

Warren County Human Resources
602 West Ridgeway St.
P.O. Box 619
Warrenton, NC 27589



Monday - Friday 8:30am to 5:00pm
Telephone: (252) 257 7132
Facsimile: (252) 257-5971
www.warrencountync.com

EMPLOYMENT OPPORTUNITY

WARREN COUNTY

SHERIFF'S OFFICE

POSITION: Community Support Investigator*

DUTIES: Serves as liaison between law enforcement & the community for mental health/substance abuse crises; responds to & investigates mental health/substance abuse related calls; serves as crisis triage officer/first point of contact for sworn officers for mental health/substance abuse incidents in the field; manages & transports individuals experiencing mental health episodes; reviews/updates department guidelines, policies & procedures for IVC transportation; screens officers for participation in Crisis Intervention Training; identifies opportunities to increase community interaction & develop outreach services; performs all duties of a sworn law enforcement officer; prepares & maintains detailed reports, records & files; does related work as required.

KNOWLEDGE, SKILLS, & ABILITIES: Thorough knowledge mental health/substance abuse response techniques as well as law enforcement investigative principles & techniques of identification; general knowledge of rules of evidence and laws of search & seizure; ability to analyze evidence; ability to question & interview skillfully; ability to establish/maintain effective working relationships.

EDUCATION/EXPERIENCE: Any combination of education & experience equivalent to graduation from high school & considerable experience in law enforcement.

SPECIAL REQUIREMENTS: Basic Law Enforcement Certification issued by the State of North Carolina; U.S. citizen (or proof of naturalization); no felony or serious misdemeanor charges/convictions; meet & maintain minimum qualifications for the position established by the department and the State of North Carolina; appropriate driver's license valid in the state of North Carolina; must complete Mental Health First Aid & Crisis Intervention Training & maintain appropriate mental health/substance abuse certifications.

SALARY: \$37,532 - \$40,000 annually

Warren County applications will be accepted **UNTIL FILLED** at the Division of Employment Security (formerly the Employment Security Commission), 309 N. Main Street, Room 123, Warrenton, North Carolina 27589 or at the Warren County Human Resources Department, 602 W. Ridgeway Street, Warrenton, NC 27589. Applications are available at www.warrencountync.com.

Warren County is a drug free workplace. Positions designated () as Safety Sensitive require pre-employment drug testing. In compliance with the Immigration Reform and Control Act of 1986, Warren County will employ only those individuals who are U.S. citizens or legal aliens authorized to maintain employment in the United States.*

Warren County is an Equal Opportunity Employer
TDD 1-800-735-2962

