

MINUTES FROM THE MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, MARCH 1, 2021 AT 6:00 PM.

The meeting was called to order by Chairman Tare Davis. Other Commissioners present: Bertadean Baker, Victor Hunt, Jennifer Pierce and Walter Powell. Others in attendance: County Manager Vincent Jones, Senior Assistant Charla Duncan, Finance Director Lee Faines and County Attorney Hassan Kingsberry.

Chairman Davis conducted prayer and pledge to the flag.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, the March 1, 2021 Suggested Agenda was adopted.

PUBLIC HEARING:

Proposed text amendments to the Warren County Zoning Ordinance (Table II-1 Dimensional Requirements) to maintain the setbacks in the LB, NB, HB, LI and HI districts as currently stated and under PUD-CR conditional use permit provisions establish a required setback of seventy-five (75) from all exterior property lines.

PUBLIC HEARING CITIZEN COMMENTS:

- Joe Johnson informed the Board that there needs to be more time for the Planning Board to review this issue before making a decision.

Ken Krulik, Planning/Zoning Administrator stated the Eaton's Ferry Subdivision has presented a new proposal that has not yet been seen by the Planning Board. This item will be sent back to the Planning Board for review and submitted to County Commissioners at another time. On motion of Commissioner Baker, which was seconded by Commissioner Powell, and duly carried by unanimous vote the Public Hearing was closed.

AUDIT REPORT:

Tara Roberson of Winston, Williams, Creech, Evans & Co., LLP presented the FY20 Audit Report.

CITIZEN COMMENTS:

- Written comment received and read from Shaniqua Jones concerning the need for a grocery store in Warrenton.
- Written comment received and read from Felecia Alston-Singleton regarding Warren County Hazard Policy.
- Milo Alston addressed the Board with concerns about the creation of the Courthouse Square Memorial Committee.
- Dwayne Hicks addressed the Board to ask why citizens have to pay for water connections.

On motion of Commissioner Hunt, which was seconded by Commissioner Powell, and duly carried by unanimous vote, the minutes of the February 1, 2021 Regular Meeting and February 17th Work Session were approved.

On motion of Commissioner Hunt, which was seconded by Commissioner Powell, and duly carried by unanimous vote the Tax Collector's Report for January 2021 was accepted as presented in accordance with NCGS 105-350.

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month January 2021**

2020-2021

Current Year Collections

Tax Year	Charge	Collected in January	Collected to Date	Balance Outstanding	Percentage Collected
January 2021 FY21	\$18,840,235	\$2,623,541	\$17,479,385	\$1,360,850	92.78
January 2020 FY20	\$18,329,939	\$3,065,341	\$16,865,942	\$1,463,997	92.01

Delinquent Collections

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2019	\$632,732	\$27,503	\$187,837	\$444,894	29.69
2018	232,081	5,853	39,234	\$192,847	16.91
2017	162,728	2,002	16,383	\$146,345	10.07
2016	121,012	1,533	13,060	\$107,952	10.79
2015	91,334	951	5,858	\$85,476	6.41
2014	76,808	406	4,749	\$72,059	6.18
2013	105,901	414	6,389	\$99,512	6.03
2012	81,602	251	4,326	\$77,276	5.30
2011	62,473	532	1,952	\$60,521	3.12
2010	57,735	173	1,813	\$55,922	3.14
Total Delinquent Years	\$1,624,406	\$39,618	\$281,601	\$1,342,804	

Other January Receipts

County Penalties	\$ 16,377	\$ 67,690
Landfill User Fees	\$ 237,111	\$ 1,370,557
Municipalities	\$ 116,351	\$ 645,140
Fire District Taxes	\$ 139,050	\$ 882,940
Advance Taxes	\$ 5,831	\$ 15,576

JANUARY GRAND TOTAL **\$6,243,220** **\$37,608,831**

John Preston, Tax Administrator

2/15/2021

John Preston, Tax Administrator

On motion of Commissioner Hunt, which was seconded by Commissioner Powell, and duly carried by unanimous vote, Tax Release Requests over \$100 were approved in accordance with NCGS 105-381:

Over \$100 3/1/2021

ERROR CORRECTION RELEASES:

STEVENSON PETER & TRACEY 2020 03670-200 27114 \$100.09 MH DOUBLE LISTED
TOTAL ERROR CORRECTIONS: \$100.09

County Manager approved Releases Under \$100 were presented for informational purposes only:

Under \$100 ERROR CORRECTION RELEASES:	3/1/2021	CO MGR INITIALS: _____ Date: _____
NAME	Year ACCT# MAP #	RECORD # AMOUNT REASON
MYERS JASON	2020 49725	2000429 73.95\$ TRAILER OVERASSESSED
SUB-TOTAL ERROR CORRECTIONS:		\$73.95

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the Resolution Declaring Surplus Property & Authorizing Auction of Items from Warren County Sheriff's Office: 2008 Ford Crown Victoria, 2010 Ford Crown Victoria, and 2010 Ford Crown Victoria, was approved.

UPDATES FROM COUNTY MANAGER Vincent Jones

- 1. Dr. Margaret Brake provided an updated on COVID-19 Pandemic and Vaccines.**
- 2. County Manager Jones reported that Warren County Parks and Recreation has approved a plan to restart Recreation Sports Programming.**

FINANCE OFFICE Lee Faines, Finance Officer

On motion of Commissioner Hunt, which was seconded by Commissioner Powell, and duly carried by unanimous vote, Amendment #10 to the FY 2020-21 Warren County Budget Ordinance was adopted:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE	
2020/2021	
Amendment No. 10	
Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:	
<u>Increase/(Decrease) Appropriations:</u>	
Sheriffs Department	(534,659)
Miscellaneous Appropriations	534,659
DSS	30,589
Veterans Service	2,084
Total	\$ 32,673
Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:	
<u>Increase/(Decrease) Revenues:</u>	
Restricted DSS-1571	30,589
Miscellaneous Revenue	2,084
Total	\$ 32,673
This amendment:	
<ul style="list-style-type: none"> • Decreases appropriations in the Sheriffs Department budget by the amount of salaries for Public Safety officers that were reimbursed from the CRF (Coronavirus Relief Funds) which the County received. The savings from these funds are being rebudgeted in Miscellaneous Appropriations - to be used for subsequent needs. 	
Funding Source:	Sheriffs Department budget
<ul style="list-style-type: none"> • Increase appropriations in the DSS budget by \$30,000 for additional allocations for the Low-Income Energy Assistance (\$15,000) and Crisis Intervention (\$15,000) program received from the NC Department of Human and Health Services 	
Funding Source:	DHHS
<ul style="list-style-type: none"> • Increase appropriations in the DSS budget by \$589 for additional allocations from the Department of Human and Health Services for Duke Energy Progress-Energy Neighbor Funds 	
Funding Source:	DHHS
<ul style="list-style-type: none"> • Increase appropriations in the Veterans Services budget by \$2,084 for a grant they received from NC Dept of Military and Vet Affairs. 	
Funding Source:	NC Dept. of Military and Vet Affairs.
Respectfully Submitted 2/23/2021	
<i>Lee Faines</i>	
Lee A. Faines Jr.	

On motion of Commissioner Pierce, seconded by Commissioner Baker, and duly carried by unanimous vote, the DSS Child Support Lease in the amount of \$34,668 per year for three years was approved and the County Manager was authorized to execute.

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the Hazard Pay Policy updates, including the addition of Tier III, were approved as presented. A copy of the updated policy is attached to these minutes.

On motion of Commissioner Pierce, seconded by Commissioners Hunt, and duly carried by unanimous vote, the Hazard Pay recommendations in the amount of \$147,900, which includes payment for the newly approved Tier III, were approved as presented.

On motion of Commissioners Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, bids for Basketball Court Renovation in the amount of \$116,644 and Tennis Court resurfacing in the amount of \$35,135 at Magnolia Ernest Recreation Park were approved. The funding source is PARTF Funding.

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, the Board approved support of the bill before the NC General Assembly to authorize an occupancy tax in Warren County.

On motion of Commissioner Hunt, seconded by Commissioner Powell, and duly carried by unanimous vote, the following re-appointments/appointments were made to the Macon Fire District Tax Board:

**Re-appoint M. E. Turner, T. P. Wagner, and P. T. Hunt
Appoint Gladys Durham and Thomas Ross**

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, the following were appointed to the Norlina Fire District Tax Board:

**Stephanie Aycock – Three year term
Robert Newell – Two year term
Danny Owen – One year term
Amy Barber – Three year term
Anthony Tyler – Two year term**

On motion of Commissioner Hunt, seconded by Commissioner Baker, and duly carried by unanimous vote, the following re-appointments were made to the Recreation Commission for three year terms:

**Tyronne Simes – 3rd Term beginning March 2021 and ending February 2024
Ihsan Abdin (MERP) – 2nd Term beginning March 2021 and ending February 2024
Reinaldo Espinosa – 2nd Term beginning March 2021 and ending February 2024
Calvin Boyd – 3rd Term beginning Marche 2021 and ending February 2024**

On motion of Commissioner Baker, seconded by Commissioner Hunt, and duly carried by unanimous vote, Candace White was appointed to her first term on the Warren County Board of Health as recommended.

BOARD OF COUNTY COMISSIONERS' UPDATES:

Chairman Davis thanked the Board, County Manager Vincent Jones and staff, County Attorney, and citizens for their efforts throughout the pandemic.

With no further business to discuss and on motion of Commissioner Pierce which was seconded by Commissioner Powell and duly carried, the Board of Commissioners meeting was adjourned.

Paula Pulley, Deputy Clerk