

Warren County ABC Board Meeting Minutes

A regular meeting of the Warren County ABC Board met on January 5, 2023 in the Norlina ABC store conference room. Those in attendance were board chairman Victor Hunt, board members Steven Pelfrey, Henry Durham, Jr., Danylu Hundley and Effie Adams. Absent was General Manager Jamie Williams.

The meeting was called to order at 9:05 a.m. by Mr. Hunt and the Conflict-of-Interest Disclaimer was read.

The agenda was reviewed and a motion to approve the agenda with added item number 9 - Personnel was made by Steven Pelfrey and second by Henry Durham, Jr. and motion was approved.

An amendment to give a retirement bonus to outgoing General Manager Larry Spruill was made to the November 3, 2022 board meeting minutes. A motion to approve the minutes with the amendment was made by Steven Pelfrey and second by Henry Durham, Jr.

The board welcomed new board member Danylu Hundley. A motion was made by Danylu Hundley for the approval of Jamie Williams as General Manager and Finance Officer effective December 1, 2022. It was second by Henry Durham, Jr. and motion carried.

The financial report was reviewed and because of the absence of the finance officer, the board agreed that questions should be noted and addressed at the next meeting when the General Manager/Finance Officer is present. The board did agree that bank statements should be generated monthly to board members.

On the inventory update, Mr. Durham presented a mock inventory sheet to show how stores could keep a better track of the inventory. It was also agreed that the updated register system would help.

Mr. Hunt addressed personnel and stated that the personnel manual needed to be updated. Copies are to be forwarded to board members for input.

After confirming that regular meetings will remain on the first Thursday of every other month at 9 a.m. a motion was made by Victor Hunt to adjourn the meeting, it was second by Steven Pelfrey and motion approved.