

Warren County Human Resources
602 West Ridgeway Street
P.O. Box 619
Warrenton, NC 27589



Monday - Friday 8:30am to 5:00pm
Telephone: (252) 257-7132
Facsimile: (252) 257-5971
www.warrencountync.com

EMPLOYMENT OPPORTUNITY

WARREN COUNTY

SHERIFF'S OFFICE

POSITION: Part-Time Telecommunicator*
(Will work as needed)

DUTIES: Receives E9-1-1 calls from the public & dispatches law enforcement, fire, emergency medical services & other allied public safety resources utilizing E9-1-1 & computer aided dispatch systems; administers emergency medical dispatch (EMD); enters & receives information on the Department of Criminal Information (DCI) computer; complies with departmental policies & procedures as well as appropriate federal & state laws; performs related duties as necessary.

EDUCATION/EXPERIENCE: Any combination of education & experience equivalent to graduation from high school; knowledge of police communications system and Federal Communication regulations preferred; EMD certification preferred but not required.

SPECIAL REQUIREMENTS: Possession of or ability to obtain DCI & NCIC certifications within 1 year of employment. Must be at least 18 years of age. Requires a valid driver's license that is in good standing.

SALARY: \$14.14 per hour

Warren County applications will be accepted **UNTIL FILLED** at the Division of Workforce Solutions, formerly the Employment Security Commission, 309 N. Main Street, Room 123, Warrenton, North Carolina 27589 or at the Warren County Human Resources Department, 602 W. Ridgeway Street, Warrenton, NC 27589. Applications are available at www.warrencountync.com.

Warren County is a drug free workplace. Positions designated () as Safety Sensitive require pre-employment drug testing. In compliance with the Immigration Reform and Control Act of 1986, Warren County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

Warren County is an Equal Opportunity Employer
TDD 1-800-735-2962



