

REVISED

**WARREN COUNTY
BOARD OF COMMISSIONERS**

Monday - September 14, 2015

**5:45 pm – Re-Zoning Public Hearing
&**

6:00 pm – Regular Meeting

**WARREN COUNTY
ARMORY CIVIC CENTER
WARRENTON, NORTH CAROLINA**

Prepared by

**Angelena Kearney-Dunlap
Clerk to the Board of Warren County Commissioners**

***WARREN COUNTY
BOARD OF COMMISSIONERS***

September 14, 2015

***5:45 PM
Re-Zoning Public Hearing***

Re-Zoning Public Hearing

Agenda

1. Chairman or designee call Public Hearing to Order - 5:45 pm
2. Clerk to the Board Read Notice of Public Hearing
3. Overview of Re-Zoning Request, Ken Krulik, Planner/Zoning Administrator
4. Clerk to the Board Read Public Hearing Procedures
5. Citizen Comments
6. County Manager and/or Commissioner Comments
7. Adjourn Public Hearing

Public Hearing - Item # 1

**5:45 pm Chairman or designee
call Public Hearing to Order**

Public Hearing - Item # 2

**Clerk to the Board
Read Notice of Public Hearing**

Affidavit of Printer's Proof

NORTH CAROLINA
WARREN COUNTY

I, JANIE MILLER, Office Manager of
The Warren Record, a weekly
newspaper publication in the town of
Warrenton, Warren County, and state of
North Carolina, do so solemnly swear
that a legal action entitled:

notice of
public hearing

a true copy of which is made a part of
this affidavit, did appear in the said The
Warren Record in the following
consecutive issues:

8/26, 2015.

Janie Miller
Office Manager

Sworn to and subscribed before me this

26 day of August, 2015.

Lucille Rae Weldon
Notary Public

My commission expires: 12-6-19.

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on Monday, September 14, 2015 at 5:45 PM in the Warren County Armory Civic Center, Warrenton, NC. The purpose of this hearing is to receive citizen's comments regarding:

Petition for Re-Zoning (RZ-2015-1): Request to re-zone Tract 1 (301 +/- acres) from [RL] Residential Lakeside to [AR] Agricultural Residential on Tax Map 12C-58 on Robinson Ferry Road in Sixpound Township (remaining acreage in Tract 2, 16 +/- acres remains RL Residential Lakeside)

All questions or written comments should be directed to:

Ken Krulik, Warren County Planning and Zoning Administrator
542 West Ridgeway Street
Warrenton, North Carolina 27589
Telephone: (252) 257-7027
kenkrulik@warrencountync.gov

A map of the property is available for review in the office of the Warren County Planning and Zoning Administrator. All interested citizens are urged to attend this public hearing.

Barry Richardson, Chairman
Warren County Board of Commissioners



Public Hearing - Item # 3
Overview of Re-Zoning Request
Tax Map 12C-58

== =

Ken Krulik,
Planner/Zoning Administrator

Melissa D. Pelfrey,
Applicant



Planning/Zoning and Code Enforcement Department
542 West Ridgeway Street
Warrenton, NC 27589
(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners, County Manager and County Attorney
FROM: Ken Krulik, AICP CZO - Planning and Zoning Administrator
DATE: August 6, 2015
RE: Public hearing information RZ-2015-1 (9/14/15 meeting) Planning Board action.

This document outlines action reflected in the minutes of July 7, 2015 Planning Board meeting relating to RZ-2015-1:

- ◆ “After by the Board on the County’s requirements and next steps, if approved by the Planning Board (reviewed by Ken Krulik and per his planner’s summary) **Chair Tony Moran** then entertained a motion to approve (**STAFF NOTE:** quorum was met with five out of seven members present):
 - A. **Motion** made by **Billy Pearce** to approve the proposed re-zoning (RZ-2015-1) [RL] Residential Lakeside to [AR] Agricultural Residential on the subject property and recommend it to the County Commissioners for review and public hearing.
 - B. **Second** was made by **Barney Watson**, on call for a vote by **Chair Tony Moran** all members voted to approve RZ-2015-1 as submitted and forward it to the County Commissioners for review and public hearing.”



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street
Warrenton, NC 27589

(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Planning Board
FROM: Ken Krulik, AICP CZO - Planning and Zoning Administrator
DATE: July 1, 2015
RE: Planning Board agenda (7/7/15) action item/staff comments

This document outlines comments from the Planning and Zoning Administrator related to the 7/7/16 Planning Board agenda item below. Where applicable staff recommendations are noted to identify compliance with (or non-compliance with) Warren County regulations managing land use and development and to insure that State of North Carolina regulations are followed as well:

- ☐ **Petition for Re-Zoning** (RZ-2015-1): Request to re-zone Tract 1 (301 +/- acres) from [RL] Residential Lakeside to [AR] Agricultural Residential on Tax Map I2C-58 on Robinson Ferry Road in Sixpound Township (remaining acreage in Tract 2 of 16 +/- acres remains RL – Residential Lakeside):
 - A. Property is a large tract of land currently zoned RL (location abutting Lake Gaston).
 - B. Owner surveyed/subdivided 301 +/- acres for the proposed re-zoning to AR (to utilize the site of construction of a solar farm – a permitted use with a zoning permit).
 - C. The remaining 16 +/- acres directly abutting Lake Gaston would remain RL.
 - D. Property directly to the south of the proposed re-zoning is currently zoned AR.
 - E. Action would be consistent with the County's Land Use Plan (3-11-02) which identifies this area as a mix of residential and agricultural-residential land uses.
 - F. ***Recommendation from Planning and Zoning Administrator: Approval for Re-Zoning from [RL] Residential Lakeside to [AR] Agricultural Residential for the noted 301 +/- acres per RZ-2015-1 contingent on compliance with the County's Zoning, Subdivision and Floodplain Ordinances as applicable. NOTE: Per the County's Zoning Ordinance a minimum of a 20' vegetative buffer is required between incompatible land uses.***

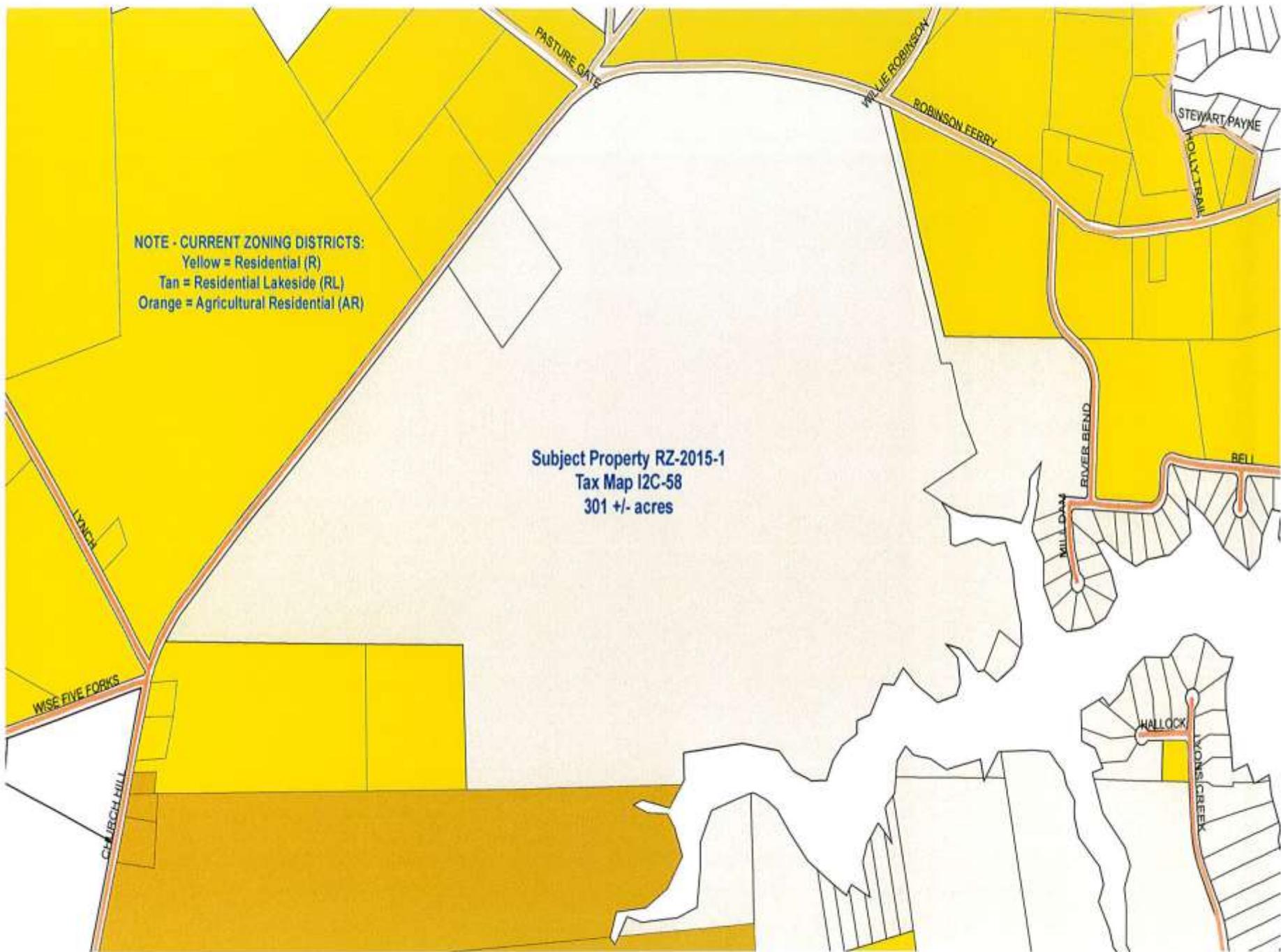
In addition to my review/comments, the information below serves as a reminder (to insure project development progresses efficiently) and as my recommendation that the appropriate project consultants (planners, engineers, surveyors, etc.) maintain close coordination/contact with agency representatives. These include (but are not limited to) the NC Dept. of Environmental and Natural Resources Divisions of Water Quality and Land Quality, NC-Dept. of Transportation, and VEPCO for submittal/approval of the appropriate plans/permits. Such documents could include (may have been obtained/approved, be on record, or are pending):

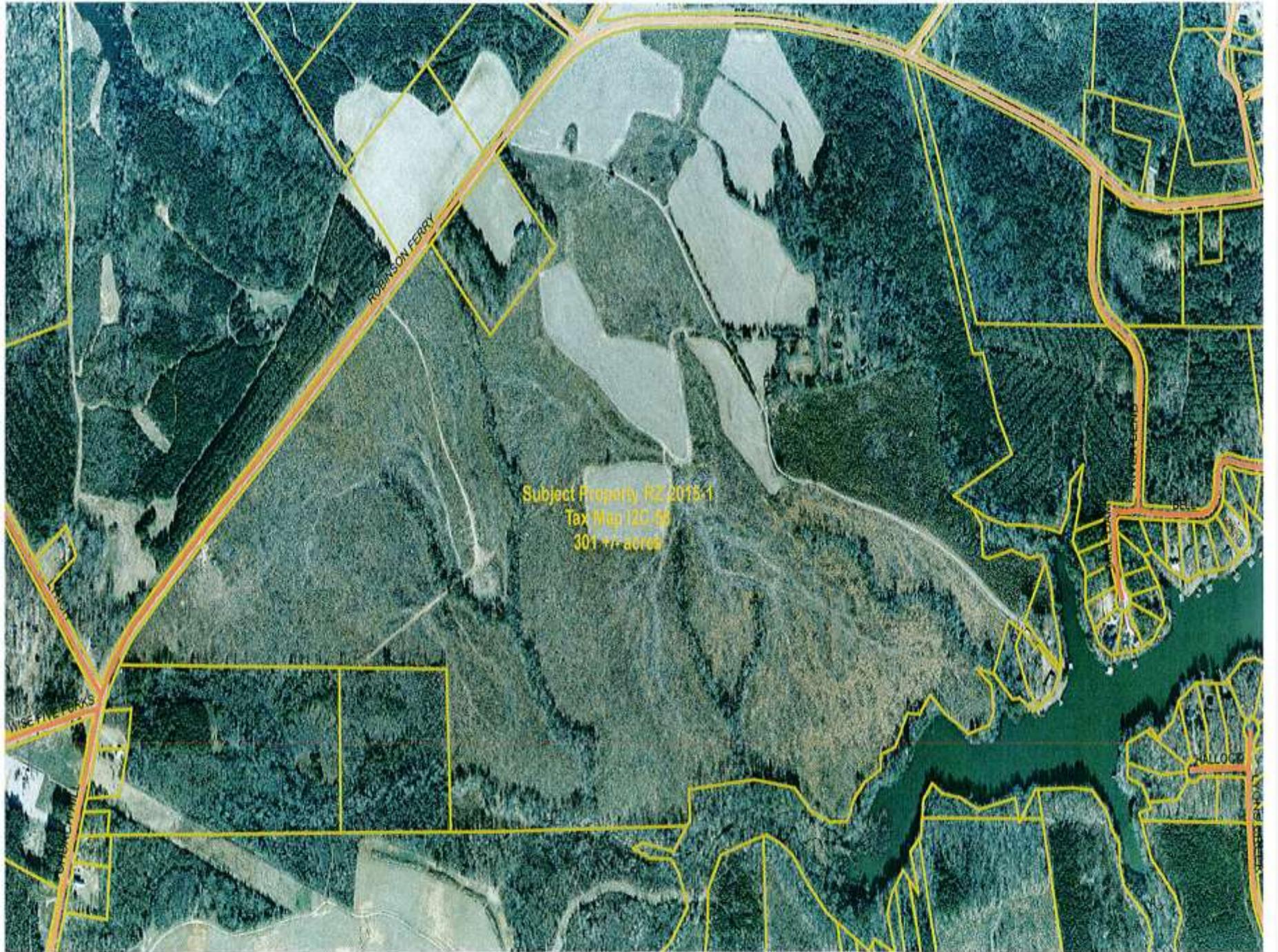
- ☐ **Erosion and Sedimentation Control Plan with appropriate Best Management Practices (BMP's) for stormwater runoff management and water quality protection.**
- ☐ **Stream Restoration Plan.**
- ☐ **Required Riparian Buffers applicable for either the Tar –Pamlico and/or Roanoke River Basins (dependant on project location).**
- ☐ **401 Water Quality Certification Permit.**
- ☐ **NC-Dept. of Transportation driveway permits/compliance with road/street construction regulations.**
- ☐ **VEPCO-appropriate shoreline management plans/permits [if the project is located on Lake Gaston and for Kerr Lake the U.S. Army Corps Engineers shoreline management program].**
- ☐ **Compliance with Warren County zoning classification (s) and ordinance regulations, if applicable.**
- ☐ **Compliance with the Warren County Floodplain ordinance, if applicable**
- ☐ **Appropriate public utilities as necessary (public water/sewer) or for private well/septic (on-site wastewater treatment facility) the Warren County Dept. of Environmental Health.**

Please contact me at if you have questions, in advance thank you for your time and expertise.

NOTE - CURRENT ZONING DISTRICTS:
Yellow = Residential (R)
Tan = Residential Lakeside (RL)
Orange = Agricultural Residential (AR)

Subject Property RZ-2015-1
Tax Map 12C-58
301 +/- acres





ROBINSON FERRY

Subject Property RZ 2015-1
Tax Map 12C-55
301 +/- acres

WISE FIVE PARKS

ALLOCA

WATER

WATER

Public Hearing - Item # 4

Clerk to the Board Read

**Public Hearing
Procedures**

PUBLIC HEARING PROCEDURES

This public hearing is being held to hear citizens' comments regarding Re-Zoning request for 301 +/- acres from Residential Lakeside to Agricultural Residential at Tax Map 12C-58.

RULES:

- ▶ Please sign up to speak
- ▶ The maximum time allotted to each speaker will be 5 minutes.
The Clerk to the Board will keep time.
- ▶ Any group of people who support or oppose the same position should designate a spokesperson.
- ▶ Please address only those items which might not have been addressed by a previous speaker.
- ▶ Order and decorum will be maintained during this hearing.

*Warren County
Board of Commissioners*

Public Hearing - Item # 5

**Citizens
Comments**

Comments received by telephone:

Rezoning Request

Telephone Call from:

- | | |
|---|---|
| 1 - James E. Beasley, Hillsborough, NC | in favor of rezoning request |
| 2 - Marion F. Erwin, Hillsborough, NC | (by message from Beasley)
in favor of rezoning request |

Public Hearing - Item # 6

**County Manager
&/or
Commissioner
Comments**

Public Hearing - Item # 7

Adjourn

6:00 pm
Call to Order September 14, 2015
Regular Monthly Meeting
By
Chairman or Designee

Moment of Silence

Conflict of Interest Disclaimer

“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Citizen Comments

The background features abstract, overlapping geometric shapes in various shades of green, ranging from light lime to dark forest green. The shapes are primarily triangles and polygons, creating a dynamic, layered effect. The overall composition is clean and modern, with the text centered on a white background.

Rules for Citizen Comments

Please sign up to speak.

The maximum time allotted to each speaker will be ____ (__) minutes;
Clerk to the Board will keep time.

Any group of people who support or oppose the same position should
designate a spokesperson.

Please address only those items which might not have been addressed
by a previous speaker.

If response from Manager and/or Board is desired, please leave a copy
of your comment(s) with the Clerk to the Board.

Order and decorum will be maintained. This is not a question and
answer session.

*Warren County
Board of Commissioners*

Meeting Date: September 14, 2015

Agenda Item # 5

SUBJECT: Adopt September 14, 2015 Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

REVISED

**SUGGESTED AGENDA
FOR**

REVISED

**SEPTEMBER 14, 2015 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
WARREN COUNTY ARMORY CIVIC CENTER
WARRENTON, NORTH CAROLINA**

5:45 pm - Rezoning Public Hearing

1. **Call to Order Regular Monthly Meeting – 6:00 pm by Chairman or Designee**
2. **Moment of Silence**
3. **Conflict of Interest Disclaimer**
4. **Citizen Comments**
5. **Adopt September 14, 2015 Suggested Agenda**
6. **Consent Agenda**
 - A. **Approve Minutes of :**
 - * **August 3, 2015 Regular Monthly Meeting**
 - * **August 19, 2015 Special Meeting**
 - B. **Interest Income Report July 2015 – Finance Director, Gloria Edmonds**
 - C. **Tax Collector’s Report July 2015 – Starlin Beatty, Tax Administrator**
 - D. **Tax Release Requests (Over \$100) – “ “ “ “**
Tax Release Requests (Under \$100) - “ “ “ “
 - E. **Governor’s Litter Sweep Campaign: September 19th to October 3, 2015**
 - F. **Proclamation – September 2015 “Recovery Month”**
7. **Finance Office – Gloria Edmonds, Finance Director**
 - A. **Amendment # 3 to the FY 2015-16 Warren County Budget Ordinance**
 - B. **Amendment # 1 to the Recreation Complex Phase III Project**
 - C. **Amendment # 1 to the Emergency Services Headquarters Project**
8. **Follow-up to August 19, 2015 Work Session**
 - A. **Local Area Mental Health Response & “Stepping Up Resolution”**
 - B. **NC Cooperative Extension New Staffing Plan & Program**
 - C. **Policy Statement for Board Appointment/Re-appointment for Warren County**

9. **Appointments to Boards/Committees/Commissions:**
 - A. **Kerr Tar Workforce Development Consortium: Com. V.Hunt**
 - B. **Cardinal Innovations Community Oversight Board: A.K.Powell & C.Davis**
10. **Forestry Services FY 2015-16 Agreement for the Protection, Development & Improvement of Forest Land in Warren County – Bryant Pitchford, Ranger**
11. **Agreement for Professional Engineering Services for Airport Road Watermain Replacement for Water & Sewer District III – Macon Robertson, Public Utilities Director**
12. **Contracts:**
 - A. **Fire Protection Services in Tax Districts of Warren County – Doug Young, Fire Marshal**
 - B. **Home & Community Care Block Grant 2016**
13. **Tax Collection – Starlin Beatty, Tax Administrator**
 - A. **2014 Tax Year Annual Settlement**
 - B. **Order to Collect Outstanding Taxes**
14. **Declare Surplus Property and Authorize Auction**
 - A. **Warren County Property - Clerk to the Board**
 - B. **Warren County Property Conveyed to Public School System**
15. **Public Hearings:**
 - A. **Consider Re-Zoning Request from Residential Lakeside to Agricultural Residential at Tax Map 12C-58**
 - B. **Schedule Public Hearing for “No Wake Zone” Request**
16. **Award Bid for Two Basketball Courts – Richard “Dickie” Williams, Director Parks & Recreation**
17. **County Manager’s Reports**
 - A. **Contracts Executed**
 - B. **Manager’s August 2015 Monthly Report**
18. *Closed Session for discussion of Personnel Matters in accordance with NC GS § 143-318.11(a)(6).*
19. **Adjourn Meeting**

Meeting Date: September 14, 2015

CONSENT AGENDA Item # 6A

SUBJECT: Approve Minutes of August 2015 Meetings

REQUESTED BY: Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Minutes of:

August 3, 2015
Regular Monthly Meeting

&

*August 19, 2015
Special Meeting*

*have been provided by e-mail prior to the
meeting.*

Meeting Date: September 14, 2015

CONSENT AGENDA Item # 6B

SUBJECT: Approve Interest Income Report for July 2015

REQUESTED BY: Gloria M. Edmonds, Finance Director

SUMMARY: Interest Income Report supplied for Board's information

FUNDING SOURCE: All Funds

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

INTEREST INCOME REPORT

MONTH OF JULY 2015

FUND	JULY INCOME	FISCAL YEAR TO - DATE
General	356.06	356.06
Revaluation	16.98	16.98
E 911 Telephone System	20.69	20.69
Buck Spring Project	13.67	13.67
Simulcast System Upgrade	20.02	20.02
Regional Water Enterprise Fund	50.88	50.88
District 1 Enterprise Fund	46.17	46.17
Solid Waste	3.02	3.02
District II Enterprise Fund	59.34	59.34
District III Enterprise Fund	28.91	28.91
District III Phase III	1.79	1.79
Emergency Services Headquarters	6.83	6.83
Recreation Complex Phase III	6.38	6.38
	630.74	630.74

Meeting Date: September 14, 2015

CONSENT AGENDA Item # 6C

SUBJECT: Tax Collector's Report for July 2015

REQUESTED BY: Starlin Beatty, Tax Administrator

SUMMARY: Tax Collector's Report is supplied for the Board's information.

FUNDING SOURCE: Various

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: G.S. 105 350

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month July 2015**

Current Year Collections

Tax Year	Charge	Collected in June	Collected to Date	Balance Outstanding	Percentage Collected
July 2015 FY16	\$15,965,518	\$41,518	\$41,518	\$15,924,000	0.26
July 2014 FY15	\$15,835,677	\$45,103	\$45,103	\$15,790,574	0.28

Delinquent Collections

2014	\$500,519	\$43,948	\$43,948	\$456,571	8.78
2013	271,571	11,999	11,999	\$259,571	4.42
2012	169,757	3,393	3,393	\$166,364	2.00
2011	121,800	1,221	1,221	\$120,578	1.00
2010	100,533	705	705	\$99,828	0.70
2009	90,196	750	750	\$89,446	0.83
2008	86,395	525	525	\$85,871	0.61
2007	95,580	481	481	\$95,099	0.50
2006	98,935	277	277	\$98,658	0.28
2005	84,236	280	280	\$83,956	0.33
Total Delinquent Years	\$ 1,619,522	\$63,579	\$ 63,579	\$ 1,555,942	

Other July Receipts

County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 7,887	\$ 7,887
\$ 23,035	\$ 23,035
\$ 23,954	\$ 23,954
\$ 6,658	\$ 6,658
\$ 1,074	\$ 1,074

JULY GRAND TOTAL

\$ 167,705	\$167,705
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Starlin L. Beatty, Tax Administrator

Starlin L. Beatty, Tax Administrator

8/12/2015

DATE

Meeting Date: September 14, 2015

CONSENT AGENDA Item # 6D

SUBJECT: Request for Tax Releases

REQUESTED BY: Starlin Beatty, Tax Administrator

SUMMARY: Tax releases over \$100 are presented for the Board's approval, and tax releases under \$100 approved by the County Manager are presented for the Board's information.

FUNDING SOURCE: General Fund

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Tax Releases over \$100 as requested by the Tax Collector.

NOTES:

Releases Over \$100

Over \$100

9/3/2015

Date: _____

ERROR CORRECTION RELEASES:

BROWN LEATHA A	2015 5026 301	B10 29A	1541	\$328.51	QUALIFIED FOR VETERANS EXEMPTION
CALLAHAN THOMAS J JR	2015 7386 302	F4 27	11592	\$120.70	BOATS LISTED TWICE
CALLAHAN THOMAS J JR	2015 7386 303	F4 27A	19884	\$109.25	ONLY OWNS 1 BOAT/NO LATE LISTING
CAMPBELL JOHN	2015 40355 300	K3D 196 1X	22411	\$363.75	BOAT DOUBLE LISTED
CDT & B PROPERTIES LLC	2015 44926 301	E6B272	2674	\$151.90	SOLD MACHINERY 12/2014 TO VA
DAVIS RONALD & EMILY P	2015 9364 301	H1C129	23172	\$162.12	BOATS LISTED TWICE
HARRIS INVESTMENTS INC	2015 9198 303	E5 30A	19184	\$222.94	CONVIENCE SITE COUNTY ONLY TAXES
HARRIS SAM J & OTHERS	2015 18232 300	J11 80	6098	\$467.22	SPLIT INTO 12 PARCELS FOR 2015
HARRISON TIMEKA	2015 40327 300	H2 6	8645	\$157.20	MH LISTED TWICE
JONES ALPHEUS & KATHLEEN	2015 22410 315	E6B218	7533	\$224.19	DWELLING HAS MOLD & VP COND
JONES CLARENCE HEIRS	2013 2365 113	H6 86C	54849	\$148.47	SWMH DOUBLE LISTED
JONES CLARENCE HEIRS	2014 2365 114	H6 86C	58114	\$136.17	SWMH DOUBLE LISTED
KOEHN BRIAN M	2015 37384 300	I9 42G	24506	\$176.94	PUV APPLICATION MISSED
LESACK GERALD J	2015 37944 300	K5 97	1147	\$553.64	BUILDING REMOVED IN 2014
MILLER MARK C	2015 39735 200		20959	\$106.13	BOATS SOLD IN 2014
MOODY DONALD II	2007 24988 107	K2A 52	38657	\$847.21	OW DOUBLE LISTED
MOODY DONALD II	2008 24988 108	K2A 52	41000	\$1,012.50	OW DOUBLE LISTED
MOODY DONALD II	2009 24988 109	K2A 52	43540	\$668.04	OW DOUBLE LISTED
MOODY DONALD II	2010 24988 110	K2A 52	46311	\$693.69	OW DOUBLE LISTED
MOODY DONALD II	2011 24988 111	K2A 52	47768	\$450.73	OW DOUBLE LISTED
MOODY DONALD II	2012 24988 112	K2A 52	51220	\$420.93	OW DOUBLE LISTED
MOODY DONALD II	2013 24988 113	K2A 52	56042	\$381.08	OW DOUBLE LISTED
MOODY DONALD II	2014 24988 114	K2A 52	58273	\$318.32	OW DOUBLE LISTED
MOODY DONALD II	2015 24988 200	K2A 52	56952	\$301.12	OW DOUBLE LISTED
MURRAY JOEY	2015 646 300	K3D 196 22}	7500	\$130.72	CAMPER DOUBLE LISTED
ROLLING MEADOWS LODGE LLC	2015 26242 303	I10 13	14364	\$500.61	DWWLLING REMOVED IN 2010
SCHLEICHER GLENN J	2015 29088 200		26229	\$111.39	BOAT SOLD OUT OF STATE 10/2014
SHEARIN BRIAN R	2015 40542 200		27941	\$101.42	BILLED INCORRECTLY ON REC 4560
WILLIAMS ANTOINE F	2015 31601 302	G13 28	15678	\$145.74	MH REMOVED IN 2013

SUB-TOTAL ERROR CORRECTIONS:

Total Releases

\$9,512.63

\$9,512.63

LANDFILL USER FEE RELEASES:

ARNOLD D G & E F FLEMING	2015 4705 304	C5 158	10366	\$120.00	HOUSE USED FOR STORAGE ONLY
ARRINGTON ALBERT JR	2015 2163 300	J3A 18	16064	\$120.00	DWELLING VACANT SINCE 2013
BASS EDWARD L	2015 29998 300	J2B 77	10668	\$120.00	PRIVATE HAULER
BKING PROPERTIES LLC	2015 35595 300	F6 119	6791	\$3,720.00	PRIVATE HAULER
CHILDRESS NANCY M	2015 39643 301	H1B 82	6132	\$120.00	NO ELECTRIC/NOT LIVABLE
CLARY R CLINTON	2015 10353 300	J2A 2A	19324	\$120.00	PRIVATE HAULER
COFFMAN SHARON	2015 37000 300	I3D 306	1033	\$120.00	PRIVATE HAULER
HARRIS W DENNIS JR	2015 18325 300	E8 8A	6137	\$240.00	PRIVATE HAULER
JONES CLARENCE HEIRS	2015 2365 200	H6 86C	26171	\$120.00	SWMH NOT LIVABLE
OZART JACQUELINE S & OTHERS	2015 34036 300	B6 30	3324	\$120.00	DWELLING VACANT SINCE 2010
PETTIFORD DAMON V	2015 7800 300	C6 8F	6613	\$120.00	ONLY 1 DWELLING ON PROP
PLEASANTS CARL O	2015 6077 300	I2D 92	9859	\$120.00	DWELLING NOT LIVABLE
NORTH WARRENTON VILLAGE	2015 40158 300	E5 124	2320	\$2,160.00	PRIVATE HAULER
RICHARDSON PATTIE B	2015 34018 300	H8 39A	16540	\$120.00	NO ELECTRIC/NOT LIVABLE
SCOTT THOMAS B & JOYCE L	2015 40288 300	G7 22	13046	\$120.00	DWELLING VACANT SINCE 2010
SRS OF HENDERSON LLC	2015 31864 300	E4 54 A2	16959	\$120.00	PRIVATE HAULER
STELMACK JOHN H	2015 25443 300	K4 42	8977	\$120.00	NO ELECTRIC/NOT LIVABLE
WEITZEL ROBERT J SR	2015 40353 300	J2B 128	15551	\$120.00	PRIVATE HAULER
WINSLOW JACK R	2015 18708 301	L3D 80	21223	\$120.00	PRIVATE HAULER

TOTAL LFUF RELEASES:

Total Releases

\$8,040.00

\$ 17,552.63

**County
Manager
Approved
Releases
Under
\$100**

Under \$100

9/3/2015

Date:

20
9/3/15

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD</u>	<u>AMOUNT</u>	<u>REASON</u>
BIOMEDICAL APPLICATIONS NC	2013	4144 113		29408	\$82.33	BUSINESS PP OVER ASSESSED
BOBBITT HENRY D III & BRENDA	2015	3605 310	K5 7A	18736	\$25.32	BOAT DOUBLE LISTED
BOBBITT HENRY D III & BRENDA	2015	3605 308	K5 10	1127	\$6.36	LISTED ON TIME
BROWNE CHARLES	2015	5398 300	H1D 148	9165	\$13.87	CLERICAL ERROR/LISTED ON TIME
BUMPASS JAMES JR	2015	38905 300	I2D 105	18660	\$26.45	LATE LISTING PENALTY IN ERROR
CAVENDER NATHA	2015	31461 300	D5 45	10651	\$32.81	SOLD BOAT 8/2014
CINIBULK ROBERT SR	2015	44033 300	L2C220	13505	\$6.80	JUNKED BOAT IN 2014
DEJESU FRANCIS J & PATRICIA S	2015	11734 300	K2D 57D	4775	\$91.67	BOAT DOUBLE LISTED
HARDISON STEVEN WAYNE	2015	39710 201		26589	\$29.23	BOAT DOUBLE LISTED
LAMKIN STEVEN C	2015	38294 200		27877	\$55.69	DISCOVERY PUT IN INCORRECTLY
LANE GEORGE & AMY	2014	36460 114		58506	\$39.21	DOUBLE LISTED
LANE GEORGE & AMY	2015	36460 200		29130	\$19.33	DOUBLE LISTED
LEE L CAROL H	2015	29791 300	K2A103	12025	\$3.00	STORAGE BLDG BURNED DOWN IN 2014
MYERS EDWARD L TRUSTEE	2015	14597 300	H1B 63	10001	\$93.07	BUILDING STARTED AFTER JAN 2015
NORTHERN LEASING SYSTEMS	2015	2241 200		28030	\$5.26	LISTED WITH DEPT OF REVENUE
NORTHERN LEASING SYSTEMS	2015	2241 201		29066	\$2.25	LISTED WITH DEPT OF REVENUE
NORTHERN LEASING SYSTEMS	2015	2241 202		27783	\$2.56	LISTED WITH DEPT OF REVENUE
NORTHERN LEASING SYSTEMS	2015	2241 202		26165	\$6.73	LISTED WITH DEPT OF REVENUE
NORTHERN LEASING SYSTEMS	2015	2241 203		26616	\$14.58	LISTED WITH DEPT OF REVENUE
NORTHERN LEASING SYSTEMS	2015	2241 205		29068	\$25.82	LISTED WITH DEPT OF REVENUE
P & A ROOFING LLC	2015	29549 300	D9 51	13682	\$3.95	OUT OF BUSINESS
PRIZIOSO ROBERT	2015	38597 200		29569	\$15.36	LISTED IN NASH CO
SANDERFORD J R SR & MARTHA	2015	37267 301	K3C 74	10498	\$6.19	BUILDING REMOVED IN 2012
SELLERS JOHNNIE	2014	38632 114		58548	\$7.47	SOLD TRAVEL TRAILER IN 2013
SELLERS JOHNNIE	2015	38632 200		29617	\$3.49	SOLD TRAVEL TRAILER IN 2013
SHEARIN BRIAN R	2015	40542 200		27941	\$67.40	BOAT OVER ASSESSED
STULL ROBERT E	2015	33335 300	H1B 66	10002	\$4.94	CLERICAL ERROR BT LISTED ON TIME
TAUNTON HAROLD D JR & KATHERIN	2015	19653 200		26589	\$32.06	MOVED BOAT TO WAKE CO IN 2014
WEINGARTEN DONALD A	2015	15654 300	I3D 43 44	13585	\$15.34	LISTED ON TIME
WILLIAMS ANTOINE F	2015	31601 300	G13 26	13210	\$17.77	MH REMOVED IN 2013
WILLIAMS GARY W	2015	23717 300	J2C 96	8531	\$81.33	BOAT SOLD
WORK ROBERT D	2015	23455 300	J2A114	16031	\$3.16	CLERICAL ERROR BT LISTED ON TIME

SUB-TOTAL ERROR CORRECTIONS:

\$ 840.80

MOTOR VEHICLE RELEASES:

RUDD LEWIS	2011	9868 111	BW51946	47207	\$3.76	VEHICLE SOLD 9/2011
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SUB-TOTAL MOTOR VEHICLE RELEASES:

\$3.76

SUB-TOTAL CORRECTION RELEASES:

\$840.80

Total Releases

\$ 844.56

Meeting Date: September 14, 2015

CONSENT AGENDA Item # 6E

SUBJECT: Support 2015 Litter Sweep Campaign

REQUESTED BY: NC Department of Transportation (DOT)

SUMMARY: It is presented to support and encourage Warren County citizens to participate in NC DOT's statewide 2015 Fall Litter Sweep Volunteer Project: September 19 through October 3, 2015.

FUNDING SOURCE: N/A

APPLICABLE STATUTE: N/A

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend support of NC DOT's efforts to clean up our state's highways and roadways by encouraging Warren County citizens to participate in NC DOT's 2015 Fall Litter Sweep Volunteer Project.

NOTES:

FALL LITTER SWEEP

Sept. 19–Oct. 3, 2015

Safety Rules and Guidelines For Volunteers

- Park in areas that: provide safe entrance and exit of the pickup area; do not create hazards with other vehicles and equipment operating near the work area; provide maximum protection for volunteers getting in and out of the vehicle.
- All volunteers must wear an NCDOT approved orange safety vest. It is a good practice to wear long-sleeve shirts, gloves and high-top boots to protect against unforeseen hazards.
- Take extra precautions to prevent heat and cold stress when working in extreme temperatures. Pick up only during daylight hours and stop work during inclement weather.
- Face oncoming traffic while on foot. Stay off the road at least five feet from the pavement edge.
- Do not pick up in ditches, tunnels, on road surfaces, bridges, overpasses or medians. Avoid any construction.
- Work in small groups, allowing ample space for each volunteer to work safely.
- Place tools in safe position so that sharp points are not exposed.
- Be aware of hidden obstructions that may have sharp edges and broken glass, especially in grassy areas.
- Do not attempt to squeeze bags to make room for more trash. Use caution when handling trash bags containing broken or sharp objects. Use proper lifting techniques when lifting bags.
- Do not pick up what appears to be hazardous material or any type of container with unknown contents (notify your Adopt-A-Highway coordinator or NCDOT maintenance office if you encounter hazardous objects or holes, guy wires and other hidden obstacles in the ground).
- Place trash bags where they can be easily retrieved by NCDOT personnel and well clear of roadway traffic.
- Do not use or possess illegal drugs or alcohol prior to or during a cleanup.
- Furnish adequate supervision by one or more adults 21 years of age or older for groups that have volunteers 12–17 years of age. All volunteers must be at least 12 years of age with adult supervision to participate.
- Know the routes to medical care in case of emergency and have an adequate first-aid kit immediately available.
- Conduct a safety meeting for all volunteers prior to each cleanup and go over all safety procedures, rules and guidelines. View the "North Carolina Adopt-A-Highway Safety" video and the "Colorado Meth Lab Waste Recognition" video prior to participating in a cleanup.

You can access all safety information and videos from our website at www.ncdot.gov/~littersweep.

 Please recycle this mailer after use.

Visit www.ncdot.gov/~littersweep to download forms:

- Fall 2015 Litter Sweep poster
- Certificate of Appreciation request form
- Keep North Carolina Beautiful Most Unusual Litter Contest entry form
- Safety rules and regulations for volunteers
- Adopt-A-Highway reporting instructions
- Litter Sweep cleanup procedures
- Adopt-A-Highway media form
- For questions or to request copies, call 1-800-331-5864

Visit your local NCDOT maintenance office for gloves, safety vests, orange trash bags reversible to blue color for glass, metal and plastic for recycling. Dispose of recyclables yourself. AAH can report pickups online or smart phone. Other volunteers can call their local NCDOT county maintenance office to pick up the filled orange trash bags from the roadside.

Reminder: it is illegal to dispose of aluminum cans and plastic bottles in the landfills.

Support a litter free NC!

www.ncdps.gov/litterfreenc

LITTER SWEEP

NORTH CAROLINA

SEPT. 19 - OCT. 3, 2015

**APPLY FOR
ADOPT-A-
HIGHWAY
ONLINE**

[www.ncdot.gov/
programs/AAH](http://www.ncdot.gov/programs/AAH)



VOLUNTEER LOCALLY

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION BIANNUAL CLEANUP DRIVE

Forms, posters and telephone listings are available on our website.

THE LITTER SWEEP HOTLINE

1-800-331-5864

www.ncdot.gov/~littersweep

SWAT-A-LITTERBUG

Littering is illegal and a fineable offense upon conviction, G.S. 14-399. Let us know when a person is littering by contacting the Office of Beautification through its online Swat-A-Litterbug process or by calling the NC State Highway Patrol at *HP or the NCDOT Customer Service at 1-877-DOT-4YOU (1-877-368-4968). Find out more at www.ncdot.gov/~litterbug.



**Flip up for
more information.**

Meeting Date: September 14, 2015

CONSENT AGENDA Item # 6F

SUBJECT: Proclamation – September 2015 “Recovery Month”

REQUESTED BY: Clerk to the Board as Chairperson of Five County Consumer & Family Advisory Committee (CFAC)

SUMMARY: A Proclamation is presented to support and encourage Warren County citizens to participate in Nationwide “Recovery Month” activities, in recognition and celebration of family and acquaintances who are in recovery from mental and substance abuse disorders. Request Chairman Richardson be authorized to sign same.

FUNDING SOURCE: N/A

APPLICABLE STATUTE: N/A

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Proclamation in support of Nationwide Recovery Month activities, and authorize Chairman Richardson to sign the Proclamation

NOTES:

County of Warren

State of North Carolina

Proclamation September 2015 Warren County Recovery Month

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and

WHEREAS, prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, in 2013, 2.5 million people aged 12 or older received substance use treatment at a specialty facility and 34.6 million adults aged 18 or older received mental health services, according to the *2013 National Survey on Drug Use and Health*. Given the serious nature of this public health problem, we must continue to reach the millions more who need help; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and Cardinal Innovations Five County CFAC invite all residents of Warren County, NC to participate in September 2015 *National Recovery Month*; and

NOW, THEREFORE, We the Warren County Board of Commissioners, by virtue of the authority vested in us, do hereby proclaim the month of September as:

“RECOVERY MONTH”

In Warren County, NC and call upon the people of Warren County, NC to observe this month with appropriate programs, activities, and ceremonies in support.

In Witness Whereof, I have hereunto set my hand this 14th Day of September 2015.

Warren County Board of Commissioners

Barry Richardson, Chairman

ATTEST



State of North Carolina

PAT McCRORY
GOVERNOR

ALCOHOL AND DRUG ADDICTION RECOVERY MONTH

2015

BY THE GOVERNOR OF THE STATE OF NORTH CAROLINA

A PROCLAMATION

WHEREAS, prevention of substance use and/or mental disorders does work and treatment can be effective; an estimated 600,000 people are in recovery in North Carolina and 23,000,000 people are in recovery across the nation; and

WHEREAS, preventing and overcoming substance use and/or mental disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, recent cost benefit studies consistently find that benefits to society that result from the treatment of alcohol and/or drug use disorders include cutting drug use by 50 percent, reducing crime by 80 percent, and reducing arrests by up to 64 percent, as well as improving health, increasing employment, and increasing overall social functioning of the individuals who have been treated; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and the North Carolina Department of Health and Human Services Division of Mental Health, Developmental Disabilities and Substance Abuse Services invite all residents of North Carolina to participate in National Recovery Month;

NOW, THEREFORE, I, PAT McCRORY, Governor of the State of North Carolina, do hereby proclaim September 2015, as "**ALCOHOL AND DRUG ADDICTION RECOVERY MONTH**" in North Carolina, and commend its observance to all citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the State of North Carolina at the Capitol in Raleigh this sixteenth day of June in the year of our Lord two thousand and fifteen, and of the Independence of the United States of America the two hundred and thirty-ninth.



Pat McCrory
PAT McCRORY
Governor

THE WHITE HOUSE
Office of the Press Secretary

For Immediate Release

August 31, 2015

NATIONAL ALCOHOL AND DRUG ADDICTION RECOVERY MONTH, 2015

- - - - -

BY THE PRESIDENT OF THE UNITED STATES OF AMERICA

A PROCLAMATION

Every day, resilient Americans with substance use disorders summon extraordinary courage and strength and commit to living healthy and productive lives through recovery. From big cities to small towns to Indian Country, substance use disorders affect the lives of millions of Americans. This month, we reaffirm our unwavering commitment to all those who are seeking or in need of treatment, and we recognize the key role families, friends, and health care providers play in supporting those on the path to a better tomorrow.

This year's theme is "Join the Voices for Recovery: Visible, Vocal, Valuable!" It encourages us all to do our part to eliminate negative public attitudes associated with substance use disorders and treatment. People in recovery are part of our communities -- they are our family and friends, colleagues and neighbors -- and by supporting them and raising awareness of the challenges they face, we can help eradicate prejudice and discrimination associated with substance use disorders, as well as with co-occurring mental disorders. Prevention and treatment work, and people recover -- and we must ensure all those seeking help feel empowered, encouraged, and confident in their ability to take control of their future. Americans looking for help for themselves or their loved ones can call 1-800-662-HELP or use the "Treatment Locator" tool at www.SAMHSA.gov.

My Administration remains dedicated to pursuing evidence-based strategies to address substance use disorders as part of our National Drug Control Strategy. Seeking to widen pathways to recovery, our strategy supports the integration of substance use treatment into primary health care settings and the expansion of support services in places such as high schools, institutions of higher education, and throughout the criminal justice system. In the wake of public health crises related to non-medical use of prescription drugs and heroin in communities across our Nation, my Administration has pledged considerable resources to help Federal, State, and local authorities boost prevention efforts, improve public health and safety, and increase access to treatment in communities across the country. And the Affordable Care Act has extended substance use disorder and mental health benefits and Federal parity protections to millions of Americans.

Behavioral health is essential to overall health, and recovery is a process through which individuals are able to improve their wellness, live increasingly self-directed lives, and strive to fulfill their greatest potential. During National Alcohol and Drug Addiction Recovery Month, we reaffirm our belief that recovery and limitless opportunity are within reach of every single American battling substance use disorders, and we continue our work to achieve this reality.

NOW, THEREFORE, I, BARACK OBAMA, President of the United States of America, by virtue of the authority vested in me by the Constitution and the laws of the United States, do hereby proclaim September 2015 as National Alcohol and Drug Addiction Recovery Month. I call upon the people of the United States to observe this month with appropriate programs, ceremonies, and activities.

IN WITNESS WHEREOF, I have hereunto set my hand this thirty-first day of August, in the year of our Lord two thousand fifteen, and of the Independence of the United States of America the two hundred and fortieth.

BARACK OBAMA

#

Meeting Date: September 14, 2015

Item # 7-A

SUBJECT: Finance Office

REQUESTED BY: Gloria M. Edmonds, Finance Director

SUMMARY: Amendment # 3 to the FY 2015-16 Warren County Budget Ordinance

FUNDING SOURCE: General Fund

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Amendment #3 to the FY 2015-16 Warren County Budget Ordinance as requested by the Finance Director.

NOTES:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2015/2016

Amendment No. 3

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Armory	\$	18,500
Child Support Enforcement		33,574
Human Resources		5,178
Contingency		(5,178)
Building, Grounds & Maintenance - Contingency		<u>(18,500)</u>
Total	\$	33,574

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Fund Balance Appropriated		<u>33,574</u>
Total	\$	33,574

This amendment:

- appropriates additional funds to the Armory budget for building, grounds & maintenance (i.e., parking lot upgrades).

Funding Source: Building, Grounds & Maintenance - Major Building Repairs

- appropriates additional funds to the Child Support Enforcement budget from child support incentive funds received in June of FY 15 but not spent.

Funding Source: Fund Balance Appropriated

- appropriates additional funds to the Human Resources budget for contracted services (i.e., Hill Chesson & Woody contract for Variable Hour Tracking & Reporting)

Funding Source: Contingency

Respectfully Submitted 09/14/2015

Gloria M. Edmonds

Gloria M. Edmonds, Finance Director

Meeting Date: September 14, 2015

Item # 7-B

SUBJECT: Finance Office

REQUESTED BY: Gloria M. Edmonds, Finance Director

SUMMARY: Amendment # 1 to the Capital Project Ordinance – Recreation Complex - Phase III

FUNDING SOURCE: General Fund

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Amendment # 1 to the Capital Project Ordinance – Recreation Complex - Phase III as requested by the Finance Director.

NOTES:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
RECREATION COMPLEX
PHASE III
(Amendment No. 1)**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Land	\$ 1,467
Closing Cost	827
Contingency	<u>(2,294)</u>
Total	-

This amendment adjust the budget to the actual cost of land and closing costs.

Respectfully Submitted 9/14/2015

Gloria M. Edmonds

Gloria M. Edmonds, Finance Director

Meeting Date: September 14, 2015

Item # 7-C

SUBJECT: Finance Office

REQUESTED BY: Gloria M. Edmonds, Finance Director

SUMMARY: Amendment # 1 to the Capital Project Ordinance – Emergency Services Headquarters

FUNDING SOURCE: General Fund

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

**Recommend approval of Amendment # 1 to the Capital Project Ordinance –
Emergency Services Headquarters as requested by the Finance Director.**

NOTES:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
EMERGENCY SERVICES HEADQUARTERS
(Amendment No. 1)**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Land	\$	(7)
Closing Cost		234
Contingency		<u>(227)</u>
Total	\$	-

This amendment adjust the budget to the actual costs of land and closing costs.

Respectfully Submitted 9/14/2015

Gloria M. Edmonds

Gloria M. Edmonds, Finance Director

SUBJECT: Follow-up to August 19, 2015 Work Session – Local Mental Health Response & “Stepping Up Resolution”

REQUESTED BY: National Association of Counties (NACo) in cooperation with NC Association of County Commissioners (NCACC)

SUMMARY: Item was discussed during work session. Local agencies will work together to determine best practices to reduce incarceration of mentally ill and substance abusers. Stepping Up Resolution in support is presented for adoption. Authorize Chairman Richardson to sign same.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Resolution in support of Stepping Up Initiative to Reduce the Number of People with Mental Illnesses in Jails, and authorize the Chairman to sign the Resolution.

NOTES:



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Barry Richardson, Chairman
Jennifer Jordan, Vice Chairman
Bertadean Baker
Tare Davis
Victor Hunt

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

State of North Carolina County of Warren

“Stepping Up Initiative to Reduce the Number of People with Mental Illnesses in Jails”

WHEREAS, counties routinely provide treatment services to an estimated 2 million people with serious mental illnesses booked into jails each year, and

WHEREAS, rates of serious mental illnesses in confinement facilities are three to six times higher than for the general population, with statistics showing that almost 13% of North Carolina’s prison population requires some type of intervention due to mental health issues; and

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

WHEREAS, adults with mental illnesses tend to stay longer in jail and upon release are at a higher risk of recidivism than people without these disorders, and

WHEREAS, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

WHEREAS, without the appropriate treatment and services, people with mental illnesses can continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals, their families, and their communities; and

WHEREAS, county jails are generally an unsafe environment for those with mental health treatment needs; and

WHEREAS, the NC Association of County Commissioners (NCACC) has undertaken a serious effort to address the local service needs

of those with mental illnesses through the appointment of a special Task Force; and

WHEREAS, Warren County, like all counties, takes pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient, safe, and socially just ways; and

WHEREAS, through the Stepping Up Initiative, the National Association of Counties, the Council of State Governments Justice Center and the American Psychiatric Foundation are encouraging counties to reduce the number of people with mental illnesses in county jails;

Now therefore, be it resolved by the Warren County Board of Commissioners, that the Board of Commissioners does hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail and commits to sharing lessons learned with other counties in North Carolina and across the country to support the Stepping Up Initiative.

PASSED AND APPROVED this 14th day of September 2015.

Warren County Board of Commissioners

Barry Richardson, Chairman

THE STEPPING UP INITIATIVE

STEPPING UP: A National Initiative to Reduce the Number of People with Mental Illnesses in Jails

THERE WAS A TIME WHEN NEWS OF JAILS serving more people with mental illnesses than in-patient treatment facilities was shocking. Now, it is not surprising to hear that jails across the nation serve an estimated 2 million people with serious mental illnesses each year¹—almost three-quarters of whom also have substance use disorders²—or that the prevalence of people with serious mental illnesses in jails is three to six times higher than for the general population.³ Once incarcerated, they tend to stay longer in jail and upon release are at a higher risk of returning than individuals without these disorders.

The human toll—and its cost to taxpayers—is staggering. Jails spend two to three times more on adults with mental illnesses that require intervention than on those without those needs,⁴ yet often do not see improvements in recidivism or recovery. Despite counties' tremendous efforts to address this problem, they are often thwarted by significant obstacles, such as coordinating multiple systems and operating with minimal resources. Without change, large numbers of people with mental illnesses will continue to cycle through the criminal justice system, often resulting in missed opportunities to link them to treatment, tragic outcomes, inefficient use of funding, and failure to improve public safety.

The National Initiative

Recognizing the critical role local and state officials play in supporting change, the [National Association of Counties \(NACo\)](#), the [Council of State Governments \(CSG\) Justice Center](#), and the [American Psychiatric Foundation \(APF\)](#) have come together to lead a national initiative to help advance counties' efforts to reduce the number of adults with mental and co-occurring substance use disorders in jails. With support from the U.S. Justice Department's [Bureau of Justice Assistance](#), the initiative will build on the many innovative and proven practices being implemented across the country. The initiative engages a diverse group of organizations with expertise on these issues, including those representing sheriffs, jail administrators, judges, community corrections professionals, treatment providers, people with mental illnesses and their families, mental health and substance use program directors, and other stakeholders.

The initiative is about creating a long-term, national movement—not a moment in time—to raise awareness of the factors contributing to the over-representation of people with mental illnesses in jails, and then using practices and strategies that work to drive those numbers down. The initiative has two key components:

1. **A CALL TO ACTION** demonstrating strong county and state leadership and a shared commitment to a multi-step planning process that can achieve concrete results for jails in counties of all sizes.

The Call to Action is more than a vague promise for reform; it focuses on developing an actionable plan that can be used to achieve county and state system changes. As part of this Call to Action, county elected officials are being asked to pass a resolution and work with other leaders (e.g., the sheriff, district attorney, treatment providers, and state policymakers), people with mental illnesses and their advocates, and other stakeholders on the following six actions:

- **Convene or draw on a diverse team** of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails.

- **Collect and review prevalence numbers and assess individuals' needs** to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making.
- **Examine treatment and service capacity** to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community.
- **Develop a plan** with measurable outcomes that draws on the jail assessment data and inventory of available treatment and service capacity, while considering identified barriers.
- **Implement research-based approaches** that advance the plan.
- **Create a process to track progress** using data and information systems, and to report on successes.

In addition to county leaders, national and state associations, criminal justice and behavioral health professionals, state and local policymakers, others with jail authority, and individuals committed to reducing the number of people with mental illness should sign on to the Call to Action. Stepping Up participants will receive an online toolkit keyed to the six actions, with a series of exercises and related distance-learning opportunities, peer-to-peer exchanges, and key resources from initiative partners.⁵ The online toolkit will include self-assessment checklists and information to assist participants working in counties in identifying how much progress they have already made and a planning template to help county teams develop data-driven strategies that are tailored to local needs.

2. A NATIONAL SUMMIT to advance county-led plans to reduce the number of people with mental illnesses in jails.

Supported by the American Psychiatric Foundation, a summit will be convened in the spring of 2016 in Washington, DC, that includes counties that have signed on to the Call to Action, as well as state officials and community stakeholders such as criminal justice professionals, treatment providers, people with mental illnesses and their advocates, and other subject-matter experts. The summit will help counties advance their plans and measure progress, and identify a core group of counties that are poised to lead others in their regions. Follow-up assistance will be provided to participants to help refine strategies that can be used in counties across the nation. After the 2016 summit, participants will be notified of potential opportunities for sites to be selected for more intensive assistance through federal and private grant programs.

Although much of the initiative focuses on county efforts, states will be engaged at every step to ensure that their legislative mandates, policies, and resource-allocation decisions do not create barriers to plan implementation.

To learn more about the initiative, go to www.StepUpTogether.org.

Endnotes

1. Steadman, Henry, et al., "Prevalence of Serious Mental Illness among Jail Inmates." *Psychiatric Services* 60, no. 6 (2009): 761–765. These numbers refer to jail admissions. Even greater numbers of individuals have mental illnesses that are not "serious" mental illnesses, but still require resource-intensive responses.
2. Abram, Karen M., and Linda A. Teplin, "Co-occurring Disorders Among Mentally Ill Jail Detainees," *American Psychologist* 46, no. 10 (1991): 1036–1045.
3. Steadman, Henry, et al., "Prevalence of Serious Mental Illness among Jail Inmates."
4. See, e.g., Swanson, Jeffery, et al., *Costs of Criminal Justice Involvement in Connecticut: Final Report* (Durham: Duke University School of Medicine, 2011).
5. Among the key partners are the [National Alliance on Mental Illness](#); [Major County Sheriffs' Association](#); [National Association of County Behavioral Health & Developmental Disability Directors](#); [National Association of State Alcohol and Drug Abuse Directors](#); [National Association of State Mental Health Program Directors](#); [National Council for Behavioral Health](#); [National Sheriffs' Association](#); and [Policy Research Associates](#).

Meeting Date: September 14, 2015

Item # 8-B

**SUBJECT: Follow-up to August 19, 2015 Work Session – NC Cooperative Extension
New Staffing Plan and Program**

REQUESTED BY: Crystal Smith, CED– Cooperative Extension Service

SUMMARY: Item was discussed during work session to support NC Cooperative Extension’s new staffing plan and program. As part of the implementation of the new staffing plan, the CED is requesting an appropriation of \$5,000 to fund Warren County’s share of a Family & Consumer Science shared position with Franklin County effective October 1, 2015.

FUNDING SOURCE: Fund Balance

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of an appropriation of \$5,000 to the Cooperative Extension Service budget to fully fund Warren County’s share of a Family & Consumer Science shared position with Franklin County effective 10/1/15. Funding Source: Fund Balance

NOTES:

North Carolina Cooperative Extension Service

NC STATE UNIVERSITY

College of Agriculture and Life Sciences
North Carolina Cooperative Extension Service
Warren County Center
158 Rafters Lane
Warrenton, NC 27589
Phone: (252) 257-3640
Fax: (252) 257-5616

September 3, 2015

Dear Mrs. Worth,

Warren County Cooperative Extension has the opportunity to share the position of Family and Consumer Science Extension Agent with Franklin County Cooperative Extension in support of the new staffing plan of North Carolina Cooperative Extension.

Additional funding of \$5,000 will support the shared position of Family and Consumer Science Extension Agent and programming efforts of food preservation, nutrition and health, food safety, and local foods for the citizens of Warren and Franklin counties effective October 1, 2015.

I am available for any questions and can be reach at 252-257-3640 or crystal_smith@ncsu.edu. Thank you for your continuous support of North Carolina Cooperative Extension.

Sincerely,



Crystal M. Smith
County Extension Director

Meeting Date: September 14, 2015

Item # 8-C

SUBJECT: Follow-up to August 19, 2015 Work Session – Policy Statement for Board Appointment/Re-appointment for Warren County

REQUESTED BY:

SUMMARY: It was discussed during work session the need to better maintain membership rosters and updated By-Laws for all local Boards, Committees & Commissions. The Board requested revisions be made in the Policy Statement for Board Appointment/Re-appointment and that the By-Laws governing various Boards, Committees & Commissions be updated to conform with the County’s revised Policy.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**County Attorney will provide
a revised “Policy”
at September 14, 2015
board meeting.**

Meeting Date: September 14, 2015

Item # 9-A

SUBJECT: Board/Commission/Committee Member Appointment

**REQUESTED BY: Vincent Gilreath, Kerr Tar Workforce
Development Director**

**SUMMARY: It is submitted on recommendation of Mr. Gilreath, to appoint
Commissioner Victor Hunt to the Kerr Tar Workforce Development Consortium
for a term: September 14, 2015 to September 13, 2018.**

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Kerr-Tar Regional Council Of Governments

Diane Cox
Executive Director

August 21, 2015

Member
Governments

COUNTIES

Franklin
Granville
Person
Vance
Warren

Ms. Angelena Kearney-Dunlap, Clerk
Warren County Board of Commissioners
P.O. Box 619
Warrenton, N.C. 27589

MUNICIPALITIES

Bunn
Butner
Creedmoor
Franklinton
Henderson
Kittrell
Louisburg
Macon
Middleburg
Norlina
Oxford
Roxboro
Stem
Stovall
Warrenton
Youngsville

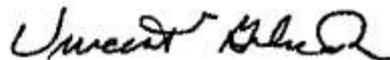
Dear Ms. Kearney-Dunlap:

I write to request that the Warren County Board of Commissioners appoint Mr. Victor Hunt to the Kerr-Tar Workforce Development Consortium. He has been contacted and is interested in serving.

The Workforce Development Consortium is a local board required by the Workforce Innovation and Opportunity Act of 2014 that is charged with planning, policy development, and oversight responsibilities for the workforce development services and programs under WIOA.

Thank you in advance for your assistance. If you have any questions or need additional information, please contact me at 436-2040.

Sincerely,



Vincent Gilreath
Workforce Development Director

Meeting Date: September 14, 2015

Item # 9-B

SUBJECT: Board/Commission/Committee Member Appointment

**REQUESTED BY: Valerie Hennike, Executive Director – Cardinal Innovations
Five County Area Mental Health**

**SUMMARY: It is submitted on recommendation of Cardinal Innovations
Community Oversight Board (COB) to reappoint the following individuals to
serve a second term on the COB. Term of October 1, 2015 to September 30,
2018: Arconstar Kearney Powell and Constance Hargrove Davis.**

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Angelena Kearney-Dunlap

From: Doris Williams <Doris.Williams@cardinalinnovations.org>
Sent: Wednesday, August 12, 2015 11:06 AM
To: Angelena Kearney-Dunlap (angelenakdunlap@warrencountync.gov)
Subject: FC Oversight Board Terms

Warren County Board of Commissioners,

The appointment terms for the following members of the Five County Community Oversight Board from Warren County will be expiring in October 2015. Our Oversight Board By-Laws state: *The term for Members shall be for three years from the date of their appointment. Members shall serve no more that three consecutive terms, except that County Commissioners may serve for as long as they remain in office.* Ms. Constance Davis and Ms. Arconstar Powell have served us well and **are eligible for re-appointment** by your Board of Commissioners.

Please consider Ms. Davis and Ms. Powell for reappointment as both of these board members have attended meetings faithfully and contributed with insight and knowledge to the needs of our citizens.

Sincerely,

Doris Williams
Clerk to the Oversight Board
Office Manager/Executive Support
Cardinal Innovations Healthcare Solutions/Five County
134 S. Garnett Street
Henderson, N C 27536
Phone: 252-430-3050 Fax 1-877-342-6574

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Cardinal Oversight Board
2. _____
3. _____
4. _____

Your full name Arconstar Kearney-Powell
Date of Birth 3/24/1947 Sex Female Race Black
Mailing Address 544 Shoog Springs Road
City and Zip Code Warrenton 27589
Street Address same
City and Zip Code same
Home Phone 252-257-2773 Work Phone NA
Job Title Retired
Company or Agency _____
Email Address arconstar@yahoo.com

Do you live in the county? Yes No

Please list your County Commissioner District Shoeco
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended John B. Hawkins
Name and Address of College Attended NC Central University, Durham, N.C.
Degree Received Masters: Special Education & Rehabilitation/Therapeutic Recreation
Please list any military experience None

If you are presently serving as an elected or appointed official, please explain: Serving on
Cardinal Innovations Oversight Board

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Special Education Teacher, Warren
County Schools, Rehabilitation Therapist, Murdoch
Center, Butler, NC

Volunteer Experience Coley Springs Missionary Baptist Church
Trustee, City of Durham Parks and Recreation
Special Population and Special Olympics Coach

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain:

County Commissioners office

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature

Arconata Kearney Powell

Date

August 6, 2015

Please feel free to attach a resume if so desired.

STATEMENT OF INTEREST TO SERVE

AUG 13 2015

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

WARREN COUNTY MANAGER'S OFFICE

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Cardinal Innovations Five County
2. Community Oversight Board
3. _____
4. _____

Your full name Constance Hargrove Davis

Date of Birth Aug. 7, 1955 Sex Female Race Black

Mailing Address Post Office Box 345

City and Zip Code Wise 27594

Street Address 330 Michaels Quarry Road

City and Zip Code Norlina 27563

Home Phone 252-456-2638 Work Phone 252-213-0182 (cell)

Job Title - Retired -

Company or Agency _____

Email Address chdavis55@gmail.com

Do you live in the county? Yes No

Please list your County Commissioner District District 3
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Norlina High School - Norlina, N.C.

Name and Address of College Attended North Carolina Central Univ. - Durham, N.C.

Degree Received BA and MA in Elementary Education and Administration

Please list any military experience _____

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Elementary teacher, Asst. Principal and
Principal with Warren County Schools.
Teacher Evaluator with the Dept. of Public Instructions.

Volunteer Experience Served on Warren-Halifax Smart Start
Board. Serves on Warren County Dept. of Social
Services Board
Warren County Schools and Cooks Chapel Baptist Church
in various capacities.

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature

Christine H. Davis

Date

August 10, 2015

Please feel free to attach a resume if so desired.

Meeting Date: September 14, 2015

Item # 10

SUBJECT: FY 2015-16 Agreement for Protection, Development & Improvement of Forest Land in Warren County

REQUESTED BY: Robert W. Lipford, District Forester
Bryant Pitchford, Warren County Ranger
NC Department of Agriculture & Consumer Services

SUMMARY: Annual agreement for provision of Forest Services is presented for Board's review and approval. FY 2015-16 allocations remain the same from prior year. Authorize Chairman to sign documents.

FUNDING SOURCE: General Fund

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

\$	<u>284,862</u>	
Total Cooperative Appropriation		
\$	<u>170,917</u>	<u>60%</u>
	State	
\$	<u>113,945</u>	<u>40%</u>
	County	

Recommend approval of Annual Agreement for Provision of Forest Services, and authorize Chairman Richardson to sign the Agreement. Funding Source: FY 15-16 Forestry Service appropriation of \$113,945 in the General Fund budget.

NOTES:

North Carolina Department of Agriculture & Consumer Services

N.C. Forest Service



Steven W. Troxler
Commissioner



Scott Bissette
Assistant Commissioner

100 Years of Protecting, Managing & Promoting North Carolina's Forests

August 7, 2015

Ms. Linda Worth
Warren County Manager
P.O. Box 619
Warrenton, NC 27589

Dear Ms. Worth:

Enclosed you will find three original contracts between the North Carolina, Department of Agriculture and Consumer Services, NC Forest Services and Warren County. I ask that your county board chairman and county finance officer sign each contract and return it in the self-addressed envelope provided.

Once all signatures are obtained, the contract will be fully executed. You will receive an original and the Department of Agriculture and Consumer Services will keep an original on file as well as my office.

Should you have any questions or concerns, please do not hesitate to contact me at (252) 442-1626.

Respectfully,

Robert W. Lipford
District Forester

RWL:dwn

CC: Bryant Pitchford, Warren County Ranger

STATE OF NORTH CAROLINA

Department of

Agriculture and Consumer Services

\$ 284,862
Total Cooperative Appropriation

\$ 170,917 60%
State

\$ 113,945 40%
County

AGREEMENT FOR THE PROTECTION, DEVELOPMENT AND IMPROVEMENT
OF FOREST LAND IN WARREN COUNTY, NORTH CAROLINA

THIS AGREEMENT, made under authority of "An act to authorize Counties to cooperate with State in Forest Protection, Reforestation and promotion of Forest Management," (Section 106-906 of the general Statutes of North Carolina), and also under authority of another Section of the General Statutes, namely Section 106-898, by the North Carolina Department of Agriculture and Consumer Services (hereinafter Called the Department), party of the first part, and the Board of Commissioners of WARREN County, in the State of North Carolina (hereinafter called the Board), party of the second part, witnesseth:

That WHEREAS the said Board, recognizing the need for active forest protection, development, reforestation, management and improvement in WARREN County, has accepted the offer of the Department for cooperation in accomplishing this object:

Now THEREFORE, in consideration of the mutual covenants hereinafter set forth, the said parties contract and agree to maintain a legally appointed and equipped Forest Ranger organization in said county at the joint cost of the State and County, insofar as the joint funds will permit as follows:

Part I. THE DEPARTMENT AGREES:

1. To select, employ and appoint, after consultation with the Board, a County Forester or County Forest Ranger for the purposes of controlling forest fires in said County; for detecting and extinguishing fires that break out; for investigating the origin of forest, woodland and field fires; for enforcing State forest fire laws; for taking such preventative measures, educational and otherwise, as shall seem necessary to prevent forest fires; for developing and improving the forests through reforestation promotion and practice of Forest Management practices; and for protection from insects and diseases.

2. To furnish to each Forester or Forest Ranger so employed a badge of office, stationery and report forms, instructional posters for use in the County, leaflets for distributing to landowners and others; to purchase necessary equipment, communication systems, and other Forestry improvements deemed necessary insofar as the joint funds will permit.

3. To pay the Forester or Forest Ranger for all official services rendered, at a fair rate of pay. Rates of pay are to be established by the Department in accord with existing State salary schedules.

4. To direct supervise, instruct, and inspect, through its agents, the work and conduct of the Forester or Forest Ranger, to discipline and, when necessary, discharge such Forester or Forest Ranger.

5. To submit to the Board of Commissioners monthly (or at other mutually satisfactory intervals) an itemized statement of all monies to be paid by the County and those paid by the Department for proper conduct of the work within said County.

6. To make available annually from State, Federal, and other funds allotted to it, the sum of One hundred seventy thousand, nine hundred seventeen dollars (\$170,917) as its share of an annual budget of Two hundred eighty-four thousand, eight hundred sixty-two dollars (\$284,862) for carrying the work in said County.

Part II. THE BOARD AGREES:

1. To pay to the Department **40%** of the total cost of the Forester or Forest Ranger salaries and expenses and of other proper expenditures made in connection with the over-all Forestry program in said County, upon receipt and consequent approval of the periodic statements submitted by the Department.

2. To appropriate annually the sum of One hundred thirteen thousand, nine hundred forty-five dollars (\$113,945) which sum shall be available for expenditure under the terms of this Agreement, and shall represent the County's share of the annual budget.

Part III. IT IS EXPRESSLY AGREED AND UNDERSTOOD BY BOTH PARTIES:

1. That this Agreement becomes effective **July 1, 2015**.

2. That the annual appropriations as set forth above may be revised by mutual agreement between the Department and the Board, based on the amount of annual appropriation desirable for the proper conduct of the Forestry work, such revision to become effective at the beginning of a given Fiscal Year. Any unused balance of County funds remaining at the end of a Fiscal Year shall revert to said County unless otherwise mutually agreed upon by both parties.

3. That the Board reimburses the Department as provided in Part II, Item 1, by forwarding a county voucher drawn in favor of the Department for the amount of the County's share of expenditures as set forth in the Department's periodic statement to the Board. That such payments be made by the Board within thirty days following receipt of the Department's billing.

4. That title to all improvements and equipment purchased and/or constructed in connection with this agreement will rest with the Department; such materials or their equivalent will remain in the County as long as this agreement is in effect, or as long as they are needed by the Department for the proper conduct of the work therein.

5. That the Forester or Forest Ranger periodically or at the request of the Board, shall present to the Board statements of the work being done within the County, so that said Board may be fully informed at the times regarding the Forestry finances and activities within the County.

IN WITNESS WHEREOF, the said parties do hereunto affix their names and seals upon the date herein below specified.

For the Board of County Commissioners of WARREN County.

Date _____ Chairman

Provisions for the payment of the monies to fall due under this Agreement have been made by appropriation duly made or by bonds or notes duly authorized, as required by the "County Fiscal Control Act."

Date _____ County Finance Officer

For the North Carolina Department of Agriculture and Consumer Services

Date _____ Signature

N. David Smith, Chief Deputy Commissioner

This instrument has been preaudited in the
Manner required by the Local Government
Budget and Fiscal Control Act.

Alicia M. Edmonds
Finance Director 8/10/15

Meeting Date: September 14, 2015

Item # 11

**SUBJECT: Public Utilities – Agreement for Professional Engineering Services
Airport Road, Water & Sewer District III**

REQUESTED BY: Macon Robertson, Director – Public Utilities

SUMMARY: Agreement between County of Warren and Rivers & Associates Engineers for Professional Services for the Airport Road Water & Sewer District III Capital Project at the cost of \$44,500 is presented for Board’s review and action. Authorize Chairman to sign the agreement.

FUNDING SOURCE: USDA Emergency & Essential Community Water Assistance Grant and Airport Road Water & Sewer District III Capital Project

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Pending review by County Attorney, recommend approval of the Agreement between Warren County and Rivers & Associates Engineers for Professional Services for the Airport Road Water & Sewer District III Capital Project at a cost of \$44,500, and authorize Chairman to sign the agreement. Funding Source: USDA EECWA Grant and W/S District III Airport Road Capital Project.

NOTES:

**Agreement for Professional Engineering Services
Airport Road
Water & Sewer District III**

62 paged document is available on the County's website at:

www.warrencountync.com

**Go to Online Forms & Downloads
and search under Board of Commissioners for**

“9-14-15 Public Utilities Agreement - Airport Road”

Meeting Date: September 14, 2015

Item # 12-A

SUBJECT: Fire Service Contracts 2015-2018

**REQUESTED BY: Doug Young, Director – Fire Marshal
Emergency Services Director**

SUMMARY: Fire Contracts with seventeen (17) volunteer fire departments effective July 1, 2015 through June 30, 2018 are submitted for the Board’s consideration and action. Authorize Chairman to sign the contracts.

FUNDING SOURCE: General Fund

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of the Contracts with Volunteer Fire Departments for Fire Protection Services in Warren County at the stated contract amounts effective July 1, 2015 thru June 30, 2018, and authorize Chairman to sign the contracts. Funding Source: General Fund

NOTES:

Fire Contract allocations effective
July 1, 2015 through June 30, 2018

\$25,000	Churchill Five-Forks & Drewry VFDs
\$23,500	Warrenton Rural & Norlina VFDs
\$21,000	Afton Elberon, Arcola, Macon, Roanoke-Wildwood VFDs
\$19,000	Ridgeway, Soul City & Hawtree VFDs
\$17,000	Inez VFD
\$16,000	Longbridge VFD
\$8,500	Littleton VFD
\$7,000	Lake Gaston VFD
\$5,500	Ebony VFD
\$2,500	Palmer Springs VFD



COUNTY OF WARREN, NC

DEPARTMENT OF EMERGENCY SERVICES

Emergency Management • Emergency Medical Services • Fire Marshal's Office • Safety Office

PO Box 619
540 W. Ridgeway St.
Warrenton, NC 27589

Douglas R. Young, CEM
Director/Chief
Dennis Paschall, EMT-P
EMS Division Chief

To: Warren County Board of Commissioners
From: Douglas R. Young, CEM
Director / Fire Marshal

Re: Recommendation to approve fire protection services contracts

BACKGROUND

The State of North Carolina General Statutes requires those Counties and the Volunteer Fire Departments that responds to fires within their jurisdiction to have and maintain a contract for fire protection services in the tax district of the County.

These contracts for Warren County are scheduled for renewal. Each contract has been reviewed and approved by each Volunteer Fire Department and the Warren County Fire Commission as written.

RECOMMENDATION:

It is the recommendation by the Warren County Fire Commission that the Board of Commissioners approve the following Fire Protection Contracts, ending June 30, 2018.

- 1) Afton-Elberon Fire Department
Contract Amount \$21,000.00
- 2) Arcola Fire Department
Contract Amount \$21,000.00
- 3) Churchill Five-Forks Fire Department
Contract Amount \$25,000.00
- 4) Ebony Fire Department
Contract Amount \$5,500.00

- 5) Macon Fire Department
Contract Amount \$21,000.00
- 6) Palmer Springs Fire Department
Contract Amount \$2,500.00
- 7) Littleton Fire Department
Contract Amount \$8,500.00
- 8) Lake Gaston Fire Department
Contract Amount \$7,000.00
- 9) Roanoke-Wildwood Fire Department
Contract Amount \$21,000.00
- 10) Drewry Fire Department
Contract Amount \$25,000.00
- 11) Ridgeway Fire Department
Contract Amount \$19,000.00
- 12) Soul City Fire Department
Contract Amount \$19,000.00
- 13) Warrenton Rural Fire Department
Contract Amount \$23,500.00
- 14) Inez Fire Department
Contract Amount \$17,000.00
- 15) Norlina Fire Department
Contract Amount \$23,500.00
- 16) Hawtree Fire Department
Contract Amount \$19,000.00
- 17) Longbridge Fire Department
Contract Amount \$18,000.00

**STATE OF NORTH CAROLINA
CONTRACT FOR FIRE PROTECTION SERVICES IN TAX DISTRICT
COUNTY OF WARREN**

THIS CONTRACT, made and entered into this July 1, 2015, by and between the **COUNTY OF WARREN**, a body politic and corporate of the State of North Carolina, hereinafter referred to as the **COUNTY**, party of the first part, and the **LONGBRIDGE** Volunteer Fire Department a private non-profit corporation incorporated under the laws of North Carolina, with principal offices in Warren County, North Carolina, hereinafter referred to as the **FIRE DEPARTMENT**, party of the second part;

W I T N E S S E T H

WHEREAS, Rural Fire Protection Districts have been duly and properly created in Warren County under the provisions of North Carolina General Statutes NCGS Chapter 69, Article 3A, in order to provide fire protection services to areas encompassed by such districts;

WHEREAS, within each Rural Fire Protection District, the Board of County Commissioners have designated one or more areas of responsibility (each hereinafter referred to as **FIRE DISTRICTS**), each of which is intended to be served by one Fire Department;

WHEREAS, Board of County Commissioners, under the provisions of NCGS Section 69-25.5, may provide fire protection services in rural fire protection districts by contract with one or more private non-profit volunteer fire departments and desires to enter into a continuing contract under the provisions of NCGS Section 153A-13, with the **FIRE DEPARTMENT** to provide fire protection services in the **FIRE DISTRICT** identified in said contract;

WHEREAS, the Board of County Commissioners of the **COUNTY** is authorized and directed under the provisions of NCGS Section 69-25.4, to levy and collect taxes from year-to-year in each Rural Fire Protection District in such amount as it may deem necessary, not exceeding Fifteen (15) Cents on each One Hundred Dollars (\$100) valuation of property in said Districts, and shall keep and administer the same in a separate and special trust fund (hereinafter the Trust Fund) to be used only for furnishing fire protection services within the **FIRE DISTRICTS**;

WHEREAS, the Board of County Commissioners is vested by NCGS Section 69-25.4 with discretion as to which rate of tax to levy within the Rural Fire Protection Districts and, in accordance with the provisions of NCGS Section 159-14, must set that rate based on an annual budget estimate setting forth the monetary requirements for providing fire protection services that year in the **FIRE DISTRICTS**;

WHEREAS, the Board of County Commissioners of the County, also acting pursuant to NCGS Section 159-14, as the governing body of each Rural Fire Protection District, must adopt an annual budget ordinance appropriating tax monies levied and collected from the Districts and authorizing transfers and expenditures from the Trust Fund only for fire protection services in the **FIRE DISTRICTS** as specified in the continuing contracts; and

WHEREAS, the **COUNTY** desires to standardize its contractual arrangements with all rural volunteer fire departments in the **COUNTY**;

NOW THEREFORE, in consideration of the mutual promises and agreements herein contained and the mutual benefits to be derived there from, the parties hereto promise and agree

as follows:

I.

The FIRE DEPARTMENT promises and agrees as follows:

1. *Scope of Service:*

- A. *Territorial Responsibility:* The FIRE DEPARTMENT shall provide the foregoing services within the boundaries of the **LONGBRIDGE** FIRE DISTRICT as defined in the map of the FIRE DISTRICT on file with the county
- B. *Service Responsibility:*
- (1) The primary responsibility of the FIRE DEPARTMENT shall be to furnish adequate fire protection as determined by the North Carolina Department of Insurance (Division of Fire and Rescue Services), other pertinent federal, state and local laws and regulations, and this contract for all persons and property located within its area of responsibility.
 - (2) The FIRE DEPARTMENT shall participate, within the limits of its personnel and equipment resources and capabilities and with deference to its primary responsibility, in any county-wide, inter-county or county-municipality mutual aid entered into by the COUNTY under the conditions set forth below.
 - (3) The FIRE DEPARTMENT upon request from state or local government shall remove debris from the travel portion of the roadway to the shoulder or adjacent area to allow for passage of emergency equipment.
 - (4) The FIRE DEPARTMENT shall provide, within the limits of its personnel and equipment resources and capabilities and with deference to its primary responsibility, support to Rescue functions of Vehicle Extrication and Search and Recovery Dive Team within its area of responsibility.
- C. *Facilities, Equipment and Personnel:* The FIRE DEPARTMENT shall provide all facilities, equipment and personnel necessary to furnish fire protection services and all other services provided by that department as herein above required.
- D. *Standards of Performance:* The FIRE DEPARTMENT shall furnish fire protection and all other services in a professional, efficient and workmanlike manner, in particular so as to meet the requirements of and comply with the rules and regulations of the North Carolina Insurance Rating Bureau and other pertinent federal, state, and COUNTY laws, regulations and standards.
- E. *Use of Funds Provided:* The FIRE DEPARTMENT shall hold and use tax monies received under the provisions of this Contract and any property acquired with such monies solely and exclusively to provide the fire protection services set forth above. Such use encompasses payment of any necessary and lawful fire protection expense including payment of principal and interest in satisfaction of any indebtedness incurred in acquisition of facilities and equipment.
- F. *Training:* The FIRE DEPARTMENT shall be responsible for the training of all its personnel in accordance with the rules and regulations of North Carolina Insurance Rating

Bureau and other pertinent federal, state, and COUNTY laws and regulations or otherwise with commonly accepted professional standards, so as to qualify such personnel to perform the services required by this contract.

- G. *Association Requirements:* The FIRE DEPARTMENT will be required, annually, to join and become a member in good standing with the Warren County Fireman's Association.
2. *Incorporation:* The FIRE DEPARTMENT, during the period of this Contract is in effect, shall remain incorporated and do business as a private non-profit corporation under the provisions of the North Carolina Non-Profit Corporation Act. A true copy of the Articles of Incorporation, existing By-Laws, and any changes made from time-to-time to either will be filed with the COUNTY. The FIRE DEPARTMENT will adopt By-Laws which meet all minimum legal requirements of said Act.
3. *Budget Estimates:* Not later than the last business day of March each year, the FIRE DEPARTMENT shall transmit to the Board of Commissioners of the COUNTY a budget estimate, approved by the districts FIRE SERVICE TAX BOARD, containing financial needs of the FIRE DEPARTMENT for the fiscal year commencing the 1st day of July next following, to the extent that such financial requirements are to be satisfied out of FIRE DISTRICT tax revenues.
4. *Accounting:*
- A. *Records:* The FIRE DEPARTMENT shall establish and maintain records and accounts and monies entrusted to it under the provisions of this Contract and expenditures there from in accordance with generally accepted accounting principles.
- B. *Annual Audit:* The FIRE DEPARTMENT will present to the Board of Commissioners of the COUNTY an annual audit which shall be in conformity with existing audit policies of the COUNTY.
- C. *Inspections:* The COUNTY, or their representatives, may inspect all records and accounts which the FIRE DEPARTMENT is required to establish and maintain under the provisions of this contract and may make such inspections at any reasonable time.

II.

The COUNTY promises and agrees as follows:

1. *FIRE DISTRICT Budget Ordinance:* Not later than the 1st day of July of each year this Contract is in effect the Board of Commissioners of the COUNTY, acting as the governing body of the FIRE DISTRICT, shall adopt a budget ordinance for said FIRE DISTRICT in which sufficient monies will be appropriated to provide fire protection services for said district in accordance with this agreement. The budget ordinance shall be in a form and subject to the directions and limitations prescribed or provided in NCGS Section 159-13.

2. *Levy and Collection of Taxes:* Not later than the 1st day of July of each year this Contract is in effect, the COUNTY will determine, within the limits prescribed by law, what rate of special ad valorem tax it will levy against property in the FIRE DISTRICT. In prescribing such rate the COUNTY shall consider the budget estimates of fiscal requirements submitted by the fire department, the recommendations of the district FIRE SERVICE TAX BOARD, and the tax basis of the FIRE DISTRICT. Upon approval of the budget ordinance for the FIRE DISTRICT as heretofore provided, the COUNTY shall levy and collect a special ad valorem tax in such District as provided by law.
3. *Payment of FIRE DEPARTMENT:* Annually, as requested by the FIRE DEPARTMENT, commencing the 1st day of July of each year, to the extent special FIRE DISTRICT tax revenues have been collected and appropriated in the FIRE DISTRICT Budget Ordinance, but no less frequently than once per month, the county shall pay over to the FIRE DEPARTMENT the monies contained in the Trust Fund or sub-fund established for the area of responsibility of FIRE DEPARTMENT.
4. *General Fund Monies:* In consideration for the FIRE DEPARTMENT agreement to:
 - A. provide mutual aid
 - B. protect public and private property, and
 - C. will remove debris from the travel portion of the roadways,The COUNTY agrees to pay the sum of \$16,000.00 to the FIRE DEPARTMENT in 12 monthly payments for the services of Fire Protection.

III.

The COUNTY and FIRE DEPARTMENT mutually agree as follows:

1. *Duration:* This Contract shall be valid and effective from July 1, 2015 until June 30, 2018 and continue in effect until superseded by a new agreement or until terminated as herein provided.
2. *Amendment:* This Contract may be amended only by mutual agreement of the parties in a written addendum hereto, except that in the event a provision of the Contract becomes inconsistent with any state or local law duly and properly enacted hereafter, then and in the event only, such provision shall be deemed by both parties hereto to be amended to conform with such state or local law without necessity of any further action by either party.
3. *Termination:*
 - A. *For Cause:* At any time during the period of this Contract is in effect, either party may terminate this Contract for cause upon breach of or failure to perform said Contract on the part of the other party; such termination becomes effective on the date of such breach or failure to perform, provided that the aggrieved party within the reasonable time after such breach or failure to perform, shall provide written notice specifying such breach or failure to perform and allow the party at fault ninety (90) days within which to cure or correct such breach or failure to perform. In the event the breach or failure to perform is cured or corrected within such period, the Contract shall continue in effect as though such breach or failure to perform had not occurred; in the event there is no cure or correction of such breach or failure to perform within the prescribed time, the Contract shall terminate as

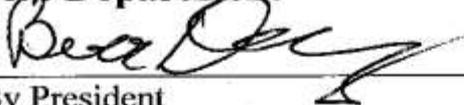
heretofore provided.

- B. *Superseded:* In the event this Contract is superseded by a new agreement executed in writing between the parties, this contract is forthwith terminated.
- C. *Non-appropriation:* In the event, for reasons beyond the control of the Board of Commissioners of the COUNTY or within the lawful legislative discretion of said Board, special ad valorem property taxes are not levied in the FIRE DISTRICT or tax revenues are not appropriated for the FIRE DISTRICT Budget Ordinance for any forthcoming fiscal year in which this agreement is to be in effect, this agreement is terminated as of the end of the fiscal year next preceding such forthcoming fiscal year.
- D. *By Either Party:* This contract may be terminated by either party at the end of any fiscal year by giving 180 days written notice of its intent to so terminate to the other party by registered or certified mail.

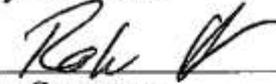
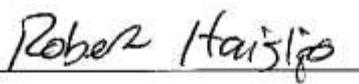
IN TESTIMONY WHEREOF, on the date and year first above written, the COUNTY has caused this instrument to be executed by the Chairman of the Board of Commissioners of the COUNTY and attested by the Clerk to said Board, and the FIRE DEPARTMENT has caused this instrument to be signed in its name by its Chairman, attested by its Secretary, and its corporate seal hereto affixed, all by order of its Board of Directors duly given.

ATTEST:

Fire Department



By President

By Secretary

ATTEST:

Warren County

By Chairman - Board of Commissioners

Meeting Date: September 14, 2015

Item # 12-B

SUBJECT: Home & Community Care Block Grant 2015-2016

**REQUESTED BY: Diane Cox, Executive Director
Kerr Tar Regional Council of Governments**

SUMMARY: Home & Community Care Block Grant Agreement for July 1, 2015 to June 30, 2016 is presented for Board's review and action. Authorize Chairman to sign same.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of the Home & Community Care Block Grant Agreement for the period of 7/1/15 thru 6/30/16 and authorize the Chairman to sign same.

NOTES:

**Home & Community Care Block Grant Agreement
July 1, 2015 to June 30, 2016 presented for Board's review
and action.**

**The entire 10 paged document is on the County's website at
www.warrencountync.com**

**Go to Online Forms & Downloads
and search under Board of Commissioners for
"9-14-15 Home & Community Care Block Grant
Agreement"**

Meeting Date: September 14, 2015

Item # 13-A

SUBJECT: Tax Collection - 2014 Tax Year

REQUESTED BY: Starlin Beatty, Tax Administrator

SUMMARY: 2014 Tax Year Annual Settlement is presented for Board's review and action.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of the 2014 Tax Year Annual Settlement as presented by the Tax Administrator.

NOTES:

Starlin Beatty
Street
Tax Administrator

117 S. Main

Post Office Box 240
Warrenton, North Carolina 27589
Phone: (252) 257-3337
Fax: (252) 257-9369

**COUNTY OF WARREN
OFFICE OF THE TAX ADMINISTRATOR**

2014 TAX YEAR ANNUAL SETTLEMENT

2014 TAX YEAR ORIGINAL LEVY	\$18,509,335.67
ADDITIONS:	
DISCOVERIES	\$ 746,591.55
INTEREST	52,683.07
LIEN ADVERTISING COST	6,357.54
TOTAL	\$19,314,967.83
REDUCTIONS	
UNCOLLECTED BALANCE	
CASH COLLECTIONS	\$18,428,275.06
RELEASES	155,361.12
TOTAL	\$18,583,636.18
BALANCE OUTSTANDING AT JUNE 30, 2014	\$ 731,331.65
TOTAL	\$19,314,967.83

Meeting Date: September 14, 2015

Item # 13-B

SUBJECT: Tax Collection – Order to Collect

REQUESTED BY: Starlin Beatty, Tax Administrator

SUMMARY: Order to Collect 2014 Taxes is presented for Board’s review and action. Authorize Chairman to sign same.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of the Order to Collect 2014 Taxes as requested by the Tax Administrator, and authorize the Chairman to sign the Order.

NOTES:

Warren County Board of Commissioners

State of North Carolina County of Warren County

To the Tax Collector of Warren County:

Pursuant to N. C. G. S. 105-321, you are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Warren, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on, seize and sell any real or personal property of such taxpayers, for and on account hereof, in accordance with the law.

Pursuant to N. C. G. S. 105-375, you are further authorized, empowered, and commanded to collect taxes from prior years. This order shall be full and sufficient authority for the Tax Collector to file judgments on real property and request execution on those judgments.

Pursuant to N. C. G. S. 105-367, you are hereby authorized to direct executions to the Sheriff of Warren County to levy on and sell any personal property of taxpayers whose taxes are delinquent for the collection of said taxes. You are further authorized to bid on any real or personal property at the time of the foreclosure sale conducted under N. C. G. S. 105-375.

Witness my hand and official seal this the 14TH day of September, 2015.

Barry Richardson, Chairman of the Board
Commissioners of Warren County

ATTEST:

Meeting Date: September 14, 2015

Item # 14-A

SUBJECT: Declare Surplus Property and Authorize Auction

REQUESTED BY: Clerk to the Board

SUMMARY: Resolution declaring certain County property as surplus and authorizing sale by auction (or authority to discard if not sold), is presented for Board's review and adoption. Authorize Chairman Richardson to sign same.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Resolution declaring certain County property as surplus and authorize sale by on-line auction or disposal if not sold, and authorize Chairman to sign the Resolution.

NOTE:

RESOLUTION

SALE OF SURPLUS WARREN COUNTY PROPERTY

WHEREAS, the County of Warren has certain properties which are no longer used and may lawfully dispose of such property through on-line auction or disposal.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal of:

Memorial Library:

5 Dell Model Computers w/monitors; Serial #'s:
F6GL5H1, 2CGL5H1, 49GL5H1, 85GL5H1, 65GL5H1
2 Black chairs w/adjustable height

Health Department:

Equipment Mat 71 x 47

These items are being sold in “as is” condition with no warranties.

The Warren County Board of Commissioners reserves the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 14th day of September 2015.

WARREN COUNTY BOARD OF COMMISSIONERS

Barry Richardson, Chairman

ATTEST:

5 Dell
Model Computers



Equipment Mat
71 x 47



Two (2) Chairs, Black with
adjustable height.

SUBJECT: Declare Surplus Property and Authorize Conveyance

REQUESTED BY: Clerk to the Board

SUMMARY: Resolution declaring certain County property as surplus and authorizing conveyance of same to the Warren County Public School System for \$1.00, is presented for Board's review and adoption. Authorize Chairman Richardson to sign resolution.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Resolution declaring certain County property as surplus and authorizing conveyance for \$1.00 to the Warren County Public School System.
Authorize Chairman Richardson to sign the Resolution.

NOTE:

Resolution Conveying Personal Property By Private Sale

WHEREAS, the County has the authority to convey property pursuant to N.C.G.S. § 159A-176, and;

WHEREAS, N.C.G.S. § 160A-279 states that a County may, in lieu of or in addition to an appropriation of funds, convey real or personal property it owns, by private sale, to any entity which carries out a public purpose, and;

WHEREAS, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient entity, and;

WHEREAS, notice of this private sale has been published pursuant to N.C.G.S. § 160A-267.

NOW THEREFORE BE IT RESOLVED BY THE WARREN COUNTY BOARD OF COMMISSIONERS THAT: The Warren County Board of Commissioners hereby orders the County Manager to dispose of and convey, by private sale, the following property as designated to the Warren County School System for \$1.00: **Weight Equipment previously used by Youth Services Bureau.**

Said property shall be used by the Public School System for public purposes, in accordance with its mission statement in serving the public, as required by N.C.G.S. § 160A-279.

Adopted this 14th day of September 2015.

Warren County Board of Commissioners

Larry Watkins - Coaching Staff
Adrian Cheek - Middle Jch Coach

RECEIVED

AUG 18 2015

WARREN COUNTY MANAGER'S OFFICE

Youth Services Bureau Weight Equipment

Name Brand- York Bar Bell Co.

Inventory:

- Squat Rack- Good condition
- Bench Press(small tear on bench pad)
- Pull up bar/ dip station-Good condition
- Lateral pull down machine- Good condition
- Incline Bench- Good condition
- 1'inch weightlifting bar- Good condition
- 2' inch bar-Olympic side- Good condition
- Pull up wheel -Good condition
- #2- 50 pound weights
- #1- 45 pound weights
- #2- 5 pound weights
- Dumb bells

Inspections; Jeff Walthall - Maintenance Supervisor
Debbie Ford - YSB Director

Equipment purchased in 2000.

Linda T. Worth

From: Debbie Scott <DebbieScott@warrencountync.gov>
Sent: Friday, August 21, 2015 5:00 PM
To: LindaWorth@warrencountync.gov
Subject: FW: Beverly Moore Warren County Youth Services Bureau Weight Equipment List

Linda,
I spoke with Mr. Lasher on the telephone and explained how long we've had the equipment and he send this email regarding equipment guesstimate.

From: Beverly Moore [mailto:BeverlyMoore@warrencountync.gov]
Sent: Tuesday, August 18, 2015 12:31 PM
To: 'Debbie Scott'
Subject: FW: Beverly Moore Warren County Youth Services Bureau Weight Equipment List

From: Chad Lasher [mailto:clasher@yorkbarbell.com]
Sent: Tuesday, August 18, 2015 12:06 PM
To: BeverlyMoore@warrencountync.gov
Subject: RE: Beverly Moore Warren County Youth Services Bureau Weight Equipment List

Beverly,

Here is my guesstimate:

\$5,442 but that's not including the dumbbells. Since I don't know what increments you have, I can give you our average price which is \$1.13/lb. With that number, you should be able to come up with a figure to add to the \$5,442. Hope that helps!

Thank you!

Chad Lasher
Account Manager/Outside Sales

GOOD LUCK RED LAND LL. MID-ATLANTIC CHAMPS!

Where it all began...

YORK
BARBELL
York Barbell Company, Inc.

3300 Board Road
York, PA 17406
(P) 800-358-9675 EXT 331
(F) 717-764-0044

From: Beverly Moore [mailto:BeverlyMoore@warrencountync.gov]
Sent: Tuesday, August 18, 2015 11:28 AM
To: 'Chad Lasher'
Subject: Beverly Moore Warren County Youth Services Bureau Weight Equipment List

Hello Mr. Lasher. We just spoke on the phone about the equipment. The list is provided in the attachment. Thank you again. Have a great day.

Meeting Date: September 14, 2015

Item # 15-A

SUBJECT: Follow-Up to Public Hearing

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: Having held a required public hearing on Monday, September 14, 2015 at 5:45 pm to hear citizen comments regarding a request to re-zone 301 +/- acres from Residential Lakeside (RL) to Agricultural Residential (AR) at Tax Map 12C-58, it is now presented for Board's action.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 14, 2015

Item # 15-B

SUBJECT: Schedule Public Hearing

REQUESTED BY:

SUMMARY: No Wake Zone request discussed during August 19, 2015 work session is now presented to schedule a required public hearing for Monday, October 5, 2015 at 5:45 pm to hear citizen comments regarding same.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

SUBJECT: Parks & Recreation – Bid Award

REQUESTED BY: Richard “Dickie” Williams, Director
Parks & Recreation

SUMMARY: Bids were received per attached for construction of two (2) all-weather basketball courts at the County’s Recreation Complex. It is now submitted for Board’s award to the most responsive bidder.

FUNDING SOURCE: Recreation Department Budget

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend bid award to North State Resurfacing and KPH Paving in the amount of \$65,280 for construction of two all-weather basketball courts at the Warren County Recreation Complex. Funding Source: Recreation Department Budget

NOTES:

Bids Received:

Court One	\$70,989
North State Resurfacing Co.	\$74,200
North State Resurfacing – KPH Paving	\$65,280

(Bids sheets provided in separate e-mail.)

Meeting Date: September 14, 2015

Item # 17-A

SUBJECT: County Manager's Reports

REQUESTED BY: Linda T. Worth, Warren County Manager

SUMMARY: County Manager has been granted authorization to approve contracts up to but not to exceed \$50,000. Contracts approved are submitted for the Board's information.

FUNDING SOURCE: Various

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

RE: Notice of Contracts Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreements in the month of August 2015 on behalf of Warren County:

Board of Elections

Election Systems & Software, LLC
11208 John Galt Blvd.
Omaha, NE 68137

An agreement has been entered into with Election Systems & Software, LLC to provide ballot printing equipment with related software and services to give the Board of Elections the flexibility to print ballots in-house as needed. Funds are budgeted in the Board of Elections departmental budget to cover the cost of the annual lease payment and the cost of supplies.

Tax Collector's Office

Autoagent Data Solutions, LLC
8312 NW 8th Way
Boca Raton, FL 33487

An agreement has been entered into with Autoagent Data Solutions, LLC for the implementation, hosting and maintenance of Real Estate Tax Processing and Payment Software. This software will provide for a streamlined process for collecting taxes from third party companies interested in paying escrow or bulk real estate taxes electronically using Autoagent software. There is no fee to be paid by the Tax Office for the use of this software and the related systems and services.

MEMORANDUM

Page 2

September 9, 2015

Human Resources

**HCW Employee Benefit Services, LLC
4819 Emperor Blvd., Ste. 200
Durham, NC 27703**

I have approved a Variable Hour Tracking & Reporting Tool Master Subscription Agreement with HCW Employee Benefit Services, LLC to assist Warren County in determining full-time status for purposes of eligibility under the County's group health insurance plan and to track this data for the purposes of demonstrating the county's compliance with the Patient Protection and Affordable Care Act. The \$5,177.18 annual subscription fee will be appropriated to the Human Resources departmental budget on 9/14/15.

Senior Center

**Rex Hospital, Inc. d/b/a Rex Mobile Mammography
4420 Lake Boone Trail
Raleigh, NC 27607**

**Long Creek Coach Line
250 Welcome Ave.
Henderson, NC 27536**

**Southern Express
1300 East Pettigrew St.
Durham, NC 27701-4243**

**Crowne Plaza Tennis & Golf Resort
One Resort Drive
Asheville, NC 28806**

**Biltmore Estate Group Sales
One Approach Road
Asheville, NC 28803**

I have approved a contract with Rex Hospital, Inc. for the provision of mobile screening mammography services at the Senior Center. Each patient will be billed for services rendered through this service. The \$50 set-up fee per site visit is budgeted in the Senior Center departmental budget.

MEMORANDUM

Page 3

September 9, 2015

I have also approved contracts with Long Creek Coach Line, Southern Express, Crowne Plaza Resort Asheville, and Biltmore Estate Group Sales. These contracts are for the provision of transportation, overnight accommodations and entertainment for seniors participating in Senior Center-sponsored activities. Funds to cover these trips will be collected from the participants who pay a fee to take part in these activities.

**March 2015 County Manager approved contracts
are submitted for the Board's information.**

**The entire 36 paged document is on the County's website at
www.warrencountync.com**

**Go to Online Forms & Downloads
and search under Board of Commissioners for**

**“9-14-15 County Managers approved contracts August
2015”**

Meeting Date: September 14, 2015

Item # 17-B

SUBJECT: County Manager's Reports

REQUESTED BY: Linda T. Worth, Warren County Manager

SUMMARY: County Manager's Report of activities for August 2015 is presented for the Board's review and approval.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of the County Manager's report of activities for the month of August, 2015.

NOTES:

RE: August 2015 Status Report

Following is a recap of my work activities for the month of August 2015:

Administration

- Prepared for and attended Board of Commissioners Regular Meeting (8/3/15)
- Meeting with YSB Director (8/3/15)
- Meeting with Cooperative Extension Director (8/3/15)
- Participated in Web Meeting with Representative of Streamlink Grants Resource Software (8/5/15)
- Mtg. with A. Wortham, Guardian of YSB Participant (8/5/15)
- Attended 4 Rivers RC&D Meeting, Norlina, NC (8/6/15)
- Meeting with Recreation Director (8/7/15)
- Attended KLRWS Advisory Board Meeting (8/10/15)
- Attended Senator Brown's Meeting at the Legislature Building to Discuss proposed Sales Tax Legislation (8/12/15)
- Meeting with County Attorney and Others (8/12/15)
- Meeting with Recreation Commission Sub-Committee (8/12/15)
- Meeting with Roads Committee Sub-Committee (8/14/15)
- Annual Leave (8/17-18/15)
- Prepared for and attended Board of Commissioners Work Session (8/19/15)
- Attended closing for land purchase at Atty. Rooker's Office (8/19/15)
- Meeting with Animal Control Director and County Attorney (8/19/15)
- Facilitated Domestic Violence Stakeholders' Meeting (8/20/15)
- Meeting with Recreation Director (8/21/15)
- Prepared for and attended Roads Committee Meeting (8/25/15)
- Meeting with Economic Development Director (8/26/15)
- Participated in Conference Call with Finance Director, Bond Refunding Financial Advisor, and Others (8/26/15)
- Prepared for and attended monthly Department Heads' Meeting (8/27/15)

Other Activities

- Attended Rural Center Regional Advocacy Roundtable Mtg., Henderson, NC (8/6/15)
- Participated in Recreation Commission Retreat (8/8/15)
- Participated in Ribbon Cutting for Fire House Restaurant in Warrenton (8/26/15)

Project Updates

Simulcast Radio System Upgrade Project – Phase II

TSS Partners is preparing the Request for Proposals for the radio equipment needed to facilitate Phase II of this project. The structural drawings for the Manson Tower upgrade have not yet been completed by Tower Engineering Professionals.

Buck Spring Project

Three responses were received from Architectural firms in response to the RFQ Architectural/Engineering Services for the Buck Spring Project – Phase I. The Architect Selection Committee will meet on 9/9/15 to evaluate the proposals and decide which firm(s) will be scheduled to interview with the Committee. The members of the Selection Committee are: Com. Bertadean Baker; Ken Bowman, EDC Director; Crystal Smith, CED; and Linda Worth, County Manager. All of these individuals served on the Buck Spring Planning Committee. The Selection Committee will make a recommendation to the Board of County Commissioners of the selected firm at the October 5, 2015 Commissioners meeting.

Land Acquisition & Emergency Services Headquarters Facility

On August 19, 2015, Warren County closed on the 45.384 acres off of Hwy. 158 Bypass that will be used for the Emergency Services Headquarters facility (10 acres) and for future expansion of the recreation complex (remaining acreage) that is located on the same highway.

We are in the process of preparing a Request for Qualifications for Architectural services for the Emergency Services Headquarters facility. Staff is also working on the USDA pre-application for funding for the project.

Ephraim Place CDBG Project

In conjunction with USDA, Mrs. C. Alston-Kearney, Grant Administrator, is working to identify potential home buyers for the three homes we must construct in order to meet the County's obligations for the CDBG grant received through the NC Division of Community Assistance. We are encouraging everyone to refer prospective homebuyers to Ms. Alston-Kearney at Warren Family Institute to determine if Ephraim Place Subdivision may be an option to meet their housing needs.

Golden LEAF Community-Based Grantsmaking Initiative

We have requested an extension through 12/31/15 to complete the activities funded by the Golden LEAF planning grant for the CAVE Project. We are also continuing work on a preliminary business plan for the CAVE project. We will update the Board of County Commissioners at their 10/14/15 Work Session on the status of this project.

September 14, 2015

Closed Session
for discussion of Personnel Matters
in accordance with NC GS §
143-318.11(a)(6).

Adjourn

September 14, 2015
Regular Meeting