamin Finch, Jr.
150 Crestwood Rd.
Henderson, NC 27536

A three-month consulting contract not to exceed \$10,000 has been entered into with Mr. M. Benjamin Finch, Jr. Under the terms of this agreement, Mr. Finch will work in conjunction with the County Manager, staff in the EDC office and the Economic Development Commission to evaluate and make recommendations and/or suggestions of ways to improve and/or enhance the quality of services provided to increase the productivity of the Economic Development Department. Mr. Finch will serve in an Interim Director capacity under this agreement. Funds are budgeted in the Economic Development Commission's FY 11 budget to accommodate this contract.

Senior Center

Kerr-Tar Area Agency on Aging
Kerr-Tar COG
1724 Graham Avenue
Henderson, NC 27536

This is the agreement to accept general purpose funding from the State Appropriation for Senior Centers as allocated through the 2010 Session of the NC General Assembly. The FY 11 State Appropriation to the Warren County Senior Center is \$4,082 with a required 25% county match of \$1,361 for a total appropriation of \$5,443.

*Entire document
distributed in
separate e-mail.*

MEMORANDUM
Page 3
September 29, 2010

Senior Center cont'd

Title III-D Federal & State Funds
Kerr-Tar COG
1724 Graham Avenue
Henderson, NC 27536

This is the agreement to accept the Title III-D funding allocation for the Warren County Senior Center in the amount of \$2,628, with a required county match of \$292 for a total appropriation of \$2,864. These funds are to be used for the provision of Disease Prevention and Health Promotion services for older adults in FY 11.

Please advise if there are any questions or concerns regarding these contracts.

Attachments

Meeting Date: October 4, 2010

Item # 14-D

SUBJECT: County Manager's Report

REQUESTED BY: Linda T. Worth, Warren County Manager

SUMMARY: County Manager's Report of activities for September, 2010 is presented for the Board's review and approval.

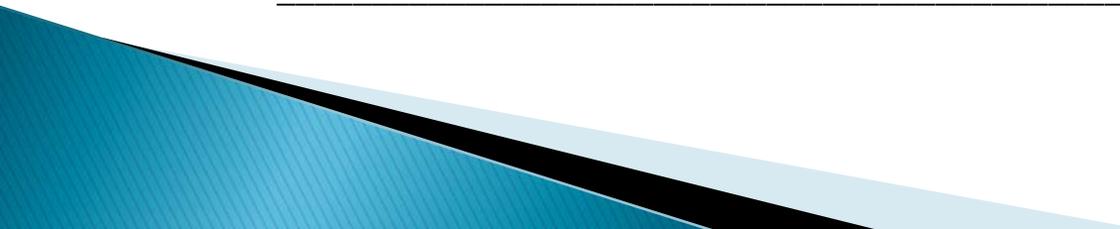
FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Administration

- Met with Personnel Committee to review applications for Emergency Services Director/Fire Marshal position (9/2/10)
- Prepared for and attended Board of County Commissioners Public Hearings and regular monthly meeting (9/7/10)
- Attended Women of Warren Planning Committee meeting (9/8/10)
- Met with Library Director to discuss various matters pertaining to the Library (9/9/10)
- Attended Customer Service Committee follow-up meeting to the Customer Service Seminar (9/9/10)
- Participated in Employment Security Hearing with County Attorney and Human Resources Manager (9/10/10)
- Attended Kerr Lake Regional Water System Advisory Board meeting (9/13/10)
- Met with representative of NC Rural Communities Assistance Project, Inc., reps from the Town of Warrenton and Warren County Public Utilities Staff to discuss Wastewater Treatment Plant (9/14/10)
- Met with EDC Consultant to discuss contract requirements (9/15/10)
- Met with Public Utilities Director and representatives from the Town of Warrenton to discuss Wastewater Treatment Plant issues (9/15/10)
- Attended Jail Restoration Project Charette sponsored by WFI (9/15/10)
- Attended Customer Service Regular Committee Meeting (9/16/10)
- Met with Public Utilities Staff to discuss additional information requested by funding agency for Wastewater Treatment Plant funding application (9/17/10)
- Attended Division I-II CJP Program Directors Meeting in Smithfield, NC to represent VWGF Resource Center (9/20/10)
- Attended Economic Development Commission Monthly Meeting (9/20/10)
- Attended Women of Warren Planning Meeting (9/21/10)
- Met with representative of Toshiba, Finance Director and Accounting Manager to discuss County's contract for copiers/faxes (9/22/10)
- Met with Interim Emergency Services Director, Public Utilities Director, and Executive Assistant to discuss fire radio system (9/22/10)
- Prepared for and conducted monthly Department Heads meeting (9/23/10)
- Met with Chief Code Enforcement Officer to discuss fire inspections (9/24/10)
- Attended Gang Assessment Meeting (9/28/10)
- Participated in EDC Luncheon meeting with Reps from Senator Hagan and Rep. Butterfield's offices (9/29/10)

- Participated in DCA Monitoring Visit for CDBG Scattered Site Project with Kerr-Tar COG and Warren County staff (9/30/10)

Project Updates

Construction/Renovation Projects

Renovations have begun on the upper level of the former Mental Health Building to house the Finance Department. Renovations on the upper level are now 85% complete. Work being completed at this time includes painting and carpet installation. This project is anticipated to be completed in two to three weeks.

EMS Satellite Facilities

The Afton EMS facility is approximately 75% complete at this time. Exterior grading has been done; brickwork is complete; windows and doors have been installed. The facility is locked and secured.

The Davis-Bugg Road EMS facility is approximately 5% complete at this time. The site has been graded in preparation for the foundation.

Soul City Pump Station Rehab Project

This project is substantially complete and under budget. The awful smell on Ridgeway Street has been resolved!

Wastewater Treatment Plant Rehab Project

An Agreement drafted by the County Attorney to extend the operating agreement for the WWTP an additional twelve months and make the Lease agreement for the Wastewater Treatment Plant Facility with the Town of Warrenton run concurrently will be presented to the Board on 10/4/10. The documents have been submitted to the Towns of Warrenton and Norlina for their review.

County and Town of Warrenton representatives met with Mr. Marshall Yandle of the NC Rural Communities Assistance Project, Inc. on 9/14/10 to discuss the possibility of that organization's providing technical assistance for us as we continue to seek out funding for the WWTP Phase I Rehab Project and subsequent rehab phases.

CDBG Projects

Ephraim Place Subdivision CDBG Project

All CDBG funds in this project have been expended. We have provided the Division of Community Assistance with a Plan of Action and completed Extension Request Worksheet to explain how we plan to move forward with construction of the 19 homes in Ephraim Place Subdivision. We are awaiting a final response from DCA regarding our extension request.

Energy Efficiency Community Block Grant Program

In May 2010 Warren County was awarded an Energy Efficiency Community Block Grant in the amount of \$182,933. These funds will be used to make improvements to several county

buildings and facilities to make them more energy efficient. We are currently working on the bid documents to solicit bids for the energy efficiency upgrades. Once the bid documents have been completed this project will be bid out with an anticipated completion date sometime in the spring of 2011.

Progress Energy Carolinas, Inc. Neighborhood Energy Saver Program

Progress Energy Carolinas, Inc. (PEC) through its Neighborhood Energy Saver Program proposes to assist hundreds of low-income homeowners and tenants in Warren County who are PEC residential metered customers by implementing a comprehensive package of electric conservation measures to increase the homes' energy efficiency at no cost to the customers. PEC will also complete Home Energy Evaluation surveys to identify energy efficiency opportunities in the homes; provide one-on-one customer education on energy efficiency techniques and conservation measures; promote behavioral changes that will help low-income customers more effectively control their energy usage and increase their participation in other PEC's DSM/EE programs; and educate low-income customers on other conservation incentives that are available.

I attended Progress Energy Carolinas' information meeting for residents whose homes will be included in this project along with other county and municipal governmental representatives that was held at the Armory Civic Center. Progress Energy is to be commended for their efforts to assist low-income citizens save energy in their homes to reduce their energy costs.

Customer Service Improvement Initiative

If you have not done so, please go on the Warren County web site and complete the customer service survey. Responses will be used by the Customer Service Committee to address areas where improvements can be made in the quality of customer service provided by Warren County employees.

Other Activities

- Attended Progress Energy Neighborhood Energy Saver Community Roll-Out Program and Dinner (9/9/10)
- Participated in 9/11 Tribute sponsored by Senior Center (9/11/10)
- Attended Rural Economic Development Presentation by EntreDot (9/16/10)
- Attended Retirement Luncheon for Housekeeping Supervisor (9/17/10)
- Attended Health Night Out at the Health Department (9/21/10)
- Attended Kerr-Tar COG Annual Banquet (9/23/10)
- Attended Dealing with Workplace Stress Workshop at VGCC (9/28/10)

Adjourn

October 4, 2010

Meeting