

***WARREN COUNTY  
BOARD OF COMMISSIONERS***

***August 4, 2014***

***6:00 pm – Regular Meeting***

***Warren County Armory Civic Center  
Meeting Room***

***Prepared by***

***Angelena Kearney-Dunlap  
Clerk to the Board of Warren County Commissioners***



**6:00 pm**

**Call to Order August 4, 2014  
Regular Monthly Meeting  
By  
Chairman or Designee**

**Moment of Silence**

**Conflict of Interest Disclaimer**



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- ▶ *“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*
  - ▶ **In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.**
  - ▶ **Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?**
  - ▶ **If so, please identify the conflict and refrain from any undue participation in the particular matter involved.**

# Rules for Citizen Comments

Please sign up to speak.

The maximum time allotted to each speaker will be \_\_\_\_ (\_\_\_\_) minutes;  
Clerk to the Board will keep time.

Any group of people who support or oppose the same position should  
designate a spokesperson.

Please address only those items which might not have been addressed  
by a previous speaker.

If response from Manager and/or Board is desired, please leave a copy  
of your comment(s) with the Clerk to the Board.

Order and decorum will be maintained. This is not a question and  
answer session.

*Warren County  
Board of Commissioners*



# Citizen Comments

**Meeting Date: August 4, 2014**

**Agenda Item # 5**

**SUBJECT: Adopt August 4, 2014 Suggested Agenda**

**REQUESTED BY: Clerk / Deputy Clerk to the Board**

**SUMMARY: None**

**FUNDING SOURCE: N/A**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A**

**FOLLOW-UP REQUIRED: N/A**

**COUNTY MANAGER'S RECOMMENDATION:**

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**NOTES:**

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***SUGGESTED AGENDA***  
***FOR***  
***August 4, 2014 REGULAR MONTHLY MEETING***  
***OF THE WARREN COUNTY BOARD OF COMMISSIONERS***  
***Warren County Armory Civic Center Meeting Room***  
***WARRENTON, NORTH CAROLINA***

1. Call to Order Regular Monthly Meeting – 6:00 pm by Chairman or Designee
2. Moment of Silence
3. Conflict of Interest Disclaimer
4. Citizen Comments
5. Adopt August 4, 2014 Suggested Agenda
6. Consent Agenda
  - A. Approve Minutes of July 7, 2014 - Regular Board Meeting
  - B. Interest Income Report June 2014 – Finance Director Gloria Edmonds
  - C. Tax Collector’s Report June 2014 – Tax Administrator Starlin Beatty
  - D. Tax Release Requests (Over \$100) – Tax Administrator  
Tax Release Requests (Under \$100) - “ “ “ “
  - E. Proclamation – World Breastfeeding Month - Andy Smith, Health Director
  - F. Proclamation – Purple Heart County – Jamytta C. Bell, Veterans Administrator
7. Finance Office – Gloria M. Edmonds, Finance Director
  - A. Amendment #1 to FY 2014-15 Budget Ordinance
  - B. Reimbursement Resolution – Chevrolet G4500 Type III Ambulance Remount
  - C. Reimbursement Resolution – Various Departments Six (6) vehicles
8. Board Member Appointment to ABC Commission: Karl Hehl
9. Resolution Declaring Surplus Property: two (2) Trucks used by Buildings & Grounds
10. Tax Collector’s 2013 Settlement and Order to Collect – Starlin Beatty, Tax Administrator

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11. County Manager's Reports:
    - A. Contracts Executed
    - B. Monthly Report
  12. **Closed Session** - In accordance with NCGS §143-318.11(a)(6) – Personnel Matters
  13. Adjourn Meeting

**Meeting Date: August 4, 2014**

**CONSENT AGENDA Item # 6A**

**SUBJECT: Approve Minutes of July 7, 2014 - Regular Board Meeting**

**REQUESTED BY: Clerk to the Board**

**SUMMARY: None**

**FUNDING SOURCE: N/A**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A**

**FOLLOW-UP REQUIRED: N/A**

**COUNTY MANAGER'S RECOMMENDATION:**

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**NOTES:**

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# ***Minutes of***

**July 7, 2014**

**Regular Board Meeting**

***have been provided  
by e-mail prior to the meeting.***



**Meeting Date: August 4, 2014**

**CONSENT AGENDA Item # 6B**

**SUBJECT: Interest Income Report for June 2014**

**REQUESTED BY: Gloria M. Edmonds, Finance Director**

**SUMMARY: The monthly Interest Income Report is presented for the Board's information.**

**FUNDING SOURCE: Various**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A**

**FOLLOW-UP REQUIRED: N/A**

**COUNTY MANAGER'S RECOMMENDATION:**

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**NOTES:**

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INTEREST INCOME REPORT  
Month Of June 14

FUND	JUNE INCOME	FISCAL YEAR TO - DATE
General	119.61	2,166.21
Revaluation	2.61	31.99
E 911 Telephone System	3.32	34.63
Buck Spring Project	2.40	30.13
Ambulance Storage Facility	0.38	5.34
Simulcast System Upgrade	0.30	10.24
Regional Water Enterprise Fund	3.10	41.82
District 1 Enterprise Fund	6.77	97.26
Solid Waste	0.89	14.61
District II Enterprise Fund	7.42	88.05
District III Phase II BANS	1.13	5.89
District III Enterprise Fund	0.81	38.80
Soul City Pump Station Improvements	0.31	3.89
District III Phase III	0.14	5.28
	149.19	2,574.14

**Meeting Date: August 4, 2014**

**CONSENT AGENDA Item # 6C**

**SUBJECT: Tax Collector's Report**

**REQUESTED BY: Tax Administrator**

**SUMMARY: The Tax Collector's Report for the month of June is presented for the Board's information.**

**FUNDING SOURCE: Various**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: G.S. 105-350  
Tax Collection Report and Interest Income Report are presented for Board's information**

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

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**NOTES:**

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**Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month JUNE 2014**

**Current Year Collections**

Tax Year	Charge	Collected in JUNE	Collected to Date	Balance Outstanding	Percentage Collected
JUNE 2014 FY14	\$16,762,505	\$164,078	\$16,100,412	\$662,093	96.05
JUNE 2013 FY13	\$16,980,456	\$148,203	\$16,338,468	\$641,988	96.22

**Delinquent Collections**

2012	\$636,375	\$15,377	\$379,091	\$257,284	59.57
2011	260,589	4,979	103,112	157,478	39.57
2010	152,245	2,147	30,211	122,034	19.84
2009	118,662	893	17,045	101,618	14.36
2008	110,784	203	11,334	99,450	10.23
2007	121,606	106	6,579	115,027	5.41
2006	114,534	204	6,750	107,784	5.89
2005	97,860	96	5,932	91,928	6.06
2004	87,935	168	4,478	83,457	5.09
2003	75,651	249	4,858	70,793	6.42
<b>Total Delinquent Years</b>	<b>\$ 1,776,241</b>	<b>\$24,422</b>	<b>\$ 569,390</b>	<b>\$ 1,206,853</b>	

**Other JUNE Receipts**

County Penalties  
Landfill User Fees  
Municipalities  
Fire District Taxes  
Advance Taxes

\$ 16,168	\$ 162,964
\$ 25,488	\$ 1,205,323
\$ 106,377	\$ 767,258
\$ 11,973	\$ 809,564
\$ 18,032	\$ 50,710

**JUNE GRAND TOTAL**

<b>\$ 366,538</b>	<b>\$ 19,665,621</b>
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*Starlin L. Beatty, Tax Administrator*

Starlin L. Beatty, Tax Administrator

7/29/2014

DATE

**Meeting Date: August 4, 2014**

**CONSENT AGENDA Item # 6D**

**SUBJECT: Request for Tax Releases**

**REQUESTED BY: Tax Administrator**

**SUMMARY: Tax Releases over \$100 are submitted for the Board's approval and Releases under \$100 approved by the County Manager are submitted for the Board's information.**

**FUNDING SOURCE: General Fund**

**APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES**

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

**Recommend approval of tax releases over \$100 as presented by the Tax Administrator.**

**NOTES:**

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# Over \$100

Over \$100 8/4/2014

Date: \_\_\_\_\_

## ERROR CORRECTION RELEASES:

SEABOARD COASTLINE	2013	2166	113	C5 140	62232	\$140.21	SHOULB BE EXEMPT PROPERTY
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**SUB-TOTAL ERROR CORRECTIONS:**

**\$140.21**

**Total Releases**

**\$140.21**

# Under \$100

Under \$100

8/4/2014

Date:

LJW  
7/28/14

## ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD</u>	<u>AMOUNT</u>	<u>REASON</u>
C D T & B PROPERTIES LLC	2014	35366 306	E6B272	2674	\$ 88.40	OVER VALUED BUS PP
KING DAVID	2013	38580 200		29511	\$ 44.30	TRAVEL TRLR ASSESSED TWICE
LEONARD PAMELA	2013	38583 200		29526	\$ 36.90	TRAVEL TRLR ASSESSED TWICE
LITTLE BONNIE	2013	38590 200		29529	\$ 29.53	TRAVEL TRLR ASSESSED TWICE
LUDOVICI JOHN	2013	38591 200		29530	\$ 29.53	TRAVEL TRLR ASSESSED TWICE
PAIGE ALAN D	2008	31091 108		42537	\$ 41.78	BOAT SOLD OUT OF STATE
PAIGE ALAN D	2009	31091 109		45203	\$ 22.53	BOAT SOLD OUT OF STATE
PAIGE ALAN D	2010	31091 110		48138	\$ 58.44	BOAT SOLD OUT OF STATE
PAIGE ALAN D	2011	31091 111		48138	\$ 56.22	BOAT SOLD OUT OF STATE
PAIGE ALAN D	2012	31091 112		55258	\$ 60.98	BOAT SOLD OUT OF STATE
PAIGE ALAN D	2013	31091 113		60101	\$ 51.06	BOAT SOLD OUT OF STATE
REESE CHARLES	2013	38598 200		29575	\$ 44.30	TRAVEL TRLR ASSESSED TWICE

**SUB-TOTAL ERROR CORRECTIONS:**

**\$ 563.97**

## MOTOR VEHICLE RELEASES:

HARGROVE ALVIN	2013	11380 113	5C7749	58539	\$2.94	RELEASED TO VANCE CO
JONES OSHEA DEON	2008	28984 108	VRJ5321	41821	\$9.42	SOLD
MOORE CHARLENA JONES	2013	27832 110	HD43001	47772	\$7.08	DECEASED

**SUB-TOTAL MOTOR VEHICLE RELEASES:**

**\$19.44**

**SUB-TOTAL CORRECTION RELEASES:**

**\$563.97**

**Total Releases**

**\$ 583.41**

**Meeting Date: August 4, 2014**

**CONSENT AGENDA Item # 6E**

**SUBJECT: Proclamation – World Breastfeeding Month**

**REQUESTED BY: Andy Smith, Health Director**

**SUMMARY: Proclamation declaring August 2014 “World Breastfeeding Month” in Warren County is presented for Board’s review and adoption.**

**FUNDING SOURCE: N/A**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A**

**FOLLOW-UP REQUIRED: N/A**

**COUNTY MANAGER'S RECOMMENDATION:**

**Recommend adoption of Proclamation declaring August 2014 “World Breastfeeding Month in Warren County.”**

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**NOTES:**

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**PROCLAMATION**  
**World Breastfeeding Month - August 2014**

**WHEREAS**, optimal health nutrition is of vital significance in the early months and years of life and is fundamental to the prosperity and livelihood of societies; and

**WHEREAS**, breastfeeding is one of the most easily utilized and cost-effective prevention strategies available worldwide for a variety of infections and many chronic and acute diseases, including diarrhea, Sudden Infant Death Syndrome, diabetes, obesity, and certain childhood cancers; and

**WHEREAS**, breastfeeding enriches the bonding process between mother and child, and provides women with added protection against ovarian and breast cancers; and

**WHEREAS**, continued support to sustain breastfeeding is the vital foundation for success and should be offered in a variety of ways; and

**WHEREAS**, it is recognized that there is a critical need for healthcare providers, employers, public health entities, policymakers, childcare providers, and the global community at large to offer continued support to the breastfeeding dyad; and

**WHEREAS**, World Breastfeeding Week 2014 is a time to recognize the importance of increasing and sustaining the protection, promotion, and support of breastfeeding and celebrate the theme for 2014, "*Breastfeeding: A Winning Goal For Life!*"

**THEREFORE**, the Warren County Board of Commissioners call upon members of the Warren County Community to support breastfeeding babies and mothers and do hereby proclaim August 2014, to be: World Breastfeeding Month in Warren County, NC and call this observance to the attention of all our citizens.

**Breastfeeding: A Winning Goal For Life!**

Adopted this the 4<sup>th</sup> day of August, 2014.

Warren County Board of Commissioners  
Bertadean W. Baker, Chairman



**AUGUST 7, 2014**  
**CELEBRATE WORLD**  
**BREASTFEEDING**  
**WEEK!**

**Breastfeeding Support**

Come join us at the Warren County Health Department for snacks and conversation as we talk about breastfeeding! We will discuss the benefits of breastfeeding for mom and baby, and answer any questions or concerns regarding breastfeeding!



**Breastfeeding mothers: past, present, and future!**

**Everyone is welcome! Fathers, friends, and supporters of breastfeeding!**

**Learn more about breastfeeding!**

**Join us in the WCHD lobby!**

**Snacks will be served, and door prizes will be given away!**

**WARREN COUNTY**  
**WIC Program**

544 West Ridgeway St.  
Warrenton, NC 27589

(252) 257-2116

**Meeting Date: August 4, 2014**

**CONSENT AGENDA Item # 6F**

**SUBJECT: Proclamation – Purple Heart County**

**REQUESTED BY: Jamytta Bell, Veterans Administrator**

**SUMMARY: Proclamation declaring Warren County a “Purple Heart County” in support of those who have served in the Armed Forces and received the Purple Heart Medal is provided for Board’s review and adoption.**

**FUNDING SOURCE: N/A**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A**

**FOLLOW-UP REQUIRED: N/A**

**COUNTY MANAGER'S RECOMMENDATION:**

**Recommend adoption of Proclamation declaring Warren County a “Purple Heart County” in support of those who have served in the Armed Forces and received the Purple Heart Medal.**

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**NOTES:**

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# PROCLAMATION

## Warren County A PURPLE HEART COUNTY

**WHEREAS**, the County of Warren, North Carolina and our community have a great admiration and the utmost gratitude for the men and women who have selflessly served their country and this community in the Armed Forces; and

**WHEREAS**, veterans have paid the high price of freedom by leaving their families and communities, and placing themselves in harm's way for the good of all; and

**WHEREAS**, the contribution and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

**WHEREAS**, many men and women in uniform have given their lives while serving in the Armed Forces; and

**WHEREAS**, citizens of our country have received the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service; and

**WHEREAS**, the mission of the Military Order of The Purple Heart, chartered by Congress in 1958 is: foster an environment of goodwill to the combat-wounded veterans and their families, promote patriotism, support all related legislative initiatives; and

**WHEREAS, the County of Warren seeks to remember and recognize veterans who are recipients of the Purple Heart Medal; and**

**WHEREAS, the Board of Warren County Commissioners desires to proclaim the County of Warren, North Carolina to be a Purple Heart County, honoring the service and sacrifice of our nation's men and women in uniform, wounded or killed by the enemy while serving to protect our freedoms.**

**NOW, THEREFORE, BE IT RESOLVED BY THE WARREN COUNTY BOARD OF COMMISSIONERS as follows:**

**The Warren County Board of Commissioners hereby supports the County of Warren becoming a Purple Heart County in recognition of our community's Purple Heart Medal recipients.**

**IN TESTIMONY WHEREOF, I, Chairman of the Warren County Board of Commissioners, Bertadean W. Baker have hereunto set my hand and affixed the seal of the County of Warren this 4<sup>th</sup> day of August 2014.**

**Warren County Board of Commissioners**

**Signed: \_\_\_\_\_  
Bertadean W. Baker, Chairman**

**Meeting Date: August 4, 2014**

**Item # 7-A**

**SUBJECT: Amendment # 1 to the FY 2014-15 Warren County Budget Ordinance**

**REQUESTED BY: Gloria Edmonds, Finance Director**

**SUMMARY: Amendment # 1 to the FY 2014-15 Warren County Budget Ordinance transferring funds to Emergency Management and Health Department is presented for Board's review and approval.**

**FUNDING SOURCE: Fund Balance Appropriated**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:**

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

**Recommend approval of Amendment #1 to the FY 15 Warren County Budget Ordinance as presented by the Finance Director.**

**NOTES:**

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# AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2014/2015

## Amendment No. 1

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Emergency Management	\$	13,955
Health Department		2,230
<b>Total</b>	<b>\$</b>	<b>16,185</b>

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Fund Balance Appropriated	\$	16,185
<b>Total</b>	<b>\$</b>	<b>16,185</b>

**This amendment:**

- additional funds are appropriated to the Emergency Management budget for the purchase of three (3) portable viper radios. Grant funds were received in FY 14 from the NC Dept. of Public Safety-Emergency Management but were not spent.

Funding Source: Fund Balance Appropriated

- additional funds are appropriated to the Health Department for the purchase of non-capital fitness equipment. Funds were donated in FY 14 by Farm Bureau for this purchase, however, funds were not spent.

Funding Source: Fund Balance Appropriated

Respectfully Submitted 08/04/2014



Gloria M. Edmonds, Finance Director

**Meeting Date: August 4, 2014**

**Item # 7-B**

**SUBJECT: Reimbursement Resolution**

**REQUESTED BY: Gloria Edmonds, Finance Director**

**SUMMARY: Resolution declaring official intent to reimburse an expenditure of \$90,000 (includes allowances for financing costs), to purchase a Chevrolet G4500 Type III Base Ambulance Remount with proceeds of debt in accordance with Treasury Regulation 1.150-2.**

**FUNDING SOURCE: General Fund**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:**

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

**Recommend adoption of Resolution declaring official intent to reimburse expenditure of \$90,000 (includes allowances for financing costs) to purchase a Chevrolet G4500 Type III Base Ambulance Remount with proceeds of debt in accordance with US Department of Treasury Regulations.**

**NOTES:**

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## WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET  
POST OFFICE BOX 619  
WARRENTON, NORTH CAROLINA 27589

Bertadean Baker, Chairman  
Jennifer Jordan, Vice Chairman  
Ruby Downey  
Barry Richardson  
Ulysses S. Ross

Linda T. Worth  
County Manager

Angelena Kearney-Dunlap  
Clerk to the Board

### State of North Carolina

### County of Warren

## RESOLUTION DECLARING OFFICAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

**WHEREAS**, Warren County intends to purchase a Project (as described below), use its own funds to pay initial costs, and then reimburse itself from financing proceeds for these early expenditures. Finance Director, Gloria M. Edmonds, has advised the Board that it should adopt this resolution to document the County's plans for reimbursement, in order to comply with federal tax rules (i.e., Treasury Regulation 1.150-2) relating to reimbursement from financing proceeds.

**BE IT RESOLVED** by the Board of Commissioners of Warren County, North Carolina, as follows:

1. The project is the purchase of a Chevrolet G4500 Type III Base Ambulance Remount for Warren County Emergency Medical Services.
2. The County intends to advance funds for initial Project costs, and then reimburse itself from financing proceeds. The expected type of financing for the Project is installment financing under section 160A-20. The expected maximum amount of the obligation to be issued or contracted for the Project (including allowances for financing costs) is approximately \$90,000.
3. Funds for the early Project expenditures may come from the County's General Fund.

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4. The County intends for the adoption for this resolution to be a declaration of its official intent to reimburse itself from financing proceeds for the project cost expenditures.

\*\*\*\*\*

I certify as follows: that the forgoing resolution was properly adopted at a meeting of the Board of Commissioners of Warren County, North Carolina; that this meeting was properly called and held on August 4, 2014; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

**Dated this 4<sup>th</sup> day of August 2014.**

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Bertadean Baker, Chairperson,  
Warren County Board of Commissioners

Meeting Date: August 4, 2014

Item # 7-C

**SUBJECT:** Reimbursement Resolution

**REQUESTED BY:** Gloria Edmonds, Finance Director

**SUMMARY:** Resolution declaring official intent to reimburse an expenditure of \$148,797 (includes allowances for financing costs), to purchase six (6) vehicles for various county departments with proceeds of debt in accordance with Treasury Regulation 1.150-2 .

**FUNDING SOURCE:** General Fund

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:**

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

**Recommend adoption of Resolution declaring official intent to reimburse expenditure of \$148,797 (includes allowances for financing costs) to purchase six (6) vehicles for various county departments with proceeds of debt in accordance with US Department of Treasury Regulations.**

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**NOTES:**

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Building, Grounds and Maintenance — 1 4X4 Pick Up Truck

Sheriff's Office — 1 Dodge Charger \$23,000

Sheriff's Office — 1 Ford Explorer \$23,000

Sheriff's Office — 1 Ford Explorer \$23,000

Emergency Medical Services — 1 Chevrolet Suburban 4-wheel  
Drive \$38,000

Health Department — 1 Ford F-150 Truck -\$18,297

**Total** **\$148,797**



# WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET  
POST OFFICE BOX 619  
WARRENTON, NORTH CAROLINA 27589

Bertadean Baker, Chairman  
Jennifer Jordan, Vice Chairman  
Ruby Downey  
Barry Richardson  
Ulysses S. Ross

Linda T. Worth  
County Manager

Angelena Kearney-Dunlap  
Clerk to the Board

## State of North Carolina County of Warren

### RESOLUTION DECLARING OFFICAL INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF DEBT PURSUANT TO UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

WHEREAS, Warren County intends to purchase a Project (as described below), use its own funds to pay initial costs, and then reimburse itself from financing proceeds for these early expenditures. Finance Director, Gloria M. Edmonds, has advised the Board that it should adopt this resolution to document the County's plans for reimbursement, in order to comply with federal tax rules (i.e., Treasury Regulation 1.150-2) relating to reimbursement from financing proceeds.

**BE IT RESOLVED** by the Board of Commissioners of Warren County, North Carolina, as follows:

1. The Project is the purchase of new vehicles in FY 15 for the following departments at the following estimated costs:

Building, Grounds & Maintenance — 1 4X4 Pick Up Truck - \$23,500

Sheriff's Office — 1 Dodge Charger - \$23,000

Sheriff's Office — 1 Ford Explorer - \$23,000

Sheriff's Office — 1 Ford Explorer - \$23,000

Emergency Medical Services — 1 Chevrolet Suburban 4-wheel  
Drive - \$38,000

Health Department — 1 Ford F-150 Truck -\$18,297

- 
2. The County intends to advance funds for initial Project costs, and then reimburse itself from financing proceeds. The expected type of financing for the Project is installment financing under section 160A-20. The expected maximum amount of the obligation to be issued of contracted for the Project (including allowances for financing costs) is approximately \$148,797.
  3. Funds for the early Project expenditures may come from the County's General Fund.
  4. The County intends for the adaption of this resolution to be a declaration of its official intent to reimburse itself from financing proceeds for the Project cost expenditures.

\*\*\*\*\*

I certify as follows: that the forgoing resolution was properly adopted at a meeting of the Board of Commissioners of Warren County, North Carolina; that this meeting was properly called and held on August 4, 2014; that a quorum was present and acting throughout this meeting; and that this resolution has not been modified or amended, and remains in full effect as of today.

**Dated this 4<sup>th</sup> day of August 2014.**

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Bertadean W. Baker, Chairperson  
Warren County Board of Commissioners

**Meeting Date: August 4, 2014**

**Item # 8**

**SUBJECT: Boards & Commissions Member Appointments**

**REQUESTED BY: Larry C. Spruill, General Manager, Warren County ABC Board**

**SUMMARY: On recommendation of ABC Commission, Karl F. Hehl is presented for reappointment to the ABC Commission for a sixth (3 year) term. Mr. Hehl's term will expire June 30, 2017.**

**FUNDING SOURCE:**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:**

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

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**NOTES:**

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**Warren County Alcoholic Beverage Control Board  
Post Office Box 185  
Warrenton, North Carolina 27589**

July 17, 2014

Ms. Angelena Kearney Dunlap  
Clerk to the Board  
Warren County Board of Commissioners  
Post Office Box 619  
Warrenton, North Carolina 27589

Dear Ms. Dunlap,

Please be advised that at the July 17, 2014 meeting, the Warren County ABC Board elected to appoint Karl F Hehl, Jr. to another term and elected him as Chairman of the Warren County ABC Board.

Sincerely,



Larry C. Spruill  
General Manager

## STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners  
c/o Clerk to the Board  
PO Box 619  
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. ABC
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Your full name KARL FREDERICK Hehl, Jr.  
Date of Birth 10/25/1950 Sex M Race W  
Mailing Address PO Box 128  
City and Zip Code WARRENTON NC 27589  
Street Address 204 Church ST  
City and Zip Code WARRENTON NC 27589  
Home Phone 252/257/3619 Work Phone 252-219-0220  
Job Title Retired  
Company or Agency \_\_\_\_\_  
Email Address KARL.hehl@yahoo.com

Do you live in the county? Yes  No

Please list your County Commissioner District 1  
(This information can be obtained from the Board of Elections at (252) 257-2114).

### Educational Background

Name and Address of High School Attended EC Glass  
Name and Address of College Attended NC State  
Degree Received Aq. Business

Please list any military experience \_\_\_\_\_  
\_\_\_\_\_

If you are presently serving as an elected or appointed official, please explain: ABC Board

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

**Work Experience**

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**Volunteer Experience**

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How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain:

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If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature

Karl F. Kuhl

Date

6-17-14

*Please feel free to attach a resume if so desired.*

**Meeting Date: August 4, 2014**

**Item # 9**

**SUBJECT: Declare Surplus – Two Trucks**

**REQUESTED BY: Charles Williams, Director  
Building & Grounds Maintenance**

**SUMMARY: It is requested to declare by Resolution, two Trucks surplus property and authorize sale by auction and/or other method of disposal. In addition, authorize Chairman Baker to sign resolution.**

**FUNDING SOURCE:**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: *Article 12, North Carolina General Statute 160A-268***

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

**Recommend adoption of Resolution declaring a 1995 Ford Truck and a 1985 Chevrolet Deluxe Truck, surplus property and authorize it be sold by auction and/or other method of disposal, and authorize Chairman Baker to sign the Resolution.**

**NOTES:**

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Seat



Under the hood

**NOTE:** *1995 Ford Truck vin # 1FTEX15N3SKB37632* - Vehicle has 177,302 recorded miles and was removed from service June 2012.



Dashboard





Interior



**NOTE: 1985 Chevrolet Deluxe 10 Truck vin # 2GCEK14N3F1160429 – Vehicle has 156,752 recorded miles (which may not be accurate) and was removed from service 2012.**



*RESOLUTION  
SALE OF SURPLUS  
WARREN COUNTY PROPERTY*

*WHEREAS, the County of Warren has certain property which is no longer used by Buildings & Grounds Maintenance and may lawfully dispose of such property through on-line auction or disposal.*

*NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners authorizes the sale through on-line auction or disposal of:*

*1995 Ford Truck vin # 1FTEX15N3SKB37632*

*1985 Chevrolet Deluxe 10 Truck vin # 2GCEK14N3F1160429*

*The property is being sold in “as is” condition with no warranties.*

*The Warren County Board of Commissioners reserves the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.*

*BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site with notice in the Warren Record and otherwise appropriately advertised according to law.*

*ADOPTED this the 4<sup>th</sup> day of August 2014.*

*WARREN COUNTY BOARD OF COMMISSIONERS  
Bertadean W. Baker, Chairman*

Meeting Date: August 4, 2014

Agenda Item # 10

**SUBJECT:** Settlement of 2013 Tax Levy & Order to Collect

**REQUESTED BY:** Starlin Beatty, Tax Collector

**SUMMARY:** In accordance with NC GS 105-321, the Board is requested to authorize, empower and command the Tax Collector to collect the taxes set forth in the tax records filed in the office of the Tax Collector. Authorize Chairman of the Board to sign Order to Collect.

**FUNDING SOURCE:** General Fund

**APPLICABLE GENERAL STATUTE:** NC GS 105-321, 105-375, 105-367

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

**Recommend approval of Tax Collector's Settlement of 2013 Tax Levy; 2) Order the Tax Collector to Collect the Taxes set forth in the tax records; and 3) Authorize the Chairman to sign the Order to Collect.**

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**NOTES:**

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**Starlin Beatty**  
Tax Administrator



117 S. Main Street  
Post Office Box 240  
Warrenton, North Carolina 27589  
Phone: (252) 257-3337  
Fax: (252) 257-9369

**COUNTY OF WARREN  
OFFICE OF THE TAX ADMINISTRATOR**

**2013 TAX YEAR ANNUAL SETTLEMENT**

2013 TAX YEAR ORIGINAL LEVY	\$19,016,547.43
ADDITIONS:	
DISCOVERIES	\$ 629,502.02
INTEREST	63,816.60
LIEN ADVERTISING COST	6,441.90
TOTAL	\$19,716,307.95
REDUCTIONS	
UNCOLLECTED BALANCE	
CASH COLLECTIONS	\$18,597,850.67
RELEASES	168,120.34
TOTAL	\$18,765,971.01
BALANCE OUTSTANDING AT JUNE 30, 2014	\$ 950,336.94
TOTAL	\$19,716,307.95

## Warren County Board of Commissioners

### State of North Carolina County of Warren County

To the Tax Collector of Warren County:

Pursuant to N. C. G. S. 105-321, you are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Warren, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on, seize and sell any real or personal property of such taxpayers, for and on account hereof, in accordance with the law.

Pursuant to N. C. G. S. 105-375, you are further authorized, empowered, and commanded to collect taxes from prior years. This order shall be full and sufficient authority for the Tax Collector to file judgments on real property and request execution on those judgments.

Pursuant to N. C. G. S. 105-367, you are hereby authorized to direct executions to the Sheriff of Warren County to levy on and sell any personal property of taxpayers whose taxes are delinquent for the collection of said taxes. You are further authorized to bid on any real or personal property at the time of the foreclosure sale conducted under N. C. G. S. 105-375.

Witness my hand and official seal this the 4<sup>th</sup> day of August, 2014.

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Chairman of the Board of Commissioners of  
Warren County

ATTEST:

Angelena K. Dunlap  
Clerk of the Board of Commissioners  
Warren County

**Meeting Date: August 4, 2014**

**Item # 11-A**

**SUBJECT: Contracts Approved by County Manager**

**REQUESTED BY: Linda T. Worth, County Manager**

**SUMMARY: County Manager has been granted authorization to approve contracts up to but not to exceed \$50,000, as well as contracts over \$50,000 with Board authorization. Approved contracts are submitted for Board's information.**

**FUNDING SOURCE: Various**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:**

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

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**NOTES:**

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**RE:** Notice of Contracts Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreements in the month of July 2014 on behalf of Warren County:

Memorial Library

Bright Star Children's Theatre, LLC  
136 Round Top Rd.  
Asheville, NC 28803

A contract for a production package to be performed one time at the Warren County Memorial Library has been entered into at a cost of \$495. The funds to accommodate this expense are budgeted in the Library's FY 15 budget.

Information Technology & Sheriff's Office

Intercomp Systems  
3901 Barrett Drive  
Raleigh, NC 27609

A six-month contract for IT support and Computer Hardware support has been entered into with Intercomp Systems for all general county offices/agencies. An additional 12-hour support pak contract has also been entered into for IT support and Computer Hardware Support in the Sheriff's Office. Funds are budgeted in the IT Department and the Sheriff's Office to pay the contract fees that total \$9,154.

Information Technology (GIS)

Highland Mapping  
P.O. Box 2124  
Banner Elk, NC 28604

A Contract Agreement for advanced level GIS Mapping Support has been entered into with Highland Mapping at an annual cost of \$4,500. Funds are budgeted in the IT Department to pay the annual fee for this service.

Entire 28 paged document has been provided in two (2) separate e-mails.

MEMORANDUM

Page 2

July 30, 2014

**Entire 28 paged document has been provided in two (2) separate e-mails.**

Solid Waste Enterprise Fund

Resolve Environmental Services, PLLC  
410 East Franklin Street  
Monroe, NC 28112

The Annual Contract for semi-annual groundwater and surface water sampling at the Warren County Landfill has been entered into at a cost of \$7,600. Funds are budgeted in the Solid Waste Enterprise fund to pay this annual cost.

**Meeting Date: August 4, 2014**

**Item # 11-B**

**SUBJECT: County Manager's Report**

**REQUESTED BY: Linda T. Worth, Warren County Manager**

**SUMMARY: County Manager's Report of activities for July 2014 is presented for the Board's review and approval.**

**FUNDING SOURCE: N/A**

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:**

**FOLLOW-UP REQUIRED:**

**COUNTY MANAGER'S RECOMMENDATION:**

**Recommend approval of County Manager's Report of Activities for July 2014.**

**NOTES:**

**RE: July 2014 Status Report**

Following is a recap of my work activities for the month of July 2014:

**Administration**

- Prepared for and participated in special field trip to Pittsylvania County, VA with EDC Director and Buck Spring Committee members to view structures that may be suitable for the Buck Spring Property (7/1/14)
- 4<sup>th</sup> of July Holiday (7/4/14)
- Prepared for and attended Board of Commissioners Regular Meeting (7/7/14)
- Attended Courthouse Security Team Meeting (7/8/14)
- Mtg. with CED to discuss Cooperative Extension Matters (7/9/14)
- Birthday Off (7/21/14)
- Annual Leave (7/22-25/14)
- Mtg. with EDC Director and EDC Consultant to work on CAVE GL Project (7/29/14)
- Mtg. with EDC Director, EDC Consultant and reps from UNC Development Finance to discuss CAVE Golden LEAF Project (7/29/14)
- Prepared for and attended Buck Spring Committee Meeting (7/29/14)
- Mtg. with County Attorney to discuss various legal matters (7/31/14)
- Prepared for and conducted monthly Department Head's Meeting (7/31/14)

**Other Activities**

- Attended Homegoing Services for Sharon Jefferson-Henderson, Senior Center Activities Coordinator (7/2/14)
- Attended NACo Annual Conference in New Orleans, LA (7/11-15/14)
- Attended Local Foods Promotion Council Luncheon at VGCC Warren County Satellite (7/30/14)

## **Project Updates**

### **Simulcast Radio System Upgrade Project – Phase II**

We are reviewing options for radio towers for Phase II of the Radio System Upgrade Project. The structural requirements for towers already built for the State Highway Patrol have been revised which may mean they may not be able to accommodate the additional radio communications equipment Warren County needs to deploy in Phase II. We will keep the Board posted as we move forward to identify potential towers and the costs associated with the Phase II project.

### **Buck Spring Project**

The Buck Spring Project Committee is meeting monthly and continuing to work on developing a recommendation for the Board of Commissioners of a proposed capital project for the Buck Spring property. We visited two potential buildings in Pittsylvania County, VA that may be suitable for the Buck Spring property. The Committee discussed the information brought back from the field trip at the Buck Spring committee meeting scheduled for 7/29/14. We are also in the process of revising the PARTF grant to include a split rail fence at Buck Spring. There is no change in the amount of the grant funding, just the addition of the fence with funds remaining after all other improvements have been made. The paperwork to amend the grant has been received for the County's signature.

## **CDBG Projects**

### **2011 CDBG Grants**

Work is ongoing in the 2011 Scattered Site CDBG Grant Project.

### **Golden LEAF Community-Based Grantsmaking Initiative**

Our Team met on 7/29/14 to begin the development of a budget for the \$50,000 Golden LEAF planning grant for Warren County's CAVE Project. After the budget is developed, we will move forward to sign and return the Grant Award and Agreement on behalf of Warren County.



August 4, 2014  
Closed Session



In accordance with  
NCGS §143-318.11(a)(6)  
Personnel Matters



*Adjourn*

*August 4, 2014 Meeting*

