



*WARREN COUNTY
BOARD OF COMMISSIONERS*

Monday, May 7, 2012

6:00 pm Regular Meeting

***WARREN COUNTY ARMORY CIVIC CENTER
WARRENTON, NORTH CAROLINA***

Prepared by:

***Angelena Kearney-Dunlap
NC Certified County Clerk***



Call to Order May 7, 2012
Monthly Meeting
By
Chairman or Designee

Agenda Item # 2
Moment of Silence

Agenda Item # 3
Conflict of Interest Disclaimer

- 
- *“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*
 - **In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.**
 - **Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?**
 - **If so, please identify the conflict and refrain from any undue participation in the particular matter involved.**



Agenda Item # 4

Citizen Comments

Rules for Citizen Comments

Please sign up to speak.

The maximum time allotted to each speaker will be five (5) minutes;
Clerk to the Board will keep time.

Any group of people who support or oppose the same position should
designate a spokesperson.

Please address only those items which might not have been addressed
by a previous speaker.

If response from Manager and/or Board is desired, please leave a copy
of your comment(s) with the Clerk to the Board.

Order and decorum will be maintained. This is not a question and
answer session.

*Warren County
Board of Commissioners*

Meeting Date: May 7, 2012

Agenda Item # 5

SUBJECT: Adopt Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

*SUGGESTED AGENDA
FOR
May 7, 2012 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
Armory Civic Center
WARRENTON, NORTH CAROLINA*

1. **Call to Order Regular Monthly Meeting - 6:00 pm by Chairman**
2. **Moment of Silence**
3. **Conflict of Interest Disclaimer**
4. **Citizen Comments**
5. **Adopt May 7, 2012 Suggested Agenda**
6. **Consent Agenda**
 - A. **Approve Minutes:**
 - April 2, 2012 Regular Monthly Meeting
 - April 3, 2012 Joint Meeting with Legislative Delegates
 - B. **Interest Income Report - Finance Director Barry Mayo**
 - C. **Tax Collector's Report - Tax Administrator Robert Mitchum**
 - D. **Tax Release Requests (Over \$100) - Tax Administrator Robert Mitchum**
Tax Release Requests (Under \$100) - " " " "
 - E. **Older Americans Month 2012 Proclamation**
 - F. **May 2012 Fair Housing Month - Resolution**
7. **Finance Office - Barry Mayo**
 - A. **2010 CDBG Infrastructure Hook-Up Project Ordinance**
 - B. **2011 CDBG Scattered Sites Housing Project Ordinance**
 - C. **Water & Sewer District II Meter Replacement Project Ordinance**
 - D. **Amendment # 9 to Warren County FY 2011-12 Budget Ordinance**

May 7, 2012 Agenda (cont'd)

8. **Boards/Commissions/Committees**
 - A. **Economic Development Commission: B.Martin , R.Spain (or R.Moss or R.Skow)**
 - B. **KARTS Board of Directors: Lora P. Edwards (by Jeff Woodard, DSS)**
 - C. **Recreation Commission: M.Martin, F.Fleming, W.Powell, W.Kearney and McKisick-Melton**
 - D. **Historic Preservation Commission: B.Coan**
 - E. **Fire Commission: P.Hicks and R.Neal, Jr.**
 - F. **Inez VFD Tax District Board: V.Alston, M.Echols, A.Johnson, T.Powell & J.White**
 - G. **Soul City VFD Tax District Board: A.Valentine, D.Boyd , M.Jackson, L.Short, R.Wilson & J.Baskett – Bobby Bullock, Soul City VFD Chief**
9. **Follow-up To April 18, 2012 Board of Commissioners Work Session**
 - A. **Five County Area Mental Health Authority - Valerie Hennike, Director**
 - B. **Health Department Trial Flex Time Schedule – Andy Smith, Health Director**
 - C. **Warren County Human Relations Commission**
 - D. **Policy for Board/Commission/Committee Member Appointment – Com. Jordan**
 - E. **Resolution Authorizing Manager to Award Bids on Tax Foreclosed Property(ies) Auctioned by Board of Commissioners**
10. **Department of Transportation Petition Request to Add Charlie Plummer Road to the State Maintained System – Jim Little**
11. **Department of Juvenile Justice and Delinquency Prevention FY 2013 Funding Allocation – William Kearney, JCPC Chairman**
12. **Authorize Soul City VFD to extend Lease Period with United Financial of NC, Inc. to Purchase a 1997 Stainless Steel E-1 Pumper – Bobby Hargrove, Fire Chief**
13. **Home and Community Care Block Grant for Older Adults 2013 County Funding Plan – Arnetta Yancey, Senior Center Director**
14. **Community Development Block Grant (CDBG) Three Year “Citizen Participation Plan”**

May 7, 2012 Agenda (cont'd)

- 15. Adopt Resolutions:**
 - A. Resolution - Transfer of Ownership of Police Canine "Ricco" - Sheriff Johnny Williams**
 - B. Authorizing Resolution for Meter Replacement Project Within Water/Sewer District II**
 - C. Resolution Release of Federal Help America Vote Act (HAVA) Funds - D. Formyduval**
- 16. Schedule Public Hearings:**
 - A. Financing School Debt - Loan for Modular Units - May 21st @ 4:30pm**
 - B. Amendment to Zoning Ordinance - June 4th @ 5:45pm**
- 17. Warren County Public Schools - Al Thompson, Attorney for Warren County School System**
- 18. County Manager's Report**
 - A. Contracts Approved for April 2012**
 - B. County Manager's April 2012 Status Report**
- 19. FY 2013 Budget Presentation - Linda T. Worth, Warren County Manager**
- 20. Adjourn - May 7, 2012 Board Meeting**

Meeting Date: May 7, 2012

Consent Agenda Item # 6A

SUBJECT: Approve Minutes

REQUESTED BY: Clerk to the Board

SUMMARY: Minutes have been provided via e-mail to Board Members for review as follows:

April 2, 2012 Regular Monthly Meeting

April 3, 2012 Joint Meeting With Legislative Delegates

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



**Minutes have been provided via e-mail to Board
Members for review as follows:**

April 2, 2012 Regular Monthly Meeting

**April 3, 2012 Joint Meeting With Legislative
Delegates**

Meeting Date: May 7, 2012

Consent Agenda Item # 6B

SUBJECT: Interest Income Report

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Interest Income Report for the month of March 2012 is submitted for the Board's information.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**COUNTY OF WARREN
FINANCE OFFICE**

P. O. BOX 185

WARRENTON, NC 27589

Telephone: (252) 257-1778 Fax: (252) 257-6523

**Barry J. Mayo
Finance Officer**

**INTEREST INCOME REPORT
Month of March 2012**

FUND	MARCH INCOME	FISCAL YEAR TO - DATE
General	872.88	4,963.38
Revaluation	15.15	84.81
E 911 Telephone System	20.87	101.78
Buck Spring Project	19.01	111.72
Ambulance Storage Facility	20.73	185.96
National Guard Armory	1.28	7.51
Simulcast System Upgrade	6.12	45.05
Regional Water Enterprise Fund	27.82	165.99
District 1 Enterprise Fund	52.54	292.74
Solid Waste	24.92	57.99
District II Enterprise Fund	51.57	284.32
District III Capital Project Fund	9.35	74.28
District III Phase II BANS	0.25	1.46
District III Enterprise Fund	26.01	116.52
Soul City Pump Station Improvements	0.97	6.46
District III Phase III	62.68	137.33
	1,212.15	6,637.30

Meeting Date: May 7, 2012

Consent Agenda Item # 6C

SUBJECT: Tax Collector's Report

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: Tax Collector's Report for the month of March 2012 is presented for the Board's information.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: G.S. 105-350 Tax Collection Report is supplied for Board's information

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month MARCH 2012**

Current Year Collections

Tax Year	Charge	Collected in MARCH	Collected to Date	Balance Outstanding	Percentage Collected
MARCH 2012 FY12	\$15,724,720	\$223,323	\$14,715,436	\$1,009,284	93.58
MARCH 2011 FY11	\$15,203,734	267,605	14,150,961	1,052,773	93.08

Delinquent Collections

2010	\$765,786	\$18,514	\$448,678	317,108	58.59
2009	256,985	3,868	81,323	175,662	31.65
2008	174,934	2,833	32,908	142,026	18.81
2007	154,504	1,056	15,515	138,989	10.04
2006	136,430	1,407	9,396	127,034	6.89
2005	113,070	1,396	6,828	106,242	6.04
2004	100,286	1,017	5,108	95,179	5.09
2003	84,974	275	3,681	81,293	4.33
2002	107,681	341	3,432	104,249	3.19
2001	161,066	802	3,423	157,643	2.13
Total Delinquent Years	\$ 2,055,716	\$31,509	\$ 610,292	\$ 1,445,425	

Other MARCH Receipts

County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 15,976	\$ 145,495
\$ 37,940	\$ 1,096,262
\$ 15,002	\$ 659,794
\$ 17,987	\$ 744,740
6401.77	11,638.77

MARCH GRAND TOTAL

\$ 348,139	\$ 17,983,658
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R. Ed Mitchum

R. Edwin Mitchum, Tax Collector

4/25/2012

Date

Meeting Date: May 7, 2012

CONSENT AGENDA Item # 6D

SUBJECT: Request for Approval of Tax Releases

REQUESTED BY: Robert E. Mitchum, Tax Administrator

**SUMMARY: Tax releases over \$100 are presented for Board approval.
Tax releases under \$100 approved by the County Manager are presented
for the Board's information.**

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Request For Tax Releases Over \$100

Over \$100

5/7/2012

Date: _____

ERROR CORRECTION RELEASES:

HOWELL THOMAS R D & ATHA	2002 27292 102	F5 35E	33819	\$486.93	SAME PARCEL IN WITH F5 35 E1
HOWELL THOMAS R D & ATHA	2003 27292 103	F5 35E	35000	\$472.13	SAME PARCEL IN WITH F5 35 E1
HOWELL THOMAS R D & ATHA	2004 27292 104	F5 35E	36266	\$456.66	SAME PARCEL IN WITH F5 35 E1
HOWELL THOMAS R D & ATHA	2005 27292 105	F5 35E	38935	\$431.94	SAME PARCEL IN WITH F5 35 E1
HOWELL THOMAS R D & ATHA	2006 27292 106	F5 35E	41960	\$407.22	SAME PARCEL IN WITH F5 35 E1
HOWELL THOMAS R D & ATHA	2007 27292 107	F5 35E	44986	\$382.52	SAME PARCEL IN WITH F5 35 E1
HOWELL THOMAS R D & ATHA	2008 27292 108	F5 35E	48022	\$377.81	SAME PARCEL IN WITH F5 35 E1
HOWELL THOMAS R D & ATHA	2009 27292 109	F5 35E	51596	\$226.12	SAME PARCEL IN WITH F5 35 E1
HOWELL THOMAS R D & ATHA	2010 27292 110	F5 35E	58935	\$220.52	SAME PARCEL IN WITH F5 35 E1
HOWELL THOMAS R D & ATHA	2011 27292 338	F5 35E	7721	\$205.32	SAME PARCEL IN WITH F5 35 E1
LINKOUS CHRISTOPHER & SUS	2010 22435 110	L3B 54	59467	\$219.76	CLERICAL ERROR IN SQ FOOTAGE
LINKOUS CHRISTOPHER & SUS	2011 22435 300	L3B 54	13245	\$226.85	CLERICAL ERROR IN SQ FOOTAGE
WEARY ANGELA D	2011 9023 300	G11 25	2938	\$247.18	AGE EXEMPT TAKEN OFF IN ERROR
WORTHAM DERKE	2011 5892 108	F7 3	47520	\$333.86	UNLIVEABLE

SUB-TOTAL ERROR CORRECTIONS:

\$4,694.82

MOTOR VEHICLE RELEASES:

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$0.00

SUB-TOTAL CORRECTION RELEASES:

\$4,694.82

Total Releases

\$ 4,694.82

Request For Tax Releases Under \$100

Under \$100

5/7/2012

Date: 2JW
4/30/12

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
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SUB-TOTAL ERROR CORRECTIONS:

\$ -

MOTOR VEHICLE RELEASES:

ALEXANDER MARGARET D	2011	336 1514	TXK2169	69267	\$6.62	GAVE AWAY
BONCEK CHRISTOPHER M	2011	33458 2050	0911FW	61401	\$30.24	DMV ERROR/CAR SOLD 2 YRS AGO
BROWN JONELL L	2011	33447 2340	YVS9724	61691	\$12.12	CAR SOLD IN 2010
BULLOCK JILLIAN	2011	33894 1855	TZM9431	77438	\$15.48	TOTAL LOSS
GIBSON MICHAEL DALE	2011	36681 1982	NWV5061	79275	\$46.34	RELEASED TO HALIFAX CO
CAHS TANYA SPENCE	2011	24789 2379	XVZ3563	61730	\$98.68	PD IN HALIFAX CO
CARROLL CECELIA B	2011	35124 2317	AAZ2244	68413	\$27.30	REPOED
COOPER AL LOUIS JR	2011	9334 1602	WRV6890	78895	\$27.90	SOLD
DURBIN WILLIAM A JR	2011	20787 1707	PTR9012	79000	\$59.17	WRECKED
ELLIS CLYDE B	2011	1128 1839	AJR3798	79132	\$27.60	SOLD
FLEMING CLIFTON L	2011	14601 1754	WZ8537	75891	\$5.86	SOLD
FLYE DANIEL H	2011	26687 1669	ZWS3276	78962	\$53.68	SOLD
HAWKINS SAMUEL D	2011	18901 1418	TZM9869	77001	\$13.41	SOLD
HENDERSON DYRAL	2011	19586 1612	PTS2975	75749	\$19.14	RELEASED TO VANCE CO
HOLTZMANN GREGORY P	2011	18636 1579	WTX6154	72537	\$7.08	SOLD
HUSOR IHOR WALTER	2011	25691 1751	IGGIBS	79044	\$92.28	RELEASED TO CRAVEN CO
JONES FLORENCE H	2011	1651 2425	YVT4352	71793	\$4.96	SURRENDERED
JONES PHILLIP T	2011	22914 1045	YRN9192	78338	\$7.80	SOLD
KEARNEY ELSIE F	2011	4541 1457	MSZ7078	70825	\$3.68	GAVE AWAY
LAVEINE MICHAEL R	2011	26194 1171	SY4889	78464	\$4.29	SOLD
LEON JESUS GARCIA	2011	21575 110	ZRA8121	57121	\$92.63	PD IN HALIFAX CO FOR 2010
NEAL HARVEY S	2011	28632 2292	TXK5980	76429	\$2.82	SOLD
PERKINSON DONALD W JR	2011	2715 1889	ZSW5823	66360	\$58.17	DOES NOT LIVE IN CITY LIMITS
PERRY ARGENA MARIE	2011	27604 2580	YVS9286	61931	\$49.28	PD IN DURHAM CO
PITCHFORD ROBERT LEE	2011	32490 1390	STZ1538	70758	\$2.55	SOLD
PUCCI MICHAEL CHARLES	2011	11472 2060	ZPM3201	79353	\$22.40	HIGH MILEAGE
RICHARDSON REGINALD	2011	15159 1819	WPW9402	79112	\$34.29	REPOED
ROSS CAROLYN W	2011	6372 1785	XZR5268	77368	\$2.51	SOLD
SMITH CHARLOTTE W	2011	35117 2196	XZH3206	71564	\$41.64	SOLD
STONE DENNIS WAYNE	2011	279 1894	RRL2092	77477	\$68.58	SOLD
TUCKER LAURA ASHLEY	2011	30829 1124	AFS4611	73713	\$5.97	DOES NOT LIVE IN CITY LIMITS
VITALE VITO A	2011	26083 1888	AFS4079	74477	\$37.98	SOLD
WILLIAMS NORMA S	2011	35649 2173	YYX6082	74762	\$71.10	TURNED BACK INTO DEALER

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$1,053.55

SUB-TOTAL CORRECTION RELEASES:

\$ -

Total Releases

\$1,053.55

Meeting Date: May 7, 2012

CONSENT AGENDA Item # 6E

SUBJECT: May 2012 "Older American Month Proclamation"

REQUESTED BY: Arnetta Yancey, Director - Senior Center

SUMMARY: Submitted for Board review and adoption.

FUNDING SOURCE: N/A

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

Older Americans Month 2012 Proclamation

Whereas, Warren County, North Carolina is a community that includes approximately 3,900 citizens aged 60 and older, which is about 19% of Warren County's population; and

Whereas, the older adults in Warren County, North Carolina are the roots from which our community grows, who bestow gifts of wisdom and insight upon younger generations, and strengthen the bonds between neighbors to create a better place to live; and

Whereas, our society can be enhanced by older adults aging peacefully in their communities; and

Whereas, the older adults in Warren County, North Carolina should be commended for their role in creating and bolstering the fiber of our community and nation; and

Whereas, our community can provide that recognition and respect by enriching the quality of life for older Americans by:

Increasing their opportunities to remain in their communities as active and engaged citizens

Providing services, technologies, and support systems that allow seniors to foster and maintain connections within the community

Emphasizing the value of elders by publically recognizing their contributions to the diversity, strength, and unity of our community

Now Therefore, We the Warren County Board of Commissioners do hereby proclaim May 2012 to be Older Americans Month. We urge every citizen to take time this month to engage with our older citizens through enjoyable social interactions such as sports, games, contests, and other forms of play. The theme this year is "Never Too Old to Play."

Dated this 7nd day of May, 2012

Warren County Board of Commissioners

Ulysses S. Ross, Chairman
Warren County Board of Commissioners

Meeting Date: May 7, 2012

CONSENT AGENDA Item # 6F

SUBJECT: May 2012 "Fair Housing Month Resolution"

REQUESTED BY:

SUMMARY: Submitted for Board review and adoption.

FUNDING SOURCE: N/A

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

State of North Carolina

County of Warren

***MAY 2012 FAIR HOUSING MONTH
RESOLUTION***

WHEREAS, the County of Warren, North Carolina has been allocated funds under Title I of the Housing and Community Development Act of 1974; and

WHEREAS, the County has adopted a Fair Housing Plan complying with Title VIII of the Civil Rights Act of 1968, 942 USC 3601, and 42 USC 5308b. as amended, known as the Fair Housing Law, which prohibits discriminatory housing practices with regard to race, color, sex, national origin, physical and/or mental disabilities, or familial status, and

WHEREAS, it is the objective, spirit, and intent of the Community Development Block Grant Program, through neighborhood revitalization for low and moderate income citizens to promote practices detailed in the Fair Housing Law; and

WHEREAS, it is the intent of the County to foster such objectives in regard to promoting Fair Housing, to ensure that equal opportunity is observed in housing practices and that availability of safe, decent, and sanitary dwellings is a right enjoyed by all individuals,

THEREFORE, BE IT RESOLVED that the County of Warren does hereby adopt May as Fair Housing Month.

Approved by the Warren County Board of Commissioners in their regular session this 7th day of May 2012.

Ulysses S. Ross, Chairman
Warren County Board of Commissioner

Meeting Date: May 7, 2012

Item # 7-A

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

**SUMMARY: 2010 Community Development Block Grant (CDBG)
Infrastructure Hook-Up Project Ordinance**

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

GRANT PROJECT ORDINANCE

CDBG 2010 INFRASTRUCTURE HOOKUP PROJECT

Be it **ordained** by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1. The project authorized is the CDBG 2010 Infrastructure Hookup. Said project shall be in accordance with the County's Community Development Block Grant Application as approved by the North Carolina Department of Commerce.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents executed with the North Carolina Department of Commerce and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the County of Warren to complete the project:

State of North Carolina, Department of Commerce, CDBG Grant	<u>\$250,000</u>
Total	\$250,000

Section 4. The following amounts are appropriated for the project:

Administration	\$ 25,000
Rehabilitation	<u>225,000</u>
Total	\$250,000

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report monthly to the Board of Commissioners on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. Copies of this grant ordinance shall be entered into the minutes of the Governing Board, made available to the Finance Officer, and the Clerk to the Board for direction in carrying out the project.

Adopted this 7th day of May 2011.

Warren County Board of Commissioners

Ulysses S. Ross, Chairman

ATTEST:

Angelena Kearney-Dunlap, Clerk to the Board

Meeting Date: May 7, 2012

Item # 7-B

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

**SUMMARY: 2011 Community Development Block Grant (CDBG)
Scattered Sites Housing Project Ordinance**

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

GRANT PROJECT ORDINANCE

CDBG SCATTERED SITES 2011 HOUSING PROJECT

Be it ordained by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1. The project authorized is the CDBG Scattered Sites 2011 Housing Project. Said project shall be in accordance with the County's Community Development Block Grant Application as approved by the North Carolina Department of Commerce.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents executed with the North Carolina Department of Commerce and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the County of Warren to complete the project:

State of North Carolina, Department of Commerce, CDBG Grant	<u>\$400,000</u>
Total	\$400,000

Section 4. The following amounts are appropriated for the project:

Administration	\$ 40,000
Planning	7,000
Clearance	27,000
Relocation	15,000
Reconstruction	288,250
Rehabilitation	<u>22,750</u>
Total	\$400,000

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report monthly to the Board of Commissioners on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. Copies of this grant ordinance shall be entered into the minutes of the Governing Board, made available to the Finance Officer, and the Clerk to the Board for direction in carrying out the project.

Adopted this 7th day of May 2011.

Warren County Board of Commissioners

Ulysses S. Ross, Chairman

ATTEST:

Angelena Kearney-Dunlap, Clerk to the Board

Meeting Date: May 7, 2012

Item # 7-C

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Water & Sewer District II Meter Replacement Project Ordinance

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY WATER & SEWER
DISTRICT II METER REPLACEMENT PROJECT**

BE IT ORDAINED by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Fund is hereby adopted:

Section 1. The project authorized is the Warren County Water & Sewer District II Meter Replacement Project.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the above statute and the budget contained within.

Section 3. The following revenues are anticipated to be available to complete the project:

NCDENR Drinking Water State Revolving Fund	\$ 233,419
Total	\$ 233,419

Section 4. The following amounts are appropriated for the project:

Equipment Capital	\$ 224,842
Preliminary Engineering	4,000
Closing Cost	4,577
Total	\$ 233,419

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

Section 6. Funds may be advanced from the General Fund for purposes of making payments as due. Reimbursement will be made from loan or grant proceeds when available.

Section 7. The Finance Officer is directed to report monthly on the financial status of the project to the Board of County Commissioners.

Section 8. Copies of this Capital Project Ordinance shall be entered into the minutes of the governing board and be filed with the Finance Officer.

Adopted this 7th day of May, 2012.

Ulysses S. Ross, Chairman
Warren County Board of Commissioners

ATTEST:

Angelena Kearney-Dunlap
Clerk to the Board

Meeting Date: May 7, 2012

Item # 7-D

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

**SUMMARY: Amendment # 9 to the Warren County FY 2011-2012
Budget Ordinance**

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2011/2012

Amendment No. 9

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Court Facilities	56,416
Register of Deeds	7,872
Building, Ground & Maintenance	(85,600)
Health Department	14,349
Veterans Services Office	1,312
Total	\$ 14,349

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	11,849
Miscellaneous Revenue	2,500
Total	\$ 14,349

This amendment:

- appropriates funds to Court Facilities for Courthouse roof repairs.
Funding Source: Buildings, Grounds & Maintenance
- appropriates funds to Register of Deeds for Courthouse roof repairs.
Funding Source: Buildings, Grounds & Maintenance
- appropriates \$11,849 to the Health Department to agree with State allocation.
Funding Source: DHHS - Division of Public Health
- appropriates \$2,500 to the Health Department for equipment maintenance and Warren County Health Fair expenses.
Funding Source: Farm Bureau Insurance
- appropriates funds to Veteran's Services Office for Courthouse roof repair.
Funding Source: Buildings, Grounds & Maintenance

Respectfully Submitted 05-07-12

Barry J. Mayo

Barry J. Mayo, Finance Director

Meeting Date: May 7, 2012

Agenda Item # 8-A

SUBJECT: Boards/Commissions/Committees

**REQUESTED BY: Gabe Cumming, EDC Director and
Sallie White, EDC Board Chairperson**

**SUMMARY: It is recommended by above referenced that the following
appointments are made to the EDC Board for a term, expiring May 30,
2015:**

**Reappoint - Brady A. Martin to a 2nd term
Appoint - Dr. Ray V. Spain to a 1st term**

(Statements of Interest to Serve were also received from: Ron Skow & Rose Moss)

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Warren County Economic Development Commission

MEMO

TO: Mr. Ulysses Ross, Chairman
Warren County Board of Commissioners
From: Gabriel Cumming, Ph.D., Director
Date: April 26, 2012
RE: Recommendation for EDC Board Appointments

At our meeting on April 16, 2012, the Directors of the Economic Development Commission addressed the upcoming expiration of Brady Martin's first term on May 30, 2012, and also filling a vacancy.

Upon motion properly made and seconded, the directors voted to recommend the re-appointment of Mr. Brady A. Martin to a second term on the EDC Board of Directors. If approved, Mr. Martin's term will expire May 30, 2015. Mr. Martin brings representation in the area of electric utilities and is the current President of the Lake Gaston Chamber of Commerce.

Upon motion properly made and seconded, the directors voted to recommend the appointment of Dr. Ray V. Spain to a first term on the EDC Board of Directors. If approved, Dr. Spain's term will expire June 30, 2015. Dr. Spain brings representation from education and workforce development as Superintendent of Warren County Schools.

Attached, please find a current list of Directors, and Statements of Interest to Serve.

GC/mr
Attachments

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

- 1. WARREN County EDC
- 2. _____
- 3. _____
- 4. _____

B. Martin
page 1

Your full name BRADY ANDREW MARTIN
 Date of Birth 1-28-1955 Sex M Race I
 Mailing Address PO Box 626
 City and Zip Code Littleton, NC 27850
 Street Address 246 Canaan Shores Rd
 City and Zip Code Littleton, NC 27850
 Home Phone 252-586-5089 Work Phone 252-445-1182
 Job Title Manager of Marketing and Econ. Dev.
 Company or Agency HALIFAX EMC
 Email Address bamartin@halifaxemc.com

Do you live in the county? Yes No

Please list your County Commissioner District Five
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Penson SR High School
 Name and Address of College Attended East Carolina University - GREENVILLE, NC
 Degree Received BS BA

Please list any military experience N/A

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

If you are presently serving as an elected or appointed official, please explain: N/A

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Halifax Electric Membership Corp.

Volunteer Experience Enterprise Baptist Church - Choir Director;
Warren County One-on-One Youth Services Program;
Warren County EDC Board; Lake Gaston Chamber
of Commerce; Warren County Chamber of Commerce;
Lakeland Theatre - Littleton, NC

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain: Warren County EDC BOARD

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature

Buddy Martin

Date

2-27-2012

Please feel free to attach a resume if so desired.

B. Martin
page 2

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Economic Development Commission
2. _____
3. _____
4. _____

Your full name Ray Vaughan Spain
Date of Birth September 13, 1948 Sex Male Race African American
Mailing Address PO Box 301
City and Zip Code Warrenton, NC 27589
Street Address Battle Avenue
City and Zip Code Warrenton, NC 27589
Home Phone 252-489-4574 Work Phone 252-257-3184
Job Title Superintendent
Company or Agency Warren County Schools
Email Address rspain@warrenk12nc.org

Do you live in the county? Yes No

Please list your County Commissioner District District 1
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Union Kempsville High School, Virginia Beach, VA
Name and Address of College Attended North Carolina Wesleyan College, Rocky Mount, NC, BA
Degree Received North Carolina Central University, Durham, NC, MA
Virginia Polytechnic Institute and State University, Blacksburg, VA, Ed.D.

Please list any military experience N/A

R. Spain
page 1

R. Spain
page 2

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Superintendent (Warren County Schools, Petersburg Public Schools, Virginia), Associate Superintendent (Lenoir County), Assistant Superintendent, Principal, (Bertie County), Principal, Special Project Coordinator (Northampton County), Teacher, Teacher Assistant (Halifax County)

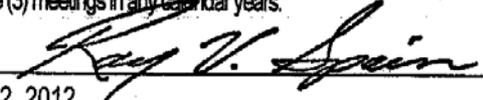
Volunteer Experience YMCA Board of Directors (Bertie County), Board Member and Chair of the United Way of Lenoir County, Board Chair of Kinston Community Health Center, Warren County Representative for State Employees' Credit Union Advisory Board, Board of Directors for the Science Math Technology Center (Durham)

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: General discussion with EDC Director

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature 
Date April 12, 2012

Please feel free to attach a resume if so desired.

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27569

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. ECONOMIC DEVELOPMENT COUNCIL 3. _____
2. _____ 4. _____

Your full name: RON SKOW
Date of Birth: 9/30/42 Sex: M Race: W
Mailing Address: 127 BLUE HERON CT
City and Zip Code: LITTLETON, N.C. 27850
Street Address: SAME
City and Zip Code: _____
Home Phone: 252-586-7114 Work Phone: N/A
Job Title: RETIRED
Company or Agency: N/A
Email Address: SEMPERFI1@EMBARQMAIL.COM

Do you live in the county? Yes No

Please list your County Commissioner District: DIST 1 - COMMISSIONER ROSS
(This information can be obtained from the Board of Elections at (252) 257-2114)

Educational Background

Name and Address of High School Attended: BURLINGTON SR HIGH BURLINGTON, N.J.
Name and Address of College Attended: MIAMI UNIV OXFORD, OH; FAIRLEIGH DICKINSON UNIV PARSIPPANY, N.J.
Degree Received: B.S. - MATH; M.B.A.

Please list any military experience: 20YRS ENLISTED AND OFFICER, USMC

R. Skow
page 1

If you are presently serving as an elected or appointed official, please explain: N/A

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience RCA AEROSPACE / GE AEROSPACE / MARTIN MARETTA /
LOCKHEED MARTIN - COMBINED OVER 17 YRS OF WORKING ON
U.S. NAVY AEGIS PROGRAM AS DIRECTOR OF TRAINING &
TECHNICAL DOCUMENTATION

Volunteer Experience 2 YRS WARREN COUNTY CAC-LU, 3 YRS
AS A DIRECTOR IN LAKE GASTON ASSOC, 7 YRS AS TREASURER
OF HOA

R. Skow
page 2

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: INVOLVEMENT IN COUNTY MEETINGS

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature R. Skow

Date 4/2/12

Please feel free to attach a resume if so desired.

STATEMENT OF INTEREST TO SERVE

RECEIVED

APR 23 2012

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

WARREN COUNTY MANAGER'S OFFICE

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Economic Development Commission 3. Recreation Commission

2. Home & Community Care Block Grant Advisory 4. _____

Your full name Rose Acquinetta Moss

Date of Birth 03/31/1955 Sex F Race Black

Mailing Address 133 Moss Lane

City and Zip Code Warrenton, NC 27589

Street Address 133 Moss Lane

City and Zip Code Warrenton, NC 27589

Home Phone 252-257-4024 Work Phone N/A

Job Title Retired - Child Nutrition Manager

Company or Agency Warren County Schools

Email Address quickcity55@gmail.com

Do you live in the county? Yes No

Please list your County Commissioner District District 1
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended John Graham High School, Warrenton, NC 27589

Name and Address of College Attended Vance-Granville Community College Henderson, NC 27536

Degree Received Associate in Applied Science - Medical Office Administration (Graduate 05/11/2012)

Please list any military experience N/A

R. Moss
page 1

If you are presently serving as an elected or appointed official, please explain: N/A

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience South Warren Elementary School. Child Nutrition Manager. Responsible for ordering food and supplies to prepare meals for breakfast and over 300 lunches for students and staff. Supervised staff of 3. Compiled information for submission to the state for reimbursement. 15 years of service as Child Nutrition Assistant and Manager.

Volunteer Experience _____

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Rose B. Moss

Date April 19, 2012

Please feel free to attach a resume if so desired. "Go green", one sheet, no attachment. We must use what is available to us. So I shall use this space.

I am a taxpayer who is standing on the outside looking in. I have many thoughts on the development (or the lack thereof) of our county. I feel that my input, along with the other board members could make a difference, and that's why I have an interest to serve.

R. Moss
page 2

Meeting Date: May 7, 2012

Agenda Item # 8-B

SUBJECT: Boards/Commissions/Committees

REQUESTED BY: Angela Eubanks, KARTs Administrative Assistant

**SUMMARY: Acting on behalf of KARTs Board of Directors, Ms. Eubanks requests a replacement for Ms. Tokila Cooper, DSS Crisis & Medicaid Transportation Supervisor, who was appointed to the KARTs Board during the April 2, 2012 Board of Commissioners meeting, but was discovered not to reside within Warren County.
Therefore, it is recommended to appoint Lora P. Edwards, Income Maintenance Supervisor II to fill vacancy.**

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

- 1. Karts Board 3. _____
- 2. _____ 4. _____

Your full name Lora Paschall Edwards
 Date of Birth 1-10-1960 Sex F Race W
 Mailing Address PO Box 135
 City and Zip Code Norlina, NC 27563
 Street Address 103 N. Rose St.
 City and Zip Code Norlina, NC 27563
 Home Phone 252-456-3104 Work Phone 252-257-5000 X5028
 Job Title Income Maintenance Supervisor II
 Company or Agency Warren Co. Dept. of Social Services
 Email Address ledwards@co.warren.nc.us

Do you live in the county? Yes No

Please list your County Commissioner District District 3 – Ruby Downey
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Norlina High School
 Name and Address of College Attended _____
 Degree Received _____

Please list any military experience _____

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

If you are presently serving as an elected or appointed official, please explain: _____

L. Edwards
page 1

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience I have been employed with Warren County Dept. of Social Services since 1978. I was hired as a clerk in 1978 and was promoted to Income Maintenance Caseworker in 1980 and then acted as Lead Worker beginning in 1984 until Lead Worker position was established in 1986 and was promoted officially at that time. I was promoted to Food and Nutrition Services Supervisor in March 1998. I currently serve in that position. I have worked in the clerical field, and in the Workfirst unit as a caseworker. I have supervised Crisis and Low Income Energy Assistance Programs and currently I supervise the Food and Nutrition Unit and Program Integrity Unit. I served on the FEMA board as Board Contact for several years representing the Department of Social Services.

Volunteer Experience I am a Red Cross Volunteer. I currently serve as the Shelter Manager for the County in Emergency shelter operations. I also serve as an assistant Sunday School Teacher and I also serve on committees at church.

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain: Department of Social Services Director, Jeff Woodard

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature

Lena Edwards

Date

4-4-12

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

L. Edwards
page 2

Meeting Date: May 7, 2012

Agenda Item # 8-C

SUBJECT: Boards/Commissions/Committees

**REQUESTED BY: Richard "Dickie" Williams, Director
Parks & Recreation**

SUMMARY: It is recommended by above referenced that the following re-appointments are made to the Recreation Commission. See term information on attached.

Michael Martin

Franklin Fleming

Walter Powell

William Kearney

Dr. McKissick-Melton

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Parks & Recreation Commission Re-appointments:

<u>Name</u>	<u>Terms Served</u>	<u>Expiration</u>
Michael Martin	3rd	Feb. 2015
Franklin Fleming	3rd	Feb. 2015
Walter Powell	2nd	Feb. 2014
William Kearney	4th	Feb. 2015
Dr. McKissick-Melton	2nd	Feb. 2015

Meeting Date: May 7, 2012

Agenda Item # 8-D

SUBJECT: Boards/Commissions/Committees

REQUESTED BY: Ken Krulik, Planning & Zoning Administrator

SUMMARY: It is recommended by above-referenced that Bruce Coan be appointed to the Historic Preservation Commission for a term expiring January 2015.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Statement of Interest for Mr. Coan to serve on the Historic Preservation Commission – he was recommended by the HPC at their last meeting.

Ken

Ken Krulik, AICP CZO
Planning and Zoning Administrator
Warren County Planning/Zoning and Code Enforcement Department
542 West Ridgeway Street
Warrenton, NC 27589
(P) 252-257-7027 ext. 30
(F) 252-257-1083
kkruklik@co.warren.nc.us

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

- 1. HISTORIC PRESERVATION COMM 3.
2. 4.

Your full name BRUCE COAN
Date of Birth 8-14-1942 Sex M Race
Mailing Address 2037 Hwy. 58
City and Zip Code WARRENTON, 27589
Street Address
City and Zip Code
Home Phone 252-257-3846 Work Phone S/A
Job Title RETIRED
Company or Agency
Email Address cm.coan@ncm.net

Do you live in the county? Yes [X] No []

Please list your County Commissioner District
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended CARL SANDBURG HS., ILLINOIS
Name and Address of College Attended ILLINOIS WESLEYAN UNIV
Degree Received B.S. UNIV OF CALIF. SAN FRANCISCO MEDICAL SCHOOL

Please list any military experience ACTIVE DUTY 6th ARMY 1970-1972

B. Coan
page 1

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience SELF EMPLOYED PHYSICIAN, ANTIQUE
COLLECTOR, HISTORIC HOMEOWNER, WOODWORKER

Volunteer Experience _____

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Bruce Coan

Date 3-29-2012

Please feel free to attach a resume if so desired.

B. Coan
page 2

Meeting Date: May 7, 2012

Agenda Item # 8-E

SUBJECT: Boards/Commissions/Committees

REQUESTED BY: Doug Young, Director - Emergency Services

SUMMARY: It is recommended by above referenced that Philip Hicks and Robert Neal, Jr. be appointed to the Warren County Fire Commission. Mr. Hicks will fill vacancy of Mark Pitzing and Mr. Neal will serve as an alternate.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



COUNTY OF WARREN, NC

DEPARTMENT OF EMERGENCY SERVICES

Emergency Management * Emergency Medical Services * Fire Marshal's Office

PO Box 619
540 W. Ridgeway St.
Warrenton, NC 27589

Douglas R. Young, CEM / VP
Director / Fire Marshal

Office 252-257-2666
Fax 252-257-9458

**Philip Hicks
fill unexpired
term of Mark
Pitzing, term
expires
Dec. 30, 2013**

**Robert Neal, Jr.
serve as alternate,
term expires
Dec. 30, 2015.**

To: Warren County Board of Commissioners
From: Douglas R. Young, CEM / Director, Fire Marshal
Ref: Recommendations to approve individuals to Fire Commission Board

RECOMMENDATION:

The Warren County Fire Commission met on March 27, 2012 and recommended that the following individuals be accepted into the Fire Commission as full members.

- 1) Philip Hicks
170 Jones Chapel Road
Norlina, NC 27563
- 2) Robert B. Neal Jr.
130 Downtin Street
Warrenton, NC 27589

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Fire Commission
2. _____
3. _____
4. _____

Your full name Philip Hicks

Date of Birth 9-26-88 Sex m Race B

Mailing Address 170 Gomo Chapel

City and Zip Code Norlina NC 27563

Street Address _____

City and Zip Code _____

Home Phone 430-1348 Work Phone _____

Job Title _____

Company or Agency Soul City Fire Dept

Email Address PhilipHicks58@yahoo.com

Do you live in the county? Yes No

Please list your County Commissioner District _____
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Norlina High

Name and Address of College Attended _____

Degree Received _____

Please list any military experience _____

P. Hicks
page 1

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience _____

Volunteer Experience 25 years fire dept.

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Philip Hicks

Date 2-11-12

Please feel free to attach a resume if so desired.

P. Hicks
page 2

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Fire Commission
2. _____
3. _____
4. _____

Your full name Robert B. Neal, Jr (Bob)
Date of Birth 3-2-49 Sex M Race W
Mailing Address 130 DOWTIN STREET
City and Zip Code WARRENTON 27589
Street Address Same
City and Zip Code _____
Home Phone 257-4544 Work Phone _____
Job Title retired Forest Ranger
Company or Agency NC Div. of Forest Resources
Email Address bobneal@centurylink.net

Do you live in the county? Yes No

Please list your County Commissioner District 1
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended John Graham - Warrenton, NC
Name and Address of College Attended VGCC - Henderson, NC
Degree Received Police Science

Please list any military experience NC NATIONAL GUARD - retired SSGT

R. Neal
page 1

If you are presently serving as an elected or appointed official, please explain: N/A

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience PAE, NC Div of Forest Resources -
Forest Ranger in charge of forest management,
Fire Supression, Fire management, Fire protection

Volunteer Experience Member Warren Rural Fire Dept for
35 years

R. Neal
page 2

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: Fire Marshall's Office

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature [Signature]
Date 3-5-12

Please feel free to attach a resume if so desired.

Meeting Date: May 7, 2012

Agenda Item # 8-F

SUBJECT: Boards/Commissions/Committees

REQUESTED BY: Harry Williams, III, Fire Chief - Inez VFD

SUMMARY: It is submitted to appoint the individuals listed in the attached correspondence to serve on the Inez VFD Fire Tax Board.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Inez Volunteer Fire Department, Inc.
2588 NC Highway 58
Warrenton, NC 27589

April 11, 2012

To: Warren County Board of Commissioners
c/o Mrs. Linda Worth, County Manager
602 W. Ridgeway Street
Warrenton, NC 27589

Re: 2012 Tax Board Appointees for Inez Volunteer Fire Department, Inc.

The Inez Volunteer Fire Department, Inc., met on April 11, 2011, for its regular business meeting. The following persons were designated to be named to the Inez Volunteer Fire Department, Inc.:

Ms. Viola Marie Alston, 274 Gillis Alston Road, Warrenton, NC 27589
Mrs. Margaret Hill Echols, 308 Halifax Street, Warrenton, NC 27589
Mrs. Amy C. Johnson, 240 Old Maple Road, Warrenton, NC 27589
Mr. Thomas C. Powell, 2198 Licksillet Road, Warrenton, NC 27589
Mrs. Jean F. Williams White, 2264 NC Hwy. 58, Warrenton, NC 27589

Please address our request for approval of this appointment at your next County Commissioner's meeting.

Sincerely,


Harry M. Williams, III
Chief *(by Harry M. Williams)*

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Inez Tax Board
2. _____
3. _____
4. _____

Your full name Viola Marie Alston

Date of Birth 11-18-1954 Sex F Race B

Mailing Address 274 Gillis Alston Road

City and Zip Code Warrenton N.C. 27589

Street Address _____

City and Zip Code _____

Home Phone 252-257-1718 Work Phone _____

Job Title Caregiver

Company or Agency _____

Email Address _____

Do you live in the county? Yes No

Please list your County Commissioner District Fork
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended John Graham + VGCC Henderson
warrenton

Name and Address of College Attended _____

Degree Received _____

Please list any military experience _____

V. Alston
page 1

V. Alston
page 2

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience _____

Volunteer Experience _____

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Viola M. Alston

Date 4-11-2012

Please feel free to attach a resume if so desired.

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

- 1. Inez Tax Board
2.
3.
4.

M. Echols
page 1

Your full name Margaret Hill Echols
Date of Birth 7-20-68 Sex F Race W
Mailing Address 308 Halifax Street
City and Zip Code Warrenton NC 27589
Street Address same as
City and Zip Code
Home Phone 257-9373 Work Phone 257-1599
Job Title Treasurer
Company or Agency Cast Stone Systems, Inc.
Email Address mechols@caststone.com

Do you live in the county? Yes [X] No []

Please list your County Commissioner District Warrenton
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background
Name and Address of High School Attended David Lipscomb H.S. Nashville TN
Name and Address of College Attended UT at Knoxville, TN
Degree Received BS in Business

Please list any military experience

If you are presently serving as an elected or appointed official, please explain: N/A

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience ① Treasurer, Cast Stone Systems, Inc.
② Public Financial Management - Senior Vice President

Volunteer Experience Preservation Warrenton

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain:

Community

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature

Date

M. Echols
4-11-12

Please feel free to attach a resume if so desired.

M. Echols
page 2

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Inez Tax Board
2. _____
3. _____
4. _____

Your full name Thomas C. Powell
Date of Birth 8-1-01-58 Sex M Race W
Mailing Address 2198 Lick Skillet Rd.
City and Zip Code Warrenton, NC 27589
Street Address _____
City and Zip Code _____
Home Phone 257-9974 Work Phone _____
Job Title _____
Company or Agency _____
Email Address _____

Do you live in the county? Yes No

Please list your County Commissioner District _____
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended John Graham
Name and Address of College Attended _____
Degree Received High School diploma

Please list any military experience _____

T. Powell
page 1

If you are presently serving as an elected or appointed official, please explain: No

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience NE P.O.C. 11 years

Volunteer Experience _____

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature THOMAS, C. Powell Thomas Powell
Date 4-11-2012

Please feel free to attach a resume if so desired.

T. Powell
page 2

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. INEZ TAX BOARD
2. _____
3. _____
4. _____

Your full name AMY C. JOHNSON

Date of Birth 6-28-53 Sex F Race W

Mailing Address 240 OLD MAPLE RD

City and Zip Code WARRENTON, NC 27589

Street Address SAME AS ABOVE

City and Zip Code _____

Home Phone 257-3050 Work Phone 919-497-3216

Job Title Assistant Professor

Company or Agency Louisburg College

Email Address _____

Do you live in the county? Yes No

Please list your County Commissioner District _____
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended _____

Name and Address of College Attended UNC-CH

Degree Received M. Ed

Please list any military experience _____

A. Johnson
page 1

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

- 1. Inez Tax Board 3. _____
- 2. _____ 4. _____

J. White
page 1

Your full name JEAN Fleming White
 Date of Birth 6-4-28 Sex F Race W.
 Mailing Address 2264 Parktown Road
 City and Zip Code Warrenton, N.C. 27589
 Street Address 2264 Parktown Rd.
 City and Zip Code Warrenton, N.C. 27589
 Home Phone 252 257-4421 Work Phone _____
 Job Title Retired Teacher (Music)
 Company or Agency _____
 Email Address none

Do you live in the county? Yes No

Please list your County Commissioner District Fork
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Norlina High
 Name and Address of College Attended Meredith
 Degree Received BA

Please list any military experience _____

J. White
page 2

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience _____

Volunteer Experience _____

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature J. White

Date 4/11-12

Please feel free to attach a resume if so desired.

Meeting Date: May 7, 2012

Agenda Item # 8-G

SUBJECT: Boards/Commissions/Committees

REQUESTED BY: Bobby Hargrove, Fire Chief – Soul City VFD

SUMMARY: It is submitted to appoint the individuals on the attached sheet to serve on the Soul City VFD Fire Tax Board.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



**Soul City VFD Tax Board
FY 2012-2013**

Albertha Valentine

David Boyd

Magnolia Jackson

Larry Short

Randall Wilson

Janie Baskett

Meeting Date: May 7, 2012

Agenda Item # 9-A

SUBJECT: Follow-up To April 18, 2012 Work Session

**REQUESTED BY: Valerie Hennike, Area Director
Five County Mental Health Authority**

SUMMARY: A "Joint Resolution of The Board of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanley, Union, Vance and Warren Counties" for Governance is presented for the Board's consideration and approval.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

Five County Mental Health Authority

Valerie Hennike, Area Director



Marcelle Smith, Area Board Chair

To: County Commissioners

From: Valerie Hennike, Director of Five County Mental Health Authority

Re: Information for Commissioner's Board Meeting scheduled for April 18th

Attached you will find a copy of the powerpoint presentation that I plan to present at the Commissioners Meeting on April 18th. The information highlights the transition in which Five County Mental Health Authority is pursuing in order to comply with Session Law 2011-264. This Law requires the NC Mental Health / Developmental Disability/ Substance Abuse Service System operate under the 1915(b)(c) Medicaid Waiver. Also, included is your Board packet is a copy of the Joint Resolution addressing the proposed Governance structure for the newly formed organization as a result of Session Law 2011-264. We are requesting your approval of this Resolution.

**JOINT RESOLUTION
OF THE BOARDS OF COUNTY COMMISSIONERS
OF ALAMANCE, CABARRUS, CASWELL, CHATHAM, DAVIDSON,
FRANKLIN, GRANVILLE, HALIFAX, ORANGE, PERSON, ROWAN,
STANLY, UNION, VANCE AND WARREN COUNTIES**

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties previously resolved to be separately served by the Five County, OPC, and PBH Area Authorities;

WHEREAS, the State of North Carolina passed Session Law 2011-264, which requires statewide expansion of the 1915(b)/(c) Medicaid Waiver to be managed by Area Authorities operating as Managed Care Organizations;

WHEREAS, the North Carolina General Assembly is currently addressing the governance needs of Area Authorities operating as Managed Care Organizations through a Health and Human Services Subcommittee on LME Governance, and intends to pass governance legislation in the 2012 legislative short session;

WHEREAS, the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties now desire to be served by a single Area Authority operating as a Managed Care Organization with a governance structure that will function under existing law, as well as under the new governance legislation;

NOW, THEREFORE, BE IT RESOLVED JOINTLY as follows:

Section 1. Resolution and Purpose

It is in the interest of the public health and welfare to create an Area Authority to operate North Carolina's 1915(b)/(c) Medicaid Waiver as a Managed Care Organization and to manage all public resources that may become available for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds, federal funding for Medicaid and Health Choice, and all other public funding sources.

Section 2. Establishment of Cardinal Innovations Healthcare Solutions

There is hereby created and established pursuant to G.S. 122C-115(c) an Area Authority known as Cardinal Innovations Healthcare Solutions ("Cardinal Innovations"). Pursuant to the 1915(b)/(c) Medicaid Waiver and 42 C.F.R. 438.2, Cardinal Innovations Healthcare Solutions shall operate as a Managed Care Organization and Prepaid Inpatient Health Plan. Cardinal Innovations shall include the Alamance-Caswell, Five County, OPC, and Piedmont Community Operations Centers.

Section 3. Governance

There is hereby created and established pursuant to G.S. 122C-118.1 an Area Board, which shall be the governing unit of Cardinal Innovations. The Area Board shall be comprised of a single Governing Board and Community Oversight Boards, one for each Community Operations Center. The appointment of members to the Governing Board and Community Oversight Boards shall be in accordance with bylaws set forth for such purpose and may be amended as necessary or convenient to comply with changes in state or federal law or to carry out the functions, powers, duties, and responsibilities contained in this Joint Resolution. Due to the complexity of operations, financial risk, and responsibility for public funding the Governing Board must be highly functional in order to ensure accountability to funders, the financial solvency of Cardinal Innovations, compliance with state and federal laws and regulations including quality standards, and a service delivery system that is customized for localities and which provides access and choice for citizens in need of mental health, intellectual and developmental disabilities, substance abuse and related services.

(1) Membership of the Governing Board shall be comprised of a mix of individuals with the necessary expertise to govern large Managed Care Organizations and individuals who represent the constituencies Cardinal Innovations serves. Membership will be as follows:

(a) Two (2) at-large County Commissioners from among the County Commissioners serving on Community Oversight Boards (defined below), selected by the Governing Board, based on diversity of geographic representation;

(b) One (1) member from the Regional Consumer and Family Advisory Committee, either the Chair or other elected member;

(c) Six (6) members, selected by the Governing Board, with professional experience and expertise in healthcare, insurance, finance, health/behavioral health, intellectual/developmental disabilities, and a physician or other clinical professional, and no more than two members from any single specialty area; and

(d) One (1) member from each Community Oversight Board, either the Chair or other elected member.

(e) Except for members appointed by the Community Oversight Boards and the Regional Consumer and Family Advisory Committee, the initial members of the Governing Board shall be nominated by the PBH Board, with consultation from the Boards of Five County and OPC Area Authorities, and affirmed by the Secretary of the North Carolina Department of Health and Human Services.

(2) The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration of local priorities as determined by the Community Oversight Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Community Oversight Boards; and ensuring the overall health of Cardinal Innovations.

(3) The bylaws of the Governing Board shall establish Community Oversight Boards, one for each Community Operations Center, which shall ensure involvement of local stakeholders, promote understanding and collaboration at the local level, and monitor the performance of each Community Operations Center. Membership of the Community Oversight Boards will be as follows:

(a) Three (3) members from each County, appointed by each County's Board of Commissioners, and will include a County Commissioner or designee, a consumer or family member, and another citizen or stakeholder; and

(b) One (1) member from the Local Consumer and Family Advisory Committee, either the Chair or other elected member.

(4) Each Community Oversight Board's primary responsibilities will include advising the CEO on the evaluation and hiring of the Community Operations Center Executive Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

(5) Each Community Oversight Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Section 4. Functions

Cardinal Innovations shall perform all the functions necessary to carry out the purposes of this Joint Resolution, including, but not limited to, the following:

(1) To establish accountability for the planning, development, and management of local systems that ensure access to care, quality of services, and the availability and delivery of necessary services, for individuals in need of mental health, intellectual and developmental disabilities, substance abuse, and related services;

(2) To operate the 1915(b)/(c) Medicaid Waiver, a proven system for the management of mental health, intellectual and developmental disabilities, and substance abuse services;

(3) To manage state funded services for mental health, intellectual and developmental disabilities, and substance abuse services, including federal block grant funds;

(4) To manage all other resources that are or become available for mental health, intellectual and developmental disabilities, and substance abuse services;

(5) To use managed care strategies, including care coordination and utilization management, to reduce the trend of escalating costs in the State Medicaid program while ensuring medically necessary care, and to deploy a system for the allocation of resources based on the reliable assessment of medical necessity, functional status and intensity of need. These strategies shall efficiently direct individuals to appropriate services and shall ensure they receive no more and no less than the amount of services determined to be medically necessary at the appropriate funding level;

(6) To maintain a local presence in order to respond to the unique needs and priorities of localities;

(7) To ensure communication with consumers, families, providers, and stakeholders regarding disability-specific and general 1915(b)/(c) Medicaid Waiver operations by implementing a process for feedback and exchange of information and ideas;

(8) To establish and maintain systems for ongoing communication and coordination regarding the care of individuals with mental illness, intellectual and developmental disabilities, and substance abuse disorders with other organized systems such as local Departments of Social Services, Community Care of North Carolina, hospitals, school systems, the Department of Juvenile Justice and Delinquency Prevention, and other community agencies;

(9) To maintain disability specific infrastructure and competency to address the clinical, treatment, rehabilitative, habilitative, and support needs of all disabilities served by Cardinal Innovations;

(10) To conduct administrative and clinical functions, including requirements for customer service, quality management, due process, provider network development, information technology systems, financial reporting, and staffing;

(11) To maintain full accountability for all aspects of 1915(b)/(c) Medicaid Waiver operations and for meeting all contract requirements specified by the Department of Health and Human Services; and

(12) To authorize the utilization of State psychiatric hospitals and other State facilities.

Section 5. Powers, Duties and Responsibilities

Cardinal Innovations shall have the powers, duties, and responsibilities necessary or convenient to carry out the purposes of this Joint Resolution, including but not limited to, the following:

(1) To engage in comprehensive planning, development, and management of local systems for the delivery of mental health, intellectual and developmental disabilities, and substance abuse and related services;

(2) To comply with federal requirements for Medicaid, Medicare, block grants, and other federally funded healthcare programs;

(3) To perform public relations and community advocacy functions;

(4) To maintain a 24-hour a day, seven day a week crisis response service.

Crisis response shall include telephone and face-to-face capabilities. Crisis phone response shall include triage and referral to appropriate face-to-face crisis providers. Crisis services do not require prior authorization, but shall be delivered in compliance with appropriate policies and procedures. Crisis services shall be designed for prevention, intervention, and resolution, not merely triage and transfer, and shall be provided in the least restrictive setting possible, consistent with individual and family need, and community safety;

(5) To accept donations or money, personal property, or real estate for the benefit of Cardinal Innovations and to take title to the same from any person, firm, corporation, or society;

(6) To purchase, lease, obtain options upon, or otherwise acquire any real or personal property or any interest therein from any person, firm, corporation, city, county, government, or society;

(7) To sell, exchange, transfer, assign, or pledge any real or personal property or any interest therein to any person, firm, corporation, city, county, government, or society;

(8) To own, hold, clear, and improve property;

(9) To appoint a Chief Executive Officer and to fix his/her compensation;

- 
- (10) To delegate to its agents or employees any powers or duties as it may deem appropriate;
 - (11) To employ its own counsel and legal staff;
 - (12) To adopt, amend, and repeal bylaws for the conduct of its business;
 - (13) To enter into contracts or other arrangements for necessary supplies, equipment, or services for the operation of its business;
 - (14) To appoint committees or subcommittees as it shall deem advisable, to fix their duties and responsibilities, and to do all things necessary in connection with the management, supervision, control, and operation of its business;
 - (15) To enter into any contracts or other arrangements with any municipality, other public agency of this or any other State or of the United States, or with any individual, private organization, corporation, or nonprofit association for the provision, oversight or management of mental health, intellectual and developmental disabilities, substance abuse and related services;
 - (16) To act as an agent for the federal, State, or local government in connection with the management and oversight for the delivery of mental health, intellectual and developmental disabilities, substance abuse and related services To insure its property or operations against risks as it may deem advisable;
 - (17) To invest any funds held in reserves or sinking funds, or any funds not required for immediate disbursement, in property or securities in which trustees, guardians, executors, administrators, and others acting in a fiduciary capacity may legally invest funds under their control;
 - (18) To sue and be sued;
 - (19) To have a seal and to alter it at pleasure;
 - (20) To have perpetual succession;
 - (21) To make and execute contracts and other instruments necessary or convenient, including to provide services to government or private entities, including Employee Assistance Programs;
 - (22) To agree to limitations upon the exercise of any powers conferred upon it by this Joint Resolution in connection with any loan;
 - (23) To determine the pay, expense allowances, and other compensation of its officers and employees, and establish position classification and pay plans and incentive compensation plans;
 - (24) To provide for biennial assessments of personnel plans by an independent entity that specializes in human resources development and management to ensure that position classifications and compensation are appropriately matched to industry standards and local job market requirements; and
 - (25) To exercise any or all of the powers conferred upon it by this Joint Resolution, either generally or directly, or through designated agents.

Section 6. Effective Date

This Joint Resolution shall be effective as of July 1, 2012.

ADOPTED AND RATIFIED in counterparts by the Boards of County Commissioners of Alamance, Cabarrus, Caswell, Chatham, Davidson, Franklin, Granville, Halifax, Orange, Person, Rowan, Stanly, Union, Vance and Warren Counties.

BOARD OF COMMISSIONERS OF ALAMANCE COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF CABARRUS COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF CASWELL COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF CHATHAM COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF DAVIDSON COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF FRANKLIN COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

BOARD OF COMMISSIONERS OF GRANVILLE COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF HALIFAX COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF ORANGE COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF PERSON COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF ROWAN COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF STANLY COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF UNION COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF VANCE COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

BOARD OF COMMISSIONERS OF WARREN COUNTY

Approved: _____, 2012.

By: _____
Chairman

This the _____ day of _____ 2012.

ATTEST: _____
Clerk to the Board

Meeting Date: May 7, 2012

Agenda Item # 9-B

SUBJECT: Follow-up To April 18, 2012 Work Session

REQUESTED BY: Andy Smith, Health Director

SUMMARY: It is presented to authorize Health Department to implement a "Trial Flex Time Schedule" as presented at the Board's Work Session. A six month review shall be presented to the Board of Commissioners before program can be fully implemented.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

March 6, 2012

Warren County Board of Commissioners
C/o Angelena Kearney-Dunlap, Clerk to the Board
602 W. Ridgeway Street
Warrenton, North Carolina 27589

Re: Request for a Flex Work Schedule for Health Department Employees

Dear County Commissioners:

Thank you for the opportunity to present the Warren County Health Department Employee Work Schedule which includes the Flex Work Schedule Option. The Health Department staff have requested to participate in a flex work schedule program for the past (2) two years. I have assessed the flex plans of other departments including the plan currently being used by the Warren County Department of Social Services.

I strongly support the flex schedule as a morale booster for our county Health Department employees and as a way to offer services to more patients and clients. A flex work option enables our agency to meet the increasing demands of customer service by allowing staff to timely and accurately process customer request; assure that adequate service coverage is present to the public when needed; and it serves as a convenience to the public when they are unable to attend appointments outside of the 8:30am to 5:00 pm official agency hours.

I have polled our agency staff (45 – 50 staff) and a majority is in support of the flex work option. I have also addressed the concept of a flex work schedule at our Board of Health Meeting on February 21, 2012 which was approved unanimously by all members.

I have enclosed for your review our (a) employee work schedule, (b) flex schedule guidelines, and (c) flex work agreement. I look forward to sharing this plan with you and I trust you will favorably support the department's request for flex.

I recognize that not all employees may choose to flex due to variety of reasons. Therefore it is an optional work choice for employees. Again, thank you for your ongoing support to this department and your leadership within the Warren County community.

Sincerely,

Andy Smith, REHS, MPA
Health Director

Attachments: see enclosed

**Warren County Health Department
Employee Work Schedule
Policy**

Purpose: To establish official agency operating hours advertised to the public; to meet the increasing demands of the agency and provide timely and accurate services to the public; and to enhance the agency's morale by offering a staff work schedule that provides flexible options.

Agency Hours: The official agency hours to which it will be open to the public is Monday through Friday from 8:30 am to 5:00 pm except on designated holidays.

Work Schedules: The agency employees shall have two work schedule options. A *traditional work schedule option* and a *flex schedule option*. Each employee will have the opportunity to decide which work schedule meets the need of their job assignments and the needs of our agency customers served. Their decision to select *traditional or flex* must be made in advance of the implementation of either option and requires approval of agency director. The work schedule policy for flex can be modified only twice per year – January 1st or July 1st of each year. Below are descriptions for the two options and work schedule criteria necessary to accept flex as a work option.

- I. Traditional Work Schedule Option:** Employee works Monday through Friday from 8:30 am to 5:00 pm which includes a 1 hour lunch break. The work week is Monday through Sunday for a total of 37.5 hours per week.

- II. Flex Schedule Option:** Employee has every other Monday or Friday off within a two week schedule. The week whereby the employee has the flex day off, he/she works 8.75 hours per day for (4) four work days for a total of 35 hours. The week whereby the employee has no flex day off he/she works 8.0 hours per day for (5) days for a total of 40 hours per week. The two week combined average is 37.5 hours per week. Employees who utilize the flex schedule will receive a thirty minute lunch.

Below is an example of how the flex work schedule would work for the Warren County Health Department:

Week	Mon	Tues.	Wed	Thurs	Fri	Lunch	Hrs
1 st week	Off	8:15-5:30	8:15-5:30	8:15-5:30	8:15-5:30	.5	35
2 nd week	8:15-4:45	8:15-4:45	8:15-4:45	8:15-4:45	8:15-4:45	.5	40
1 st week	8:15-4:45	8:15-4:45	8:15-4:45	8:15-4:45	8:15-4:45	.5	40
2 nd week	8:15-5:30	8:15-5:30	8:15-5:30	8:15-5:30	Off	.5	35

For those employees who chose flex, the Health Director will assure that at least 50% of employees select Friday as their flex day and 50% select Monday as their flex day and thus ensure that the Health Department clients and customers are provided services (5) five days per week regardless of the traditional option or the flex option selection.

III. Flex Work Schedule Guidelines:

- a. The flex work schedule is a “privilege” for the Health Department staff and not a “right”.
- b. New employees must be employed with the agency for (6) six months before they are permitted to participate in the flex work schedule.
- c. Failure to adhere to the assigned flex work schedule and participatory rules will result in the re-evaluation of work schedule and/or the employee’s termination from the flex work schedule.
- d. Health Department Management Staff has the authority to change an employee’s flex work schedule anytime within the (6) six month enrollment period and/or if a flex day conflicts with service delivery to Health Department clients and customers.
- e. If an employee is required to work on his/her flex day, he/she must flex on the following business day.
- f. If a holiday or the employee’s birthday falls on a flex day, he/she must flex on the following business day.
- g. The flex work schedule is not an option for employees who have negative leave time and/or employees who are habitually late in work attendance.
- h. The flex work schedule will be evaluated by the Health Director and a report on its progress will be submitted to the Board of Commissioners on a (6) six month basis or until no further evaluation is needed.
- i. Employees and the Health Director (and/or his designee) will sign a flex schedule agreement indicating the parties agree to follow the agency flex plan.

**Warren County Health Department
Flex Work Schedule Agreement**

This agency flex work schedule agreement is entered into between _____, Health Department employee and the Health Director for the purpose of meeting the increasing demands of the agency and the provision of timely and accurate services to the public.

No flex schedule is a substitute for quality customer service. Therefore I understand that if I am called upon to work on my flex day, I will fulfill this work requirement.

I also acknowledge that I received a copy of the Warren County Health Department Employee Work Schedule Policy.

I indicate my flex work schedule preference by checking below the following:

- Flex Work Schedule with Monday off.**
- Flex Work Schedule with Friday off.**

The flex work schedule has been designed as a morale booster for agency employees. We hope you will find this experience meaningful and productive. Thank you.

_____ Employee _____ Date

_____ Health Director _____ Date

CC: Health Department employee
Health Department personnel file

Meeting Date: May 7, 2012

Agenda Item # 9-C

SUBJECT: Follow-up To April 18, 2012 Work Session

REQUESTED BY:

SUMMARY: In follow-up to Work Session where the Warren County Human Relations Commission was discussed, the following related items are presented for Board's consideration and action.

- 1 - Adopt amended bylaws;**
- 2 - Appoint Pastor Carson F. Jones, Jr. to a three year term expiring May 30, 2015;**
- 3 - Stipulate number of members preferred on Board.**

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend a seven or nine member Board.

NOTES:

1

**Adopt
amended
bylaws**

Name: *Warren County Human Relations Commission*

Authorization: Warren County Board of Commissioners pursuant to the provision of General Statutes, Section 160A-492 and Section 153A-445.

Function: The Warren County Human Relations Commission has been established to encourage understanding and good will between all citizens regardless of race, sex, religion, creed, nationality, or economic status, and thus promote the general welfare of the community. The Commission is to report to and make recommendations to the Board of Commissioners, Human Relations Programs designed to promote the welfare of the community:

- to identify Human Relations concerns within the community which could jeopardize the welfare of the community;
- to act as an impartial public forum to the end that there will be better communications between all segments of the community and;
- to promote peace, understanding, respect, good will and harmony among all citizens.

Upon the prior approval of the Board of Commissioners, the Commission may sponsor meetings or forums intended to lead all citizens to a clearer understanding of the true meaning of responsible citizenship in the community, of the obligations inherent in being a good citizen and of the need for mutual understanding and respect by all citizens for each other. The Commission shall:

- have the authority to create and devise Human Relations Programs for recommendation to the Governing Body
- be actively involved in the Monument to Equality effort created to plan, raise funds and erect a monument on Courthouse Square to that end.

Membership: The Commission shall consist of _____ () members to be appointed by the Warren County Board of Commissioners.

Terms: The Governing Body shall appoint ____ () members for one (1) year terms; ____ () members for two (2) year terms; and ____ () members for three (3) year terms. Thereafter, members will be appointed for three (3) year terms. In the event any member shall fail to attend three (3) consecutive meetings (Without just cause), the same shall constitute an involuntary resignation by said member. The Commission shall promptly notify the Governing Body of all resignations (whether voluntary or involuntary) and other vacancies on the Commission and such vacancy shall be filled for the unexpired term. No person shall serve more than two (2) consecutive terms.

Meetings: The Commission shall hold meetings at least quarterly, or when called by the chairman or vice-chairman at any time upon at least forty-eight (48) hours written or telephone notice to all of its members. All meetings shall be open to the general public, except those authorized by law to be in executive session.

Compensation: Members of the Commission shall receive no compensation for their services.



**Warren County
Human Relations Commission**

***# 2 - Appoint Pastor Carson F. Jones, Jr. to a
three year term expiring May 30, 2015.***

***# 3 - Stipulate number of members
preferred on Commission.***

Meeting Date: May 7, 2012

Agenda Item # 9-D

SUBJECT: Follow-up To April 18, 2012 Work Session

REQUESTED BY: Commissioner Jennifer Jordan

SUMMARY: In follow-up to Work Session, revised "Policy Statement for Board/Commission/Committee Appointments" is presented for review and adoption.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

If appointment of a general public representative in lieu of a specific representative is permissible, the Board of Commissioners may appoint such an individual to fill the vacancy. If the N. C. General Statutes or By-Laws governing the board or commission do not allow a general public representative to fill a specific representative vacancy, the vacancy will continue on the board or commission until such time as the specific representative is found.

5. For those boards and/or commissions that are appointed by the Warren County Board of Commissioners whose terms of office are not otherwise prescribed by North Carolina General Statutes, appointees may serve only three consecutive terms after which they must be removed from the board or commission. Individuals may be considered for additional terms of service on a board/commission after remaining off the board/commission for one term.
6. Individuals may serve on an unlimited number of boards or commissions at any given time, at the discretion of the Warren County Board of Commissioners.

This 3rd amendment is effective as of the 7th day of May, 2012

Policy Adopted September 6, 2005.

1st Amendment: February 6, 2006

2nd Amendment: May 7, 2007

3rd Amendment May 7, 2012

Meeting Date: May 7, 2012

Agenda Item # 9-E

SUBJECT: Follow-up To April 18, 2012 Work Session

REQUESTED BY: Clerk to the Board Angelena Kearney-Dunlap

SUMMARY: In follow-up to Work Session, "Resolution Authorizing the Warren County Manager to Award Bid(s) for Board of Commissioners Auctioned Tax Foreclosed Properties" is presented for review and adoption.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval to help streamline the process.

NOTES:

**Resolution Authorizing
The Warren County Manager to Award Bid(s) For
Board of Commissioners Auctioned Tax Foreclosed Properties**

WHEREAS, the County of Warren has certain tax foreclosed property(ies) that Tax Administration has attempted to sell on courthouse square; and

WHEREAS, these properties have been declared surplus and are not necessary to carry out the duties of County Government; and

WHEREAS, it is lawful to dispose of such property by Board of Commissioners ordered auction.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute NCGS 160A-270, the Warren County Board of Commissioners authorizes the Warren County Manager to Award Bid(s) For Board of Commissioners Auctioned Tax Foreclosed Properties as follows:

- 1 – property(ies) must have been offered prior without receiving bids;
- 2 – notice of second offering must be posted on courthouse bulletin board;
- 3 – County Manager is authorized to award bid(s) within a 20% variance in value as established by the Warren County Tax Office;
- 4 - County Manager shall report award of bid(s) and issuance of deed(s) to the Warren County Board of Commissioners on a monthly basis.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager and County Attorney to execute a Quit Claim Deed or Non-Warranty Deed for transfer of auctioned property(ies).

ADOPTED this the 7th day of May 2012.

WARREN COUNTY BOARD OF COMMISSIONERS

Ulysses S. Ross, Chairman

Meeting Date: May 7, 2012

Agenda Item # 10

SUBJECT: DOT Petition to Add Road to State Maintained System

REQUESTED BY: Jim Little, Petitioner

SUMMARY: Petition from Mr. Little is submitted for Board review and action.

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTE

6183 NC Hwy 109 S
Wadesboro N C 28170-9327
April 13, 2012

Attn: Angelena
Clerk - Board Of Commissioners
PO Box 619
Warrenton N C 27589

RE: Petition For Public Road

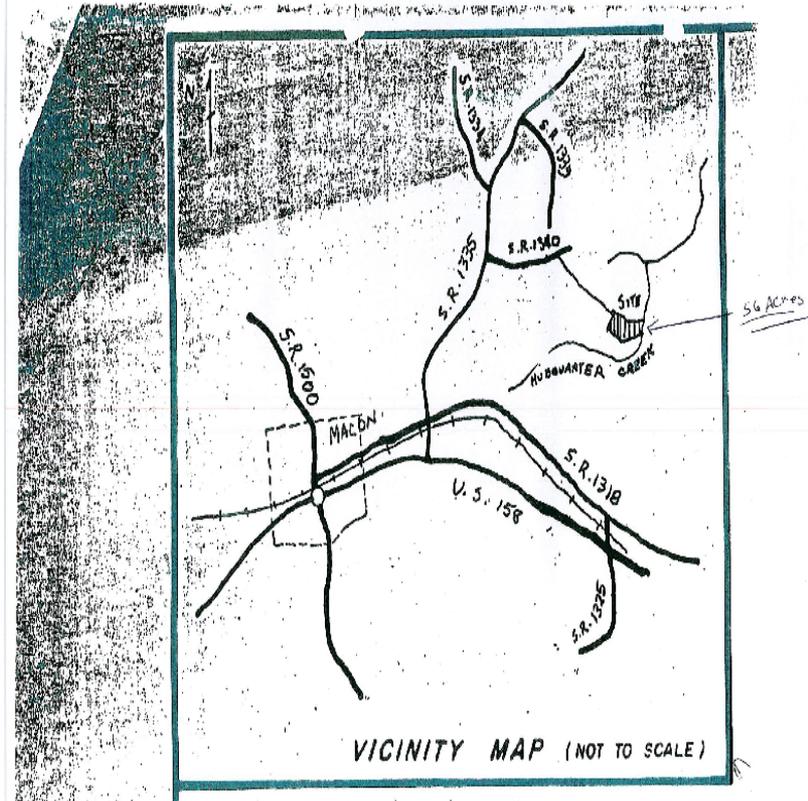
Miss Angelena:

As per our recent telethon I am sending you 1) Petition for Road Addition, 2) a Vicinity Map of my property in Warren County, and 3) an aerial map which shows Nicholson Rd and Charlie Plummer Rd.

Please notify me in writing of the date and time of the public hearing so I can be present.

Respectfully yours,

Jim Little
Jim Little



North Carolina Department of Transportation
Division of Highways
Petition for Road Addition

ROADWAY INFORMATION: (Please Print/Type)

County: WARREN Road Name: CHARLIE PLUMMER
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: N/A Length (miles): Eight tenths

Number of occupied homes having street frontage: _____ Located (miles): _____

miles N S E W of the intersection of Route 1335 and Route 1340.
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of 56 Acres in WARREN County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: JAMES M LITTLE Phone Number: 704-694-4877

Street Address: _____

Mailing Address: 6183NC Hwy 109 SOUTH-WADESBORO NC 28170

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
<u>JAMES M LITTLE</u>	<u>6183NC Hwy 109 SOUTH WADESBORO NC 28170</u>	<u>704-694-4877</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Warrenton County, NC

On the go? Use m.bing.com to find maps, directions, businesses, and more



Meeting Date: May 7, 2012

Agenda Item # 11

SUBJECT: DJJDP 2012 Funding Allocation

REQUESTED BY: William A. Kearney, JCPC Chairman

SUMMARY: Annual allocation from Department of Juvenile Justice and Delinquency Prevention to fund local programs is submitted for Board's review and approval. Total allocation \$81,719 with a county match of \$51,107. Authorize Chairman Ross to sign related documentation.

FUNDING SOURCE: General Fund & DJJDP Grant Funds

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE

Meeting Date: May 7, 2012

Agenda Item # 11

SUBJECT: DJJDP 2012 Funding Allocation

REQUESTED BY: William A. Kearney, JCPC Chairman

SUMMARY: Annual allocation from Department of Juvenile Justice and Delinquency Prevention to fund local programs is submitted for Board's review and approval. Total allocation \$81,719 with a county match of \$51,107. Authorize Chairman Ross to sign related documentation.

FUNDING SOURCE: General Fund & DJJDP Grant Funds

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE

Warren County

Department of Juvenile Justice and Delinquency Prevention County Funding Allocation

Available Funds: \$ \$81,719 Local Match: \$ \$51,107 Rate: 10%

A Program Agreement Form for each program listed below is included as an attachment to the Community Prevention and Intervention Plan.

#	Program Provider	DJJDP Funding	LOCAL FUNDING		OTHER	OTHER	Total	% Non-DJJDP Program Revenues
			Local Cash Match	Local In-Kind	State/Federal	Funds		
1	JCFC Administrative	\$5,299	\$530				\$5,829	9%
2	Conflict Management Services	\$3,045	\$305				\$3,350	9%
3	Central Children's Home	\$13,255	\$1,326				\$14,581	9%
4	Warren County Youth Servicers	\$60,120	\$48,946				\$109,066	45%
5							\$0	#DIV/0!
6							\$0	#DIV/0!
7							\$0	#DIV/0!
8							\$0	#DIV/0!
9							\$0	#DIV/0!
10							\$0	#DIV/0!
11							\$0	#DIV/0!
12							\$0	#DIV/0!
13							\$0	#DIV/0!
14							\$0	#DIV/0!
15							\$0	#DIV/0!
16							\$0	#DIV/0!
17							\$0	#DIV/0!
18							\$0	#DIV/0!
TOTALS:		\$81,719	\$51,107	\$0	\$0	\$0	\$132,826	38%

The above plan was derived through a planning process by the Warren County
 Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2012-13.

 Chairperson, Juvenile Crime Prevention Council (Date)

 Chairperson, Board of County Commissioners (Date)

Meeting Date: May 7, 2012

Agenda Item # 12

SUBJECT: Authorize Soul City VFD to Extend Loan for Purchase of 1997 Stainless Steel E-1Pumper

REQUESTED BY: Bobby Hargrove, Soul City VFD - Fire Chief

SUMMARY: Soul City VFD requests authorization to extend existing loan by \$80,000 to purchase pumper. Lease terms are 15 annual payments of \$28,542 which is comprised of principal and interest. Public hearing has been advertised and is scheduled to be held, copies of affidavit of publication and minutes of public hearing shall be delivered to the Clerk upon completion.

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTE

United Financial
of North Carolina Inc
58 Wilkie Way
Fletcher, NC 28732

April 17, 2012

Mr. Bobby Hargrove
Soul City Volunteer Rural Fire Association, Inc.
P. O. Box 447
103 Crescent Dr.
Manson, NC 27553

Finance Proposal for Acquisition and Finance of:

Qty	Description
1	1997. Pumper Stainless Steel E-1

Dear Bobby,

As a follow-up to your recent request for proposal regarding the above referenced transaction, United Financial of North Carolina Inc. is pleased to offer a finance proposal as follows:

LESSOR:	United Financial, its affiliates, subsidiaries or assigns.
LESSEE:	Soul City Volunteer Rural Fire Association, Inc.
COLLATERAL:	Facilities or Equipment as referenced above.
AMOUNT:	\$80,000.00 plus existing debt as of 4/2/2012.
START DATE:	Immediately upon funding
TERM:	15 Years
PAYMENTS:	Lease payments will consist of (15) annual payments of \$28,642.00 comprised of principal and interest.
EXPIRATION:	Lease payment terms quoted herein shall be fixed and held for Lessee through 4/30/12. Should Lessee fail to accept this Proposal and fail to execute and deliver documentation necessary for Lessor to fund the transaction on or before such date, then Lease Payment amounts quoted herein, shall be adjusted to reflect any increases in interest rates from the date of this letter until the date the required documentation is received by Lessor. Increases in interest rates shall be measured by increases in U.S. Government obligations of comparable terms as published daily in the Wall Street Journal.

Ph. #/828-684-5643
Fax #/828-684-5616

LEGAL TITLE: Legal Title to the Equipment during the Lease Term shall vest in the Lessee with Lessor perfecting a first security interest through Equipment Title, UCC, or other filing instruments as may be required by law.

NET LEASE: The Lease will be a net lease, under which all cost and responsibility of maintenance, insurance, taxes and other items of a similar nature shall be for the account of Lessee.

INSURANCE: Lessee shall provide evidence of insurance coverage at the time of delivery of the Equipment, in accordance with the provisions of the Lease.

FINANCIALS: Lessee shall furnish Lessor with its last three, (3) fiscal years financial statements and its latest interim financial statements, plus such other pertinent information as Lessor may reasonably request.

APPROVAL: This transaction is expressly conditioned upon the conditions hereof by Lessor's executive committee, receipt of properly executed documentation acceptable to Lessor and the absence of any material adverse change in Lessee's financial condition prior to delivery and acceptance of the Equipment.

ACCEPTANCE: Lessee acknowledges that the terms and conditions of this proposal are satisfactory and that upon execution hereof by Lessee this proposal shall constitute a valid and binding obligation of Lessee. As further condition to Lessor's approval hereof, Lessee must acknowledge its acceptance of this proposal by signing below in the space provided and returning it to the Lessor by 4/30/2012 .

Thank you for the opportunity to submit this proposal letter for your review and approval. Should you have any question or comments regarding the terms and conditions, or if we can be of any further assistance to you, please do not hesitate to call.

Sincerely,

William R Ammons
Sr. Lease Consultant

ACCEPTED BY: Soul City Volunteer Rural Fire Association, Inc.

SIGNATURE: Bobby Hargrave

NAME: Bobby Hargrave **TITLE:** Chief **DATE:** 4-23-2012

Meeting Date: May 7, 2012

Agenda Item # 13

SUBJECT: Home & Community Care Block Grant FY 2013

REQUESTED BY: Arnetta Yancey, Director – Senior Center

SUMMARY: Annual allocation for July 1, 2012 through June 30, 2013 in the amount of \$262,723 with a \$29,191 local match is presented for Board's approval.

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE

**HOME AND COMMUNITY CARE BLOCK GRANT SFY 12-13
REGION K**

COUNTY	DOA/AAA	ADC	In-Home	Total H&CCBG	Local Match	Grand Total
WARREN	244,717	8,736	9,270	262,723	29,191	291,914

Minimum Budget Requirements*

	H&CCBG	Local Match	Total
Access Services*	14,749	1,639	16,388
In-Home Services*	12,291	1,366	13,657
Congregate Nutrition	36,220	4,024	40,244
Home Delivered Meals	29,279	3,253	32,532



**FY 2012-2013 Home & Community Care
Block Grant**

**Entire document has been provided in a
separate e-mail.**

Meeting Date: May 7, 2012

Agenda Item # 14

SUBJECT: CDBG Three Year "Citizen Participation Plan"

REQUESTED BY: Kerr Tar Regional Council of Governments

SUMMARY: Attached plan is required for all active CDBG Projects and supersedes all other prior plans. Authorize Chairman to the Board to sign same.

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE

CITIZEN PARTICIPATION PLAN WARREN COUNTY

This plan describes how Warren County will involve citizens in the planning, implementation and assessment of the Community Development Block Grant (CDBG) program. The funds must be used for projects which:

1. Benefit low- and moderate-income persons, or
2. Prevent or eliminate blight, or
3. Meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs

Additional objectives may be employed where the Local, State or the Federal government identify specific needs such as job creation and retention.

The regulations give ultimate responsibility for the design and implementation of the program to local elected officials and also require that citizens be given an opportunity to serve in a key advisory role to these elected officials.

SCOPE OF CITIZEN PARTICIPATION

Citizens are given an opportunity to be involved in all stages of the CDBG program, including program planning and implementation, assessment of performance and program design. There may be three (3) general mechanisms for their involvement:

1. To attend or hold public hearings or community meetings; and
2. To provide individual citizen efforts in the form of comments, complaints or inquiries submitted directly to the Program Administrators or designated County official.
3. To serve as a member of an advisory committee to the project; as needed.

PROGRAM IMPLEMENTATION

Citizen participation in program implementation will occur primarily through consultation with Warren County.

- Citizens will be given public notice of possible funding and eligible types of grants and will be provided an opportunity to review and comment.
- Citizens will be given public notice of opportunities to comment on specific grants proposed for submittal.

The County shall hear and consider such comments before taking action.

Citizens may also be involved in implementation of projects specifically requiring citizen participation, such as self-help projects. Their roles would be defined as the project develops. Technical assistance will be available as needed.

PROGRAM ASSESSMENT

Program assessment activities by citizens will occur in a variety of ways.

- Citizens will be given public notice about the opportunity to review and comment on any program amendments, budget revisions and program modifications.
- Citizens will be given public notice of the close out of a grant and be given opportunity to comment on the program.
- Comments and questions are always accepted by the Program Administrator.

COMPLAINT PROCEEDURE

Citizens are asked for comments at all public hearings regarding the preparation, submittal, revision and closeout of the grant. Program staff will also be available during normal business hours to respond to any citizen inquiries or complaints.

Comments may also be submitted in writing to the Warren County Manager. The County Manager will respond to written concerns within ten (10) working days. If further action is necessary, the Board of Commissioners shall review the concern and respond in writing.

Finally, the citizen may address his concerns with the North Carolina Department of Commerce, Division of Community Investment and Assistance, 4313 Mail Service Center, Raleigh, North Carolina 27699-4313. Attention: Program Representative, requesting an investigation of the problem. The decision of the Department of Commerce shall be considered final.

The Citizen Participation Plan will be subject to annual review and proposed revision, to occur in the period between the performance hearing and the public hearing on the subsequent year's application.

TECHNICAL ASSISTANCE

Technical assistance may be provided directly by Warren County or project administrators in response to a request for technical assistance by citizen organizations, groups of low/moderate income persons or target area residents upon request. All requests for such assistance shall be addressed to the Warren County Manager. Technical assistance will take the form most appropriate for the request.

PUBLIC INFORMATION

The County of Warren will also undertake public information efforts to promote citizen participation. These efforts will include the following:

1. All Public Notice of Public Hearings will be published in the non-legal section of the "Warren Record" not less than ten (10) days, but not more than 25 days, before the scheduled hearing. These notices will indicate the date, time, location and topics to be considered. These notices will also be made available upon request for additional publication or dispersal.
2. Presentations will be made covering such topics as:
 - a. the source, the amount and intent of the funding
 - b. examples of eligible activities
 - c. the timeline for the grant and when additional opportunities for comment will be held
3. All program documentation will be available for citizen review at the County Manager's Office consistent with applicable State and local laws regarding personal privacy and obligations of confidentiality during normal business hours of 9:00 a.m. to 5:00 p.m. Monday through Friday
4. Assistance or special aids for the handicapped are available upon request. Warren County uses the state TDD number which is: 1-800-735-2962. Language access shall be provided upon request and as determined to be necessary.

ADOPTED, this the ____ day of _____, 2012

Ulysses S. Ross, Chairman
Warren County Board of Commissioners

Meeting Date: May 7, 2012

Agenda Item # 15-A

SUBJECT: Resolution Declaring Surplus Property

REQUESTED BY:

SUMMARY: Resolution declaring Police K-9 "Ricco" as surplus property and documentation conveying dog to handler Christopher Carter for continual care.

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE

JOHNNY M. WILLIAMS

Sheriff of Warren County

P. O. BOX 678

WARRENTON, N.C. 27589

TELEPHONE 252-257-3364

March 28, 2012
Linda T. Worth, County Manager
105 S. Front Street
Warrenton, NC 27589

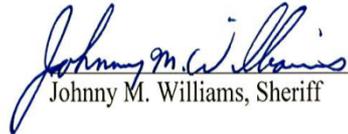
Mrs. Worth:

Our K9 Ricco has faithfully and effectively served the Warren County Sheriff's Office during his tenure. At this time, he has reached nine years of age and is experiencing medical issues. Therefore, he is not able to perform his law enforcement duties as he has done in prior years.

I, respectfully request that K9 handler, Christopher Carter, be allowed to assume responsibility of Ricco as his new owner, so that he will be properly taken care of as he lives out his remaining years.

If you have any questions, please feel free to contact me.

Sincerely,


Johnny M. Williams, Sheriff

jmw/lc

State of North Carolina

County of Warren

Resolution Conveying Personal Property

***By
Private Sale***

WHEREAS, G.S. 1601-279 states that a county may in lieu of or in addition to an appropriation, convey by private sale, real or personal property to any public or private entity that carries out a public purpose; and

WHEREAS, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient entity; and

WHEREAS, said conveyance must be in accordance with the procedural provisions set forth in G.S. 160A-267.

NOW, THEREFORE BE IT RESOLVED, that the Warren County Board of Commissioners hereby orders the County Manager to dispose of and convey by private sale to Christopher Carter (Handler):

“Ricco” Retired Police K-9

BE IT FURTHER RESOLVED that a notice summarizing the contents of the Resolution shall be published in the local newspaper upon its adoption with final conveyance occurring at least ten (10) days after said publication.

Adopted this 7th day of May 2012.

WARREN COUNTY BOARD OF COMMISSIONERS

Ulysses S. Ross, Chairman

Meeting Date: May 7, 2012

Agenda Item # 15-B

**SUBJECT: Authorizing Resolution by the Board of Commissioners
for Meter Replacement Project Within Water District II**

REQUESTED BY: Macon Robertson, Director - Public Utilities

**SUMMARY: Above referenced Resolution is submitted for Board's review and
adoption. Authorize Chairman to sign and Clerk to the Board to certify
proceedings.**

(NOTE: Adoption of this resolution supersedes resolution of September 6, 2011.)

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

**Recommend approval. Please state in motion that this resolution supersedes the resolution
adopted on 9/6/11.**

NOTE

**AUTHORIZING RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE COUNTY OF WARREN
FOR
METER REPLACEMENT PROJECT WITHIN
WARREN COUNTY WATER AND SEWER DISTRICT II**

WHEREAS, The Federal Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of drinking water system improvements; and

WHEREAS, Warren County Water and Sewer Regional District II has need for and intends to implement a meter replacement project within this District, where the meter age is approximately 10 years old.

Water meters are mechanical, and as the meters age, the internal parts wear and, as such, the meters lose accuracy and run slower. Through this meter replacement project the County intends to bring all meters up to current standards for accuracy ensuring that they are AMR radio read capable. Once the meters are changed to AMR radio read meters, it is anticipated that the unaccounted for water in the system will drop to a very small percentage of water pumped. Unaccounted for water will decrease since water currently being delivered to the consumer may not be captured by an aged meter. It is anticipated that all water will be accounted for by the new meters. Also, because of the increased accuracy of the new AMR meters, water and sewer bills will probably increase because consumers will then be billed for actual usage. The higher bills should produce additional revenue assisting the County in paying for the project, but the increased accuracy will also produce increased water conservation on the part of consumers, trying to cut back on their water expenses. The County is anticipating that the meter project will result in increased conservation of water; some increased revenue for the County; and a saving of time for County personnel. In addition, the meter replacement program would allow the County to install a more technologically advanced water meter at every customer site, thereby reducing meter reading time from 5 days to a few hours. There should also be a reduction in vehicle expenses such as gasoline, and wear and tear on breaks and tires, since the need to physically stop at each meter will be eliminated. The AMR radio read meters also provide: a leak detection feature, back-flow detection, a log of high water usage, a printout of water usage for the customer's review, a tool to more easily evaluate billing disputes, and no registration of air (as air may currently be registered by the Touch Read meters). Other benefits include: improvement of meter reading safety, and not needing to access the meter to obtain the reading, as some meters may be obstructed by such things as: vehicles sitting atop the meter, meters behind fences, dangerous dogs, snow, and other poor accesses; and

WHEREAS, Warren County Water and Sewer District II intends to request State assistance for this project.

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF WARREN:

That the Board of Commissioners of the County of Warren will allow Warren County Water and Sewer District II, the Applicant, to arrange financing for all costs of the project.

That the Board of Commissioners of the County of Warren will allow the Warren County Water and Sewer District II, the Applicant, to adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal on the debt.

That the Board of Commissioners of the County of Warren, agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Warren County Water and Sewer District II to make scheduled repayment of the loan, to withhold from the Warren County Water and Sewer District



II any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the Board of Commissioners of the County of Warren acknowledges that Warren County Water and Sewer District II, the Applicant, will provide efficient operation and maintenance of the project on completion of construction thereof.

That Ulysses S. Ross, Chairman of the Warren County Board of Commissioners, and successors so titled, and Linda T. Worth, County Manager, and successors so titled, are hereby authorized to execute and file an application on behalf of Warren County Water and Sewer District II with the State of North Carolina for a loan/grant to aid in the construction of the project described above.

That Ulysses S. Ross, Chairman of the Warren County Board of Commissioners, and successors so titled, and Linda T. Worth, County Manager, and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State Agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the County of Warren has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adoption of this Resolution supersedes Resolution adopted September 6, 2011.

Adopted this the 7th day of May, 2012, at Warrenton, North Carolina.

Ulysses S. Ross, Chairman
Warren County Board of Commissioners



CERTIFICATE OF RECORDING OFFICER

The undersigned duly qualified and acting Clerk to the Board of Commissioners of the County of Warren does hereby certify:

That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Board of Commissioners duly held on the 7th day of May, 2012; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 7th day of May, 2012.

Angelena Kearney-Dunlap
Clerk to the Board

Meeting Date: May 7, 2012

Agenda Item # 15-C

SUBJECT: Resolution Release of Federal Help America Vote Act (HAVA) Funds

REQUESTED BY: Debbie Formyduval – Director, Board of Elections

SUMMARY: Above referenced Resolution is submitted for Board’s review and adoption, and authorize Chairman to sign.

Statistics:
\$4.1 mil. HAVA Title II funds are being held * \$664,000 less than required allocation in yrs 2011-12 & 12-13 to State Elections * \$1.2 mil. new HAVA funds available to NC unused by other states

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

County of Warren
State of North Carolina

Ulysses S. Ross, Chairman
Barry Richardson, Vice Chairman
Ruby Downey
Bertadean Baker
Jennifer Jordan

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

Resolution Release of Federal Help America Vote Act (HAVA) Funds

WHEREAS, the critical matter of Title II federal Help America Vote Act (HAVA) funds are being held; and

WHEREAS, Warren County (a Tier I County) Board of Election has used said funds to pay for ballot coding in the past which has saved many, many dollars; and

WHEREAS, approximately \$4.1 million in HAVA Title II funds remain held in bank account resulting in 100 Counties having unbudgeted expenditures in addition to reduced budgets in this fiscal year; and

WHEREAS, in accordance with federal law, North Carolina may not use Section 251 Title II funds to supplant its baseline finance commitment to election administration, calculated in North Carolina's case \$664,000 in (FY 11-12 & 12-13) less than the required \$3.46 MOE per year to State Board of Elections; and

WHEREAS, the budget adopted by the General Assembly includes a provision (Section 26.1) that says no Title II funds may be released for the 2011-2012 fiscal year until the MOE level of funding is appropriated; indicating Section 261 funds are also frozen; and

WHEREAS, approximately \$1.7 million remaining HAVA Title I funds are not dependent on the MOE, but most of these funds are needed by the State Board of Elections for upgrading the statewide voter data management system; and

WHEREAS, it is understood that North Carolina returned the unused HAVA funds to the federal government, the money would not go to US Treasury but would become available for other states to use for their election

administration. In fact, \$1.2 million of new HAVA money is now available to North Carolina because of funds unused by other states.

NOW, THEREFORE, BE IT KNOWN, that the Warren County Board of Commissioners support the request of the Warren County Board of Elections and Boards of Election Statewide for release of HAVA funds to secure election systems to comply with state and federal requirements and appropriate significant funds to staff and administer elections for both local and state offices. We urge legislative leaders to appropriate the remaining \$664,000 that will unfreeze the \$4.1 million in Title II funds and help the citizens of Warren County and remaining Counties of North Carolina.

Adopted this 7th day of May, 2012.

Warren County Board of Commissioners

Ulysses S. Ross, Chairman

ELECTION BOARDS ASSOCIATION OF NORTH CAROLINA
1525 Ben F. Herring Road (mailing address)
La Grange, NC 28551-7249
April 17, 2012

TO: County Managers:

At the Election Boards Association of NC (EBANC) meeting in Durham on April 4, 2012 the EBNAC membership approved a resolution on the **maintenance of effort** for the release of HAVA funds and the resolution was sent to the Honorable Governor Beverly Perdue and to the members of the North Carolina General Assembly.

The state requirement to receive the *maintenance of effort* HAVA funds is a state match. The match by the NC General Assembly is \$650,000 in order for the State of North Carolina to receive the \$4 million in *maintenance of efforts* HAVA funds. The counties and the quality of elections will suffer if the state match is not in the Governor's and the General Assembly's budget. The \$4 million on the *maintenance of effort* HAVA funds for North Carolina will be reverted back to the federal government if not used.

I have been directed by the members of the Election Boards Association of North Carolina to request that each Board of County Commissioners approve and send a similar resolution to Governor Perdue and to the members of the North Carolina General Assembly about the **maintenance of effort** requirement for the release of the HAVA funds.

Sincerely,

Jack R. Hudson, President
Election Boards Association of NC
828-883-8828

Oscar E. Herring, Secretary
Election Boards Association of NC
252-521-1098

Attachment
Resolution on HAVA Funds

A RESOLUTION OF THE
ELECTION BOARDS ASSOCIATION OF NORTH CAROLINA
TO THE
HONORABLE GOVERNOR BEVERLY PERDUE
AND
MEMBERS OF THE NORTH CAROLINA GENERAL ASSEMBLY

WHEREAS, the members of the Election Boards Association of North Carolina met on April 4, 2012 and request that an appropriation be included in the Governor's budget and in the General Assembly's budget to meet the "maintenance of effort" requirement for the release of HAVA funds; and

WHEREAS:

- A. the HAVA funds are vital to county budgets to administer elections; and
- B. the HAVA funds are needed to maintain voting equipment; and
- C. the HAVA funds are needed to be used as operational funds to operate absentee voting;

NOW, THEREFORE, BE IT RESOLVED, that the Election Boards Association of North Carolina request that the HAVA funds be included in this year's budgets and that said funds be provided to the State Board of Elections for the counties to improve the elections process.

ADOPTED this 4th day of April, 2012.

Jack R. Hudson
Jack R. Hudson (Transylvania County)
President

ATTEST

Oscar E. Herring
Oscar E. Herring (Lenoir County)
Secretary

Meeting Date: May 7, 2012

Agenda Item # 16-A

**SUBJECT: Schedule Public Hearing – Purchase of Modular Units
for Warren County School System**

REQUESTED BY: Barry Mayo, Finance Director,

**SUMMARY: It is submitted to schedule a public hearing for Monday, May 21, 2012
at 4:30 pm to hear citizen comments regarding entering into debt to purchase
two Modular Units to be used by Warren County School System.
A special meeting will be needed immediately following Public
Hearing to take action on bids for financing.**

**Note: - May 16th Budget Work Session can be rescheduled to May 21st from 9am to 4pm
followed by Public Hearing and Special Meeting.**

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTE



**Warren County Board of Commissioners
FY 2013 Budget Schedule**

All meetings are in the Armory Civic Center Meeting Room

May 16, 2012 - Wednesday

9 am – 4 pm – County Commissioners Budget Work Session

May 29, 2012 - Tuesday

**1 pm – 4 pm - County Commissioners Budget Work Session
Department Heads presentations tentatively scheduled.**

June 11, 2012 – Monday

6:00 pm - Budget Public Hearing

June 14, 2012 – Thursday

1pm – 4 pm - County Commissioners Budget Work Session

June 20, 2012 – Wednesday

6:00 pm – Special Meeting to adopt FY 2012-13 Budget

Meeting Date: May 7, 2012

Agenda Item # 16-B

SUBJECT: Schedule Public Hearing - Amendment to Zoning Ordinance

REQUESTED BY: Ken Krulik, Planning / Zoning Administrator

SUMMARY: It is submitted to schedule a public hearing for Monday, June 4, 2012 at 5:45 pm to hear citizen comments regarding proposed Amendment to the Warren County Zoning Ordinance (4 month temporary suspension on new sign permits).

FUNDING SOURCE:

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTE

Meeting Date: May 7, 2012

Item # 17

SUBJECT: Warren County Public Schools

REQUESTED BY: Al Thompson, Attorney for Board of Education

SUMMARY: The Board of Commissioners declared certain public school properties as surplus by Resolution dated October 5, 2009 and exercised its "Right of First Refusal" of the Mayflower School located in the Inez Community on Hwy. 58 and Ernest Turner Road. The Board of Education is requesting authorization to dispose of this property per statutory requirements.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: 160A-268

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

**State of North Carolina
County of Warren**

**Resolution
Right of First Refusal
and
Warren County Board of Education
Authorized to Dispose of Former Mayflower School Property**

Whereas, the County of Warren has declared certain property used by the Warren County Board of Education as surplus property, and

Whereas, the former Mayflower School in the Inez Community, Highway 58 at Ernest Turner Road with 1 (one) acre of land was included in those properties declared surplus on October 5, 2009, and

Whereas, it is understood that counties have the right of first refusal to purchase schools at fair market value.

Therefore, Be It Known that the County of Warren and it's governing body, The Warren County Board of Commissioners, exercises it's Right of First Refusal to decline said properties and authorizes the Warren County Board of Education to sell at public auction via a sealed bid process those properties declared surplus individually or collectively by resolution dated October 5, 2009.

Be It Further Known that all costs associated with the sale and/or transfer of said properties shall be the responsibility of the Warren County Board of Education or those persons and/or entities taking ownership of said properties.

Adopted this the 7th day of May, 2012.

Warren County Board of Commissioners

Ulysses S. Ross, Chairman

Meeting Date: May 7, 2012

Agenda Item # 18-A

SUBJECT: Contracts Approved by the County Manager

REQUESTED BY: County Manager - Linda T. Worth

SUMMARY: Having been granted authority to enter into contracts up to but not to exceed \$50,000; contracts executed by the County Manager are presented for the Board's information.

FUNDING SOURCE: Various

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

M E M O R A N D U M

TO: Warren County Board of Commissioners
FROM: Linda T. Worth, County Manager *LW*
DATE: May 2, 2012
RE: Notice of Contracts/Agreements Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreements on behalf of Warren County:

Detention Center

NC Department of Public Safety
Division of Prisons
P.O. Box 399
Manson, NC 27553

I have approved the annual Memorandum of Understanding between Warren County Detention Center and the NC Department of Public Safety (Mason Correctional Facility) for the provision of meals for the Detention Center in FY 13. Funds will be budgeted in the FY 13 Detention Center budget to accommodate this expense.

Emergency Services

NC Department of Public Safety
Division of Emergency Management
1636 Gold Star Drive
Raleigh, NC 27607

I have approved a Memorandum of Understanding between Warren County and the NC Department of Public Safety, Division of Emergency Management for the provision of a Mass Care Support Trailer to Warren County. There is no cost to the county for this emergency management equipment.

MEMORANDUM
PAGE 2
May 2, 2012

Information Technology

Highland Mapping
P.O. Box 2124
Banner Elk, NC 28604

Intercomp Systems
3901 Barrett Dr., Suite 305
Raleigh, NC 27609

I have entered into contracts with these two vendors for IT and GIS Mapping support. Funds to facilitate the cost of both agreements are in the IT and Tax Administration Departments' FY 12 budgets.

Please advise if there are any questions or concerns regarding these various contracts and agreements.

Attachments

**19 PAGE DOCUMENT HAS
BEEN PROVIDED IN
SEPARATE E-MAIL.**



Meeting Date: May 7, 2012

Agenda Item # 18-B

SUBJECT: County Manager's April 2012 Report

REQUESTED BY: County Manager – Linda T. Worth

SUMMARY: Manager's April Monthly Status Report is submitted for the Board's information.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

MEMORANDUM

TO: Warren County Board of Commissioners

FROM: Linda T. Worth, County Manager *LW*

DATE: May 2, 2012

RE: April Status Report

Following is a recap of my work activities for the month of April 2012:

Administration

- Worked on FY 13 Budget (4/2/12)
- Mtg. with HR Manager and Benefits Consultants to discuss health insurance renewal (4/2/12)
- Prepared for and attended Board of Commissioners Regular Meeting (4/2/12)
- Mtg. with JCPC Budget/Finance Committee (4/3/12)
- Worked on FY 13 Budget (4/3/12)
- Prepared for and attended Joint Board of Commissioners Meeting with Warren County's Legislative Delegation (4/3/12)
- Annual Leave (4/5/12)
- Good Friday Holiday (4/6/12)
- Worked on FY 13 Budget (4/9/12)
- Worked on FY 13 Budget (4/10/12)
- Mtg. with Valerie Hennike, 5 County Mental Health Director (4/10/12)
- Mtg. with Finance Director and representative from NC Cash Management Trust (4/12/12)
- Attended Kerr Lake Regional Water System Advisory Board meeting (4/16/12)
- Mtg. with County Attorney and Animal Control Director to discuss animal control matters (4/17/12)
- Mtg. with Dr. Appleton & E. Fleming to discuss GreenTech Campus Project (4/18/12)
- Mtg. with M. Berner to discuss summer feeding program (4/18/12)
- Mtg. with Committee to discuss Armory rental fees (4/18/12)
- Prepared for and attended Board of Commissioners Work Session (4/18/12)

- Attended Public Utilities District III, Phase III Progress Meeting (4/19/12)
- Attended funeral services for H. Burrows, former Norlina Town Commissioner (4/23/12)
- Worked on FY 13 Budget (4/24/12)
- Attended Senior Center Advisory Board Meeting (4/24/12)
- Mtg. with HR Manager, Emergency Services Director, and EMS Coordinator to discuss County's drug/alcohol testing policy (4/25/12)
- Annual Leave (4/26-27/12)

Activities

- Participated in Public Utilities District III, Phase III Check Presentation Event with Commissioners, Public Utilities Staff, USDA Representatives, and Congressional Representative (4/12/12)
- Participated in DSS Child Protection Team Annual Event on Courthouse Square (4/12/12)
- Attended Health Department's Annual Health Fair (4/17/12)
- Attended Annual Haliwa-Saponi Pow Wow (4/21/12)
- Attended NCACC District Meeting in Person County (4/24/12)

Project Updates

Construction/Renovation Projects

EMS Satellite Facility #2

EMS satellite facility #2 is 65-70% complete. Wiring and plumbing are nearing completion and brick work is approximately 50% complete.

CDBG Projects

2008 Scattered Site Housing CDBG Project

This project has been officially closed-out!

Ephraim Place Subdivision CDBG Housing Project

Warren Family Institute is still working diligently to identify potential homeowners for the four homes to be constructed in the Ephraim Place Subdivision so the CDBG portion of this project can be closed out. CI has granted the County a short-term extension to 3/31/12 to have the housing units constructed and occupied by low and moderate income persons and the close-out documents submitted to their office by March 31, 2012. If this does not happen, CI may request the County to repay the CDBG funds in the amount of \$190,000 allocated for this project.



FY 2013

Budget Presentation

By

County Manager

Linda T. Worth



Adjourn

May 7, 2012
Regular Meeting