

MINUTES FROM THE MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM, ON MONDAY, AUGUST 3, 2020 AT 6:00 PM.

The meeting was called to order by Chairman Tare Davis. Other Commissioners present: Bertadean Baker, Victor Hunt and Jennifer Pierce. Commissioner absent: Walter Powell. Others in attendance: County Manager Vincent Jones, County Attorney Hassan Kingsberry and Finance Officer Katherine Brafford.

Chairman Davis conducted prayer and pledge to the US flag.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, August 3, 2020 Suggested Agenda was adopted.

CITIZENS COMMENTS were as follows:

Mike Hairston, Citizens Advisory Council (CAC) – presented report of committee actions and recommendations. Met 7/23/20 by conference call and developed a strategy to encourage greater CENSUS participation. 1) Ran newspaper article Wednesday, July 29th declaring Sunday-Aug 2nd as CENSUS Sunday. 2) Mailed out notices to all churches listed in the local paper to make the announcement to their congregations. 3) Developing two (2) 4x8 CENSUS Thermometer to be placed on courthouse square and another prominent spot in the county to keep the public aware of the % of CENSUS participation within the county.

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On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, minutes of July 6, 2020 Regular Monthly Meeting were adopted.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Collector’s Report for June 2020 presented for Board’s information in accordance with NCGS 105-350, was approved:

**Tax Collector’s Report
to the Warren County Board of Commissioners
For the Month June 2020**

2019-2020

Current Year Collections

Tax Year	Charge	Collected in June	Collected to Date	Balance Outstanding	Percentage Collected
June 2020 FY20	\$18,362,294	\$69,921	\$17,794,180	\$568,113	96.91
June 2019 FY19	\$18,021,655	\$56,899	\$17,557,134	\$464,520	97.42

Delinquent Collections

2018	\$523,762	\$16,051	\$288,489	\$235,272	55.08
2017	231,586	9,315	65,431	\$166,154	28.25
2016	151,918	6,651	30,526	\$121,390	20.09
2015	112,651	5,045	21,363	\$91,288	18.96
2014	92,724	4,524	15,854	\$76,869	17.10
2013	114,757	555	8,385	\$106,370	7.31
2012	90,296	66	8,049	\$82,247	8.91
2011	69,385	168	6,593	\$62,791	9.50
2010	60,340	69	2,354	\$57,985	3.90
2009	48,233	571	2,281	\$45,951	4.73
Total Delinquent Years	\$1,495,652	\$43,015	\$449,325	\$1,046,317	

Other June Receipts

County Penalties	\$ 15,717	\$ 139,984
Landfill User Fees	\$ 21,321	\$ 1,533,013
Municipalities	\$ 3,400	\$ 674,293
Fire District Taxes	\$ 6,252	\$ 943,947
Advance Taxes	\$ 11,059	\$ 86,855

JUNE GRAND TOTAL

\$227,584	\$39,178,731
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John Preston, Tax Administrator
John Preston, Tax Administrator

7/13/2020

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, request for Tax Releases over \$100 in accordance with NCGS 105-381 "Taxpayer's Remedies", was approved:

Over \$100	8/3/2020		CO MGR INITIALS: _____	Date: _____
ERROR CORRECTION RELEASES:				
HACKETT NOVELLA HEIRS	2008 16803-304	F11-19	4872	\$103.51 TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2009 16803-304	F11-19	4872	\$104.09 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2010 00714-300	4A53	14844	\$191.81 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2011 00714-300	4A53	14844	\$188.84 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2012 00714-300	4A53	14844	\$189.35 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2013 00714-300	4A53	14844	\$180.81 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2014 00714-300	4A53	14844	\$170.63 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2015 00714-300	4A53	14844	\$160.62 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2016 00714-300	4A53	14844	\$160.85 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2017 00714-300	4A53	14844	\$150.64 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2018 00714-300	4A53	14844	\$145.92 TAX SALE SOLD TO WARREN CO
JONES HAZEL L HEIRS	2019 00714-300	4A53	14844	\$134.49 TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2009 00488-300	F11-14F	15693	\$104.10 TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2008 00488-300	F11-14F	15693	\$103.51 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2007 00856-300	G9-12I	21613	\$652.12 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2008 00856-300	G9-12I	21613	\$661.13 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2009 00856-300	G9-12I	21613	\$584.35 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2010 00856-300	G9-12I	21613	\$634.49 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2011 00856-300	G9-12I	21613	\$603.67 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2012 00856-300	G9-12I	21613	\$582.60 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2013 00856-300	G9-12I	21613	\$547.28 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2014 00856-300	G9-12I	21613	\$491.71 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2015 00856-300	G9-12I	21613	\$445.76 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2016 00856-300	G9-12I	21613	\$452.98 TAX SALE SOLD TO WARREN CO
POWELL ARETHA	2017 00856-300	G9-12I	21613	\$291.67 TAX SALE SOLD TO WARREN CO
TOTAL ERROR CORRECTIONS:				\$8,036.93

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, County Manager Approved Releases Under \$100, were received as information only:

Under \$100	8/3/2020		CO MGR INITIALS: <i>VJ</i>	Date: <i>7/23/2020</i>	
ERROR CORRECTION RELEASES:					
NAME	Year	ACCT#	MAP #	RECORD # AMOUNT REASON	
ALSTON SADIE HEIRS	2019	01531-300	D11-32	17156 \$ 6.34	SOLD IN 2018/BILLED IN ERROR
ALSTON SADIE HEIRS	2019	01531-300	D11-20	17155 \$ 11.92	SOLD IN 2018/BILLED IN ERROR
HACKETT NOVELLA HEIRS	2007	16803-304	F11-19	4872 \$ 99.52	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2010	16803-304	F11-19	4872 \$ 99.37	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2011	16803-304	F11-19	4872 \$ 97.24	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2012	16803-304	F11-19	4872 \$ 97.36	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2013	16803-304	F11-19	4872 \$ 92.19	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2014	16803-304	F11-19	4872 \$ 87.04	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2015	16803-304	F11-19	4872 \$ 80.52	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2016	16803-304	F11-19	4872 \$ 80.67	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2017	16803-304	F11-19	4872 \$ 81.46	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2018	16803-304	F11-19	4872 \$ 78.37	TAX SALE SOLD TO WARREN CO
HACKETT NOVELLA HEIRS	2019	16803-304	F11-19	4872 \$ 72.25	TAX SALE SOLD TO WARREN CO
NELSON & HARRIS INC	2019	28717-533	I3D478	20810 \$ 7.99	SOLD IN 2000/BILLED IN ERROR
NELSON & HARRIS INC	2018	28717-533	I3D478	20810 \$ 7.99	SOLD IN 2000/BILLED IN ERROR
NELSON & HARRIS INC	2017	28717-533	I3D478	20810 \$ 7.70	SOLD IN 2000/BILLED IN ERROR
NELSON & HARRIS INC	2016	28717-533	I3D478	20810 \$ 7.21	SOLD IN 2000/BILLED IN ERROR
PERRY MICHAEL JAY	2007	00488-300	F11-14F	15693 \$ 99.52	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2010	00488-300	F11-14F	15693 \$ 99.38	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2011	00488-300	F11-14F	15693 \$ 97.25	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2012	00488-300	F11-14F	15693 \$ 97.72	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2013	00488-300	F11-14F	15693 \$ 92.55	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2014	00488-300	F11-14F	15693 \$ 87.40	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2015	00488-300	F11-14F	15693 \$ 80.53	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2016	00488-300	F11-14F	15693 \$ 80.68	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2017	00488-300	F11-14F	15693 \$ 52.04	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2018	00488-300	F11-14F	15693 \$ 49.90	TAX SALE SOLD TO WARREN CO
PERRY MICHAEL JAY	2019	00488-300	F11-14F	15693 \$ 45.94	TAX SALE SOLD TO WARREN CO
RAMSEY MYRTLE & CAROL	2014	10919-301	E6B-68	6671 \$ 55.92	TAX SALE SOLD TO WARREN CO
RAMSEY MYRTLE & CAROL	2015	10919-301	E6B-68	6671 \$ 52.56	TAX SALE SOLD TO WARREN CO
RAMSEY MYRTLE & CAROL	2016	10919-301	E6B-68	6671 \$ 51.01	TAX SALE SOLD TO WARREN CO
RAMSEY MYRTLE & CAROL	2017	10919-301	E6B-68	6671 \$ 34.60	TAX SALE SOLD TO WARREN CO
RAMSEY MYRTLE & CAROL	2018	10919-301	E6B-68	6671 \$ 32.65	TAX SALE SOLD TO WARREN CO
WILLIAMS CHRISTOPHER L	2019	14045-300	I3D240	14803 \$ 64.78	OVER ASSESSED PP
SUB-TOTAL ERROR CORRECTIONS:				\$2,189.57	

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Resolution Declaring Surplus Property Tax Foreclosure ID # H4-101 – 1 acre (Tax & Fee \$2,650.36); Lenovo ThinkPad Laptop and old desk from admin office, was adopted:

RESOLUTION

**SALE OF SURPLUS
WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain properties which are no longer used by Warren County Departments and may lawfully dispose of such property through on-line auction or disposal.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, NC GS 160A-270, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal, of:

- **Tax Foreclosed Property ID # H4-101 – 1 acre (min bid \$2,650.36)**
- **Lenovo ThinkPad Laptop, and**
- **Old desk from Admin Office**

These items are being sold in “as is” condition with no warranties.

The Warren County Board of Commissioners reserve the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

BE IT FURTHER RESOLVED, The Warren County Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 3rd day of August 2020.

Warren County Board of Commissioners
Tare “T” Davis, Chairman

COUNTY MANAGER’S UPDATES – Vincent Jones

- A. **Approve Funds for Phase I Haliwa-Saponi Tribe Recreation Area Plan**
- B. **Authorize County Manager to purchase Motorola radio repeaters as a sole source purchase in an amount not to exceed \$175,000 for the Warren County Fireman’s Association.**
- C. **Approve Resolution Declaring Motorola radio repeaters as surplus and authorize conveyance for no consideration, to NC State Highway Patrol for installation and maintenance for the Warren County Fireman’s Association radio project.**
- D. **Update on Families First Corona Virus Response Act (FFCRA)**
- E. **Appointment of Interim Economic Development Director – Charla Duncan**
- F. **Expiration of Executive Order 142, on July 29, 2020, Prohibiting Termination of Utility Services**
- G. **COVID-19 Relief Fund Plan Update**
- H. **Approve Submission of Soul City EDA Proposal**
 - **COVID-19 Update was made by Health Director, Dr. Margaret Brake**
 - **Emergency Response to Hurricane ISALSA was given by Emergency Services Director Dennis Paschall**

On motion of Commissioner Hunt, which was seconded by Commissioner Pierce and duly carried by unanimous vote, Funds for Phase I Haliwa-Saponi Tribe Recreation Area Plan were approved, in an amount not to exceed \$10,000.

Authorize County Manager to purchase Motorola radio repeaters as a sole source purchase in an amount not to exceed \$175,000 for the Warren County Fireman’s Association.

Background

Previously at your 2020 retreat, you were updated on the progress of necessary upgrades to equipment on VIPER towers in Warren County; these equipment upgrades are needed to allow all of the county’s fire departments to access the VIPER network with the new radios the VFD’s are receiving through the FEMA Firefighters Assistance grant. In the approved FY 21 budget for fire services, \$175,000 is included for the purchase of this equipment.

The Warren County Firemen’s Association is unable to make the actual purchase of the equipment as originally intended due to not being a 501c3 (and therefore unable to be reimbursed for sales tax). Warren County can make the purchase with Motorola for \$173,125.45 using budget funds.

North Carolina Highway Patrol is willing and ready to receive the equipment as a donation. Once the donation is made, NC Highway Patrol will never ask to upgrade that equipment. The equipment becomes their asset and they will be responsible for maintenance and upgrades.

Recommendation

Authorize County Manager to purchase Motorola equipment (as a sole source purchase) for VIPER tower upgrades in an amount not to exceed \$175,000 for the Warren County Firemen’s Association.

Approve declaration of the same equipment as surplus and authorize donation to NC State Highway Patrol for installation and maintenance for the Warren County Firemen’s Association VIPER tower upgrade project.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, County Manager was authorized to purchase Motorola radio repeaters as a sole source purchase in an amount not to exceed \$175,000 for the Warren County Fireman’s Association.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Resolution to approve declaration of Motorola radio repeaters as surplus and authorize donation with “no consideration” to NC State Highway Patrol for installation and maintenance for the Warren County Fireman’s Association radio project was adopted. In accordance with NC GS 160A-274, convey to another unit of government.



WARREN COUNTY BOARD OF COMMISSIONERS
 602 WEST RIDGEWAY STREET
 POST OFFICE BOX 619
 WARRENTON, NORTH CAROLINA 27589

County of Warren
 State of North Carolina

Tare Davis, Chairman
 Victor Hunt, Vice Chairman
 Bertadean Baker
 Jennifer Pierce
 Walter Powell

Vincent Jones
 County Manager

Angelena Kearney-Dunlap
 Clerk to the Board

**Resolution Approving Conveyance of Property to
 Another Unit of Government in North Carolina
 Pursuant to G.S. 160A-274**

Whereas, the County of Warren owns Motorola radios; and

Whereas, North Carolina General Statute § 160A-274 authorizes a governmental unit in this state to exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property upon such terms and conditions as the governmental unit deems wise, with or without consideration; and

Whereas, the County of Warren has determined that it is in the best interest of the County to convey Motorola radios to the NC State Highway Patrol, and deems it wise to do so for no consideration.

Therefore, the Warren County Board of Commissioners resolve that:

1. The Warren County Board of Commissioners hereby conveys to the NC State Highway Patrol the following property: Motorola radios.
2. The property herein described shall be conveyed for no consideration.
3. The Chairman of the Warren County Board of Commissioners is authorized to execute all documents necessary to convey the property in the manner authorized by this Resolution.

Adopted this the 3rd day of August 2020.

Warren County Board of Commissioners



ATTEST:



 Tare Davis, Chairman

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, appointment of Charla Duncan, Senior Assistant to the County Manager to the interim position of Economic Development Director, was approved effective August 3, 2020.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, COVID-19 Relief Fund Plan was adopted.

Approve Submission of Soul City EDA Proposal

Background

The County received a proposal from Professor Jeanne Milliken Bonds, Professor of the Practice, Impact Investment and Sustainable Finance, Kenan-Flagler Business School, University of North Carolina. Ms. Bonds has experience with the Federal Reserve and she works with Federal Legislators on national finance policies and legislation.

Because of her knowledge of Warren County and the County's history and economic prospects, she has proposed to 1) prepare an Economic Adjustment Assistance (EDA) grant proposal, aligned with regional Comprehensive Economic Development Strategy (CEDDS) goals, to design and implement specific strategies to bring about economic change in response to continuous long-term structural economic challenges worsened by the COVID-19 pandemic; and, 2) Research and prepare proposals for additional opportunities from private philanthropic, corporate, government or a combination sources to support the development of a strategic marketing plan for Soul City.

Under the CARES ACT, we do not have to meet any matching requirements like a regular EDA proposal. It is hoped that the proposals will lead to a marketing plan for the redevelopment of Soul City and a Resiliency Plan for Warren County. Professor Bonds will attend your August Work Session to discuss this process in detail.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, submission of Economic Adjustment Assistance (EDA) CARES Act Grant proposal for Soul City, was authorized.

Motion was amended by Commissioner Hunt, amendment was seconded by Commissioner Baker and duly carried by unanimous vote, Consultant fee for Economic Adjustment Assistance (EDA) CARES Act Grant proposal, in an amount between \$5,000 but not to exceed \$7,000 was approved. Funding source: Contingency.

Background

Budget Amendment #1 to the FY 2021 Budget Ordinance is being presented for approval. This amendment does the follow:

- 1) Increases appropriations in the Health Dept budget by \$33,481- over various line items – as a result of additional funding authorizations being awarded to the WIC program from the NCDHHS – Division of Public Health.
- 2) Re-appropriates \$31,710 of funds from the Sheriff's Office FY 2020 budget which had been approved for the purchase of a Ford Explorer. As a result of the pandemic, the order was not able to be filled prior to the end of the fiscal year.
- 3) Re-appropriates \$31,000 of funds from the Detention Center's FY 2020 budget which had been approved for the purchase of a Transport Van. As a result of the pandemic, the order was not able to be filled prior to the end of the fiscal year.
- 4) Appropriates \$54,017 of CARES Act Funds and \$10,000 of HAVA Funds which were awarded to the Board of Elections.
- 5) Correct appropriation to the Macon VFD. There was a revision to the contract in FY 2020 and the County appropriation did not get adjusted when working on the FY 2021 budget.

- 6) Re-appropriates \$63,900 of grant match funds which were awarded to the Volunteer Fire Departments in FY 2020 as a grant match for a Firefighters Assistance Grant from FEMA. Funds are to be used to purchase radios which are compliant with the new statewide VIPER radio system which the State of NC has rolled out.
- 7) Re-appropriates \$47,500 of funds for a loan agreement between the County and Afton-Elberon VFD which was approved at the 3/9/2020 BOCC meeting. This loan, if made, is to be repaid by Afton-Elberon VFD to the County.

- 8) Appropriates \$12,694 of EMPG Supplemental grant funds from the NC Department of Public Safety to Emergency Services to be used for a COVID 19 Computer Grant project.
- 9) Re-appropriates \$3,000 of expenditures in the Animal Control budget – which were from the Petco Foundation grant which was received in FY 2020 but was not spent prior to the end of the fiscal year due to the pandemic.
- 10) Re-appropriates \$6,269 of expenditures in the Animal Control budget that were budgeted in FY 2020 and were to be used to purchase a commercial washer (and necessary wiring required to get it up and running) – but was not delivered prior to the end of the fiscal year.
- 11) Re-appropriates \$521,270.91 of CARES Act (CRF) Funding which was received in FY 2020 but was unspent as of the end of the fiscal year.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment # 1 to FY2020-21 Warren County Budget Ordinance, was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2020/2021
Amendment No. 1**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Sheriff's Office	31,710
Detention Center	31,000
Health Department	33,481
Board of Elections	64,017
Fire Protection (Macon VFD)	(2,500)
Fire Protection (Grant Match)	63,900
Fire Protection (Afton-Elberon VFD)	47,500
Emergency Services	12,694
Animal Control	9,269

Total **\$ 291,071**

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	33,481
Board of Elections Grants	64,017
Emergency Management Supplement Grant	12,694
Appropriated Fund Balance - General Fund	<u>180,879</u>

Total **\$ 291,071**

Section 25 of the Warren County Budget Ordinance, pertaining to Fund 28, shall be amended as follows:

Increase/(Decrease) Appropriations:

CARES Act Expenditures	521,271
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Total **\$ 521,271**

Section 26 of the Warren County Budget Ordinance, pertaining to Fund 28, shall be amended as follows:

Increase/(Decrease) Revenues:

Appropriated Fund Balance - Fund 28	521,271
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Total **\$ 521,271**

This amendment:

- Increases appropriations in the Health Dept budget by \$33,481 - over various line items (Advertising - \$2,641; Contract Services - \$8,400; Computer Equipment - \$471; Non-billable - \$11,099; and Capital Equipment - \$10,870) as a result of additional funding authorizations being awarded to the WIC program.
 Funding Source: NCDHHS - Division of Public Health
- Re-appropriates \$31,710 of funds from the Sheriff's Office FY 2020 budget which had been approved for the purchase of a Ford Explorer. As a result of the pandemic, the order was not able to be filled prior to the end of the fiscal year.
- Re-appropriates \$31,000 of funds from the Detention Center's FY 2020 budget which had been approved for the purchase of a transport van. As a result of the pandemic, the order was not able to be filled prior to the end of the fiscal year.
 Funding Source: Fund Balance - General Fund
- Appropriates \$54,017 of CARES Act Funds and \$10,000 of HAVA Funds which were awarded to the Board of Elections.
 Funding Source: NC State Board of Elections (Warren County BOE is a subgrantee)
- Correct appropriation to the Macon VFD. There was a revision to the contract in last fiscal year and the County appropriation did not get adjusted when working on the FY 2021 budget.
- Re-appropriates \$63,900 of grant match funds which were awarded to the Volunteer Fire Departments in FY 2020 as a grant match for a Firefighters Assistance Grant from FEMA. Funds are to be used to purchase radios which are compliant with the new statewide VIPER radio system which the State of NC has rolled out.
- Re-appropriates \$47,500 for a loan agreement between the County and Afton Elberon VFD which was approved at the 3/9/2020 BOCC meeting. This loan, if made, is to be repaid by Afton Elberon to the County.
 Funding Source: Fund Balance - General Fund
- Appropriates \$12,694 of EMPG Supplemental grant funds from the NC Department of Public Safety to Emergency Services to be used for a COVID 19 Computer Grant project.
 Funding Source: NC Department of Public Safety
- Re-appropriates \$3,000 of expenditures in the Animal Control budget - which were from the Petco Foundation grant which was received in FY 2020 but was not spent prior to the end of the fiscal year.
- Re-appropriates \$6,269 of expenditures in the Animal Control budget that were budgeted in FY 2020 and were to be used to purchase a commercial washer (and necessary wiring required to get it up and running) - but was not delivered prior to the end of the fiscal year.
 Funding Source: Fund Balance - General Fund
- Re-appropriates \$521,270.91 of CARES Act (CRF) Funding which was received in FY 2020 but was unspent as of the end of the FY.
 Funding Source: Fund Balance - Fund 28 (CARES Act Fund)

Respectfully Submitted 8/3/2020

Katherine C. Brafford

Katherine C. Brafford, Finance Director

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, request for building permit fee waiver in the amount of \$455.80 by Habitat for Humanity, was approved for house construction on Lot # 2, Norlina project.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, FY 2020-2021 Home & Community Care Block Grant Funding plan, which required a \$29,448 local match, was approved. Grant amount: \$265,030. Chairman Davis was authorized to sign documentation.



Warren County Senior Center
 435 W. Franklin Street
 Warrenton, NC 27589
 (252) 257-3111
 Fax (252) 257-0154



**Home and Community Care Block Grant
 Suggested Distribution of Funds
 FY 2021**

Warren County Funding		
FY 2021 HCCBG	Local Match	Total
\$265,030	\$29,448	\$294,478

Warren County Senior Center					
Service Area:	Funding FY19	Funding FY20	Funding FY21	% +/- from FY20	% of FY 21
Congregate	\$20,800	\$19,000	\$19,000	-%	7.17%

HDM	\$115,000	\$115,000	\$110,000	-4.35%	41.50%
General Transportation	\$25,000	\$27,000	\$22,500	-16.67%	8.49%
Medical Transportation	9,000	\$22,750	\$22,500	-1.10%	8.49%
Senior Center Operations	\$35,649	\$21,250	\$19,530	-8.09%	7.37%
WCSC Total =	\$205,449	\$205,000	\$193,530	-5.60%	73.02%

Warren County Department of Social Services

In Home Aide I	\$38,000	\$38,000	\$44,000	15.79%	16.60%
In Home Aide II	\$36,510	\$35,922	\$27,500	-20.66%	10.38%
WCDSS Total =	\$74,510	\$73,922	\$71,500	-3.28%	26.98%

Consideration of bid for Tax Foreclosed property ID # D11-25 in the amount of \$500 from Calvin & Delores Grant of Henderson, was presented for Board's review and action. The property was previously offered via GovDeals.com on May 1st and again June 8, 2020. A bid was received at June offering but no payment was made.

On motion of Commissioner Hunt, which was seconded by Commissioner Pierce and duly carried by unanimous vote, bid for tax foreclosed property ID # D11-25 in the amount of \$500 from Calvin & Delores Grant of Henderson, was accepted.

Consideration of bids for Tax Foreclosed property ID # G9-12I was presented for Board review and action. The property was offered via GovDeals.com on May 1st and June 8, 2020. No bids were received.

- 1st bid - \$3,363 Black Women Estate, LLC, c/o Almeda Wortham
2nd bid - \$2,002 Sandy & Lisa Alston

On motion of Commissioner Pierce, which was seconded by Commissioner Hunt and duly carried by unanimous vote, bid in the amount of \$3,363 for tax property ID # G9-12I, from Black Women Estate, LLC, c/o Almeda Wortham, was accepted.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Public Utilities North Carolina Department of Transportation (NC DOT) Maintenance Agreement for Pump Stations 1 & 2 were approved. Chairman Davis was authorized to sign same.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, creation of an eleven (11) member Warren County Courthouse Square Memorial Committee, was approved:

Warren County Courthouse Square Memorial Committee

The purpose of the **Warren County Courthouse Square Memorial Committee** is to seek broad input from Warren County residents and make a recommendation to the Warren County Board of Commissioners on a replacement for the Courthouse Square Confederate monument. Any replacement will be considered a work of public art. The recommendation should include, but not be limited to: 1) Discussion of interest in replacement ideas, 2) Make recommendations to the Board of Commissioners on replacement options, 3) Coordinate solicitation of replacement options, if needed.

Goals

The goal of the Committee is to ensure Warren County receives input from a diverse group of residents who can help facilitate conversations around the removal of the monument and consider options for a replacement that represents all of Warren County and its rich diversity.

- 1) Review of the Courthouse Square location
- 2) Consider options for the monument base that remains – Repurpose or Replace
- 3) Coordinate call for replacement ideas
- 4) Identify replacement options
- 5) Make a recommendation to the Warren County Board of Commissioners on replacement ;

Committee Structure:

The Committee shall be comprised of no more than eleven members with an interest in diversity and inclusion as an approach to replacing the Courthouse Square monument in an effort to unite Warren County with a public art project that represents Warren County.

The Committee shall have 6 At-Large members and one member from each Warren County Commissioner District.

The following members are appointed:

At large members:

Richard Hunter; Tilda Hendricks; Victoria Lehman; JereAnn King Johnson; Ronnie Terry, representing Veterans / American Legion Post 547, and Al Cooper, representing Haliwa-Saponi Tribe

**Mary Goode Knight – District I
Mike Hairston – District II
Dianna Talley – District III
William Kearney – District IV
To be determined – District V
Ex-Officio – County Attorney**

The Chair of the Committee shall be responsible for maintaining meeting notes for all meetings of the committee and will also be responsible for circulating these notes to the committee for review and approval.

Subcommittees: The Chairperson, upon notice to the full Committee, may form subcommittees, and delegate responsibilities to such subcommittees, from time to time, as the Committee deems appropriate. The Chairperson shall ensure that the subcommittees report to the full Committee on their activities.

Advisors: The Committee may use external advisors, if deemed necessary. Staff support will be Clerk to the Board of Commissioners.

Member Terms

The Committee should expire upon termination of work and recommendation of a Confederate Monument replacement plan to the Board of Commissioners. In no case, shall the Committee's work last longer than 6 months from the date of achieving a quorum of members, without specific authorization from the Warren County Board of Commissioners.

Adopted this 3rd day of August, 2020.

Warren County Board of Commissioners

ATTEST:

Tare Davis, Chairman

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, the following individuals were appointed to the eleven (11) member Warren County Courthouse Square Memorial Committee:

At-Large Members:	Richard Hunter, Tilda Hendricks, Victoria Lehman and JereAnn King Johnson
Veteran/American Legion Post 547:	Ronnie Terry
Haliwa Saponi Tribe:	Al Cooper
District I (Pierce)	Mary Goode Knight
District II (Davis)	Mike Hairston
District III (Hunt)	Dianna Talley
District IV (Baker)	William Kearney
District V (Powell)	To be decided
Ex-Officio	Hassan Kingsberry, County Attorney
County Liaison	Angelena Kearney-Dunlap, Clerk to the Board

Statements of Interest to Serve for appointment to the ABC Commission, were received from Stephen Pelfrey and Kenneth M. Norwood.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Stephen Pelfrey was appointed to a second (2nd) term on the ABC Commission, as recommended. Term expires June 30, 2023.

Statements of Interest to Serve for one (1) appointment to the Social Services Board of Trustees were received from April Williams and Dianna Tally. There was no recommendation from Social Services Board of Trustees.

By Board consensus, appointment to the Social Services Board of Trustees was referred to August 19, 2020 work session agenda, to allow time for recommendation from DSS Board.

On motion of Commissioner Pierce, which was seconded by Commissioner Hunt and duly carried by unanimous vote, the following individuals were appointed to the Local Emergency Planning Committee (LEPC), terms expire May 31, 2023.

Stephen Pelfrey	2 nd term
Brandyn Smith	1 st term

On motion of Commissioner Pierce, which was seconded by Commissioner Hunt and duly carried by unanimous vote, the following individuals were appointed to the Fire Commission, terms expire June 30, 2023.

Philip Hicks	3 rd term
Stephen Pelfrey	2 nd term
Brandyn Smith	1 st term
Dominique Trotman	1 st term

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, the following individuals were appointed to the Economic Development Commission (EDC) for a second (2nd) term. Terms expire June 30, 2023: Jane Ball-Groom and Claude O'Hagan.

UPDATES FROM BOARD OF COUNTY COMMISSIONERS'

Chairman Davis: 1) announced the retirement, after 23 years of service, of Margaret "Peggy" Richardson, Executive Assistant to the Economic Development office.
 2) reminded the public to complete the 2020 CENSUS, it's very important to be counted;
 3) COVID-19 still requires the wearing of masks, frequent washing hands and the use of sanitizer
 4) thanked County staff for everything and stated "hats off to the school system".

Board was reminded of August 19th work session and September Board meeting on the 2nd Monday – September 14th, since the first Monday is a Holiday.

Interlocal Agreements between the County of Warren and Municipalities for Management of Funds from the Coronavirus Relief Fund (CRF) Established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act were presented for Board review and action.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Interlocal Agreements between the County of Warren and Municipalities for Management of Funds from the Coronavirus Relief Fund (CRF) Established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act were adopted, allocating funds as follows:

- Town of Norlina \$125,759
- Town of Warrenton \$ 96,548
- Town of Macon \$ 6,185

On motion of Commissioner Hunt, which was seconded by Commissioner Pierce and duly carried by unanimous vote, August 3, 2020 Board of Commissioners meeting was adjourned at 7:30 pm.



Angelena Kearney-Dunlap, Clerk