

MINUTES FROM THE MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, JANUARY 4, 2021 AT 6:00 PM.

The meeting was called to order by Chairman Tare Davis. Other Commissioners present: Bertadean Baker, Victor Hunt, Jennifer Pierce and Walter Powell. Others in attendance: County Manager Vincent Jones, Senior Assistant Charla Duncan, Finance Director Lee Faines and County Attorney Hassan Kingsberry.

Chairman Davis conducted prayer and pledge to the flag.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, January 4, 2021 Suggested Agenda was adopted.

Citizen Comments were as follows:

Milo Alston addressed the Board with concerns/questions about the Courthouse Square Monument Committee.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Minutes of November 2, 2020 regular monthly meeting were adopted.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Collector's Report for October 2020 was accepted as presented for Board's information in accordance with NCGS 105-350:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month November 2020**

2020-2021

Current Year Collections

Tax Year	Charge	Collected in November	Collected to Date	Balance Outstanding	Percentage Collected
November 2020 FY21	\$18,844,868	\$4,699,057	\$9,915,438	\$8,929,429	52.62
November 2019 FY20	\$18,274,875	\$4,024,026	\$8,575,667	\$9,699,208	46.93

Delinquent Collections

Year	Charge	Collected	Balance	Percentage
2019	\$632,918	\$10,322	\$138,194	21.83
2018	232,088	3,919	29,481	12.70
2017	162,735	1,513	13,326	8.19
2016	121,018	1,460	10,407	7.60
2015	91,340	753	4,594	5.03
2014	76,814	362	4,153	5.41
2013	105,922	554	5,947	5.61
2012	81,608	25	3,993	4.89
2011	62,504	304	1,372	2.19
2010	57,740	640	1,620	2.81
Total Delinquent Years	\$1,624,687	\$19,852	\$213,087	\$1,411,600

Other October Receipts

County Penalties	\$ 6,382	\$ 43,302
Landfill User Fees	\$ 364,848	\$ 773,221
Municipalities	\$ 158,296	\$ 289,221
Fire District Taxes	\$ 223,122	\$ 491,738
Advance Taxes	\$ 2,327	\$ 6,810

NOVEMBER GRAND TOTAL	\$9,497,910	\$20,308,484
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John Preston, Tax Administrator
John Preston, Tax Administrator

12/14/2020

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Release Requests over \$100 were approved in accordance with NCGS 105-381:

Over \$100	1/4/2021	CO MGR INITIALS: VJ	Date: 12/30/2020		
<u>ERROR CORRECTION RELEASES:</u>					
ALLEN BROTHERS COMPANY	2020 21554-302	I4-29	4949	\$105.37	PARCEL COMBINED W/ I4-29
BAKER INDUSTRIES INC	2020 13287-386	B6-20	64	\$367.59	BIS BILLING ERROR
BLAND FLORENCE HEIRS	2012 04889-200		45552	\$210.41	MH UNLIVABLE
BLAND FLORENCE HEIRS	2011 04889-200		42398	\$220.93	MH UNLIVABLE
BLAND FLORENCE HEIRS	2010 04889-200		41167	\$231.65	MH UNLIVABLE
BLAND FLORENCE HEIRS	2009 04889-109		38558	\$221.89	MH UNLIVABLE
BLAND FLORENCE HEIRS	2008 04889-108		36166	\$237.10	MH UNLIVABLE
BLAND FLORENCE HEIRS	2007 04889-107		33946	\$247.34	MH UNLIVABLE
BLAND FLORENCE HEIRS	2013 04889-200		48818	\$208.48	MH UNLIVABLE
BLAND FLORENCE HEIRS	2014 04889-200		51510	\$195.20	MH UNLIVABLE
BLAND FLORENCE HEIRS	2015 04889-200		54288	\$183.92	MH UNLIVABLE
BLAND FLORENCE HEIRS	2016 04889-200		57505	\$190.69	MH UNLIVABLE
BLAND FLORENCE HEIRS	2017 04889-200		31264	\$201.97	MH UNLIVABLE
BLAND FLORENCE HEIRS	2018 04889-200		31264	\$188.12	MH UNLIVABLE
BLAND FLORENCE HEIRS	2019 04889-200		27622	\$173.96	MH UNLIVABLE
BLAND FLORENCE HEIRS	2020 04889-200		27697	\$158.02	MH UNLIVABLE
BYLSMA RETHA	2020	952	28540	\$152.56	BT LISTED IN NORTHAMPTON CO
HARRISON TIMOTHY & RHONDA	2020 19282-301	K2C-63A	14344	\$344.81	DWMH REMOVED
HARRIS ROBERT T & LINDA E	2020 18223-327	K5-83F	25983	\$209.99	DID NOT RECEIVE PUV
JOHNSON GEORGE C	2020 01982-201		26435	\$203.24	SWMH DOUBLE LISTED
PRUETT MICHAEL	2020 17884-300	J2C-77	10710	\$269.81	SWMH RAZED SEPT 2019
TOTAL ERROR CORRECTIONS:				\$4,520.85	
SUB-TOTAL MOTOR VEHICLE RELEASES:				\$0.00	
SUB-TOTAL CORRECTION RELEASES:				\$4,520.85	
Total Releases				\$4,520.85	
<u>LANDFILL USER FEE RELEASES:</u>					
DANIELS JAMES A	2020 28894-300	D8-78	3367	\$150.00	DWELLING UNOCCUPIED/UNLIVABLE
DANIELS JAMES A	2020 28894-301	D6-78A	24088	\$150.00	RELEASE LFUF/NO DWELLING
GARDNER DAVID S	2020 15431-311	F6-189A	4613	\$150.00	VACANT LOT/NO LFUF
JENKINS LINDA S	2020 34204-200		28993	\$150.00	LFUF PAID BY MHC
SHORT LARRY GENE	2020 37228-332	B6-9E	18351	\$150.00	NO LFUF/NO DWELLING
SILVER GLENDA EVANS	2020 32768-300	J11-38	4415	\$150.00	2ND MH SOLD & MOVED IN 2019
WILSON GARY & KATHRYN	2020 40113-301	I10-2	13384	\$150.00	NO DWELLING ON LOT
TOTAL LFUF RELEASES:				\$1,050.00	
Total Releases				\$5,570.85	

County Manager approved Releases Under \$100 were presented for informational purposes only:

Under \$100	1/4/2021	CO MGR INITIALS: VJ	Date: 12/30/2020			
<u>ERROR CORRECTION RELEASES:</u>						
NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
BOHANNON DANA & CYNTHIA	2020	49544		800	\$ 18.70	BOAT LISTED ON TIME
FRISBIE ROBERT & REBECCA	2020	27251-312	A2C-10	8772	\$ 45.94	NO WELL/SEPTIC ON LOT
MARGROVE JANICE	2020	42000-301	E5-172-H1	22850	\$ 66.45	OUTBLDGS DOUBLE LISTED
HARRIS ROBERT T & LINDA E	2020	18223-327	L4-18C	29091	\$ 81.29	DID NOT RECEIVE PUV
SUB-TOTAL ERROR CORRECTIONS:					\$212.38	

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the Warren County Needs Certification Agreement was approved and authorized the Chairman to sign:

Administrative Unit: Warren County Schools (Unit 930)
I. Certification of Board of Education

The Warren County Schools Board of Education hereby submits its Facility Needs Survey dated 12/22/2020 listing all improvements and additional facilities needed to accommodate projected enrollments through the 2020-21 school year and improvements to existing facilities to provide safe, comfortable environments that support the educational programs.

We do hereby certify that the needs identified herein are a true representation of our situation. Alternatives were considered and this plan provides the best balance between cost and benefit to our students. We understand that costs have been standardized to statewide averages to provide uniform comparisons.

Signed: _____, Chairman _____ Date
 _____, Secretary, Ex-officio _____ Date

2. Certification of Board of County Commissioners

The Warren County Board of Commissioners has received and reviewed a copy of this survey prior to submission to the State Board of Education. This does not necessarily constitute endorsement of or commitment to fund the Facility Needs Survey.

Signed: _____, Chairman _____ Date
 _____, County Manager or Clerk _____ Date

FOLLOW-UP TO DECEMBER 16TH WORK SESSION:

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, a three-year lease agreement in the amount of \$4,263 per month with ATCOM for a new phone system was approved.

On motion of Commissioner Hunt, which was seconded by Commissioner Powell and duly carried by unanimous vote, increases in water tap fees from \$950 on a three-quarter-inch water tap to \$1,200 and from \$1,100 on a 1-inch water tap to \$1,500 due to increases in construction and operating costs were approved as presented to be effective February 1, 2021.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote the recommendation Tax Administrator John Preston to provide tax payment coupons with tax bills was approved.

UPDATES FROM COUNTY MANAGER Vincent Jones

- 1. County Manager Jones gave an update on Coronavirus Relief Funds. A final report will be given at a later date.**
- 2. County Manager Jones recommended to hold the Board Retreat on February 17, 2021. This will be held separately from the Budget Goals Setting Work Session scheduled in January. The Budget Goals Setting Work Session will be held on January 19th rather than January 20th as previously stated. Commissioner Hunt made motion to hold the Board Retreat on February 17, 2021. The motion was seconded by Commissioner Powell, and with all votes in agreement the motion was approved. More information about the retreat will be released as it is available.**

FINANCE OFFICE Lee Faines, Finance Officer

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment #8 to the FY 2020-21 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2020/2021
Amendment No. 8**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Board of Elections	\$	8,684
Health Department	\$	50
DSS	\$	115,632
Total	\$	124,366

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Other	\$	8,684
Health Department	\$	50
DSS	\$	115,632
Total	\$	124,366

This amendment:

- **Increases appropriations in the Board of Elections budget by \$8,684.00 - to budget spending of additional CARES Act bonus funds that were received from the State Board of Elections to provide hazard pay for Poll Workers.**

Funding Source: NC State Board of Elections

- **Increases appropriations in the Health Department budget by \$50.00 to budget additional funds received DHHS for Breast and Cervical Cancer.**

Funding Source: DHHS

- **Increases appropriations in the DSS budget by \$115,632 to budget additional funding for the Low Income Energy Assistance Program that was received from DHHS to assist families during the pandemic.**

Funding Source: DHHS

Respectfully Submitted 12/30/2020

Lee A. Faines Jr.

Lee A. Faines Jr, Finance Director

On motion of Commissioner Hunt, seconded by Commissioner Powell and duly carried by unanimous vote the recommendation from the DSS Board to appoint Emma Perry as Interim DSS Director with an annual supplement to her current salary of \$5,000 while she serves as Interim Director was approved.

BOARD OF COUNTY COMISSIONERS' UPDATES:

Commissioner Hunt asked that we use larger font on the agenda to make it easier to read.

Chairman Davis stated that the numbers of COVID-19 cases in Warren County need to come down. He reminded citizens to follow all CDC and Health Department recommendations.

On motion of Commissioner Baker, seconded by Commissioner Hunt and duly carried by unanimous vote, the Board entered Closed Session in accordance with NCGS §143-381.11(a)(4) and (6) for Location/Expansion of Business, Personnel, and Attorney/Client Privelege.

On motion of Commissioner Hunt, seconded by Commissioner Pierce and duly carried by unanimous vote, the Board returned to open session.

With no further business to discuss and on motion of Commissioner Hunt which was seconded by Commissioner Baker and duly carried, the Board of Commissioners meeting was adjourned.

Paula Pulley, Deputy Clerk