

**SUGGESTED AGENDA
FOR
JANUARY 3, 2005 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
WARREN COUNTY COURTHOUSE
WARRENTON, NORTH CAROLINA**

- 6:00 PM** **Location/Expansion of Industry matter involving Alberta Crate & Box**
- 6:15 PM** **2005 CDBG Scattered Sites Housing Project**
- 6:30 PM** **2002 CDBG Scattered Sites Housing Project Closeout**
- 6:45 PM** **CDBG Crinkley Street Housing Capacity Grant Project Closeout**

- 1. Call to Order Regular Monthly Meeting**
- 2. Moment of Silence**
- 3. Citizen Comments**
- 4. Approve January 3, 2005 Suggested Agenda**
- 5. Consent Agenda**
 - A. Approve Minutes of December 6, 2004**
 - 6:15 - Organizational Meeting**
 - 6:30 - Public Hearing to No Wake Buoy Zone on Kerr Lake**
 - 6:45 - Public Hearing to Warren County Hazard Mitigation Plan**
 - 7:00 - Regular Board Meeting**
 - B. Tax Collector's & Interest Income Reports - Finance Officer Susan W. Brown**
 - C. Tax Release Requests (Over \$100) - Tax Assessor Linda T. Jones**
Tax Release Requests (Under \$100) - " " " "
- 6. Finance Officer - Susan Brown**
 - A. Amendment # 6 FY 2004-05 Warren County Budget Ordinance**
 - B. Capital Project Ordinance Warren County Ambulance Storage Facility**
- 7. Consideration for the following:**
 - A. Incentives - Elberta Crate & Box**
 - B. 2005 CDBG Scattered Sites Housing Project**
 - C. 2002 CDBG Scattered Sites Housing Project Closeout**
 - D. CDBG Crinkley Street Housing Capacity Grant Project Closeout**

8. Eastern Medical Transport Request for Ambulance Franchise - Belinda Hughes
9. "No Wake Buoy" on Kerr Lake - David Whitten
10. Health Access & Treatment Services Request for In-kind donation - Olga Henderson
11. E-911 Computer Aided Dispatch (CAD) Positions Agreement
12. Request for funding, Resource Conservation & Development Council - Eugene Brown
13. EMS Storage Facility Architectural Proposal - Emergency Management
14. Schedule Board of Equalization & Review - Tax Assessor
15. KARTS 2005-06 Transportation Memorandum of Understanding
16. Adopt Resolution Declaring Buck Springs a State Park
17. Certification of Results "Liquor by the Drink Referendum" - Board of Elections
18. Appoint Members to Animal Control Advisory Council
19. Schedule Joint Meetings / Public Hearings
 - A. Schedule Joint Meeting with Library Board of Trustees
 - B. Public Hearing to Amend Warren County's Official Zoning Ordinance
 - C. Joint Meeting with Northampton and Halifax Counties Boards of Commissioners
and Mecklenburg & Brunswick County VA Boards of Supervisors to discuss
Lake Gaston Weed Control
 - D. Board of Commissioner work sessions for 2005
 - E. Joint meeting with Economic Development Commission
20. Board member appointments to various Warren County Boards/Commissions
21. Open bidding process for Animal Shelter - Commissioner Humphries
22. County Manager's Report

***Warren County
Board of Commissioners***

Agenda Packet

***January 3, 2005
7:00 pm***

Prepared by:

**Evieta Hudgins
Deputy Clerk to the Board**

Public Hearing

6:00 PM

*Location/Expansion of Industry matter involving
Alberta Crate & Box*

Public Hearing

6:45 PM

*CDBG Crinkley Street Housing Capacity
Grant Project Closeout*

*Meeting called to order by
Chairman or presiding commissioner*

- - - -

Moment of Silence

Citizen Comments

RULES:

- Please sign up to speak.
- The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.
- Any group of people who support or oppose the same position should designate a spokesperson.
- Please address only those items which might not have been addressed by a previous speaker.
- If response from Manager and/or Board is desired, please leave a copy of your comment(s) with the Clerk to the Board.
- Order and decorum will be maintained.
- This is not a question and answer session.

Warren County Board of Commissioners

Meeting Date: January 3, 2005
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Item #

SUBJECT: *Adopt January 3, 2005 Suggested Agenda*

REQUESTED BY: *Clerk / Deputy Clerk to the Board*

SUMMARY: *None*

FUNDING SOURCE: *N/A*

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: *N/A*

FOLLOW-UP REQUIRED: *N/A*

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
5A

CONSENT AGENDA Item #

SUBJECT: *Approve minutes of December 4, 2004*
 6:15 - Organizational Meeting
 6:30 - Public Hearing to No Wake Buoy Zone on Kerr Lake
 6:45 - Public Hearing to Warren County Hazard Mitigation Plan
 7:00 - Regular Board Meeting

REQUESTED BY: *Clerk to the Board*

SUMMARY: *None*

FUNDING SOURCE: *N/A*

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
5B

CONSENT AGENDA Item #

SUBJECT: Tax Collectors & Interest Income Reports

REQUESTED BY: Finance Officer

SUMMARY: Submitted for Board's information and review.

FUNDING SOURCE: N/A

**APPLICABLE GENERAL STATUTE: G.S. 105 350 tax collection reports, Interest
Income Report supplied for Board's information**

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
5C

CONSENT AGENDA Item #

SUBJECT: Request for Tax Releases

REQUESTED BY: Tax Assessor

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item # 6A

SUBJECT: Amendment # 6 to FY 2004-05 Warren County Budget Ordinance

REQUESTED BY: Finance Officer/Tax Collector

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item # 6B

**SUBJECT: Capital Project Ordinance Warren County Ambulance
Storage Facility**

REQUESTED BY: Finance Officer/Tax Collector

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE: NC GS Section 13.2 of Chapter 159

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item # 7A

SUBJECT: Consider EDC Incentives for Expansion of Industry

REQUESTED BY:

SUMMARY: Alberta Crate & Box

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item # 7B

SUBJECT: Consider 2005 CDBG Scattered Sites Housing Project

REQUESTED BY:

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item # 7C

SUBJECT: Consider 2002 CDBG Scattered Sites Housing Project Closeout

REQUESTED BY:

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
7D

Item #

**SUBJECT: Consider CDBG Crinkley St Housing Capacity Grant
Project Closeout**

REQUESTED BY:

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
8

Item #

SUBJECT: Request to enter into Ambulance Franchise Agreement

REQUESTED BY: Eastern Medical Transport, Belinda Hughes

SUMMARY: Request an audience before the Board to discuss establishment of an Ambulance Franchise in Warren County.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE and/or GENERAL STATUTE: NC GS 153A-250 and Warren County Ambulance Franchise Ordinance

FOLLOW-UP REQUIRED: Reading at two (2) regular meeting and hold a Public Hearing for citizen comments in accordance with NC GS 153A-46

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
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Item #

SUBJECT: No Wake Buoy Zone on Kerr Lake

REQUESTED BY: David Whitten of Rennhaven Housing Subdivision in Manson, NC

**SUMMARY: Request for placement of a "No Wake Zone" adjacent to Rennhaven.
A required public hearing was held on Monday, December 6, 2004.
This item was tabled from 12/6/04 regular meeting and is now
presented for action. May be approved by resolution.**

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE: NC GS Section 75A-15

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
10

Item #

SUBJECT: Health Access & Treatment Services (HATS)

REQUESTED BY: Olga Henderson

SUMMARY: Request use of the medical office previously used by Dr. Trevidi for the conduct of a "Free Clinic" to serve the Warren County area.

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
11

Item #

SUBJECT: Computer Aided Dispatch Positions Agreement

REQUESTED BY: Jimmy Pappas, Sprint Telephone System

SUMMARY: This item was tabled from the December 6th meeting to be considered for Board action. County Manager requests authorization to sign "Service & Use Agreement" for above referenced.

FUNDING SOURCE: E-911 Wireless Funds

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item #

12

SUBJECT: Resource Conservation & Development Council

REQUESTED BY: Eugene Brown

SUMMARY: Warren County is requested to allocate \$500 in support of RC&D activities for the upcoming year.

FUNDING SOURCE: \$500 - Contingency

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
13

Item #

SUBJECT: EMS Ambulance Storage Facility

REQUESTED BY: David Askew, Emergency Management Director

SUMMARY: This item was tabled from the December 2004 meeting. The Board directed Mr. Askew to provide architectural drawings for Board's review. Therefore, Architectural Proposal with drawings are submitted for Board's action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

**Meeting Date: January 3, 2005
14**

Item #

SUBJECT: Board of Equalization & Review

REQUESTED BY: Tax Assessor, Linda T. Jones

SUMMARY: It is requested to schedule above referenced E&R for:

Tuesday - April 19th

(Alternate date) Tuesday - April 26, 2005

Meeting shall convene at 9:00 am and adjourn at 11:30 am

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: NC GS 105-322

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
15

Item #

SUBJECT: Kerr Area Transportation Authority (KARTS)

REQUESTED BY: Diane Cox, KARTS Executive Director

SUMMARY: Transportation Memorandum of Understanding (TMOU) is submitted annually for Board's review and adoption. The 2005-06 MOU is attached for Board's review and action.

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE: NC GS Section 75A-15

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item #

16

SUBJECT: *Buck Springs 4-H Camp*

REQUESTED BY: *Commissioner Lucas*

SUMMARY: *Resolution "Declaring Buck Springs Area a State Park" is presented for Board's review and action.*

FUNDING SOURCE: *N/A*

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item #

17

SUBJECT: Certification of Results of "Liquor by the Drink" Referendum

REQUESTED BY: Board of Elections

SUMMARY: Above referenced Certification is submitted for Board's review and adoption.

Ballot consideration: "To permit the sale of mixed beverages in hotels, restaurants, private clubs, community theaters, and convention centers."

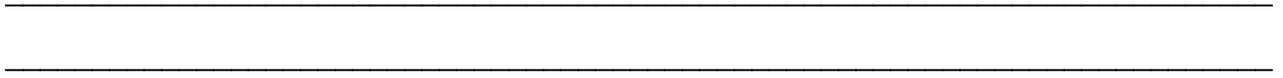
**Received votes as follows: 2008 FOR
1327 Against**

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE: NC GS 163-182.15

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____



Meeting Date: January 3, 2005
18

Item #

SUBJECT: Animal Control Advisory Council Appointments

REQUESTED BY: N/A

SUMMARY: This item was tabled from December 6, 2004 regular meeting in order to find an attorney to serve on same. Individuals expressing interest in serving are as follows:

- * *William Roberts, Paramedic*
- * *Phyllis M. Gilbert, Citizen*
- * *Dr. O'Malley, Veterinarian*
- * *Samuel Ross, Hunter*
- * *Susan Thompson, District Attorney*
- * *Susan B. King, Animal Advocate*
- * *Kristye Steed, Humane Society*
- * *Gail Wells, Citizen*
- * *Ruth Brown, Animal Advocate*

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE: Warren County Animal Control Ordinance

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item # 19A

SUBJECT: Schedule Joint Meeting

REQUESTED BY: N/A

SUMMARY: *During the December 6, 2004 Regular Board meeting it was ordered to schedule a joint meeting with the Library Board of Trustees for the discussion of locating proposed Library Facility.*

Please choose the most appropriate date for the meeting:

January 19, 2005 before Commissioner's work session,

February 7, 2005 before Regular Commissioner's meeting (or)

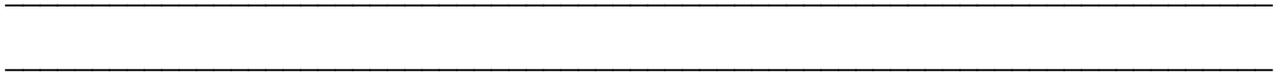
February 10, 2005 before Library Board meeting

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE AND/OR GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: Post public notice at least 10 days prior

NOTES / COMMISSIONERS ACTION TAKEN: _____



Meeting Date: January 3, 2005

Item # 19B

SUBJECT: *Schedule Public Hearing to Amend Warren County's Official Zoning Ordinance*

REQUESTED BY: *Commissioner Lucas*

SUMMARY: *It is proposed to amend the Zoning Ordinance to reflect the requirement of a simple majority vote to adopt amendments to same rather than a super-majority.*

Suggested date: February 7, 2005
Time: 6:30 pm

FUNDING SOURCE: *N/A*

APPLICABLE LOCAL ORDINANCE: *Warren County Zoning Ordinance*

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item # 19C

SUBJECT: Schedule Joint Meeting

REQUESTED BY: Commissioner Lucas

SUMMARY: It is requested to schedule a joint meeting with Northampton and Halifax County, North Carolina Boards of Commissioners and Mecklenburg and Brunswick County, Virginal Boards of Supervisors to discuss Lake Gaston Weed Control issues.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item #

19D

SUBJECT: Schedule Joint Meeting

REQUESTED BY: Commissioner Lucas

SUMMARY: It is requested to schedule a joint meeting with the Economic Development Commission to take place immediately before the January 19, 2005 Commissioner's work session.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item # 19E

SUBJECT: Adopt 2005 Work Session Schedule

REQUESTED BY:

SUMMARY: Above referenced is submitted for Board's review and adoption.

Suggested date:	January 19 - Budget Goal Setting
February 16	August 17
April 20	October 19
June 15	December 14

All work sessions are suggested for the 3rd Wednesday of the month except December, which falls on the 2nd Wednesday to avoid the holiday season.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE AND/OR GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005
20

Item #

SUBJECT: *Board member appointments to County Boards and/or Commissions*

REQUESTED BY:

SUMMARY: *Bi-annually, Board of Commissioner members are appointed to serve on County Boards and/or Commissions, usually in an ex-officio capacity. A listing of appointments is attached.*

FUNDING SOURCE: *N/A*

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

Meeting Date: January 3, 2005

Item # 21

SUBJECT: Animal Shelter Bidding Process

REQUESTED BY: Commissioner Humphries

SUMMARY: It is requested to commence the bidding process for above referenced project.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE & GENERAL STATUTE:

FOLLOW-UP REQUIRED:

NOTES / COMMISSIONERS ACTION TAKEN: _____

January 3, 2005

Warren County
Manager's Report

Closed Session
in accordance with GS 143-318.11(a)

- 1) Information made confidential by law**
- 2) Honors, Scholarships, Prizes, or Awards**
- 3) Matters Protected by The Attorney-Client Privilege**
- 4) Location or Expansion of Business or Industry**
 - 5) Property Acquisition**
 - 6) Employment Contracts**
 - 7) Personnel Matters**
 - 8) Criminal Investigations**