

**AGENDA**  
**WARREN COUNTY BOARD OF ELECTIONS**  
**AUGUST 22, 2023-5:00 PM**  
**309 N. MAIN -JOHN GRAHAM ANNEX BUILDING**  
**WARRENTON, NC**

*NOTE: This meeting is set per NC GS 163-41 to appoint Precinct Chief Judges and Judges for a two-year term.*

**ORDER OF BUSINESS**

**Call to Order**

**Chair Esther Terry**

**ACTION:** \_\_\_\_\_

**Pledge of Allegiance**

- I. Motion to appoint Chief Judges & Judges for the Warren County Board of Elections for a two- year term. (Copy attached)

**ACTION:** \_\_\_\_\_

- II. Approval of Minutes for July 18, 2023

**ACTION:** \_\_\_\_\_

- III. Approval of Resolution for counting of Absentee Ballots for November 7, 2023 Municipal Election

**ACTION:** \_\_\_\_\_

- IV. Approval of Director's Report

**ACTION:** \_\_\_\_\_

- V. Other Concerns:

**ACTION:** \_\_\_\_\_

- VI. Adjourn

**ACTION:** \_\_\_\_\_

## NOTICE OF APPOINTMENT OF PRECINCT OFFICIALS

Per NCGS 163:41, the following are being appointed to serve as precinct officials for the Warren County Board of Elections for a two-year term.

PRECINCT NAME	POSITION	AFFILIATION
<b>RIVER</b>		
William Meyer	Chief Judge	Republican
Hugh Freeman	Judge	Republican
Mell Jones	Judge	Democrat
Patricia Kennard	Assistant	Republican
Mary Shearin	Assistant	Democrat
<b>SIX POUND</b>		
Sheila Owen	Chief Judge	Republican
Arvella Scott	Judge	Democrat
Jaye Allen	Judge	Unaffiliated
Phyllis Smith	Assistant	Democrat
Alice Maccue	Assistant	Republican
<b>HAWTREE</b>		
Rachael Short	Chief Judge	Unaffiliated
Tammy Collins	Judge	Democrat
Joanne Thompson	Judge	Republican
Susan Sullivan	Assistant	Democrat
Mary Branch	Assistant	Democrat
<b>SMITH CREEK</b>		
Thurlette Tunstall	Chief Judge	Democrat
Henry Hayes	Judge	Republican
Virginia Broach	Judge	Democrat
Ashley Carroll	Assistant	Republican
Ruby Downey	Assistant	Democrat
<b>NUTBUSH</b>		
Eddie Mitchell	Chief Judge	Democrat
Joann Wright	Judge	Democrat

Janice Shehata	Judge	Unaffiliated
Phyllis Durham	Assistant	Democrat
Kent Daeke	Assistant	Republican

**SANDY CREEK**

Kim Choplin	Chief Judge	Unaffiliated
Stacey Henderson	Judge	Unaffiliated
Linda Copeland	Judge	Democrat
Juanita Richardson	Assistant	Democrat
Sterlin Cheston	Assistant	Unaffiliated

**SHOCCO**

Sheila Robertson	Chief Judge	Republican
Betty O'Neal	Judge	Democrat
Michael Ballinger	Judge	Unaffiliated
Andrea Shannon	Assistant	Democrat
Towney Kennard	Assistant	Unaffiliated

**FISHING CREEK**

Felicia Gupton	Chief Judge	Unaffiliated
Janet Rudasill	Judge	Unaffiliated
Felicia Taylor	Judge	Democrat
Pearline Pulley	Assistant	Democrat
James Lapointe	Assistant	Republican

**JUDKINS**

Judy Leonard	Chief Judge	Republican
Cheryl Coldsmith	Judge	Unaffiliated
Kathy Harris	Judge	Democrat
Carolyn Jordan	Assistant	Democrat
Vonnete Robertson	Assistant	Unaffiliated

**WEST WARRENTON**

Finley Neal	Chief Judge	Republican
Eldora Tillery	Judge	Democrat
Mary Jackson	Judge	Unaffiliated
Gwendolyn Crews	Assistant	Democrat
Robert Shingler	Assistant	Republican

**FORK**

Molly Hayes	Chief Judge	Unaffiliated
Melissa Williams	Judge	Republican
Wilma Cruel	Judge	Democrat
Doris Williams	Assistant	Democrat
Taj Gupton	Assistant	Unaffiliated

**ROANOKE**

David Johnson	Chief Judge	Unaffiliated
Sarah Wilkins	Judge	Democrat
Dale Lapointe	Judge	Unaffiliated
Frank Maccue	Assistant	Republican
Linda Lean	Assistant	Unaffiliated

**NORLINA**

Beverly Santhouse	Chief Judge	Unaffiliated
Charlene Perry	Judge	Democrat
Brian Mazor	Judge	Republican
Mary Prewitt	Assistant	Democrat
Carolyn Jones	Assistant	Democrat

**EAST WARRENTON**

Paul Gupton Jr.	Chief Judge	Unaffiliated
Susan Blalock	Judge	Unaffiliated
Gail Cooper	Judge	Democrat
Daniel Sullivan	Assistant	Republican
Mary Lett	Assistant	Democrat

This is the 22<sup>nd</sup> day of August, 2023

Esther Terry-Chair  
Warren County Board of Elections



**MINUTES**  
**WARREN COUNTY BOARD OF ELECTIONS**  
**JULY 18, 2023-12:00 NOON**  
**309 N. MAIN STREET-WARRENTON, NC 27589**

*Pursuant to NCGS 163-31, the meeting is to administer oaths of office to newly appointed members of the Warren County Board of Elections. In addition, this will be the organizational meeting of the new board with the selection of a secretary for the Board.*

**PRESENT:** Henry L. Durham, Jr. and Walter Hundley. Esther Terry joined the meeting by phone as well as James Roberts. Betty Mazor was absent and a staff member reached out to her by phone and she agreed to go by the Clerk of Courts office to receive her oath later in the day. Also present was Debbie Formyduval-Director, Robin Irby-Deputy Director, Carlisa Jiggetts-staffer, Luci Weldon on behalf of the Warren Record.

In the physical absence of Chair Esther Terry, Henry Durham assumed the role of acting Chair. Those present stood for the Pledge of Allegiance.

Acting Chair Henry Durham called for nomination of a secretary for the board. Walter Hundley nominated James Roberts as secretary for the Board in the form of a motion. The motion was seconded by Esther Terry. With a vote of 4 in the affirmative and none opposed, James Roberts was elected secretary for the Warren County Board of Elections.

Walter Hundley made a motion to approve the minutes of June 18, 2023. The motion was seconded by James Roberts and passed 4-0.

Director Formyduval shared the one stop plan recommended hours for the November 7, 2023 Municipal Election with the board. Walter Hundley made a motion to approve the One Stop Operational plan as presented. The motion was seconded by James Roberts and passed 4-0. (See attachment 1)

Debbie Formyduval presented legal notices for the November 7, 2023 Municipal Election. Walter Hundley made a motion to approve the notices as presented. The motion was seconded by Esther Terry and passed 4-0.

Walter Hundley made a motion to approve the Director's report as presented. The motion was seconded by James Roberts and passed 4-0. (See attachment 2)

Being no further business before the board, Walter Hundley made a motion to adjourn at 12:40 PM. The motion was seconded by Esther Terry and passed 4-0.

Respectfully submitted

(seal)

James Roberts -Secretary

ATTEST:

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RESOLUTION OF THE WARREN COUNTY, NC BOARD OF  
ELECTIONS CONCERNING THE COUNTING OF ABSENTEE  
BALLOTS

On \_\_\_\_\_ the Warren County Board of Elections met at the  
Board of Elections office and adopted the following resolution:

BE IT RESOLVED BY the Warren County Board of Elections that:

1. The Warren County Board of Elections shall meet at 5:00 p.m. on  
Election Day, Tuesday, November 7, 2023 at the Warren County  
Board of Elections office to count absentee ballots.
2. Any voter of the county may attend this meeting and observe the  
count.
3. The results of the absentee ballot count will not be announced  
before 7:30 p.m. that night.

\_\_\_\_\_, Chair  
Warren County Board of  
Elections

Passed this the \_\_\_\_\_ day of \_\_\_\_\_, 2023 in a motion  
made by \_\_\_\_\_, seconded  
by \_\_\_\_\_ and passed with a vote of \_\_\_\_\_ to \_\_\_\_\_

ATTEST: \_\_\_\_\_



**DIRECTOR'S REPORT  
WARREN COUNTY BOARD OF ELECTIONS  
PERIOD: JULY 2023  
PREPARED BY: DEBBIE FORMYDUVAL**

**ELECTION PROGRAMMING:** For this period staff has worked to complete election notices to be posted and advertised Photo id information has been filtered down to the BOE so we are preparing an information table, adding the information to our webpage, preparing training materials for Chief Judges and precinct officials. With photo id there are changes to the wording on voter cards that are mailed from our office. We have printed labels and added them to the existing stock of cards on hand. The wording has been updated for mail absentee return envelopes so our printer is preparing a shipment in time for use with the municipal election. We have upgraded the photo id equipment that will be used to issue photo id cards to registered voters that do not have an id and we have been working to become more familiar with the equipment.

With the close of the candidate filing period for the November 7, 2023 Municipal Election, ballot preparation is underway. This includes the proofing process, posting to the website, and preparing a public information table for voters. In the coming weeks we will complete preparation of the voter equipment and upgrades to our one stop site laptops. Staff will be setup with the payroll department and we will train in early October for the opening of early voting on October 19, 2023.

Legal noti

ces are being prepared for proofing and running in the local paper as well as being posted at the library and courthouse.

Our office has reached out to local party chairs for recommendations for precinct officials and we continue to receive recommendations and fill vacancies.

Staff have followed activity with SBOE meetings online to stay informed about upcoming legislative changes.

Staff completed a bi-annual list maintenance process (National Change of Address), whereby the US postal service provides our office with voters that have notified them of relocation and address changes. We mailed 69 voter cards and the cards are now being returned, removals completed and applications being

mailed to new registrants in our county. The process helps to maintain accurate data bases for local BOE offices.

Field surveys, workflow sites, public records requests have been addressed and are current.

**MEETINGS AND TRAININGS FOR THIS PERIOD:**

7/6/2023 SBOE Meeting online  
7/11/2023 Department Head Meeting  
7/18/2023 Warren BOE Meeting

**NRVA STATISTICS:** See attached report.

WARREN COUNTY BOARD OF ELECTIONS

NVRA REPORT

Reporting Period: 7/1/2023 - 7/27/2023

**Totals**

Active	11,427
Inactive	1,565
Total Registration	12,992

**REPORTING PERIOD**

Registrations Approved	47
Total Registrations Removed	61
Inactive Registrations Removed	10

**New Registrations**

00 - No Application Source	0
01 - Public Assistance	1
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	36
06 - Mail-in	0
07 - In-person	1
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	3
17 - Registration Drives	1
21 - Medicaid Renewal	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
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**Duplicates**

00 - No Application Source	9
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	10
06 - Mail-in	1
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	2
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0

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99 - Voter Change On Verification

0

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**Changes of Information**

00 - No Application Source	15
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	19
06 - Mail-in	3
07 - In-person	1
08 - Library & High School	1
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0
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**Verifications**

# of 1st & 2nd verification mailings sent	65
# of 1st NCOA mailings sent	69
# of 1st verification returned undeliverable	2
# of verification returned by voter	0

**Confirmations**

# of confirmations returned by voter	0
# of confirmations sent	1
# of confirmations returned undeliverable	0
# of confirmations not returned at all	0

**COUNTY STATISTICAL**

Constitution	0
Democratic	7,805
Green	0
Libertarian	40
Republican	2,234
Unaffiliated	2,913
American Indian	528
Asian	26
Black	6,182
Multi-Racial	43
Native Hawaiian or Pacific Islander	2
White	5,334
Other	162
Undesignated	715
Hispanic	115
Not Hispanic	8,559
Undesignated	4,318

Female	6,725
Male	5,564
Undesignated	703

**Unprocessed Registrations - Incomplete Queue**

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

**Unprocessed Registrations - Archive Queue**

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

**Unprocessed Registrations - Review Queue**

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0

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08 - Library & High School	0
09 - Spanish Language Application	0
10 - Online Registration	0
17 - Registration Drives	0
21 - Medicaid Renewal	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0

VOTER PROFILE

**Full Name:** NEAL, TINA ROSE  
**Residence Address:** 1000 W US HIGHWAY 158 BUS WARRENTON, NC 27589  
**Mailing Address on File:**  
**VRN:** 000000008424  
**Age:** 56  
**Register Date:** 09/11/1991  
**Status:** A

**Sex:** FEMALE  
**Race:** W **Ethnicity:** NL  
**Party:** REPUBLICAN  
**Birth Place:** NC

Districts

PRECINCT: 010  
 CONGR: 01  
 SUPERIOR COURT: 09  
 JUDICIAL DISTRICT: 09B  
 SENATE: 03  
 HOUSE: 027  
 COMMISSION: 001  
 SCHOOL: 001  
 PROSECUTORIAL: 11  
 VOTING TAB DIST: 010

Voting History (36 Most Recently Voted Elections)

11/08/2022	11/08/2022	GENERAL
05/17/2022	05/17/2022	PRIMARY
11/03/2020	11/03/2020	GENERAL
03/03/2020	03/03/2020	PRIMARY
11/06/2018	11/06/2018	GENERAL
05/08/2018	05/08/2018	PRIMARY
11/08/2016	11/08/2016	GENERAL
06/07/2016	06/07/2016	CONGRESSIONAL PRIMARY
03/15/2016	03/15/2016	PRIMARY
11/04/2014	11/04/2014	GENERAL
05/06/2014	05/06/2014	PRIMARY
11/06/2012	11/06/2012	GENERAL
07/17/2012	07/17/2012	SECOND PRIMARY
05/08/2012	05/08/2012	PRIMARY
11/02/2010	11/02/2010	GENERAL
05/04/2010	05/04/2010	PRIMARY
11/04/2008	11/04/2008	GENERAL
05/06/2008	05/06/2008	PRIMARY
11/07/2006	11/07/2006	GENERAL
05/30/2006	05/30/2006	SECOND PRIMARY
05/02/2006	05/02/2006	PRIMARY
11/02/2004	11/02/2004	GENERAL
08/17/2004	08/17/2004	SECOND PRIMARY
07/20/2004	07/20/2004	PRIMARY
11/05/2002	11/05/2002	GENERAL
09/10/2002	09/10/2002	PRIMARY
11/07/2000	11/07/2000	GENERAL
05/30/2000	05/30/2000	SECOND PRIMARY
05/02/2000	05/02/2000	PRIMARY

I CERTIFY THAT THIS INFORMATION IS TRUE AND ACCURATE. Signature: \_\_\_\_\_

Date: 07/19/2023