

***SUGGESTED AGENDA
FOR
JUNE 7, 2004 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
WARREN COUNTY COURTHOUSE
WARRENTON, NORTH CAROLINA***

***6:15 pm - Public Hearing - Installment Purchase/Financing Contract for Construction
EMS Ambulance Storage Facility***

6:30 pm - Public Hearing - Six (6) mile Fire Service District Extensions

- 1. Call to Order Regular Monthly Meeting**
- 2. Moment of Silence**
- 3. Citizen Comments**
- 4. Approve June 7, 2004 Suggested Agenda**
- 5. Consent Agenda**
 - A. Approve Minutes of:**
 - May 3, 2004 - Public Hearing**
 - May 3, 2004 - Regular Meeting**
 - May 12, 2004 - Special Meeting**
 - B. Tax Collector's & Interest Income Reports - Finance Officer Susan W. Brown**
 - C. Tax Release Requests (Over \$100) - Tax Assessor Linda T. Jones**
Tax Release Requests (Under \$100) - " " " "
 - D. Board Re-Appointments:**
 - 1) Lake Gaston Weed Control Council - Dr. Brown**
 - 2) ABC Board - Ella D. Moore**
 - E. Approve Fire Works Demonstration at Lake Gaston and Waive \$40 fireworks permit fee for Long Bridge VFD**
 - F. Roanoke-Wildwood VFD Tax Exempt Loan Approval - Robert L. Smith**
 - G. Habitat for Humanity request for waiver of Environmental Health Fee(s)**

- H. Adopt Resolutions**
 - 1) Urging Strong Penalties for Offenders that Sell & Manufacture Methamphetamine in North Carolina**
 - 2) In Support of Actions to Create & Maintain Jobs in North Carolina**

- 6. Finance Officer - Susan Brown**
 - A. Amendment # 9 FY 2003-04 Warren County Budget Ordinance**
 - B. Approve Financing Terms for Department of Social Services vehicle purchase**

- 7. EMS Ambulance Storage Facility Lease Purchase - David Askew**
 - A. Resolution Authorizing Application to Local Government Commission**
 - B. Resolution Approving Financing Terms**
 - C. Construction contract between Reaves & County of Warren**

- 8. Consideration of VFD's Six (6) Mile Fire Service District Extensions**

- 9. DOT FY 2004-05 Secondary Road Program - Steve Winstead, PE**

- 10. Eaton's Ferry Campgrounds - Rick Page**
 - A. Update on clean-up**
 - B. Request for Waiver of Tipping fees**

- 11. Proposed Amendment to Allcare Ambulance Services Franchise Agreement - William Roberts**

- 12. CDBG Program request to award bid for rehabilitation of two structures - Dera Adair**

- 13. Buck Springs Regional Leadership Excellence Center - Carolyn Ross-Holmes**
 - A. Update from Funding Committee**
 - B. Adopt Resolution in Support**

- 14. Public Works - Macon Robertson**
 - A. Water Rates for Water District III - Halifax County Supply**
 - B. Approve NC DENR - Applicant Certification Form for Water District II**
 - C. Wise Pump Station Cable Easement for Virginia DOT Pump Station #2 Project**
 - D. Final Adjusting Change Order for Water District II**
 - E. Approve Job Descriptions**
 - 1) Customer Service Specialist**
 - 2) Approve Job Description - Utility Technician**
 - 3) Approve Job Description - Office Assistant**

- 15. Award Bids**
 - A. Public Works Rubber Tire Backhoe**
 - B. Public Works vehicles**

- 16. Consider request from Long Bridge VFD for financial donation for fireworks display**

- 17. Ratify 2004, 2005, 2006 Audit Contract**

- 18. Approve FY 2004-05 JCPC funding plan**
- 19. Approve Contract between County of Warren and Dr. O'Malley for Euthanizing Animals**
- 20. Approve PCB Landfill Transfer from State of NC to County of Warren**
- 21. Approve Amendment # 3 to the FY 2004-05 Contract # 00179-03 for Child Support Enforcement**
- 22. Grant Easement to John Loving - County Attorney Johnson**
- 23. County Manager's Report**

**Closed Session
in accordance with GS 143-318.11(a)**

Personnel Matters

***Warren County
Board of Commissioners***

Agenda Packet

***June 7, 2004
7:00 pm***

Prepared by:

**Angelena Kearney-Dunlap
Clerk to the Board**

6:15 PM

PUBLIC HEARING

**EMS Ambulance Storage Facility
Construction Financing**

6:30 PM

PUBLIC HEARING

**Volunteer Fire Departments Six-Mile
District Extension**



WARREN COUNTY BOARD OF COMMISSIONERS

POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589
Telephone: (252) 257-3115 Fax: (252) 257-5971

Citizen Comments

RULES:

Ulysses S. Ross, Chairman
H.E. Luke Lucas, Vice Chairman
Clinton G. Alston
Weldon C. Capps, Jr.
Janet W. Humphries

Loria D. Williams
County Manager

Angelsna Kearney-Dunlap
Clerk to the Board

- Please sign up to speak.
- The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.
- Any group of people who support or oppose the same position should designate a spokesperson.
- Please address only those items which might not have been addressed by a previous speaker.
- Order and decorum will be maintained.
- This is not a question and answer session.

*Warren County
Board of Commissioners*

MEETING DATE: June 7, 2004

AGENDA ITEM: 4

SUBJECT: Adopt June 7, 2004 Suggested Agenda

SUMMARY: Above referenced submitted for Board's review and adoption.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5A

SUBJECT: Approve minutes of:
*** May 3, 2004 - Public Hearing 2004-05 Aging Home & Community Care
Block Grant Application**
*** May 3, 2004 - Regular Board Meeting**
*** May 12, 2004 - Special Meeting**

SUMMARY: Above referenced submitted for Board's review and approval.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5B

SUBJECT: Tax Collector's & Interest Income Reports

SUMMARY: Finance Officer Susan Brown submits the above referenced for Board's review and approval.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5C

SUBJECT: Request for Tax Releases

SUMMARY: Tax Assessor Linda T. Jones submits requests for tax releases Over \$100 for Board's approval and releases Under \$100 as approved by County Manager for Board's information.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5D

SUBJECT: Lake Gaston Weed Control Council Re-Appointment

SUMMARY: Dr. Elton Brown, President of the above referenced council requests reappointment to his 7th term on same. Said term will expire July 2007.

Submitted for Board's review and action.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5D-2

SUBJECT: ABC Board Re-Appointment

SUMMARY: Karl Hehl, Chairman of the above referenced board requests re-appointment of Ella D. Moore to her 2nd term on same. Said term will expire June 2007.

Submitted for Board's review and action.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5E

SUBJECT: Independence Day Fireworks Demonstration

SUMMARY: Bruce Dunlevy, Chief - Long Bridge VFD request Board's consent to hold an annual fireworks demonstration on Saturday - July 3, 2004. Attached is a certificate of insurance providing coverage from 4/1/04 to 4/1/05.

Long Bridge VFD also requests waiver of the \$40 fireworks permit fee.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5F

SUBJECT: Roanoke-Wildwood VFD Tax-Exempt Loan

SUMMARY: Robert L. Smith, President Roanoke-Wildwood VFD requests Board of Commissioners approve by Resolution, the VFD's application for a tax-exempt loan from 1st Citizens Bank in the amount of \$262,654 to purchase a KME apparatus to replace the 1982 Ford pumper/tanker. Provided is proof of required public hearing and minutes from Roanoke-Wildwood VFD's May 7, 2004 meeting where actions were approved.

This is submitted for Board's review and authorization.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5G

SUBJECT: Habitat for Humanity

SUMMARY: Above referenced organization request waiver of Environmental Heath fees related to housing projects to commence in June and September 2004.

This is submitted for Board's review and authorization.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5H-1

SUBJECT: Adopt Resolution

**SUMMARY: Resolution Urging Stronger Penalties for Offenders That Sell &
 Manufacture Methamphetamine in NC**

This is submitted for Board's review and adoption.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

CONSENT AGENDA ITEM: 5H-2

SUBJECT: Adopt Resolution

SUMMARY: Resolution In Support of Actions to Create & Maintain Jobs in NC

This is submitted for Board's review and adoption.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 6A

**SUBJECT: Amendment # 9 to the 2003-04 Warren County
Budget Ordinance**

**SUMMARY: Finance Officer Susan Brown presents above referenced for Board's
approval.**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 6B

SUBJECT: Award Bid for Financing of DSS vehicles

SUMMARY: Finance Officer Susan Brown presents above referenced for Board's action.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 7A

SUBJECT: **Consideration of EMS Ambulance Storage Facility
Construction Financing**

SUMMARY: **Having held a required public hearing on Monday, June 7, 2004 at
6:15 pm to hear citizen comments regarding above referenced financing,
a Resolution Authorizing Application to the Local Government
Commission is submitted for Board adoption.**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 7B

SUBJECT: **Consideration of EMS Ambulance Storage Facility
Construction Financing**

SUMMARY: **Having held a required public hearing on Monday, June 7, 2004 at
6:15 pm to hear citizen comments regarding above referenced financing,
a Resolution Approving Financing Terms for above referenced project
is submitted for Board adoption.**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 7C

**SUBJECT: Consideration of EMS Ambulance Storage Facility
Construction Financing**

**SUMMARY: Having held a required public hearing on Monday, June 7, 2004 at
6:15 pm to hear citizen comments regarding above referenced financing
packet, it is requested that Board approve entering into contract with
T.L Reaves Construction, Inc. for the above referenced project at the
cost of \$192,504.**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 8

SUBJECT: Consideration of Six (6) Mile Fire District Extensions

SUMMARY: Having held a required public hearing on Monday, June 7, 2004 at 6:30 pm to hear citizen comments regarding VFD six mile service district extensions, it is requested Board approve maps as presented.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 9

SUBJECT: DOT Secondary Road Program Presentation

SUMMARY: NC DOT District Engineer-Steve Winstead, PE will present the annual DOT Secondary Roads program update.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 10A

SUBJECT: Eaton's Ferry Campgrounds

**SUMMARY: Rick Page requests an audience with the Board to present update on
above referenced.**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 10B

SUBJECT: Eaton's Ferry Campgrounds

SUMMARY: Rick Page requests Board waiver tipping fees related to the clean-up of above referenced.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 11

SUBJECT: Allcare Ambulance Service

SUMMARY: William Roberts, EMT-P and President of the above referenced, requests Board consideration of Amendment to current Ambulance Franchise to increase level of care and add fee for ALS services.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 12

SUBJECT: CDBG Housing Projects

SUMMARY: Dera Adair, CDBG Program Coordinator request Board review and award of bid for the rehabilitation of Henderson & Hicks homes through CDBG program:

Per attached, bids were as follows:

| <u>Contractor</u> | <u>Henderson</u> | <u>Hicks</u> |
|--------------------------|------------------|--------------|
| Hargrove Home Service | \$29,995 | \$33,525 |
| Sanders Construction | \$23,000 | \$23,900 |
| Clayton Cleaning Service | \$25,625 | \$23,948 |
| Rooker Construction Co. | \$28,900 | \$22,875 |
| Smith Construction | \$22,545 | \$26,125 |

CDBG staff recommends awarding both bids to Rooker Construction Co., per reasons stated on attached letter.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 13A

SUBJECT: Buck Springs Regional Leadership Excellence Center

SUMMARY: Funding Update

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 13B-1

SUBJECT: Buck Springs Leadership Excellence Center

SUMMARY: Resolution in Support of Construction at an estimated cost of \$3,949,351

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 13B-2

SUBJECT: **Buck Springs Leadership Excellence Center**

SUMMARY: **Alternate Resolution in Support submitted by Commissioners Lucas & Humphries**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 14A

SUBJECT: Public Works

SUMMARY: Macon Robertson, Public Works Director submits Water District III water rates from Halifax County's water supply for Board's review and approval.

Recommended:

\$23 for first 3,000 gallons, \$3.25 for each gallon over 3,000.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 14B

SUBJECT: Public Works

**SUMMARY: Macon Robertson, Public Works Director submits Water District II
Application Certification Form for Board's review and approval.**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 14C

SUBJECT: **Public Works**

SUMMARY: **Wise Pump Station Cable Easement for Virginia DOT Pump Station #2
Project is submitted for Board's review and action.**

Chairman to the Board is authorized to sign related documentation.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 14D

SUBJECT: **Public Works**

SUMMARY: **Final Adjusting Change Order for Warren County Water & Sewer District II is submitted for Board's review and action.**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 14E

SUBJECT: Public Works

SUMMARY: Public Works Director requests adoption of the following job descriptions:

| | Salary Grade |
|--|---------------------|
| 1) Public Works Customer Service Specialist | 14 |
| 2) Public Works Utility Technician (new job descriptions attached for #'s 1 & 2) | 14 |
| 3) Office Assistant (This job all ready exists in many departments) | 10 |

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 15A

SUBJECT: Award Bids for Public Works Rubber Tire Backhoe

SUMMARY: Bids were received for above referenced equipment and opened on Friday, May 28th at 2:00 pm.

| <u>Vendor / Make / Model</u> | <u>Base Bid</u> |
|---------------------------------|-----------------|
| R.W Moore, John Deer 310SG | \$60,736 |
| Gregory Pool, CAT 416D | \$60,237 |
| Case Backhoe, Briggs Equip 580L | \$50,448 |

See Clerk to the Board to view original bids and for additional information on options, etc.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 15B

SUBJECT: Award Bids for Public Works Vehicles

SUMMARY: Bids were received for above referenced vehicles and opened on Monday, May 3rd at 12:00 noon. Originally, Advantage Ford of Henderson, NC was awarded bid but was not able to fulfill it's bid terms. Therefore, it is submitted to award bid for the following vehicles to Griffin Ford.

| <u>Vendor / Make / Model</u> | <u>Base Bid</u> |
|---|-----------------|
| 2 - 2004 Ford F-150 4x4 Trucks | \$15,999 each |
| 1 - 2004 Ford F-250 XL 4x2 | \$19,399 |
| 1 - 2004 Ford Explorer 4x4 Midsized SUV | \$21,499 |

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 16

SUBJECT: Independence Day Fireworks Demonstration

SUMMARY: Bruce Dunlevy, Chief - Long Bridge VFD request County of Warren contribute \$500 toward an annual fireworks demonstration on Saturday - July 3, 2004.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 17

SUBJECT: FY 2004, 2005, & 2006 Audit Proposal

SUMMARY: It is recommended to ratify above referenced audit contract.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 18

SUBJECT: FY 2004-05 Juvenile Crime Prevention Council Funding Plan

SUMMARY: Above referenced is submitted annually for Board's adoption. JCPC oversees funding for Warren County programs for youth per attached.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 19

SUBJECT: Animal Control - Contract for Services

SUMMARY: Above referenced contract between County of Warren and Dr. Amy O'Malley, Veterinarian is presented for Board's adoption.

Warren County commits to:

- 1) pay the Contractor at the rate of \$45/hr and reimburse at actual cost the lethal injection drug at \$60/btl and sedative at \$40/blt.**
- 2) maintain all records on length of stay & disposition of animals**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 20

SUBJECT: Receive PCB Landfill from State of North Carolina

SUMMARY: Warren County Board of Commissioners take action to receive from State of North Carolina approximately 20 acres of property situated on Limer Town Road identified as PCB Landfill. Further, the Board authorizes County Manager Williams to execute all documentation relative to same.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 21

SUBJECT: Amendment # 3 to the Child Support Enforcement Contract

SUMMARY: Said amendment increases the "not to exceed amount by \$13,000" from \$94,902 to \$107,902 for the period July 1, 2003 through June 30, 2004. Amount consists of:

\$8,580 Title IV-D, 66% Federal funds (CFDA # 93.563), and \$4,420 - 34% County funds.

Submitted for Board of Commissioner approval.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

MEETING DATE: June 7, 2004

AGENDA ITEM: 22

SUBJECT: Grant Easement to John Loving across Buck Springs property

SUMMARY: In prior years, Mr. Loving has made the above referenced request. It is now submitted for this Board's consideration.

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:

June 7, 2004

Warren County
Manager's Report



WARREN COUNTY BOARD OF COMMISSIONERS

POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589
Telephone: (252) 257-3115 Fax: (252) 257-5971

State of North Carolina
County of Warren

Ulysses S. Ross, Chairman
H.E. Luke Lucas, Vice Chairman
Clinton G. Alston
Weldon C. Capps, Jr.
Janet W. Humphries

Loria D. Williams
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

RESOLUTION URGING STRONGER PENALTIES FOR OFFENDERS THAT SELL AND MANUFACTURE METHAMPHETAMINE IN NORTH CAROLINA

WHEREAS, the use, sale, and manufacture of methamphetamine is becoming more evident in North Carolina; and

WHEREAS, the operation of manufacturing methamphetamine poses extreme danger, not only to children who may inhabit the premises, but to law enforcement officers and firemen who may be called to the scene; and

WHEREAS, the availability of methamphetamine drugs needs to be completely eradicated through all means possible,

THEREFORE, BE IT RESOLVED that the Ashe County Board of Commissioners urge the North Carolina Legislature to adopt laws that impose stronger penalties for offenders who operate clandestine methamphetamine labs, and for the sale and/or offer for sale of methamphetamine,

BE IT FURTHER RESOLVED that adequate state and federal funding for law enforcement agencies be a top priority in the Legislature and that fire departments have availability to grants and other sources in order to maintain necessary equipment for dealing with the dangers posed by dealing with methamphetamine labs.

Duly adopted this the 7th day of June 2004.

Warren County Board of Commissioners

ATTEST:

Ulysses S. Ross, Chairman

Angelena Kearney-Dunlap, Clerk



WARREN COUNTY BOARD OF COMMISSIONERS

POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589
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STATE OF NORTH CAROLINA

COUNTY OF WARREN

RESOLUTION

Ulysses S. Ross, Chairman
H.E. Luke Lucas, Vice Chairman
Clinton G. Alston
Weldon C. Capps, Jr.
Janet W. Humphries

Loria D. Williams
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

WHEREAS, the Board of Commissioners at its August 4, 2003 regular monthly meeting did approve USDA Letter of Intent to Meet Conditions in support of construction of the Buck Spring Regional Leadership Excellence Center at an estimated cost of \$3,949,351; and

WHEREAS, as a component of this Letter of Intent also approved the Loan Resolution Authorizing & Providing for the Incurrence of Indebtedness *"to raise a portion of the cost of such undertaking by issuance of its bonds in the principal amount of \$1.5 million;"* and

WHEREAS, as a component to the Letter of Intent, the USDA Application for Funding cites the remaining proceeds to finance project construction as grant funds in the amount of \$500,000 and private contributions and fundraising in the amount of \$1,949,351 of which the *"County must provide evidence of commitment of funding;"* and

WHEREAS, as a requirement of USDA, an operating budget for the proposed facility was made available, estimating a full-year operating budget of \$557,200, citing a commitment from the Emmaus Community (Someday, Inc.) for 12 weekend rentals and two week summer camps an income of \$102,000 annually and additional annual rental income of \$455,300; and

WHEREAS, to assist in this fundraising endeavor the Board of Commissioners did approve a Contract for Services with Creative Campaign Consultants of NC, Inc., in the amount of \$30,000 (grant funded) with a goal of raising \$500,000 within six months and \$1.5 million by end of one year; and

WHEREAS, the Board of Commissioners voted to extend said Contract for Services with Creative Campaign Consultants in the amount of \$20,000 (county funded) through May 31, 2004 with a goal of raising a minimum of \$500,000 by contract end; and

WHEREAS, cash on hand is an estimated \$446,766 with pending in-kind contributions in the amount of \$465,000; and

WHEREAS, the Board of Commissioners at its May 3rd, regular monthly meeting did enter into an Architectural Agreement utilizing some \$273,000 in private contributions.

MEETING DATE: June 7, 2004

ADDITION TO THE AGENDA _____

SUBJECT: **Salary Consideration**

SUMMARY: **Carmin Rocco request adjustment of Wenona Mills salary to come in line with salaries of new hires in that salary grade.**

COUNTY MANAGER'S RECOMMENDATIONS:

ACTION TAKEN:
