



*WARREN COUNTY
BOARD OF COMMISSIONERS*

Monday, April 4, 2011

5:45 Public Hearing

6:00 pm Regular Meeting

***WARREN COUNTY ARMORY CIVIC CENTER
WARRENTON, NORTH CAROLINA***

5:45 pm
Public Hearing

Petition For Re-Zoning

Residential to Agricultural Residential
in
Nutbush Township

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on Monday, April 4, 2011 at 5:45 PM in the Warren County Armory Civic Center, Warrenton, NC. The purpose of this hearing is to receive citizen's comments regarding:

Petition for Re-Zoning (residential to agricultural residential): Request to re-zone Lot 24, Lot 28 and Lot 29 B1-23, B1-27 and B1-28 (total of 30.8 acres) from [R] Residential to [AR] Agricultural Residential on Tax Maps B1-23, B1-27 and B1-28 located on Drewry Virginia Line Road located in Nutbush Township.

All questions or written comments should be directed to:

Ken Krulik, Warren County Planning and Zoning Administrator
542 West Ridgeway Street
Warrenton, North Carolina 27589
Telephone: (252) 257-7027
kkruklik@co.warren.nc.us

A map of the property is available for review in the office of the Warren County Planning and Zoning Administrator. All interested citizens are urged to attend this public hearing.

Barry Richardson, Chairman
Warren County Board of Commissioners

Agenda

1. Chairman or designee call Public Hearing to Order - 5:45 pm
2. Clerk to the Board Read Notice of Public Hearing
3. Overview by Ken Krulik, Planner/Zoning Administrator
4. Citizen Comments
5. County Manager and/or Commissioner Comments
6. Adjourn Public Hearing



Public Hearing Procedures

This hearing is being held to hear any persons who wish to be heard relative to Petition for Re-Zoning located on **Drewry Virginia Line Road located in Nutbush Township.**

RULES:

- Please sign up to speak
- The maximum time allotted to each speaker will be five minutes.
The Clerk to the Board will keep time.
- Any group of people who support or oppose the same position should designate a spokesperson.
- Please address only those items which might not have been addressed by a previous speaker
 - Order and decorum will be maintained
 - Two questions are allowed from each speaker.

*Warren County
Board of Commissioners*



Adjourn

5:45 pm

Public Hearing



6:00 pm

Call to Order April 4, 2011
Regular Monthly Meeting
By
Chairman or Designee

Moment of Silence

Conflict of Interest Disclaimer

- 
- *“Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*
 - **In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.**
 - **Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?**
 - **If so, please identify the conflict and refrain from any undue participation in the particular matter involved.**



Citizen Comments

Rules for Citizen Comments

Please sign up to speak.

The maximum time allotted to each speaker will be five (5) minutes;
Clerk to the Board will keep time.

Any group of people who support or oppose the same position should
designate a spokesperson.

Please address only those items which might not have been addressed
by a previous speaker.

If response from Manager and/or Board is desired, please leave a copy
of your comment(s) with the Clerk to the Board.

Order and decorum will be maintained. This is not a question and
answer session.

*Warren County
Board of Commissioners*

Meeting Date: April 4, 2011

Agenda Item # 5

SUBJECT: Adopt April 4, 2011 Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

REVISED

*SUGGESTED AGENDA
FOR
APRIL 4, 2011 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
Armory Civic Center, Meeting Room
WARRENTON, NORTH CAROLINA*

5:45 – Rezoning Public Hearing

1. Call to Order Regular Monthly Meeting – 6:00 pm by Chairman
2. Moment of Silence
3. Conflict of Interest Disclaimer
4. Citizen Comments
5. Adopt April 4, 2011 Suggested Agenda
6. Consent Agenda
 - A. Approve Minutes of March 14, 2011:
Public Hearing – Amendment to Zoning Ordinance
Public Hearing – Recommendations for County Zoning
Regular Meeting
 - B. Tax Collector’s Report – Tax Administrator Robert Mitchum
 - C. Tax Release Requests (Over \$100) – Tax Administrator Robert Mitchum
Tax Release Requests (Under \$100) - “ “ “ “
 - D. 2011 Stewardship Week Proclamation – April 24th – May 1st 2011
 - E. Resolution in Support of Take Pride in Lake Gaston Clean-Up Day 2011 **(Added)**
7. Amendment # 10 to the 2010-2011 Warren County Budget Ordinance - Barry Mayo

8. Consider Zoning Matters – Ken Krulik
 - A. April 4th Public Hearing - Rezoning Public Hearing
 - B. March 14th Public Hearing - Proposals for County Zoning

9. Boards & Commissions
 - A. Adopt Revised By-Laws for Local Emergency Planning Commission – Doug Young
 - B. Appoint: Charles Jefferson to the Nursing Home Advisory Council – Kimberly Hawkins
 - C. Appoint: G.Midyette, H.Bobbitt-III, O.B.Meek, P.Bernard, R.Kelley or A.B.Moran to the Board of Adjustment – Ken Krulik

10. Public Utilities – Macon Robertson
 - A. Resolution Declaring Surplus Property & Authorizing Sale via GovDeals Auction
 - B. 1- Soul City Pump Station Improvements Project Change Order # 2
2- Amendment # 4 to the Engineering Contract with Rivers and Associates; &
3- Amendment #7 to the Capital Project Ordinance for this Project (to be provided)

11. Adopt Amendment # 1 to the American Reinvestment & Recovery Act of 2009 Energy Efficiency Conservation Block Grant Project

12. Proposed Contract with Dr. Peter Appleton for Meat Processing Plant Project

13. County Manager's Reports
 - A. Report of Contracts Executed
 - B. County Manager's March 2011 Status Report
 - C. Resolution Opposing Uranium Mining **(Added)**

14. Adjourn Meeting

Meeting Date: April 4, 2011

CONSENT AGENDA Item # 6A

SUBJECT: Approve Minutes

REQUESTED BY: Clerk to the Board

SUMMARY: Approve Minutes of March 14, 2011:
Public Hearing – Petition Request for Rezoning
Public Hearing – Recommendation for Countywide Zoning
Regular Meeting

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Approve Minutes of March 14, 2011:

Public Hearing – Petition Request for Rezoning

*Public Hearing – Recommendation for Countywide
Zoning*

Regular Monthly Meeting

Minutes have been provided by e-mail prior to the meeting.

Meeting Date: April 4, 2011

CONSENT AGENDA Item # 6B

SUBJECT: Approve Tax Collector's Report

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: Tax Collector's Report for the month of February 2011 is presented for the Board's information.

FUNDING SOURCE: N/A

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: G.S. 105 350
Tax Collection Report, Interest Income Report supplied for Board's
information**

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month FEBRUARY 2011**

Current Year Collections

Tax Year	Charge	Collected in FEBRUARY	Collected to Date	Balance Outstanding	Percentage Collected
FEB 2011 FY11	\$15,169,084	\$518,461	\$13,883,356	\$1,285,728	91.52%
FEB 2010 FY10	\$15,063,911	391,051	13,836,219	1,227,692	91.85%

Delinquent Collections

2009	\$690,474	\$39,630	\$333,069	357,405	48.24%
2008	241,766	7,853	42,518	199,248	17.59%
2007	188,454	2,006	19,452	169,001	10.32%
2006	160,823	903	14,385	146,437	8.94%
2005	129,527	1,013	10,980	118,547	8.48%
2004	111,398	500	7,661	103,737	6.88%
2003	93,814	389	4,909	88,905	5.23%
2002	115,157	473	4,490	110,667	3.90%
2001	168,296	309	4,039	164,258	2.40%
2000	93,770	83	2,853	90,917	3.04%
Total Delinquent Years	\$ 1,993,479	\$53,159	\$ 444,356	\$ 1,549,122	

Other FEBRUARY Receipts

County Penalties	\$ 29,845	\$ 118,673
Landfill User Fees	\$ 86,686	\$ 1,057,475
Municipalities	\$ 31,790	\$ 645,117
Fire District Taxes	\$ 36,717	\$ 692,091
Advance Taxes	\$ 859	\$ 2,662

FEBRUARY GRAND TOTAL

\$ 757,517 | \$ 16,843,730

R. Edwin Mitchum
R. Edwin Mitchum, Tax Collector

3/23/2011

Date

RECEIVED

MAR 24 2011

Meeting Date: April 4, 2011

CONSENT AGENDA Item # 6C

SUBJECT: Request for Tax Releases

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: Tax releases over \$100 are presented for Board approval. Tax releases under \$100 approved by the County Manager are presented for the Board's information.

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Request For Tax Releases Over \$100

Over \$100	4/4/2011		Date: _____
<u>ERROR CORRECTION RELEASES:</u>			
BROWN ARTHUR & CELESTE	2010 4825 300	B10 29	1622 \$1,031.77 LAND USE NOT INCLUDED 14423
BROWN ARTHUR & CELESTE	2009 4825 09	B10 29	1622 \$1,031.77 LAND USE NOT INCLUDED 14424
DOWNEY ANNIE	2003 2925 103		35881 \$595.51 MH WAS REMOVED IN 2002 14425
DOWNEY ANNIE	2004 2925 104		37233 \$531.85 MH WAS REMOVED IN 2002 14426
DOWNEY ANNIE	2005 2925 105		40052 \$467.19 MH WAS REMOVED IN 2002 14427
DOWNEY ANNIE	2006 2925 106		43313 \$409.49 MH WAS REMOVED IN 2002 14428
DOWNEY ANNIE	2007 2925 107		40052 \$358.53 MH WAS REMOVED IN 2002 14429
DOWNEY ANNIE	2008 2925 108		49962 \$330.13 MH WAS REMOVED IN 2002 14430
DOWNEY ANNIE	2009 2925 109		56780 \$234.13 MH WAS REMOVED IN 2002 14431
DOWNEY ANNIE	2010 2925 200		56780 \$220.77 MH WAS REMOVED IN 2002 14432
DOWNEY IDA B	2009 1184 109	D2 7C	56623 \$413.70 DW WAS REPO 7/2007 14433
DOWNEY IDA B	2010 1184 109	D2 7C	26879 \$451.34 DW WAS REPO 7/2007 14434
DOWNEY IDA B	2008 1184 108	D2 7C	49830 \$655.65 DW WAS REPO 7/2007 14435
INEZ FOREST PRODUCTS	2010 21304 300	H10 2A2	16647 \$535.60 ADJUSTED MACHINERY VALUE 14436
MARROW JAMES	2009 26711 109	E4 1A	57708 \$119.30 MAPPING ERROR 14437
MARROW JAMES	2002 26711 102	E4 1A	34897 \$106.14 MAPPING ERROR 14438
MARROW JAMES	2001 26711 102	E4 1A	33784 \$120.79 MAPPING ERROR 14439
PINNELL C ELLIOT & ROBIN	2010 29986 200	A2C 2	26939 \$126.04 MH DBLE LISTED/BOAT LIST IN F 14440

SUB-TOTAL ERROR CORRECTIONS: \$7,739.70

MOTOR VEHICLE RELEASES:

ROSS DAVID W	2010 7600 2201	ZNP9038	75289	\$104.72	TRADED	14441
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SUB-TOTAL MOTOR VEHICLE RELEASES: \$104.72

SUB-TOTAL CORRECTION RELEASES: \$7,739.70

Total Releases \$7,844.42

LANDFILL USER FEE RELEASES:

TOTAL LFUF RELEASES: \$0.00

Total Releases \$ 7,844.42

County Manager approved Tax Releases Under \$100

Under \$100

4/4/2011

Date: *سید*
3/31/11

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD	AMOUNT	REASON	Rel #
MARROW JAMES	2010	29711 300	E4 1A	8624	76.07	MAPPING ERROR	14380
MARROW JAMES	2008	29711 108	E4 1A	50541	77.98	MAPPING ERROR	14381
MARROW JAMES	2007	29711 107	E4 1A	47026	\$ 82.84	MAPPING ERROR	14382
MARROW JAMES	2006	26711 106	E4 1A	43694	\$ 87.84	MAPPING ERROR	14383
MARROW JAMES	2005	26711 106	E4 1A	40395	\$ 93.48	MAPPING ERROR	14384
MARROW JAMES	2004	26711 104	E4 1A	37543	\$ 97.21	MAPPING ERROR	14385
MARROW JAMES	2003	26711 103	E4 1A	36164	\$ 87.33	MAPPING ERROR	14386
MARROW JAMES	2000	26711 100	E4 1A	32753	\$ 97.97	MAPPING ERROR	14387
MITCHELL KENNETH	2009	12083 109		56531	\$ 11.85	SOLD BOAT IN 2008	14388
MITCHELL KENNETH	2010	12083 200		26259	\$ 9.80	SOLD BOAT IN 2008	14389

SUB-TOTAL ERROR CORRECTIONS:

\$ 722.37

MOTOR VEHICLE RELEASES:

AYSCUE GREGORY E	2010	18763 2780	YVH3680	60775	\$14.10	SOLD	14390
AYSCUE NANCY A	2010	2107 1009	YVT1518	64270	\$1.94	JUNKED	14391
BERNARD PAUL L	2010	3301 2090	XNC3549	73680	\$75.25	SOLD	14392
BOYD EDDIE W	2010	4029 1861	RRL5857	59856	\$3.25	JUNKED	14393
BOYD EDDIE W	2010	4029 1027	WVTX2017	64288	\$3.15	JUNKED	14394
BRITT MARGARET A	2010	10630 1255	XNB3577	74343	\$12.10	TRUCK RUSTED	14395
BYRD LINDA G	2010	7480 1465	ZXR4154	73055	\$19.14	GAVE AWAY	14396
CAMPBELL CHRISTOPHER	2010	28786 1156	ZTN5430	69485	\$9.78	SOLD	14397
COLEMAN ALONZO S	2010	7448 1990	SRK7410	65251	\$5.04	SOLD	14398
DAVIS NICOLE MARIE	2010	13701 2452	YNC4516	65713	\$27.48	SURRENDERED	14399
DAWKINS ALMETA G	2010	34307 2253	YXX7806	75341	\$2.80	WRONG FIRD	14400
EDWARDS FRANKLIN D	2010	34294 2046	YYX7344	75134	2.16	WRONG FIRD	14401
FLEMING PHILIP	2010	14710 1114	SX2154	72690	\$16.25	CONDITION	14402
IZZO LENA	2010	28480 2236	WNK1827	75324	\$6.40	MILES	14403
JACKSON JULIA Y	2010	25658 1730	ZSW7503	66698	\$10.40	SURRENDERED	14404
JACKSON JULIA Y	2010	25658 1869	SXV1579	70198	\$3.64	JUNKED	14405
JACKSON THADDEUS L	2010	5656 1775	YVT5789	59770	\$3.68	TRADED	14406
JIGGETTS GWENDOLYN R	2010	17091 109	YRP1637	55418	\$3.60	SOLD	14407
JONES MICHAEL D	2010	22966 2366	YVT2987	65627	\$50.85	TRADED	14408
KEARNEY JOHN E	2010	13547 2391	TYT1714	70720	\$20.88	SOLD	14409
LASSITER ARTHUR LEE	2010	22653 2414	YXY7178	69077	\$6.85	SOLD	14410
LEE LOWELL D	2010	248 2279	WYY8344	72278	\$23.46	GAVE AWAY	14411
LIVESAY CORINNE S	2010	3673 1237	YPS6172	74325	\$6.27	SOLD	14412
LOVE MICHAEL G	2010	27084 1732	LALOVE	66700	\$16.62	SOLD	14413
MITCHUM LOUISE B	2010	29393 1824	SNM6386	74912	\$24.20	SALVAGE TITLE	14414
ODOM MILLARD R	2010	29325 1785	XRN8465	63260	\$12.00	TRADED	14415
POWELL SAM JR	2010	32311 1913	HD56084	68881	\$3.48	SOLD	14416
PUCCI MICHAEL CHARLES	2010	11472 2176	ZPM3201	76596	\$18.60	HIGH MILES	14417
SHORT TIMOTHY W	2010	29789 2084	XNB2744	72083	\$84.10	REG IN ANOTHER STATE	14418
SPARKS ROGER W	2010	24557 2182	ZZN4901	75270	\$15.07	SOLD	14419
SPARKS ROGER W	2010	13561 2635	WTJ5978	65896	\$16.20	SOLD	14420
TAYLOR COREY	2010	28882 1141	AAH1255	75561	\$4.07	JUNKED	14421
VOORIS SHENISE D	2010	19460 2138	ZNB5369	75226	\$28.38	SURRENDERED	14422

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$551.19

SUB-TOTAL CORRECTION RELEASES:

\$722.37

Total Releases

\$1,273.56

Meeting Date: April 4, 2011

CONSENT AGENDA Item # 6D

SUBJECT: Proclaim April 24-May 1, 2011 “2011 Stewardship Week”

REQUESTED BY: Soil & Water Conservation, Larry West, Director

SUMMARY: Proclamation submitted for Board’s review and adoption.

FUNDING SOURCE: N/A

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Stewardship Week
2011

PROCLAMATION

Whereas fertile soil and clean water provide us with our daily sustenance, and
Whereas effective conservation practices have helped provide us a rich standard of living, and
Whereas our security depends upon healthy soil and clean water, and
Whereas stewardship calls for each person to help conserve these precious resources,



Therefore, I do hereby proclaim

April 24 to May 1, 2011

Stewardship Week

Name

Title

Date

Stewardship Week is a program of the National Association of Conservation Districts (NACD) since 1988.
www.nacdweb.org

ADDITION TO APRIL 4, 2011 CONSENT AGENDA

Item # 6E

SUBJECT: Resolution in Support of Take Pride in Lake Gaston
Clean –Up Day 2011

REQUESTED BY:

SUMMARY: Submitted for Board’s review and approval.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

STATE OF NORTH CAROLINA

COUNTY OF WARREN

***Resolution in Support of Take Pride in Lake Gaston
Clean-up Day 2011***

WHEREAS, there is a need to improve the appearance of Lake Gaston by removing litter and debris that create eyesores and harm the environment; and

WHEREAS, a clean Lake Gaston environment positively impacts water safety, economic development, travel, tourism and quality of life; and

WHEREAS, the Lake Gaston Association is sponsoring Take Pride in Lake Gaston clean-up of the lake on May 7, 2011 in an effort to educate citizens on the harmful effects of litter; and

WHEREAS, there is a need for citizen participation in maintaining the beauty of our county, and

WHEREAS, it is in the interest of Warren County to support our volunteers in efforts to improve the appearance of the county;

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Warren County, NC that it endorses and supports the Take Pride in Lake Gaston Clean-up Day 2011 initiative.

Adopted this the 4th day of April, 2011.

Warren County Board of Commissioners

Meeting Date: April 4, 2011

Item # 7

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Amendment # 10 - FY 2010-2011 Warren County Budget Ordinance

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2010/2011

Amendment No. 10

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Buildings, Grounds & Maintenance	(10,500)
Emergency Medical Services	10,500
Health Department	2398
DSS Public Assistance	43,200
Senior Center	29,522
Total	\$ 75,120

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - DSS	2,398
Restricted Intergovernmental - Health	43,200
Miscellaneous Revenue	29,522
Total	\$ 75,120

This amendment:

- increases funding to the Emergency Medical Services for shed renovations.
Funding Source: Buildings, Grounds & Maintenance Contingency
- increases funding to the Health Department to agree with State allocation.
Funding Source: NC Department of Environment & Natural Resources
- increases funding to the DSS Public Assistance to agree with State allocation.
Funding Source: DHHS - Division of Social Services - Adoption Promotion
- increases funding to the Senior Center.
Funding Source: Kerr Tar Regional Council of Governments

Respectfully Submitted 04/04/2011

Barry J. Mayo

Barry J. Mayo, Finance Director

Meeting Date: April 4, 2011

Item # 8-A

SUBJECT: Follow-up to Rezoning Request Public Hearing

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: Having held a required public hearing on Monday, April 4, 2011 at 5:45 pm to hear citizen comments regarding:

Petition for Re-Zoning (residential to agricultural residential): Request to re-zone Lot 24, Lot 28 and Lot 29 B1-23, B1-27 and B1-28 (total of 30.8 acres) from [R] Residential to [AR] Agricultural Residential on Tax Maps B1-23, B1-27 and B1-28 located on Drewry Virginia Line Road located in Nutbush Township.

It is now presented for Board's review and action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street

Warrenton, NC 27589

(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Planning Board
FROM: Ken Krulik, AICP CZO - Planning and Zoning Administrator
DATE: January 25, 2011
RE: Planning Board agenda (2/1/11) action item/staff comments

This document outlines comments from the Planning and Zoning Administrator related to the 2/1/11 Planning Board agenda items below. Where applicable staff recommendations are noted to identify compliance with (or non-compliance with) Warren County regulations managing land use and development and to insure that State of North Carolina regulations are followed as well:

- ☐ **Petition for Re-Zoning** (residential to agricultural residential): Request to re-zone Lot 24, Lot 28 and Lot 29 B1-23, B1-27 and B1-28 (total of 30.8 acres) from [R] Residential to [AR] Agricultural Residential on Tax Maps B1-23, B1-27 and B1-28 located on Drewry Virginia Line Road in Nutbush Township.
 - A. Property has historically been zoned as residential in keeping with the original zoning district assigned to this area of the County. All property to the south of Drewry Virginia Line Road is un-zoned with the majority of property either used as residential or agricultural.
 - B. One parcel near the intersection with Burchette Road (un-zoned area) is used as a commercial, mini-storage area) as well as nearby rental camp sites.
 - C. Applicant seeks to change the zoning to agricultural residential in order to comply with the following provision per the County's current zoning ordinance under Section II-1 Agricultural Residential District (AR): This district is established to promote a compatible mixture of agricultural, forestry, conservation and very low-density residential uses where few public services will be available. Protection of the environment, preservation of prime farmlands, and the continuation of rural lifestyles are goals this district seeks to attain. **Permitted Uses:**
 - 1. Accessory buildings and uses that are customarily and incidental to uses permitted in this district.
 - 2. Bona fide farms
 - 3. Cemeteries
 - 4. **Commercial livestock production-includes commercial beef, poultry, pork operations, dairy operations and any other use of and for keeping, breeding and raising livestock for commercial purposes.**
 - 5. Churches
 - 6. Customary home occupations such as dressmaking, hair dressing, room renting and professional offices may be established in a dwelling provided that only residents of the dwelling are engaged in occupation, that no more than fifty (50) percent of the total floor area of the dwelling shall be used for the occupation, that no exterior storage or accessory building shall be used for the home occupation, that no display of products shall be visible from the street, and that the home occupation shall remain incidental to the residential use of the dwelling.
 - 7. Dwelling, single family and two family
 - 8. Family Care Homes, provided that no such home be located within one half mile radius of an existing family care home.
 - 9. Mobile home individual.
 - 10. Public utility distribution lines, electric substations, water tanks and towers, and telephone exchanges, but not service or storage yards or warehouses.
 - 11. Schools, public and private
 - 12. Signs, in compliance with Article VI

- D. Application/intent is consistent with County regulations (Zoning Ordinance).
- E. Action would be consistent with development patterns and with Land Use Plan (3-11-02), rezoning the subject property from [R] Residential to [AR] Agricultural Residential would not be inconsistent with the neighboring zoning of Residential [R] of surrounding properties.
- F. ***Recommendation from Planning and Zoning Administrator: Approval for rezoning from [R] Residential to [AR] Agricultural Residential contingent on compliance with the County's Zoning, Subdivision and Floodplain Ordinances. NOTE - This recommendation is based on the County's ordinances and does not supersede or replace the covenants of the subdivision where these parcels are located, as the more restrictive regulations apply.***

In addition to my review/comments, the information below serves as a reminder (to insure project development progresses efficiently) and as my recommendation that the appropriate project consultants (planners, engineers, surveyors, etc.) maintain close coordination/contact with agency representatives. These include (but are not limited to) the NC Dept. of Environmental and Natural Resources Divisions of Water Quality and Land Quality, NC-Dept. of Transportation, and VEPCO for submittal/approval of the appropriate plans/permits. Such documents could include (may have been obtained/approved, be on record, or are pending):

- Erosion and Sedimentation Control Plan with appropriate Best Management Practices (BMP's) for stormwater runoff management and water quality protection.**
- Stream Restoration Plan.**
- Required Riparian Buffers applicable for either the Tar –Pamlico and/or Roanoke River Basins (dependant on project location).**
- 401 Water Quality Certification Permit.**
- NC-Dept. of Transportation driveway permits/compliance with road/street construction regulations.**
- VEPCO-appropriate shoreline management plans/permits [if the project is located on Lake Gaston and for Kerr Lake the U.S. Army Corps Engineers shoreline management program].**
- Compliance with Warren County zoning classification (s) and ordinance regulations, if applicable.**
- Compliance with the Warren County Floodplain ordinance, if applicable**
- Appropriate public utilities as necessary (public water/sewer) or for private well/septic (on-site wastewater treatment facility) the Warren County Dept. of Environmental Health.**

Please contact me at if you have questions, in advance thank you for your time and expertise.

FEBRUARY 2, 2011 MINUTES EXCERPT ON RZ-2-2-11 PETITION TO REZONE

- ◆ **Acting Chair Doris Ross** moved to the next item of new business, petition for rezoning (residential to agricultural residential): Lot 24, Lot 28 and Lot 29 B1-23, B1-27 and B1-28 (total of 30.8 acres) from [R] Residential to [AR] Agricultural Residential on Tax Maps B1-23, B1-27 and B1-28 located on Drewry Virginia Line Road and located in the Nutbush Township.
- ◆ **Al Thompson** noted for the record he was abstaining from voting since he was representing the applicant for the petition, Ken Krulik noted this for the record.
- ◆ Ken Krulik reviewed the application with the Board, giving an overview of the property's location and that it has historically been zoned as residential in keeping with the original zoning district assigned to this area of the County (all property to the south of Drewry Virginia Line Road is un-zoned with the majority of property either used as residential or agricultural though one parcel near the intersection with Burchette Road is used as a commercial, mini-storage area) as well as nearby rental camp sites).
- ◆ Ken Krulik added that the applicant seeks to change the zoning to agricultural residential in order to comply with the following provision per the County's current zoning ordinance under Section II-1 Agricultural Residential District (AR) which permits bona fide farms and commercial livestock production (commercial beef, poultry, pork operations, dairy operations and any other use of and for keeping, breeding and raising livestock for commercial purposes).
- ◆ Ken Krulik concluded that the application/intent is consistent with County regulations and development patterns, consistent with the Land Use Plan and would not be inconsistent with the neighboring residential zoning district (his recommendation is for approval, the applicants are seeking to open a commercial horse boarding stable).
- ◆ Members had some discussion on the sizes of the three parcels under petition and what is currently on the neighboring properties.
- ◆ Ken Krulik responded that the neighboring properties have either homes or farmland.
- ◆ **With no further discussion, Acting Chair Doris Ross entertained a motion to approve the petition for rezoning (residential to agricultural residential) as submitted:**
 - A. **Motion was made by Marty Richardson to approve the petition for rezoning of Lot 24, Lot 28 and Lot 29 B1-23, B1-27 and B1-28 (total of 30.8 acres) from [R] Residential to [AR] Agricultural Residential on Tax Maps B1-23, B1-27 and B1-28 located on Drewry Virginia Line Road and located in the Nutbush Township.**
 - B. **Second was made by Billy Pearce, on call for a vote by Acting Chair Doris Ross all but one Member voted to approve – one “no” vote from Acting Chair Doris Ross (approved 3 in favor to 1 against and 1 abstention of the five attending Members).**

Meeting Date: March 14, 2011

Item # 8-B

**SUBJECT: Follow-Up to March 14, 2011 Public Hearing regarding
Proposals for County Zoning**

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

**SUMMARY: Having held public forums throughout the County and a required
public hearing on Monday, March 14th at 5:45 pm to receive citizen comments
regarding proposals for county zoning, it is now presented for Board's action.**

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

- 
- **Option 1** - Maintain the current zoned areas/boundaries of Kerr Lake and Lake Gaston.
 - **Option 2** - Proposed corridor zoning (major transportation corridors).
 - **Option 3** - Proposed phased zoning (areas north of 158 and Warrenton Road SR 1001).
 - **Option 4** - Proposed countywide zoning (with intergovernmental agreements between the Town of Macon and Haliwa-Saponi Tribal Community).

Meeting Date: April 4, 2011

Agenda Item # 9-A

SUBJECT: Boards/Commissions/Committees

**REQUESTED BY: Dennis Paschall, Chairman – LEPC
Doug Young, Director – Emergency Services**

SUMMARY: Revised By-laws to the Local Emergency Planning Committee (LEPC) which were tabled during the March 14, 2011 Board meeting, are presented for Boards review and adoption on recommendation of LEPC Chairman and membership.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval with any necessary corrections.

NOTES:

**THE BYLAWS
OF
WARREN COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

ARTICLE 1 - NAME

This organization shall be known as the Warren County Local Emergency Planning Committee.

ARTICLE II - PURPOSE

The duties and activities of the Committee are those set forth by the Superfund Amendment and Reauthorization Act of 1987

- Establish procedures for reviewing and processing requests from the public for Information under Section 324 of the SARA Act.
- Establish procedures for receiving and handling Material Safety Data Sheets (MSDS) Tier I, and Tier II information submitted by facilities.
- Annually review emergency response plan. In reviewing this plan, the committee will evaluate available resources for preparing for and responding to a potential chemical accident. The plan must include:
 - Identification of facilities and extremely hazardous substances transportation routes.
 - Emergency response procedures, on-site and off-site.
 - Designation of a community coordinator and facility coordinator(s) to implement the plan.
 - Emergency notification procedures.
 - Methods for determining the occurrence of a release and the probable affected area and population.
 - Description of community, emergency industry equipment, facilities, and the identity of persons responsible for them.
 - Evacuation plans.
 - Description and schedules of a training program for emergency response personnel.

- Methods and schedules for exercising emergency response plans.
- Submit any revisions of the emergency response plan, to the State Emergency Response Commission for review.

ARTICLE III MEMBERS

Section 1. **Members,** Warren County Local Emergency Planning Committee (LEPC) shall consist of the following members:

- State or local elected official
- Law Enforcement (city, county or State)
- Emergency Medical Services
- Emergency Management
- Health (public, local or State government)
- Fire (captain or above)
- Environmental (professional, local or State government or other environmental official)
- Transportation (trucking industry, school, railroad, evacuation or DOT)
- Media (one each of radio, and print)
- Community groups (citizen group or private community group)
- Facilities (private sector and or public sector)
- Public
- Agriculture (in extension service)
- Others as desired by the Board of County Commissioners.

Section 2. **Inactive Member,** an appointed member shall be considered inactive when they miss more than two consecutive meetings without notification to the committee chairperson or staff office, with significant reasons why they were unable to attend the meetings.

Section 3. **Removal of Member,** a member may be removed in accordance with G.S. 143 B-16.

Section 4. **The Warren County Board of Commissioners shall fill vacancies for remainder of unexpired term.**

ARTICLE IV - OFFICERS

Section 1. **Named**, the officers of the committee shall consist of a chairperson, vice-chairperson, and secretary.

Section 2. **Election and Term**, The committee shall elect, from its own membership, a chairperson, and a vice-chairperson who shall serve for one year, resignation, retirement, removal, disqualification or his/her successor shall have been elected and qualified. At the first meeting of each calendar year an election shall be held to elect officers for the next year,

Section 3. **Removal**, the chairperson or vice-chairperson may be removed by the committee whenever, in its judgment, the best interests of the committee will be served thereby.

Section 4. **Vacancies**, the committee shall fill officer vacancies caused by death, resignation, or other reasons, except as otherwise provided in Article IV, Section 2.

ARTICLE V - DUTIES OF THE OFFICERS

Section 1. **Duties of the Chairperson**, preside at all meetings of the committee, preserve order during meetings, appoint all sub-committees, serve as an ex-officio member of such sub-committee, sign all minutes, and such records, vouchers, or other documents connected with the work of the committee requiring such signature.

Section 2. **Duties of the Vice-Chairperson**, In the absence of the chairperson or in the event of his inability or refusal to act, the vice-chairperson, unless otherwise determined by the committee, shall perform the duties of the chairperson, and when so acting shall have all the powers of the chairperson. He shall exercise such other duties as from time to time may be assigned to him by the chairperson or the committee.

Section 3. **Duties of the Secretary**, have charge of all books, papers, records, and other documents of the committee, and shall keep the minutes of all meetings, and the executive board thereof, shall conduct all correspondence pertaining to the office of the secretary, shall compile statistics and other data as

may be required for the use of the members of the committee, and shall perform such other duties as may be directed by the LEPC executive board.

ARTICLE VI - STAFF

- The committee may hire and discharge its own staff, if it so desires, or it may use the personnel of Warren County Emergency Services with the approval of that agency's head.

ARTICLE VII - MEETINGS

Section 1. **Regular Meetings**, the committee shall meet at least once a quarter

Section 2. **Special Meetings**, the chairperson may call such special meetings as may be deemed necessary to carry out the duties of the committee. Upon the written request of at least four members, the chairperson shall call a meeting within 10 days.

Section 3. **Hearings**, the committee shall hold such hearing forums as it may deem necessary and desirable at such times and places as may be determined by a majority vote of the committee in regular meeting.

Section 4. **Quorum**, shall consist of a minimum of eight committee members as listed in Article III

Section 1. A quorum shall be required to transact business. Members may also vote by proxy to establish a quorum. A voting member may designate in writing someone to vote on his/her behalf. This documentation must be presented to the Chairman before the meeting begins.

Section 5. **Agenda**, any member may request the chairperson to place an Item on the agenda. If the chairperson should decline to do so, a member may have such item placed on the agenda by submitting it in writing to the chairperson with supporting signatures of three members.

Section 6. **Robert's Rules of Order, Newly Revised, shall govern rules of order, the deliberations of all meetings of the committee and its various sub-committees.**

Section 7. **Notice of Meetings**, a notice of the time, place, and agenda items to be considered at each meeting shall be given in writing to all members at least two weeks prior to each meeting by the secretary. Any matters not appearing on the agenda may be considered upon a favorable vote of a majority of members present. Notice of special meetings and intended agenda items shall be given to all committee members in writing or by phone at least seven (7) days in advance of any special meeting.

ARTICLE VIII - VOTING

Section 1. **One Vote Each**, committee members including the chairperson, shall be entitled to one vote.

Section 2. **Proxy Vote**, a voting member may vote by proxy.

Section 3. **Abstentions**, members may register their abstentions. Members may register their abstention on any vote, which shall be reflected in the minutes, and members are encouraged to abstain on matters, which would pose, for them, a conflict of interest. Members must complete an annual conflict of interest statement.

Section 4. **Determination of Actions**, all final actions, committee positions, or policy recommendations shall require the favorable vote of a majority of those committee members present at a duly called meeting.

ARTICLE IX - REPORTS AND RECOMMENDATIONS

Section 1. **Annual Report**, by February 1 each year, the committee shall make a report describing its activities for the preceding calendar year to the Board of County Commissioners.

Section 2. **The full committee at a regular scheduled meeting shall circulate draft reports and proposed annual report at least 30 days prior to consideration.**

Section 3. **Issuance of Reports**, no reports of any kind shall be released in the name of the committee unless and until it has been duly adopted by a favorable vote of a majority of the members of the committee.

Section 4. **Committee Recommendations**, may address matters regarding legislation to be endorsed by the State Emergency Response Commission in between regularly scheduled meetings. This may be accomplished by means of telephone conferences/electronic mail. The committee chairperson shall be a party to all conference/electronic mail.

ARTICLE X - AMENDMENTS

These by-laws may be amended or replaced upon the affirmative vote of a majority of the members of the committee at any regular meeting of the committee, given proposed changes have been circulated to all members 30 days prior to any action thereon.

ARTICLE XI - RATIFICATION PROVISIONS

A majority of the members of the committee duly amends these by-laws on this **10th day of February 2011** meeting in Warrenton, North Carolina. The signatures of those officers subscribing to these by-laws are set forth below.

Chairperson
Local Emergency Planning Committee

Chairperson
Board of Commissioners

Acting Secretary

Clerk Board of Commissioners

Original Adoption –June 22, 1994

Approved by Board of Commissioners – April 4, 2011

Meeting Date: April 4, 2011

Agenda Item # 9-B

SUBJECT: Boards & Commissions

REQUESTED BY: Kimberly Hawkins, Regional Ombudsman with Kerr-Tar COG

SUMMARY: On recommendation of Ms. Hawkins it is presented to appoint Charles Jefferson to the Nursing Home Advisory Committee filling the unexpired term of Alice Clayton. Term expires December 2012 .

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Timothy M. Baynes
Executive Director

**Member
Governments**

COUNTIES

Franklin
Granville
Person
Vance
Warren

MUNICIPALITIES

Bunn
Butner
Creedmoor
Franklin
Henderson
Kittrell
Louisburg
Macon
Middleburg
Norlina
Oxford
Roxboro
Stem
Stovall
Warrenton
Youngsville

MEMORANDUM

To: Ms. Linda Worth, Warren County Manager
From: Kimberly Hawkins, Regional Ombudsman
Date: March 29, 2011
Re: Warren County Community Advisory Committee Membership (Regional Long Term Care Ombudsman Program Volunteers)

Per this memo please review the requested actions listed below on behalf of the Warren County Nursing Home Community Advisory Committee (NCGS§131E-128) and the Adult Care Home Community Advisory Committee Adult Care (NCGS§131D-31).

I am requesting the Warren County Board of County Commissioners to take the following actions on the above referenced committees.

A. Replace The Following Members

<u>Adult Care Home CAC</u>	<u>Term Limit:</u>
Edith Wright (Per member request), Member (Chairperson)	12/1/2012
Mattie Hawkins (Health Issues), Member	12/1/2012
Virginia Hawkins (Health Issues), Member	12/1/2012
Bertha Allen (Health Issues), Member (Secretary)	12/1/2012

<u>Nursing Home CAC</u>	<u>Term Limit:</u>
Alice Swanetta Clayton (per member request), Member	12/1/2012
Sharon Berrun, (per member request), Member	01/01/2009

B. Reappoint

<u>Nursing Home CAC</u>	<u>Term:</u>
Carolyn Williams, Member	Three years

C. Appoint

<u>Nursing Home CAC</u>	<u>Term:</u>
(Replace Ms. Alice Clayton) Charles Jefferson 368 Russell Union Road Norlina, NC 27563 (252) 456-4731	Remainder of Ms. Alice Clayton's term 04/01/2011 until 12/01/2012

In an attempt to recruit members, I have made presentations at a local church, the Warren County Senior Center and the Littleton Senior Center. Each presentation was held in Warren County. The total attendance for all presentations was 50 individuals,



approximately (55+, Caucasian/African American/Asian/Native American, and Disabled).

Thank you for your continued support of the Ombudsman Program. Feel free to contact me with any questions or comments.

cc: Angelena Kearney-Dunlap, Warren County Clerk to the Board

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Citizen's Advisory Council, Rep. Dist 3 3. _____
2. Nursing Home Advisory Committee 4. _____

Your full name Charles Jefferson
Date of Birth 9/22/37 Sex male Race Black
Mailing Address 368 Russell Wilson Rd.
City and Zip Code Norlina, NC 27563
Street Address Same as above
City and Zip Code _____
Home Phone 252 456 4731 Work Phone 252 2575108
Job Title Assistant
Company or Agency Warren County Senior Center
Email Address Jeffers2Cha@aol.com

Do you live in the county? Yes No

Please list your County Commissioner District District 3
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Warren County Training School
Name and Address of College Attended Norfolk State College / New School for Social Research
Degree Received None

Please list any military experience United States Air Force

If you are presently serving as an elected or appointed official, please explain: Senior Citizen's Advisory Council
Regional Area Advisory Council, Chief Judge, Warren County Board of Election

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

~~Volunteer Experience:~~ Guardian ad litem, Delegate for Warren County to The North
~~Work Experience~~ Carolina Senior Tail Heel Legislature.

~~Volunteer Experience~~ Retired, New York State Division for Youth/Office of
Children and Family Services

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature

Charles Jeffers

Date

2/18/11

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

Meeting Date: April 4, 2011

Agenda Item # 9-C

SUBJECT: Boards & Commissions

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: On recommendation of the Zoning Board of Adjustment it is presented to reappoint individuals from the attached list to serve an additional term on said Board. Terms expire June 2013.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



<u>Appoint</u>	<u>Terms Served</u>
----------------	---------------------

Gene Midyette	4 th
Henry Bobbitt III	4 th
Oscar Meek	4 th
Paul Bernard	4 th
Robert C. Kelly	3 rd

Note: Anthony Moran has expressed a desire to serve on this board. Statement of Interest is attached.

Terms expire June 2013.



Planning/Zoning and Code Enforcement Department
542 West Ridgeway Street
Warrenton, NC 27589
(PH) 252-257-7027 (FX) 252-257-1083

To: Angelena Kearney-Dunlap, Clerk to Board of Commissioners
From: Ken Krulik, AICP CZO - Planning and Zoning Administrator
Date: March 24, 2011
Re: Board of Adjustment Re-Appointments for April 4, 2011 Commisisoners meeting

At the March 23, 2011 Warren County Board of Adjustment meeting, the following item was on the regular meeting agenda as new business:

1. Board re-appointments, elect Chair and Vice Chair.

During meeting proceedings when this agenda item was addressed all Members whose terms expired June 2010 agreed by consensus to be re-appointed and continue serving:

Gene Midyette
Henry Bobbitt, III
Oscar "Butch" Meek
Paul Bernard
Robert C. Kelly
Elaine Woodard's term is through June 2012

WARREN COUNTY BOARD OF COMMISSIONERS

C/O CLERK TO THE BOARD

P O BOX 619

WARRENTON , N. C. 27589

DEAR MS. KEARNEY - DUNLAP ,

PLEASE ACCEPT MY STATEMENT OF INTEREST TO SERVE ON THE WARREN
COUNTY BOARD OF ADJUSTMENT . I NOTE ON THE COUNTY WEB SITE THAT
THE TERMS OF THE PRESENT MEMBERS EXPIRED IN 2010. I WILL BE HAPPY TO
SERVE , SHOULD ANY MEMBER NOT SEEK REAPPOINTMENT
THANK YOU FOR YOUR CONSIDERATION.

ANTHONY B MORAN

RECEIVED

MAR 14 2011

WARREN COUNTY MANAGER'S OFFICE

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Board of Adjustment
2. _____
3. _____
4. _____

Your full name Anthony B. Moran
Date of Birth 5-28-44 Sex M Race W
Mailing Address 113 Beach Ct.
City and Zip Code WILKINSON, NC 27850
Street Address SAME
City and Zip Code _____
Home Phone 252-586-6045 Work Phone _____
Job Title Retired
Company or Agency _____
Email Address watermanbigt@aol.com

Do you live in the county? Yes No

Please list your County Commissioner District DIST #2
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Holy Cross H.S. Flushing, NY
Name and Address of College Attended St. John's Univ. Fresh Meadows NY
Degree Received B.A.

Please list any military experience US Army 1968-1970
2nd Inf. Div.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

If you are presently serving as an elected or appointed official, please explain: _____

Citizens Advisory Council - Land Use
Roanoke Wildwood V.F.D TAX Board

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Laurel Valley Prem. Water, President Fayetteville, NC
Reichhold Chemical, Reg. Sales Mgr. RTP, NC
Borden Chemical, Reg. Sales Mgr. Fayetteville, NC

Roanoke Wildwood VFD TAX Board - 2010 to Present
Volunteer Experience Warren City CAC - Land Use - 2009 - Present
Cumberland City Business Network 2003 - Present
Fayetteville Area Econ. Dev. Corp 2005 - 2007

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper _____ Current Warren County Volunteer _____ Other _____

If other, please explain: County Com. Meetings

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature _____

Date _____

Courtney Blee
3-11-11

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

Meeting Date: March 14, 2011

Agenda Item # 10-A

SUBJECT: Public Utilities

REQUESTED BY: Macon Robertson – Public Utilities Director

SUMMARY: It is submitted by Resolution to declare 1997 Ford F150 truck (ID # 0209, miles 198,055) surplus and authorize sale by internet based auction. Warren County Fleet Committee agrees with submission of this request.

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE: Article 12, NC GS 160A-268

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE

RESOLUTION
SALE OF SURPLUS
WARREN COUNTY PROPERTY

WHEREAS, the County of Warren has certain property which has been determined to be of no necessity and may lawfully dispose of such property through online auction.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through online auction the following personal property: 1997 Ford F150 Truck.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sale property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with GovDeals online auction with notice in the Warren Record and otherwise appropriately advertised according to law.

ADOPTED this the 4th day April 2011.

WARREN COUNTY BOARD OF COMMISSIONERS

Barry Richardson, Chairman

ATTEST:

Ange Iena Kearney-Dunlap
Clerk to the Board



Meeting Date: March 14, 2011

Agenda Item # 10-B

SUBJECT: Public Utilities

REQUESTED BY: Macon Robertson, Public Utilities Director

SUMMARY: Change Order # 2 to the Soul City Pump Station Improvements Project ; Amendment # 4 to the Engineering Contract with Rivers and Associates; and Amendment # 7 to the Capital Project Ordinance (will be presented at the meeting) for this project are submitted for Board's review and action. Authorize Chairman to sign same.

FUNDING SOURCE: Rural Center Grant and Public Utilities Enterprise Fund

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE

CHANGE ORDER

No. 2

Date of Issuance: March 29, 2011 Effective Date: April 4, 2011

Project: Soul City Pump Station Improvements	Owner: Warren County	Owner's Contract No.: N/A
Contract: Soul City Pump Station Improvements		Date of Contract: July 6, 2009
Contractor: H. G. Reynolds Company, Inc.		Engineer's Project No.: 23077

The Contract Documents are modified as follows upon execution of this Change Order:
Description:

This Change Order adjusts the Contract Quantities to agree with the actual Work complete to date; adds 108 LF of 14" DIP Force Main and appurtenances for the lump sum price of \$25,132.00; and adds ten (10) calendar days to the Construction Contract Time that will commence upon delivery of a fully executed Change Order to the Contractor.

Attachments: (List documents supporting change)

Attachment No. 1 - Summary of Adjustments to Contract Quantities and Net Change Order Price.

Attachment No. 2 - Copy of Contractor's Price Quotation dated March 29, 2011.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>247,257.70</u>	Original Contract Times: Substantial Completion(days or date): <u>N/A</u> Ready for final payment(days or date): <u>May 22, 2010</u>
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>-</u> : \$ <u>45,774.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>-</u> : Substantial Completion (days): <u>N/A</u> Ready for Final Payment (days): <u>10 Days</u>
Contract Price prior to this Change Order: \$ <u>293,031.70</u>	Contract Times prior to this Change Order: Substantial Completion (days or date): <u>N/A</u> Ready for Final Payment(days or date): <u>June 1, 2010</u>
[Increase] [Decrease] of this Change Order: \$ <u>17,384.60</u>	[Increase] [Decrease] of this Change Order: Substantial Completion (days or date): <u>N/A</u> Ready for Final Payment(days or date): <u>10 Days</u>
Contract Price incorporating this Change Order: \$ <u>310,416.30</u>	Contract Times with all approved Change Orders: Substantial Completion (days or date): <u>N/A</u> Ready for Final Payment(days or date): <u>10 days from delivery date of fully executed CO</u>

RECOMMENDED BY: *Shubin J. Stovine* ENGINEER (Authorized Signature) Date: 3/30/11

APPROVED BY: _____ OWNER (Authorized Signature) Date: _____

ACCEPTED BY: _____ CONTRACTOR (Authorized Signature) Date: _____

APPROVED BY: _____ N/A _____ FUNDING AGENCY (Authorized Signature) Date: _____

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

ATTACHMENT NO. 1
TO
CHANGE ORDER NO. 2

WARREN COUNTY
SOUL CITY PUMP STATION IMPROVEMENTS

SUMMARY OF ADJUSTMENTS TO CONTRACT QUANTITIES
AND NET CHANGE ORDER PRICE

ITEM NO.	QTY.	UNIT	DESCRIPTION	CURRENT CONTRACT QUANTITIES		WORK COMPLETE TO DATE		ADD/(DEDUCT)		REVISED CONTRACT QUANTITIES/COST	
				UNIT PRICE	COST	QTY.	COST	QTY.	COST	QTY.	COST
PART A - FORCE MAIN DISCHARGE RELOCATION:											
1.	1,981	LF	14" DIP Force Main	\$41.70	\$82,607.70	1,089	\$82,941.30	8	\$333.60	1,089	\$82,941.30
2.	65	LF	30" Steel Casing (Jack & Bore)	\$242.00	\$15,730.00	65	\$15,730.00	0	\$0.00	65	\$15,730.00
3.	1	EA	Automatic Air/Vacuum Valve & Vault	\$2,500.00	\$2,500.00	0	\$0.00	(1)	(\$2,500.00)	0	\$0.00
4.	1	EA	Tie into Existing 14" Sewer Force Main	\$700.00	\$700.00	1	\$700.00	0	\$0.00	1	\$700.00
5.	1	EA	5-ft. Diameter Doghouse Manhole (8'-10')	\$2,581.00	\$2,581.00	1	\$2,581.00	0	\$0.00	1	\$2,581.00
6.	500	LB	Miscellaneous Ductile Iron Fittings	\$1.40	\$700.00	360	\$504.00	(140)	(\$196.00)	360	\$504.00
7.	200	LF	Asphalt Pavement Replacement	\$25.00	\$5,000.00	200	\$5,000.00	0	\$0.00	200	\$5,000.00
8.	40	LF	Concrete Curb & Gutter Replacement	\$35.00	\$1,400.00	40	\$1,400.00	0	\$0.00	40	\$1,400.00
9.	50	LF	ABC Stone in Driveways	\$5.00	\$250.00	50	\$250.00	0	\$0.00	50	\$250.00
10.	200	CY	Rock Excavation	\$35.00	\$7,000.00	189	\$6,615.00	(11)	(\$385.00)	189	\$6,615.00
11.	35	CY	Select Backfill	\$10.00	\$350.00	0	\$0.00	(35)	(\$350.00)	0	\$0.00
12.	30	CY	Stabilization Stone	\$25.00	\$750.00	44	\$1,100.00	14	\$350.00	44	\$1,100.00
13.	100	LF	Silt Fence	\$3.00	\$300.00	100	\$300.00	0	\$0.00	100	\$300.00
14.	5	EA	Rock Silt Check Dam	\$100.00	\$500.00	0	\$0.00	(5)	(\$500.00)	0	\$0.00
15.	400	SY	Matting for Erosion Control	\$2.00	\$800.00	400	\$800.00	0	\$0.00	400	\$800.00
16.	1	LS	Sewer Vent on Pole		\$1,430.00	1	\$1,430.00	0	\$0.00	1	\$1,430.00
17.	1	LS	Testing Allowance		\$2,000.00	0	\$0.00	(1)	(\$2,000.00)	0	\$0.00
18.	1	LS	Allowance for Support of Power/Utility Poles		\$2,500.00	0	\$0.00	(1)	(\$2,500.00)	0	\$0.00
SUBTOTAL PART A				\$127,098.70		\$119,351.30		(\$7,747.40)		\$119,351.30	
PART B - PUMP STATION IMPROVEMENTS:											
1.	1	LS	Install Reconditioned Pumps & Motors A LUMP SUM OF:		\$10,734.00	1	\$10,734.00	0	\$0.00	1	\$10,734.00
2.	1	LS	Replace Pump Discharge Check Valves A LUMP SUM OF:		\$7,208.00	1	\$7,208.00	0	\$0.00	1	\$7,208.00
3.	1	LS	Replace Manually Actuated Slide Gates in Junction Box A LUMP SUM OF:		\$8,197.00	1	\$8,197.00	0	\$0.00	1	\$8,197.00
4.	1	LS	Replace Aeration Basin Isolation Plug Valves A LUMP SUM OF:		\$7,380.00	1	\$7,380.00	0	\$0.00	1	\$7,380.00
5.	1	LS	Paint Reconditioned Pumps & Motors and Suction & Discharge Piping A LUMP SUM OF:		\$2,440.00	1	\$2,440.00	0	\$0.00	1	\$2,440.00
6.	1	LS	Base Electrical Upgrades A LUMP SUM OF:		\$84,200.00	1	\$84,200.00	0	\$0.00	1	\$84,200.00
SUBTOTAL PART B				\$120,159.00		\$120,159.00		\$0.00		\$120,159.00	
TOTAL BASE BID (A + B)				\$247,257.70		\$239,510.30		(\$7,747.40)		\$239,510.30	
CHANGE ORDERS:											
1.	1	LS	Replace Floating Aerators and Associated Electrical A LUMP SUM OF:		\$45,774.00	1	\$45,774.00	0	\$0.00	1	\$45,774.00
2.	1	LS	108 LF of 14" DIP Force Main and Appurtenances A LUMP SUM OF:		\$0.00	0	\$0.00	1	\$25,132.00	1	\$25,132.00
SUBTOTAL CHANGE ORDERS				\$45,774.00		\$45,774.00		\$25,132.00		\$70,908.00	
TOTAL				\$293,031.70		\$285,284.30		\$17,384.60		\$310,416.30	

ATTACHMENT NO. 2
TO
CHANGE ORDER NO. 2

WARREN COUNTY
SOUL CITY PUMP STATION IMPROVEMENTS

COPY OF CONTRACTOR'S PRICE QUOTATION
DATED MARCH 29, 2011

(SEE ATTACHED)



P.O. Box 209
Henderson, N.C. 27536
252-492-3071
fax 252-492-2590

March 29, 2011

Warren County Public Utilities
Attn: Macon Robertson
P. O. Box 577
Warrenton, NC 27589

RE: 14" Force Main Replacement
Hwy 158 West

Dear Mr. Roberson:

We propose to furnish all labor, material and equipment to replace up to 108 LF of existing 14" force main with new 14" ductile iron pipe for the lump sum price of Twenty Five Thousand One Hundred Thirty Two Dollars (\$25,132.00).

The above price includes the following:

1. All mobilization.
2. Remove and replace up to 108 LF of 14" ductile iron forcemain with new 14" ductile iron pipe.
3. Install bypass, bypass pumping and plugs as necessary to replace the forcemain.
4. Tie in new forcemain into existing on both ends.
5. Furnish two joints of new 14" ductile iron pipe for additional repair work.
6. Additional labor and equipment to install additional pipe over 108 LF will be at a price of \$40.00 per LF.

Very truly yours,
H. G. REYNOLDS COMPANY, INC.

Kenneth L. Long, III
Vice President

March 29, 2011

Mr. Macon Robertson
Warren County Public Utilities
712 US Hwy 158 Business West
Warrenton, NC 27589

SUBJECT: Warren County
Soul City Pump Station Improvements
Rivers File 23077 B

Dear Macon:

Enclosed for execution, please find two (2) signed originals of Amendment No. 4 to the Engineering Services Agreement for the subject project. This Amendment adjusts the hourly estimated fees for Construction Administration and Resident Project Representative Services associated with the additional Work consisting of the installation of approximately 108 LF of 14" DIP Force Main proposed in Change Order No. 2.

As always, we appreciate the opportunity to provide engineering services to Warren County. If you have any questions, please do not hesitate to contact me.

Sincerely,



Frederick L. Stowe, P.E., Associate
Project Manager

Enclosures

cc: Ms. Linda T. Worth, Warren County
Ms. Linda Evans, Warren County Public Utilities
File, w/ copy

AMENDMENT NO. 4 TO
AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
WARREN COUNTY
AND
RIVERS AND ASSOCIATES, INC.
DATED AUGUST 26, 2005

THIS IS AMENDMENT NO. 4 made as of March 29, 2011 to the AGREEMENT between Warren County (OWNER) and Rivers and Associates, Inc. (ENGINEER).

Add the following Exhibit 1 and Attachment 1 to the Agreement for Professional Services related to the Soul City Pump Station Improvements Project.

OWNER

ENGINEER

WARREN COUNTY

RIVERS AND ASSOCIATES, INC.

BY: _____

BY: 

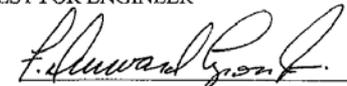
TITLE:

TITLE: Vice President

ATTEST FOR OWNER

ATTEST FOR ENGINEER

BY: _____

BY: 

TITLE: Clerk

TITLE: Secretary

SEAL

SEAL



This instrument has been pre-audited in the manner required by the Local Budget and Fiscal Control Act.

By (Signature): _____
Finance Officer

Typed Name: _____

Date: _____

**EXHIBIT 1 TO AGREEMENT BETWEEN OWNER
AND ENGINEER FOR PROFESSIONAL SERVICES
DATED AUGUST 26, 2005**

PAYMENTS TO ENGINEER FOR SERVICES AND REIMBURSABLE EXPENSES

1. This is an Exhibit attached to, made a part of and incorporated by reference into the Agreement made on August 26, 2005 between Warren County (Owner) and Rivers and Associates, Inc. (Engineer) for professional engineering services. The Payments to ENGINEER for Services and Reimbursable Expenses are amended or supplemented as indicated below.
2. ENGINEER's current Standard Hourly Rates are attached as Attachment 1.
3. Revise COMPENSATION. For Engineering Services furnished under SCOPE, compensation shall be lump sum or hourly based upon the Standard Hourly Rates in effect at the time, plus Reimbursable Expenses, the total of which is estimated at One Hundred Seven Thousand, Four Hundred Eighty-Two and 54/100 Dollars (\$107,482.54) based upon the following assumed distribution of compensation:

<u>DESCRIPTION OF SERVICE (FEE BASIS)</u>	<u>EXISTING CONTRACT AMOUNT</u>	<u>AMENDMENT NO. 4</u>	<u>REVISED CONTRACT AMOUNT</u>
1. Preliminary Planning and Design (Lump Sum)	\$ 15,000.00	\$ -	\$ 15,000.00
2. Final Design, Permits and Approvals (Lump Sum)	\$ 35,175.00	\$ -	\$ 35,175.00
3. Bidding (Hourly Estimate)	\$ 11,312.41	\$ -	\$ 11,312.41
4. Construction Administration (Hourly Estimate)	\$ 25,215.00	\$ 8,230.33	\$ 33,445.33
5. Resident Project Representative (Hourly Estimate)	\$ 15,900.00	\$ (4,144.80)	\$ 11,755.20
6. Additional Services (Hourly Estimate)	<u>\$ 794.60</u>	<u>\$ -</u>	<u>\$ 794.60</u>
TOTAL	\$ 103,379.01	\$ 4,085.53	\$107,482.54

4. Engineer may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.

ATTACHMENT 1
RIVERS AND ASSOCIATES, INC.
STANDARD RATES
Effective April 12, 2008

<u>EMPLOYEE CLASSIFICATION:</u>	<u>HOURLY RATES:</u>
Principal	\$165.00
Sr. Project Manager	\$155.00
Project Manager II	\$140.00
Project Manager I	\$130.00
Project Engineer II	\$120.00
Project Engineer I	\$105.00
Design Engineer II	\$95.00
Design Engineer I	\$85.00
Landscape Architect	\$100.00
Landscape Designer	\$90.00
Project Planner I	\$90.00
Planner II	\$80.00
Planner I	\$70.00
Designer IV	\$115.00
Designer III	\$105.00
Designer II	\$90.00
Designer I	\$75.00
CAD Technician III	\$70.00
CAD Technician II	\$65.00
CAD Technician I	\$60.00
Project Surveyor II	\$105.00
Project Surveyor I	\$90.00
Party Chief III	\$80.00
Party Chief II	\$60.00
Party Chief I	\$55.00
Surveyor Technician II	\$50.00
Surveyor Technician I	\$45.00
1-Man Robotic II	\$135.00
1-Man Robotic I	\$100.00
Resident Project Representative III	\$85.00
Resident Project Representative II	\$70.00
Resident Project Representative I	\$60.00
Intern Tech	\$35.00
Administrative Assistant	\$65.00
Sub-Consultants and Fees	1.15 x Cost
Travel	Current IRS Rate
Miscellaneous Expenses	Cost

Soul City Pump Station Improvement

Soul City Pump Station Improvements

Account	Original Adopted Budget	Budget Amendment 9/10/2007	Current Budget 9/10/2007	Budget Amendment 5/4/2009	Current Budget 5/4/2009	Budget Amendment 11/2/2009	Current Budget 11/2/2009	Budget Amendment 2/1/2010	Current Budget 2/1/2010	Budget Amendment 12/6/2010	Current Budget 12/6/2010	Budget Amendment 2/7/2011	Current Budget 2/7/2011	Budget Amendment 4/4/2011	Current Budget 4/4/2011	Actual Expenses	
74-7171-5195-02	Survey	\$8,000.00	-\$2,500.00	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	\$5,500.00
74-7171-5195-04	Legal & Admin	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	-\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	-\$1,900.00	\$1,100.00	\$0.00	\$1,100.00	-\$17.00	\$1,083.00	\$1,082.76
74-7171-5195-14	Engineer Design	\$35,000.00	\$10,000.00	\$45,000.00	\$5,175.00	\$50,175.00	\$0.00	\$50,175.00	\$0.00	\$50,175.00	\$0.00	\$50,175.00	\$0.00	\$50,175.00	\$0.00	\$50,175.00	\$50,175.00
74-7171-5195-15	Engineer Bidding	\$22,650.00	\$0.00	\$22,650.00	\$0.00	\$22,650.00	-\$11,338.00	\$11,312.00	\$0.00	\$11,312.00	\$0.00	\$11,312.00	\$0.00	\$11,312.00	\$0.00	\$11,312.00	\$11,312.41
74-7171-5195-17	Engineer Inspections	\$22,000.00	-\$7,500.00	\$14,500.00	\$0.00	\$14,500.00	\$0.00	\$14,500.00	\$1,400.00	\$15,900.00	-\$1,000.00	\$14,900.00	-\$3,200.00	\$11,700.00	\$0.00	\$11,700.00	\$10,355.20
74-7171-5570-00	Easements & Right of Ways	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	-\$1,500.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00
74-7171-5195-18	Add'l Services					\$795.00	\$795.00	\$0.00	\$795.00	\$0.00	\$795.00	\$0.00	\$795.00	\$0.00	\$795.00	\$0.00	\$795.00
74-7171-5195-16	Construction Administration					\$21,615.00	\$21,615.00	\$3,600.00	\$25,215.00	\$2,900.00	\$28,115.00	\$2,000.00	\$30,115.00	\$3,330.33	\$33,445.33	\$29,245.33	
74-7171-5352-01	Equipment Maintenance											\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	
74-7171-5580-03	Construction Contract	\$268,500.00	\$0.00	\$268,500.00	\$0.00	\$268,500.00	-\$21,242.00	\$247,258.00	\$45,774.00	\$293,032.00	\$0.00	\$293,032.00	\$0.00	\$293,032.00	\$17,384.30	\$310,416.30	\$271,020.08
75-7172-9910-00	Contingency	\$26,850.00	\$0.00	\$26,850.00	\$0.00	\$26,850.00	\$14,670.00	\$41,520.00	-\$41,520.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$395,000.00	\$0.00	\$395,000.00	\$5,175.00	\$400,175.00	\$0.00	\$400,175.00	\$9,254.00	\$409,429.00	\$0.00	\$409,429.00	\$0.00	\$409,429.00	\$20,697.63	\$430,126.63	\$385,185.38

**WARREN COUNTY
SOUL CITY PUMP STATION IMPROVEMENTS**

**NC RURAL ECONOMIC DEVELOPMENT CENTER
SUPPLEMENTAL GRANT #02-70-48**

**AMENDED PROJECT BUDGET
Apr-11**

<u>PROJECT REVENUES</u>	<u>CURRENT BUDGET</u>	<u>AMENDMENT</u>	<u>CURRENT BUDGET</u>
NC Rural Center Grant	\$350,000.00		\$350,000.00
Sales Tax Refund		\$8,768.00	\$8,768.00
Warren County	\$59,429.00	\$11,929.00	\$71,358.00
TOTAL PROJECT REVENUES	\$409,429.00	\$20,697.00	\$430,126.00
<u>PROJECT EXPENSES</u>			
Survey	\$5,500.00	\$0.00	\$5,500.00
Legal & Administrative	\$1,100.00	-\$17.00	\$1,083.00
Engineer Design	\$50,175.00	\$0.00	\$50,175.00
Engineer Bidding	\$11,312.00	\$0.00	\$11,312.00
Engineer Inspections	\$11,700.00	\$0.00	\$11,700.00
Easements & Right of Ways	\$4,500.00	\$0.00	\$4,500.00
Engineer Additional Services	\$795.00	\$0.00	\$795.00
Engineer Construction Admin	\$30,115.00	\$3,330.00	\$33,445.00
Add'l Services to Pumps outside of Construction Contract	\$1,200.00	\$0.00	\$1,200.00
Construction Contract	\$293,032.00	\$17,384.00	\$310,416.00
Contingency	\$0.00	\$0.00	\$0.00
TOTAL PROJECT EXPENSES	\$409,429.00	\$20,697.00	\$430,126.00



Valeria L. Lee
Chair

Billy Ray Hall
President

March 11, 2011

Mr. Barry Richardson
Warren County
PO Box 619
105 South Front Street
Warrenton, NC 27589

**Re: Contract 02-70-48
Amendment No. 4
Reissue #1**

Dear Mr. Alston:

In order to complete the activities associated with the above referenced contract for "Soul City Pump Station Improvements", the current agreement must be amended.

It is understood and agreed by the undersigned that this letter amends the Agreement (the "Original Agreement") dated 2/8/2005 between Warren County ("Grantee") and the Rural Economic Development Center, Inc. ("Center").

PARAGRAPH 3. Term of Agreement is amended as specified below:

DELETE: "terminate on 12/31/2010."
ADD: "terminate on 4/30/2011."

EXHIBIT A - Scope of Services Replaced with a revised Scope of Services dated January 18, 2011.

EXHIBIT C - Reporting Schedule is amended with additional reporting dates:

<u>Due Date</u>	<u>Report Due</u>	<u>Reporting Period</u>
05/31/2011	Final Report	01/1/11 to 04/30/11

If you agree with the amendment as proposed, please sign the original and the enclosed copy. **You should retain the copy for your files and return the original to the attention of the contract manager at the Rural Center.**

North Carolina

Rural Economic

Development Center, Inc.

4021 Carya Drive

Raleigh, NC 27610

Phone: (919) 250-4314

FAX: (919) 250-4325

**ACCEPTED:
Warren County**

By: _____

DATE: _____

Title: _____

**ACCEPTED:
Rural Economic Development
Center, Inc.**

By: Susan Edgerton

DATE: 3/14/11

Title: Vice President, Finance & Administration

EXHIBIT A

SCOPE OF SERVICES

Project #: 02-70-48

Soul City Pump Station Improvements

Warren County

2004-2005 Clean Water Bond Supplemental Grant

Amended January 18, 2011

Warren County will carry out the terms of this contract as follows:

1. General Project Description and Justification:

Warren County has a poverty rate of 19.4% and is designated as a Tier 1 county that has experienced significant job loss recently. Within the past two years, Warren County's manufacturing job base has declined by 6.7%. This project will assist with the creation of 75 jobs.

This project will address a critical environmental and economic development need. Warren County provides wastewater service to 625 customers. This project will upgrade the capacity and functionality of the Soul City Pump Station. The Soul City Pump Station pumps wastewater from the Soul City area in western Warren County to the Warren County Regional Wastewater Treatment Plant. The station serves residential and institutional customers in the Soul City area as well as large commercial customers. The town has documented numerous mechanical problems with the pump station along with odor problems.

This project will install a new mechanical bar screen in the existing grit chamber, replace the existing pumps and motors with new pumps and motors, modify the pump discharge-piping, overhaul the generator, upgrade the chemical feed (odor control) equipment, upgrade the electrical components, install a new manually actuated slide gate with floor stands, repair the aeration basin, complete structural and cosmetic upgrades, and reroute the Soul City Force Main to discharge into a 12" gravity sewer line.

Warren County has been awarded a \$350,000 2004-2005 Clean Water Bond Supplemental Grant from the Rural Center, to be matched with \$45,000 from Warren County.

Per Section 7 of this Contract Agreement:

"Obligation of Funds: Funds provided by the CENTER may not be obligated by the GRANTEE prior to the effective date or subsequent to the termination date of this Agreement."

2. Project Cost and Funding:

5/28/2010 The project was bid, and costs came in under budget. A bid alternate will add floating aerators and associated electrical work to further reduce hydrogen sulfide production by the wastewater. The budget and schedule have been amended to accommodate the project moving forward.

1/18/2011 The pumps that were used in the project had been in storage for some time, and required additional services to prepare them for installation.

Cost	Amended		Amended
	5/28/2010	1/18/2011	1/18/2011
Construction	\$ 268,500	293,032	293,032
Contingencies (5%, as of 11/09)	26,850	12,363	0
Engineering-			
Design Phase	35,000	50,175	50,175
Bid & Construction Phase	22,650	0	0
Bidding	0	11,312	11,312
Construction Admin	0	25,215	30,115
Additional Services	0	795	795
Surveying	8,000	5,500	5,500
Inspection	22,000	15,900	11,700
Legal & Administration	6,000	3,000	1,100
Easements	6,000	4,500	4,500
Additional Services to Pumps	0	0	1,200
Total Project Cost	\$ 395,000	409,429	409,429

Funding			
Rural Center	\$ 350,000	350,000	350,000
Warren County	45,000	59,429	59,429
Total	\$ 395,000	409,429	409,429

3. Project Reporting:

Warren County will adhere to the conditions and regulations outlined in the Memorandum of Understanding (**Exhibit A-1**) and file reports on the dates set forth in **Exhibit C** of this contract.

Meeting Date: April 4, 2011

Agenda Item # 11

SUBJECT: Amendment #1 to ARRA Grant

REQUESTED BY:

SUMMARY: Amendment # 1 to the American Reinvestment & Recovery Act (ARRA) of 2009 Grant Agreement from State Energy Office for the Energy Efficiency Conservation Block Grant Project sets forth a condition the County will be subject to all current and future rules & regulations promulgated by the State and Federal Governments.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE

*48 page document has been
provided under separate cover.*

Meeting Date: April 4, 2011

Agenda Item # 12

SUBJECT: Proposed contract with Dr. Peter Appleton

REQUESTED BY:

SUMMARY: A proposed contract between Warren County and Dr. Peter Appleton for the Meat Processing Plant Project as discussed during March 3rd Joint meeting with EDC Board and Stakeholders and further discussed during the March 14, 2011 BOC regular meeting is presented for review and action. Contract will be provided under separate cover. The cost to facilitate the contract is \$50,000.

FUNDING SOURCE: General Fund

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTE



*Contract will be provided at
meeting.*

Meeting Date: April 4, 2011

Agenda Item # 13-A

SUBJECT: County Manager

REQUESTED BY: Linda T. Worth, Warren County Manager

SUMMARY: County Manager has been granted authorization to approve contracts up to but not to exceed \$50,000. Submitted for Board's information:

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Linda T. Worth, County Manager *LW*
DATE: March 29, 2011
RE: Notice of Contracts Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that the following contracts/agreements have been executed:

Wastewater Treatment Plant Phase I Rehab Project

O'Brien & Gere Engineers, Inc.
2610 Wycliff Rd., Suite 104
Raleigh, NC 27607

A contract for preparation of a 5-Point Asset Management Plan for the Warren County Wastewater Treatment Plant has been executed. Per the contract agreement, Project Engineer, Dr. Michael S. Acquesta, PE, will prepare for a lump-sum fee of \$15,000 the following components of the 5-point Asset Management Plan:

- 1) Inventory of WWTP Assets
- 2) Assessment of existing infrastructure
- 3) Ten-year Capital Improvement Plan (CIP)
- 4) User rate system for long-term implementation of the CIP
- 5) Operation and Maintenance Plan (O&M) for the WWTP

The 5-Point Asset Management Plan is required by the Division of Water Quality for the Clean Water State Revolving Fund loan in the amount of \$867,500 the County has secured for Phase I WWTP Rehab Project. Funds to pay for these services are budgeted in the Capital Project Ordinance for this project.

MEMORANDUM

Page 2

March 29, 2011

Child Support Enforcement Office

CenturyLink Sales Solutions, Inc.
665 Lexington Avenue
Mailstop: OHMANB0107
Mansfield, OH 44907

Products and Services Agreement with CenturyLink for voice mail box services at a cost of \$1,323.45. Funds to pay for these services are budgeted in the Child Support Enforcement Office departmental budget.

Warren County Finance Department

Products and Services Agreement with CenturyLink for voice mail box services at a cost of \$1,323.45. Funds to pay for these services are budgeted in the Finance Department's departmental budget.

CDBG Scattered Site Housing Project

Humphries Construction
517 Wakefield Avenue
Henderson, NC 27536

A Change Order in the amount of \$2,600 to the Clearance and Housing Replacement Contract for 810 NC Hwy. 43, Warrenton, NC has been approved. The adjusted contract price is \$87,100. Funds to pay this contract are allocated in the 2008 Scattered Site Housing CDBG project ordinance.

Please advise if there are any questions or concerns regarding these contracts.

Attachments



**23 page report provided under
separate cover.**

Meeting Date: April 4, 2011

Agenda Item # 13-B

SUBJECT: County Manager's Status Report for March 2011

REQUESTED BY: County Manager – Linda T. Worth

SUMMARY: Submitted for Board's review and approval.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Administration

- Participated in Region K Managers conference calls with COG staff (3/1/11)
- Mtg. with Finance & Various Department Heads to discuss budget matters (3/1/11)
- Mtg. with Rev. B. Kearney and reps from UNC Chapel Hill to discuss grant funding opportunities (3/1/11)
- Attended Customer Service Committee Meeting (3/2/11)
- Meeting with Dr. Spain and others at Early College Campus to discuss space needs (3/2/11)
- Prepared for and attended Joint Meeting of the BOC and EDC to discuss meat processing plant (3/3/11)
- Interview with Grad School Student Anabella Palacios to discuss economic development issues in Warren County (3/3/11)
- Attended Retreat Planning Meeting with Facilitator and BOC reps (3/3/11)
- Mtg. with Public Works Director to discuss fleet matters (3/11/11)
- Mtg. with County Attorney to discuss legal matters (3/11/11)
- Attended Kerr Lake Regional Water System Advisory Bd. Meeting with Com. Downey (3/14/11)
- Meeting with Emergency Services Director (3/14/11)
- Prepared for and attended BOC Public Hearings and Regular Meeting (3/14/11)
- Budget meetings with Department Heads (3/15-17/11)
- Mtg. with Fleet Committee to discuss fleet matters (3/22/11)
- Mtg. with Public Utilities Director and Contractor to discuss utility rehab project (3/22/11)
- Mtg. with EDC reps and County Attorney to discuss Appleton Contract (3/22/11)
- Prepared for and attended BOC Strategic Planning Board Retreat (3/23/11)
- Participated in DCA monitoring visit for Scattered Site Housing Rehab Project (3/24/11)
- Met with Coach Powell to discuss mentoring project for County youth (3/25/11)
- Mtg. with BCBS reps and HR Manager to discuss health insurance renewal (3/28/11)
- Mtg. with Com. Downey to discuss travel policy concerns (3/28/11)
- Mtg. with former Rep. Clayton to discuss economic development issues (3/29/11)
- Attended Department Head Performance Appraisal Training (3/30/11)

Project Updates

Construction/Renovation Projects

Modifications on the lower level of the Finance Office building to make the area below grade handicapped accessible are approximately 99% complete. All has been completed except the landscaping and clean-up around the parking lot area. This project is anticipated to be completed by Friday, April 1, 2011.

EMS Satellite Facilities

No additional work has been done on the Davis-Bugg Road EMS facility which is approximately 15 - 20% complete at this time.

The Afton EMS facility is approximately 99% complete. Work remaining includes final painting, installation of carpet, and paving of parking lot.

CDBG Projects

2008 Scattered Site Housing CDBG Project

Division of Community Assistance reps met with Warren County and COG staff on 3/24/11 to conduct a monitoring and site visit of this project. We are behind schedule with this project due to several applicants dropping out of the project and various other reasons. We have requested a project amendment to add additional applicants to the applicant pool and are awaiting approval from DCA to move forward with the additional individuals/families. We have completed three urgent repairs and one rehabilitation.

Energy Efficiency Community Block Grant Program

Contracts have been awarded for both energy efficiency and weatherization improvements in this project. The contractors have been cleared to proceed with this work.

Other Activities

- Read to Children at Memorial Library as part of Dr. Seuss' Birthday Celebration (3/2/11)
- Participated in Senior Games Kick-Off at the Recreation Complex (3/4/11)
- Attended NACo Legislative Conference in Washington, DC (3/6-9/11)
- Participated in Career Day at South Warren Elementary School (3/16/11)
- Attended and participated in Lake Gaston Association 5-County Forum (3/17/11)
- Attended and participated in Retirement Luncheon for Mary Marrow, Health Educator at Health Department (3/25/11)
- Attended VA Medical Center Team Veteran Enrollment Event at the Armory (3/29/11)

ADDITION TO APRIL 4, 2011 AGENDA

Item # 13-C

SUBJECT: Resolution – Opposing Lifting Ban on Uranium Mining

REQUESTED BY:

SUMMARY: Submitted for Board’s review and approval.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**COUNTY OF WARREN
STATE OF NORTH CAROLINA**

**RESOLUTION OPPOSING LIFTING THE BAN ON URANIUM MINING IN THE
COMMONWEALTH OF VIRGINIA THAT POSES AN ENVIRONMENTAL THREAT TO
THE ROANOKE RIVER BASIN AND TO THE CITIZENS OF VIRGINIA AND NORTH
CAROLINA
LIVING IN THE BASIN**

WHEREAS, the Warren County Board of Commissioners recognizes that a healthy and sustainable environment is important to the citizens, the economy and the need for supply of quality water in the Roanoke River Basin; and

WHEREAS, there is a proposed uranium mining and milling operation at Coles Hill in Pittsylvania County, VA, which would require lifting the current ban on such operations in the Commonwealth of Virginia; and

WHEREAS, on February 1, 2011, the City of Virginia Beach released the findings of its study of impacts of proposed uranium mining and milling on its water supply coming from Lake Gaston; and

WHEREAS, the City of Virginia Beach study concluded that in the event of a mill tailing confinement cell failure, the tailings will be washed downstream and will significantly impact water quality in Kerr Lake Reservoir and Lake Gaston resulting in radiation levels in the water 10-20 times above the Safe Drinking Water Act levels; and

WHEREAS, the Warren County Board of Commissioners recognizes that the event modeled in the City of Virginia Beach study is rare but the magnitude of potential impacts on the Basin's eco-system and the communities is too great to leave it to chance; and

WHEREAS, because of the presence of the uranium mill in the Basin that can be used to process ore mined at other mining sites in the Basin and/or throughout the Commonwealth of Virginia, including but not limited to Orange, Madison, Fauquier, Culpeper, Patrick, and Floyd Counties, the Basin that serves as a drinking water source for over one million people could face increased risks associated with uranium mining, milling, and storage of radioactive waste; and

WHEREAS, the best available scientific information indicates that the social, environmental, health and economic impacts of proposed uranium mining and milling in Virginia outweigh expected benefits to the Basin residents in the Commonwealth of Virginia and the State of North Carolina;

NOW, THEREFORE BE IT RESOLVED, that the Warren County, NC Board of Commissioners goes on public record in opposition to lifting the ban on uranium mining in the Commonwealth of Virginia.

BE IT KNOWN that a quorum of Warren County Board of Commissioners was present at a meeting held on this day of April 4, 2011 and the foregoing Resolution was duly adopted at said meeting by the affirmative vote of all members, and opposed by none; and that said Resolution has been duly recorded in the minutes and is in full force and effect.

Warren County Board of Commissioners



Adjourn

April 4, 2011 Regular Meeting