

**MINUTES FROM THE MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM, MONDAY, SEPTEMBER 9, 2019 AT 6:00 PM.**

The meeting was called to order by Chairman Tare Davis. Other Commissioners present: Bertadean Baker, Victor Hunt, Jennifer Pierce and Walter Powell. Others in attendance: County Manager Vincent Jones, County Attorney Hassan Kingsberry and Finance Director Katherine Brafford.

Prayer and pledge to the US flag was led by Chairman Davis.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, suggested agenda was adopted with the following revision – added Consent Agenda Item 3-G Sixth Amendment to Agreement by and Among the City of Henderson, the City of Oxford and Warren County, better known as members of the Ker Lake Regional Water System.

*Warren County Finance Office Personnel were recognized for receiving Certificate of Achievement of Excellence in Financial Reporting By Government Finance Officers Association to Katherine Brafford, Finance Director and Finance Office Accounting Technicians: Evelyn R. Cooper, Debbie Brauer, Linette Crews and Brittany Williams*

***Citizen Comments:***

Dr. D. Russell of HOPE Regional Medical Health Clinic – Thanked the Board for working with her to establish the Health Occupations Partnerships and Education (HOPE) Clinic. Doors will be open soon, inviting public to come visit and take advantage of the services.

Antha Wade, Manson Resident – both sides of her family are established in Warren County for over 100 years. She moved into the County in 2006 and built a home on Kerr Lake. Her experience is now a night mare. A camper next door advertised on Air B&B is overcrowded, over 15 cars there at a time. She has complained to Code Enforcement, Health Dept and is getting nowhere fast. She provided a copy of the Subdivision Ordinance and read the purpose of the ordinance. She requested commissioner’s intervention in an ongoing community issue. She has talked with the county attorney and county manager and now wishes assistance from the Board.

Barbara Espinosa, Manson Resident - spoke in reference to Agenda Item 10 - closed session for location and expansion of industry. Noise ordinance is very important, the Task Force has put in a lot of work, members have not heard back from board. Please consider health and well-being of Warren County. Manson community just experienced installation of a gun shooting range, had to call police to find out what was going on. Let task forces work.

Reinaldo Espinosa, Second Chance Basketball Foundation – (provided a handout with random questions & comments): 1) the law to keep school board from suing commissioners; 2) Cardinal representative on JCPC committee; 3) coal ash & vista green questions; 4) secret meetings; 5) what are the industries trying to come into the county; and 6) county attorney poses conflict of interest on Noise Ordinance Task Force. In addition, he spoke in reference to someone in his community shot a gun between 1,500 to 2,000 times. We need the noise ordinance. Stay with a good heart. We need changes, be a good person, don’t go back.

Ernest Fleming, Ridgeway Community – questioned the board on what meeting the Noise Ordinance Task Force was disbanded (provided a copy of his letter to the editor).

Michael Naughton, Afton Community - Feels lucky to live in Warren County. The second amendment to the constitution gives us the right to bear arms, but does not give us the right to go disturb the peace. Semi-automatic weapons should be on the battle field not sold to the general public. Inside shooting ranges are good, the role of the government is to protect the people. County residents are just asking you to protect us, let’s be part of the solution.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 3-A – minutes of August 5, 2019 regular meeting and August 28, 2019 work session meeting were approved.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 3-B Tax Collector’s Report for July 2019 presented for Board’s information in accordance with NCGS 105-350 was accepted:

**to the Warren County Board of Commissioners  
For the Month July 2019**

2019-2020

<b>Current Year Collections</b>					
Tax Year	Charge	Collected in July	Collected to Date	Balance Outstanding	Percentage Collected
July 2019 FY20	\$17,816,047			\$17,816,047	0.00
July 2018 FY19	\$17,684,140	\$151,774	\$151,774	\$17,432,376	0.86

  

<b>Delinquent Collections</b>					
Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2018	\$628,812	\$55,394	\$55,394	\$473,418	10.48
2017	236,808	7,153	7,153	\$229,655	3.02
2016	155,611	2,923	2,923	\$152,688	1.88
2015	116,170	1,388	1,388	\$114,782	1.20
2014	98,744	900	900	\$97,844	0.94
2013	119,082	899	899	\$118,183	0.76
2012	92,910	937	937	\$91,972	1.01
2011	72,276	748	748	\$71,528	1.04
2010	63,130	107	107	\$63,023	0.17
2009	29,739	64	64	\$29,675	0.22
<b>Total Delinquent Years</b>	<b>\$1,610,262</b>	<b>\$70,613</b>	<b>\$70,613</b>	<b>\$1,439,748</b>	

  

Other July Receipts		
County Penalties	\$ 8,038	\$ 8,038
Landfill User Fees	\$ 13,322	\$ 13,322
Municipalities	\$ 3,039	\$ 3,039
Fire District Taxes	\$ 4,361	\$ 4,361
Advance Taxes	\$ 28,904	\$ 28,904
<b>JULY GRAND TOTAL</b>	<b>\$128,177</b>	<b>\$128,177</b>

*Starlin L. Beatty, Tax Administrator* 8/28/2019

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 3-C Tax Release Requests over \$100 were approved as follows:

Over \$100	8/9/2019	CO MGR INITIALS	Date	
<b>ERROR CORRECTION RELEASES:</b>				
AAA MINI STORAGE LLC	2019 48784 13A 63I	20049	8/15/19	\$315.43 INCORRECT LAND VALUE
AYCOCK MICHAEL	2019 02019-302	08 5	616	\$245.70 SWASH GUTTED VACANT
BARNES DAVID	2019 28046	28046		\$121.03 PAID IN NASH CO
BALL LORENZO T	2019 27054 300	E21A17	22803	\$393.75 AGE EXEMPTION NOT INCLUDED
BARRETT MICHAEL J	2019 49052	L2C132	740	\$434.38 ELDERLY EXCLUSION DID NOT APPLY
BIAGIOTTI RICHARD	2019 41556-300	E1 48Q	18688	\$218.75 AGE EXEMPTION NOT INCLUDED
BOYD CORINE B	2019 36527 300	A5 40A	1293	\$322.90 AGE EXEMPTION NOT INCLUDED
BOYETTE KENNETH	2019 40536 300	A2B 8	3958	\$825.50 NO DWELLING ON PROP FOR 1/1/19
BRYANT COREY C & KELLY A C A R E	2019 42232-300	H1B-2	18728	\$1,842.95 REBILLED CORRECT OWNER
CARLSON KEITH	2019 19098-300	QA 13	8331	\$820.20 EXEMPTION MISSED
CRITZER CHRISTOPHER	2019 509		28049	\$1,422.00 OVER ASSESSED PART OF LOT IN VA
DOOLING CATHERINE T	2019 5896 300	K2D 57E	14688	\$484.15 PAID IN WAKE CO
DRESSLER DENNIS	2019 41583 200		27529	\$1,075.73 AGE EXEMPTION NOT INCLUDED
DYER WILLIAM	2019 43076-300	B8-23E	10406	\$1,105.60 PERSONAL PROPERTY OVERASSESSED
EAST OAKS LLC	2019 28092-300	K3A 2A	23230	\$187.14 AGE EXEMPTION NOT INCLUDED
EDWARDS FRANCIS C HEIRS	2019 12838-340	B5-03	3681	\$4,788.95 INCORRECT LAND VALUE
FERGUSON WILLIAM C	2019 37829 300	CSA 7	15482	\$143.40 DOUBLE BILLED
GOODWIN JOHNNIE	2019 36252-200		26443	\$485.72 UNDER ASSESSED-REBILLED
GREATER NEW LIFE TEMPLE	2019 39277 300	D7 24	522	\$378.30 SOLD MOBILE HOME OUT OF CO
HEALY STEPHEN	2019 38007 300	I2 15F	24371	\$756.78 EXEMPTION APPROVED NOT APPLIED
HICKS SHIRLEY C	2019 372 300	D7A 30	8926	\$118.50 OVER ASSESSED
JERUSALEM UNITED METHODIST	2019 3584-301	E1 63	18128	\$315.27 AGE EXEMPTION NOT INCLUDED
KING STANLEY & MARY	2019 24530 333	K5 41	7655	\$438.32 BILLED IN ERROR
MACKLIN JOSSIE	2019 7760 300	C9 24A	735	\$430.93 LAND OVER ASSESSED
MANNING GERONIMO	2019 18996 300	H2 5E	21305	\$248.08 AGE EXEMPTION NOT INCLUDED
MCCLEARNON KEITH & PORTIA	2019 38628-300	K2C 13A	8096	\$426.75 HSE BURNED DOWN JAN 2018
MCCORMACK JOHN	2019 39068 300		26774	\$373.16 BUILDING DEMOLISHED 12/18
MEHERRIN RIVER FOREST	2019 42485-300		11142	\$153.83 BOAT/JET SKIS OVER ASSESSED
PAYNTER RUBY	2019 30332 300	E3 102	8887	\$15,323.73 DOUBLE BILLED
PHELPS CECIL W	2013 38211 200		48549	\$328.63 AGE EXEMPTION NOT INCLUDED
PHELPS CECIL W	2017 38211 200		26321	\$184.90 DOUBLE BILLED
PHELPS CECIL W	2018 38211 200		57042	\$162.84 DOUBLE BILLED
PHELPS CECIL W	2018 38211 200		57042	\$163.79 DOUBLE BILLED
PHELPS CECIL W	2015 38211 200		53922	\$163.08 DOUBLE BILLED
PHELPS CECIL W	2014 38211 200		51189	\$163.79 DOUBLE BILLED
PRINCE WANNIE P	2019 11604 300	D6 87D	22670	\$158.31 DOUBLE BILLED
PRULHS ROGER	2019 38181-200		26603	\$272.25 AGE EXEMPTION NOT INCLUDED
REED ANNIE DAVIS	2019 17176-300	E5-102	10055	\$793.30 CLERICAL ERROR
RICHARDSON JAMES & CATHERINE	2019 05835-304		27980	\$372.25 AGEX NOT ON BILL/TOO MANY LFUF'S
ROBERTS REGINALD	2019 34504 301	F9 89	1210	\$122.22 OVER ASSESSED
ROBERTSON JEFFERY D & STEPH	2019 30677-300		7096	\$373.59 AGE EXEMPTION NOT INCLUDED
ROBINSON ANNIE	2019 37157 300	W 48A	18633	\$178.22 BOAT LISTED IN WAKE CO

SEWARD EDWARD & SHARLYN	2019 36525 300	B6A 1	10899	\$359.40 SENIOR EXEMPTION NOT GIVEN
SHAFFER GEORGE JR	2019 49324	E3 37 B1	521	\$212.50 AGE EXEMPTION NOT INCLUDED
SIWOFFARD SUSAN K	2019 8623 300	J2B 181	2835	\$163.65 HSE NOT 2 STORY
TAR RIVER LAND CONSERVACY	2019 48807	I12-12	8595	\$355.50 AGE EXEMPTION NOT INCLUDED
TESSENER HOYT	2019 183		27829	\$1,730.01 EXEMPT PROP/BILLED IN ERROR
THOMAS GENEVA	2019 31223-300	I12-10C	23683	\$885.04 BOAT LISTED IN HALIFAX CO
VEPCO	2019 2232 301		18295	\$573.26 INCORRECT LAND VALUE
VEPCO	2019 2232 303		18295	\$15,934.30 BILLED IN ERROR
WITHEY ROBERT R & PHYLLIS	2019 49528	D4D 08	49528	\$250.77 BILLED IN ERROR
ZITO ANTHONY R & LORI	2019 35153 300	K4A 52	12941	\$643.50 AGE EXEMPTION NOT INCLUDED
<b>TOTAL ERROR CORRECTIONS:</b>				<b>\$58,317.41</b>



**WHEREAS**, the Litter Sweep cleanup will be a part of educating the youth of Warren County regarding the importance of a clean environment to the quality of life in North Carolina;

**NOW, THEREFORE**, be it resolved that we, the Warren County Board of Commissioners, do hereby proclaim

**September 21, 2019 as Fall Litter Sweep**

in Warren County and encourages citizens in all 100 counties of North Carolina to take an active role in making their communities cleaner.

Adopted this 9<sup>th</sup> day of September, 2019.

**On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 3-E “Resolution September 15<sup>th</sup> – October 15<sup>th</sup> National Hispanic Heritage Month” was adopted:**

**Proclamation  
September 15 – October 15, 2019  
National Hispanic Heritage Month**

**WHEREAS**, during National Hispanic Heritage Month, we honor all American citizens of Hispanic descent and celebrate their rich and vibrant traditions of faith, family, hard work, and patriotism. We are grateful for the innumerable contributions they make to our society, which are vital to our thriving Nation. We are especially grateful for the Hispanic-American men and women who have decided to make Warren County their home.

Warren County administration is continuing to create an environment in which all our citizens have the opportunity to achieve their Dream.

**WHEREAS**, for generations, Hispanic Americans have played a pivotal role in our country's strength and prosperity. Their spirit, energy, and leadership are woven into the culture of America, and enrich all our lives. To honor the achievements of Hispanic Americans, the Congress, by Public Law 100-402, as amended, has authorized and requested the President to issue annually a proclamation designating September 15 through October 15 as “National Hispanic Heritage Month.”

**NOW, THEREFORE**, the Warren County Board of Commissioners, do hereby proclaim:

**September 15 through October 15, 2019  
National Hispanic Heritage Month**

and call upon public officials, educators, librarians, and all Americans to observe this month with appropriate ceremonies, activities, and programs.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 9<sup>th</sup> day of September, in the year of our Lord 2019.

WARREN COUNTY BOARD OF COMMISSIONERS  
Tare “T” Davis, Chairman

**On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 3-F “Resolution Regulating Use of Electronic Signatures” was adopted:**

**RESOLUTION**

**AUTHORIZING ELECTRONIC SIGNATURES AND SEAL  
IN CONDUCTING COUNTY BUSINESS TRANSACTIONS**

**WHEREAS**, Warren County is in the process of implementing an electronic contracts management system which will involve a centralized system to approve, process, and execute all County contracts; and

**WHEREAS**, pursuant to N.C. General Statute Chapter 66 Article 11A, Electronic Commerce in Government, all public agencies, which includes local units of government, may use and accept electronic signatures under the Uniform Electronic Transactions Act, N.C General Statue Chapter 66, Article 40; and

WHEREAS, N.C. General Statute Chapter 66-58.5, Validity of Electronic Signatures, requires that a public agency request or require the use of electronic signatures in order for agency transactions signed electronically to have the same force and effect as if a manual signature had been used; and

WHEREAS, Warren County desires to approve and authorize the use and acceptance of electronic signatures in current or future County business transactions, so that the electronic signature process will satisfy the validity requirements of N.C General Statute Chapter 66-58.5; this electronic signature approval shall include, but not be limited to, contracts, procurement cards and purchase orders.

NOW THEREFORE, BE IT RESOLVED that effective immediately the Warren County Board of Commissioners hereby authorizes the utilization and acceptance of electronic signatures and an electronic version of the official County seal in County business transactions, including, but not limited to, County contracts; and that the Board hereby FURTHER RESOLVES that this electronic signature use approval shall be limited to those County officials and employees who are entitled by current or future official Board action to manually sign binding legal documents on behalf of Warren County.

ADOPTED this the 9th day of September, 2019.

Warren County Board of Commissioners  
Tare Davis, Chairman

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 3-G “Sixth Amendment to Agreement by and Among the City the City of Henderson, the City of Oxford and Warren County”, better known as members of the Ker Lake Regional Water System, was approved.

*County Manager Vincent Jones’ Update to the Board*

- 1 - September 10<sup>th</sup> – Broadband Community meeting
- 2 - Elections Board – State Board of Elections purchase/selection of voting equipment
- 3 – September 12<sup>th</sup> at 6pm – Elections will hold a demonstration of voting equipment for November 5<sup>th</sup> municipal election

On motion of Commissioner Hunt, which was seconded by Commissioner Powell and duly carried by unanimous vote, Department of Social Services Transportation Contract with National MedTrans, with associated fee schedule was approved with Emma Perry, Interim DSS Director and Vincent Jones, Warren County Manager authorized to enter into contract.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Department of Social Services Transportation Agreement with One-Call Medicaid Managed Care Provider was approved with Emma Perry, Interim DSS Director and Vincent Jones, Warren County Manager authorized to enter into contract.

No action was taken on Heritage Mulch Project, item was referred to October 7, 2019 Board of Commissioners meeting.

Board members reviewed NC Association of County Commissioners 2020 Legislative Goals and resolved to identify goals for Warren County.

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, the following individuals were appointed to a three (3) year term on the Zoning Board of Adjustment. Terms expire June 30, 2022:

Joseph Zeno	1 <sup>st</sup> Term
Robert C. Kelly	6 <sup>th</sup> Term
Glenn Forsythe	1 <sup>st</sup> Full Term

On motion of Commissioner Hunt, which was seconded by Commissioner Powell and duly carried by unanimous vote, Barbara Espinosa was appointed for a three (3) year term to the Historic Preservation Commission, to fill a long-standing vacancy. This first (1<sup>st</sup>) term expires December 31, 2022.

**On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Whitney Robertson representing Cardinal Innovations Mental Health services, was appointed to the Juvenile Crime Prevention Council (JCPC) for a term of two (2) years expiring January 1, 2021.**

**BOARD OF COUNTY COMMISSIONERS' UPDATES**

**Pierce – Fall Littersweep – September 21<sup>st</sup>  
Census radio program – August 29<sup>th</sup>**

**Davis - The County dodged a bullet with Hurricane Dorian. Citizens should feel confident that the Board and administrative staff are on top of things.**

**On motion of Commissioner Pierce, which was seconded by Commissioner Powell and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NCGS §143-318.11(a)(4)&(6) for *Location and/or Expansion of Industries & Personnel Matters*.**

**On motion of Commissioner Pierce, which was seconded by Commissioner Powell and duly carried by unanimous vote, it was ordered to return to the September 9, 2019 regular board meeting.**

**On motion of Commissioner Pierce, which was seconded by Commissioner Powell and duly carried by unanimous vote, John Preston, Assistant Tax Administrator was appointed to the position of Interim Tax Administrator, effective October 1, 2019, with a \$5,000 increase to his annual salary.**

**On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried, the September 9, 2019 regular meeting was adjourned at 8:15 pm.**

  
Angelena Kearney-Dunlap, Clerk